



Bryant Parks and Recreation Committee Meeting  
Agenda  
January 9, 2017 at 6:00 p.m.

**CALL MEETING TO ORDER**

**Nomination Of Chairperson For 2017**

**COMMENTS FROM THE PUBLIC**

**ANNOUNCEMENTS**

**ALCOHOL PERMITS**

**APPROVAL OF MINUTES**

**ASSOCIATIONS OR CLUBS REPORTS**

**DIRECTOR'S REPORT**

Documents:

[Park\\_Rec\\_Report\\_Jan2017.pdf](#)

**FINANCE REPORT**

*Finance report as of 1/5/17*

Documents:

[01.05.17\\_Budget\\_Parks.pdf](#)

**OLD BUSINESS**

**NEW BUSINESS**

**Central Arkansas Soccer Club Use Agreement**

*Review and recommend use agreement to City Council.*

Documents:

[CASC2017.pdf](#)

**Property On The North Side Of Interstate**

*Create Sub-Committee to review and discuss properties to report back to full Committee.*

**2017 Closure Dates**

*Community Center and Aquatic Facility Closure Dates:*

*Sunday, April 16, 2017 - Easter*

*Monday, May 29, 2017 - Memorial Day*

*Tuesday, July 4, 2017 - Independence Day*

*Monday, September 4, 2017 - Labor Day*  
*Thursday, November 23, 2017 - Thanksgiving Day*  
*Friday, November 24, 2017 - Day After Thanksgiving*  
*Sunday, December 24, 2017 - Christmas Eve*  
*Monday, December 25, 2017 - Christmas Day*  
*Sunday, December 31, 2017 (close at 2pm) - New Year's Eve*  
*Monday, January 1, 2018 - New Year's Day*

**2017 Parks Committee Calendar**

*Review and approve 2017 calendar.*

Documents:

[Committee\\_Calendar.pdf](#)

**MISCELLANEOUS**

**ADJOURN**

Bryant Parks and Recreation Department  
6401 Boone Road  
Bryant, Arkansas 72022  
501.943.0444

## **Parks and Recreation Report December 2016 - January 2017**

1. Start of youth basketball with skills testing and drafting of teams.
2. Enrollment of 710 participants for the league. The league is up 75 participants from last year.
3. Bryant Parks & Recreation partnered with Goodwill for their annual Holiday Job Fair which was held on November 8<sup>th</sup> at The Center.
4. The City of Bryant HR Health & Wellness Fair was held at The Center on November 9<sup>th</sup> -10<sup>th</sup> .
5. WIN, Women in Networking, held their last meeting with us in November. They had been meeting at The Center for over 3 years.
6. Offering all aquatic fitness classes. This includes water aerobics, deep water aerobics, silver splash, mom and me swim lessons, preschool lessons, private and semi-private swim lessons and group swim lessons.
7. BASS swim team, Bryant High School, Benton High School, Bauxite High School and Racers swim teams are holding regular practices.
8. Held a lifeguard in-service on November 7, 2016, to go over the new Lifeguard Handbook.
9. Hired 4 new lifeguards.
10. Hosted Bryant High School Swim Meet on November 10, 2016, with 228 participants.
11. Hosted Bryant High School Swim Meet on December 1, 2016 with 217 participants.
12. Hosted a BASS swim meet on December 3, 2016, with 151 participants.
13. Offering 2 adult swim lesson classes.
14. Offering a First Aid/CPR/AED Certification/Recertification course.
15. Helped out with Saline County Toy Troopers this year
16. Hosted several Christmas parties including the Bryant Police Department.

# General Ledger

## Budget Status

User: jblack  
 Printed: 1/5/2017 - 11:09 AM  
 Period: 1 to 13, 2017



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 001	General Fund							
Dept 001-0400	Parks General							
R60	Miscellaneous Revenue							
001-0400-4381	Red Cross Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Tsfrs							
001-0400-4627	Xfer Designated Tax	416,000.00	0.00	0.00	416,000.00	0.00	416,000.00	100.00
001-0400-4629	Xfer Park 1/8 O & M	521,000.00	0.00	0.00	521,000.00	0.00	521,000.00	100.00
	R62 Sub Totals:	937,000.00	0.00	0.00	937,000.00	0.00	937,000.00	100.00
	Revenue Sub Totals:	937,000.00	0.00	0.00	937,000.00	0.00	937,000.00	100.00
E01	Personnel Expense							
001-0400-5000	Salary Expense	280,392.40	0.00	0.00	280,392.40	0.00	280,392.40	100.00
001-0400-5001	Part Time Labor	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
001-0400-5005	SWB Reimbursement	174,400.00	0.00	0.00	174,400.00	0.00	174,400.00	100.00
001-0400-5010	Overtime Expense	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00
001-0400-5020	FICA Expense	22,368.13	0.00	0.00	22,368.13	0.00	22,368.13	100.00
001-0400-5022	Unemployment Expense	1,642.96	0.00	0.00	1,642.96	0.00	1,642.96	100.00
001-0400-5025	Worker's Comp Expense	6,131.00	0.00	0.00	6,131.00	0.00	6,131.00	100.00
001-0400-5030	APERS Expense	39,727.10	0.00	0.00	39,727.10	0.00	39,727.10	100.00
001-0400-5040	Health Insurance Expense	82,094.76	0.00	0.00	82,094.76	0.00	82,094.76	100.00
001-0400-5050	Physical & Drug Screen Exp	1,050.00	0.00	0.00	1,050.00	0.00	1,050.00	100.00
001-0400-5055	Uniform Expense	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0400-5057	Vehicle Allowance	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-0400-5060	Travel & Training Expense	13,200.00	0.00	0.00	13,200.00	0.00	13,200.00	100.00
	E01 Sub Totals:	657,006.35	0.00	0.00	657,006.35	0.00	657,006.35	100.00
E10	Building & Grounds Exp							
001-0400-5102	Repairs & Maint - Building	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0400-5104	Repairs & Maint - Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5110	Utilities - Electric	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5112	Utilities - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0400-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0400-5130	Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5145	Tools	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	E10 Sub Totals:	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
E20	Vehicle Expense							
001-0400-5200	Fuel Expense	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
001-0400-5225	Insurance Expense - Vehicle	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	E20 Sub Totals:	18,000.00	0.00	0.00	18,000.00	0.00	18,000.00	100.00
E30	Supply Expense							
001-0400-5322	Supplies - Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0400-5380	Prisoner Care Expense	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	E30 Sub Totals:	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
E55	Professional Services							
001-0400-5515	Special Elec or Permit Fee Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5550	Prof Services - Acctg & Audit	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5586	Prof Services - Other	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
	E55 Sub Totals:	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00
E60	Miscellaneous Expense							
001-0400-5604	Hardware - New & Renewals	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5606	Main Renewals Computer Related	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0400-5608	Software - New & Renewals	3,180.00	0.00	0.00	3,180.00	0.00	3,180.00	100.00
	E60 Sub Totals:	9,680.00	0.00	0.00	9,680.00	0.00	9,680.00	100.00
E80	Fixed Assets							
001-0400-5810	Fixed Assets - Equipment	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.00
	E80 Sub Totals:	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.00
	Expense Sub Totals:	779,286.35	0.00	0.00	779,286.35	0.00	779,286.35	100.00
	Dept 0400 Sub Totals:	-157,713.65	0.00	0.00	-157,713.65	0.00		
Dept 001-0410	Mills Pool and Park							
R36	Park Program Fees							
001-0410-4384	Tennis	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	R36 Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
R50	Sale of Services							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0410-4500	Mills Pool-Admin/Concessions	65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	100.00
001-0410-4534	Pavillion Fees	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	R50 Sub Totals:	70,000.00	0.00	0.00	70,000.00	0.00	70,000.00	100.00
R74	Sponsorships							
001-0410-4740	Sponsorship/Rebates	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	R74 Sub Totals:	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	Revenue Sub Totals:	77,000.00	0.00	0.00	77,000.00	0.00	77,000.00	100.00
E01	Personnel Expense							
001-0410-5001	Part Time Labor	11,000.00	0.00	0.00	11,000.00	0.00	11,000.00	100.00
001-0410-5020	FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0410-5022	Unemployment Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0410-5025	Worker's Comp Expense	6,131.00	0.00	0.00	6,131.00	0.00	6,131.00	100.00
001-0410-5050	Physical & Drug Screen Exp	2,700.00	0.00	0.00	2,700.00	0.00	2,700.00	100.00
	E01 Sub Totals:	19,831.00	0.00	0.00	19,831.00	0.00	19,831.00	100.00
E10	Building & Grounds Exp							
001-0410-5102	Repairs & Maint - Building	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0410-5104	Repairs & Maint - Grounds	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0410-5105	Repairs & Maint - Pool	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0410-5110	Utilities - Electric	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-0410-5111	Utilities - Gas	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-0410-5112	Utilities - Water	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-0410-5120	Insurance - Property	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0410-5130	Sanitation	1,080.00	0.00	0.00	1,080.00	0.00	1,080.00	100.00
	E10 Sub Totals:	19,430.00	0.00	0.00	19,430.00	0.00	19,430.00	100.00
E30	Supply Expense							
001-0410-5308	Supplies - Concession	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0410-5328	Supplies - Pools	9,500.00	0.00	0.00	9,500.00	0.00	9,500.00	100.00
	E30 Sub Totals:	14,500.00	0.00	0.00	14,500.00	0.00	14,500.00	100.00
E70	Grant Expense							
001-0410-5700	Grant Expense	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.00
	E70 Sub Totals:	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.00
E80	Fixed Assets							
001-0410-5810	Fixed Assets - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	62,761.00	0.00	0.00	62,761.00	0.00	62,761.00	100.00
Dept 001-0420 R74	Dept 0410 Sub Totals: Midland Park Sponsorships	-14,239.00	0.00	0.00	-14,239.00	0.00		
001-0420-4740	Sponsorship/Rebates	53,250.00	0.00	0.00	53,250.00	0.00	53,250.00	100.00
	R74 Sub Totals:	53,250.00	0.00	0.00	53,250.00	0.00	53,250.00	100.00
	Revenue Sub Totals:	53,250.00	0.00	0.00	53,250.00	0.00	53,250.00	100.00
E10 001-0420-5104	Building & Grounds Exp Repairs & Maint - Grounds	21,500.00	0.00	0.00	21,500.00	0.00	21,500.00	100.00
	E10 Sub Totals:	21,500.00	0.00	0.00	21,500.00	0.00	21,500.00	100.00
	Expense Sub Totals:	21,500.00	0.00	0.00	21,500.00	0.00	21,500.00	100.00
Dept 001-0430 R30	Dept 0420 Sub Totals: Bishop Park Membership Fees	-31,750.00	0.00	0.00	-31,750.00	0.00		
001-0430-4300	Membership Family	180,000.00	0.00	0.00	180,000.00	0.00	180,000.00	100.00
001-0430-4301	Membership Senior	85,000.00	0.00	0.00	85,000.00	0.00	85,000.00	100.00
001-0430-4302	Membership Adults	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
001-0430-4303	Membership Youth	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
001-0430-4304	Membership Silver Sneakers	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.00
001-0430-4305	Silver & Fit Annual Fees	10,500.00	0.00	0.00	10,500.00	0.00	10,500.00	100.00
001-0430-4310	Membership 3 Mo Adult	90.00	0.00	0.00	90.00	0.00	90.00	100.00
001-0430-4311	Membership 3 Mo Youth	6,030.00	0.00	0.00	6,030.00	0.00	6,030.00	100.00
001-0430-4312	Membership 3 Mo Senior	8,505.00	0.00	0.00	8,505.00	0.00	8,505.00	100.00
001-0430-4313	Membership 3 Mo Family	15,010.00	0.00	0.00	15,010.00	0.00	15,010.00	100.00
001-0430-4314	Membership 3 Mo College	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0430-4318	Membership 6 Mo College	1,020.00	0.00	0.00	1,020.00	0.00	1,020.00	100.00
001-0430-4319	Membership 6 Mo Military	4,020.00	0.00	0.00	4,020.00	0.00	4,020.00	100.00
001-0430-4320	Membership Annual Adult	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00
001-0430-4321	Membership Annual Youth	5,040.00	0.00	0.00	5,040.00	0.00	5,040.00	100.00
001-0430-4322	Membership Annual Senior	40,080.00	0.00	0.00	40,080.00	0.00	40,080.00	100.00
001-0430-4323	Membership Annual Family	18,144.00	0.00	0.00	18,144.00	0.00	18,144.00	100.00
001-0430-4384	Spec Prgms-Tennis Youth	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R30 Sub Totals:	482,439.00	0.00	0.00	482,439.00	0.00	482,439.00	100.00
R33	Rental Fees							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4332	Equipment Rental	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4334	After Hours Charge Bishop	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0430-4336	Room Rental Large Room (both)	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-0430-4337	Room Rental Large Room	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
001-0430-4338	Room Rental Small Rooms (both)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4339	Room Rental Small Room	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-0430-4340	Room Rental Party Room	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
001-0430-4341	Room Rental Court Gym	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0430-4342	Room Rental Full Gym	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-4343	Room Rental Full Facility	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4344	Room Rental Fitness Room	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0430-4345	Rental - Splash Pad	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0430-4347	Competitive Pool Fees	9,200.00	0.00	0.00	9,200.00	0.00	9,200.00	100.00
001-0430-4348	Therapy Pool Fees	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0430-4350	Use Agreement Fees	1,800.00	0.00	0.00	1,800.00	0.00	1,800.00	100.00
001-0430-4352	Rental - Outdoor Field Fees	29,500.00	0.00	0.00	29,500.00	0.00	29,500.00	100.00
001-0430-4354	Tournaments	69,000.00	0.00	0.00	69,000.00	0.00	69,000.00	100.00
	R33 Sub Totals:	191,000.00	0.00	0.00	191,000.00	0.00	191,000.00	100.00
R36	Park Program Fees							
001-0430-4257	Uncorking Fee - Beer/Wine	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4259	Uncorking Fee - Spirits	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0430-4260	Parks Rental	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0430-4360	Aerobic Classes	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4364	Basketball	50,000.00	0.00	0.00	50,000.00	70.00	49,930.00	99.86
001-0430-4366	BASS Swim Program	42,000.00	0.00	0.00	42,000.00	0.00	42,000.00	100.00
001-0430-4370	Flag Football	2,400.00	0.00	0.00	2,400.00	0.00	2,400.00	100.00
001-0430-4374	Life Coach Class	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0430-4376	Programs - Misc Activity	8,300.00	0.00	0.00	8,300.00	0.00	8,300.00	100.00
001-0430-4382	Pool Swim Lessons	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00
001-0430-4386	Track	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4390	Volleyball Adult/Youth	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
	R36 Sub Totals:	171,400.00	0.00	0.00	171,400.00	70.00	171,330.00	99.96
R50	Sale of Services							
001-0430-4500	Concessions - Bishop	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
001-0430-4514	Daily Admissions Adults	20,004.00	0.00	0.00	20,004.00	0.00	20,004.00	100.00
001-0430-4516	Daily Admissions Senior	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4518	Daily Admissions Youth	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
001-0430-4520	Multiple Adults	6,615.00	0.00	0.00	6,615.00	0.00	6,615.00	100.00
001-0430-4522	Multiple Senior	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0430-4524	Multiple Youth	1,710.00	0.00	0.00	1,710.00	0.00	1,710.00	100.00
001-0430-4530	Merchandise Sales	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4532	Spectator Admissions	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
001-0430-4534	Red Cross Programs	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
	R50 Sub Totals:	129,829.00	0.00	0.00	129,829.00	0.00	129,829.00	100.00
R60	Miscellaneous Revenue							
001-0430-4394	Disc Golf Project -Bishop Park	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4600	Miscellaneous Revenue	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	R60 Sub Totals:	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
R70	Grant Revenue							
001-0430-4700	Grant Revenue - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4702	Grant - Veterans	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R74	Sponsorships							
001-0430-4740	Sponsorship/Rebates	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-0430-4742	Scoreboard Signage BP	110,000.00	0.00	0.00	110,000.00	0.00	110,000.00	100.00
	R74 Sub Totals:	120,000.00	0.00	0.00	120,000.00	0.00	120,000.00	100.00
	Revenue Sub Totals:	1,095,668.00	0.00	0.00	1,095,668.00	70.00	1,095,598.00	99.99
E01	Personnel Expense							
001-0430-5000	Salary Expense	418,946.80	0.00	0.00	418,946.80	0.00	418,946.80	100.00
001-0430-5001	Part Time Labor	169,000.00	0.00	0.00	169,000.00	0.00	169,000.00	100.00
001-0430-5010	Overtime Expense	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0430-5020	FICA Expense	43,434.54	0.00	0.00	43,434.54	0.00	43,434.54	100.00
001-0430-5022	Unemployment Expense	5,811.95	0.00	0.00	5,811.95	0.00	5,811.95	100.00
001-0430-5025	Worker's Comp Expense	11,000.00	0.00	0.00	11,000.00	0.00	11,000.00	100.00
001-0430-5030	APERS Expense	60,451.08	0.00	0.00	60,451.08	0.00	60,451.08	100.00
001-0430-5040	Health Insurance Expense	98,257.26	0.00	0.00	98,257.26	0.00	98,257.26	100.00
001-0430-5050	Physical & Drug Screen Exp	4,200.00	0.00	0.00	4,200.00	0.00	4,200.00	100.00
001-0430-5055	Uniform Expense	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	E01 Sub Totals:	818,101.63	0.00	0.00	818,101.63	0.00	818,101.63	100.00
E10	Building & Grounds Exp							
001-0430-5102	Repairs & Maint - Building	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
001-0430-5104	Repairs & Maint - Grounds	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-0430-5105	Repairs & Maint - Pool	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00
001-0430-5106	Repairs & Maint - Splash Pad	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-5110	Utilities - Electric	180,000.00	0.00	0.00	180,000.00	0.00	180,000.00	100.00
001-0430-5111	Utilities - Gas	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
001-0430-5112	Utilities - Water	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-5115	Communication Exp - Telephone	16,000.00	0.00	0.00	16,000.00	0.00	16,000.00	100.00
001-0430-5116	Communication Exp - Cellular	4,800.00	0.00	0.00	4,800.00	0.00	4,800.00	100.00
001-0430-5120	Insurance - Property	18,000.00	0.00	0.00	18,000.00	0.00	18,000.00	100.00
001-0430-5130	Sanitation	37,000.00	0.00	0.00	37,000.00	0.00	37,000.00	100.00
001-0430-5140	Supplies - B&G	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-5142	Janitorial Supplies and Main	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
	E10 Sub Totals:	444,800.00	0.00	0.00	444,800.00	0.00	444,800.00	100.00
E20	Vehicle Expense							
001-0430-5212	Service & Repair - Equipment	11,000.00	0.00	0.00	11,000.00	0.00	11,000.00	100.00
001-0430-5214	Service & Repair - Heavy Equip	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
	E20 Sub Totals:	41,000.00	0.00	0.00	41,000.00	0.00	41,000.00	100.00
E30	Supply Expense							
001-0430-5300	Supplies - Office	2,200.00	0.00	0.00	2,200.00	0.00	2,200.00	100.00
001-0430-5308	Supplies - Concession	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
001-0430-5330	Supplies - Park Programs	18,000.00	0.00	0.00	18,000.00	0.00	18,000.00	100.00
001-0430-5332	Supplies - Resale Merchandise	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	E30 Sub Totals:	67,200.00	0.00	0.00	67,200.00	0.00	67,200.00	100.00
E40	Operations Expense							
001-0430-5141	Pest/Chem/Seed/Fert	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0430-5460	BASS Program Expense	12,500.00	0.00	0.00	12,500.00	0.00	12,500.00	100.00
001-0430-5461	Aquatic Program Expense	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-0430-5475	Credit Card Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-5480	Dues & Subscriptions	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	E40 Sub Totals:	17,500.00	0.00	0.00	17,500.00	0.00	17,500.00	100.00
E55	Professional Services							
001-0430-5553	Prof Services - Advertising	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0430-5585	Prof Service - Basketball	43,305.00	0.00	0.00	43,305.00	0.00	43,305.00	100.00
001-0430-5586	Prof Services - Other	69,000.00	0.00	0.00	69,000.00	220.00	68,780.00	99.68
001-0430-5587	Prof Services - Aerobic Instr	43,024.00	0.00	0.00	43,024.00	0.00	43,024.00	100.00
001-0430-5589	Prof Services - Printing	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	E55 Sub Totals:	159,329.00	0.00	0.00	159,329.00	220.00	159,109.00	99.86
E60	Miscellaneous Expense							
001-0430-5485	Inspections & Monitoring	3,392.80	0.00	0.00	3,392.80	0.00	3,392.80	100.00
001-0430-5608	Software - New & Renewals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E60 Sub Totals:	3,392.80	0.00	0.00	3,392.80	0.00	3,392.80	100.00
E70	Grant Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-5700	Grant Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Fixed Assets							
001-0430-5810	Fixed Assets - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-5811	Other Assets-Bishop	23,000.00	0.00	0.00	23,000.00	0.00	23,000.00	100.00
001-0430-5816	Fixed Assets - Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	23,000.00	0.00	0.00	23,000.00	0.00	23,000.00	100.00
E85	Interest Expense							
001-0430-5850	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	1,574,323.43	0.00	0.00	1,574,323.43	220.00	1,574,103.43	99.99
	Dept 0430 Sub Totals:	478,655.43	0.00	0.00	478,655.43	290.00		
Dept 001-0440	Alcoa Park							
R36	Park Program Fees							
001-0440-4260	Park Rental	750.00	0.00	0.00	750.00	0.00	750.00	100.00
	R36 Sub Totals:	750.00	0.00	0.00	750.00	0.00	750.00	100.00
R74	Sponsorships							
001-0440-4740	Sponsorship/Rebates	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	R74 Sub Totals:	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	Revenue Sub Totals:	5,750.00	0.00	0.00	5,750.00	0.00	5,750.00	100.00
E10	Building & Grounds Exp							
001-0440-5104	Repairs & Maint - Grounds	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0440-5110	Utilities - Electric	5,200.00	0.00	0.00	5,200.00	0.00	5,200.00	100.00
001-0440-5112	Utilities - Water	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	E10 Sub Totals:	13,200.00	0.00	0.00	13,200.00	0.00	13,200.00	100.00
	Expense Sub Totals:	13,200.00	0.00	0.00	13,200.00	0.00	13,200.00	100.00
	Dept 0440 Sub Totals:	7,450.00	0.00	0.00	7,450.00	0.00		
Dept 001-0450	Ashley Park							
R74	Sponsorships							
001-0450-4740	Sponship/Rebates	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R74 Sub Totals:	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	Revenue Sub Totals:	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
E10	Building & Grounds Exp							
001-0450-5104	Repairs & Maint - Grounds	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0450-5110	Utilities - Electric	3,400.00	0.00	0.00	3,400.00	0.00	3,400.00	100.00
001-0450-5112	Utilities - Water	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	E10 Sub Totals:	9,400.00	0.00	0.00	9,400.00	0.00	9,400.00	100.00
	Expense Sub Totals:	9,400.00	0.00	0.00	9,400.00	0.00	9,400.00	100.00
	Dept 0450 Sub Totals:	4,400.00	0.00	0.00	4,400.00	0.00		
	Fund Revenue Sub Totals:	2,173,668.00	0.00	0.00	2,173,668.00	70.00	2,173,598.00	100.00
	Fund Expense Sub Totals:	2,460,470.78	0.00	0.00	2,460,470.78	220.00	2,460,250.78	99.99
	Fund 001 Sub Totals:	286,802.78	0.00	0.00	286,802.78	290.00		
	Revenue Totals:	2,173,668.00	0.00	0.00	2,173,668.00	0.00	2,173,598.00	100.00
	Expense Totals:	2,460,470.78	0.00	0.00	2,460,470.78	220.00	2,460,250.78	99.99
	Report Totals:	286,802.78	0.00	0.00	286,802.78	290.00		

**Bryant Parks and Recreation Department  
2017 Program and Use Agreement**

THIS AGREEMENT made and entered into on January 1<sup>st</sup>, 2017 by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called "THE CITY AND/OR THE DEPARTMENT"), and Central Arkansas Soccer Club at P.O. Box 442, Bryant, Arkansas (hereinafter called "CAS").

WITNESSETH

WHEREAS, THE CITY maintains property at Midland Park in Bryant, Arkansas; and

WHEREAS, the use of said property for the purpose of the Youth Soccer Program has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE CITY provides and maintains certain recreational facilities for programs and parks in Bryant, and

WHEREAS, CAS provides program administration and operations of the Youth Soccer Program in Bryant,

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of Midland Soccer Complex as outlined here to CAS for the operation of Youth Soccer beginning on January 1, 2017 and ending on December 31, 2017. Upon completion, the park may be used by CAS as it becomes available to CAS by notification from the Bryant Parks and Recreation Department. **Bishop Park "E" Complex and Alcoa 40 multipurpose field will be available per Parks Athletic Coordinator's schedule.**

Named property will be used by CAS for events, practices, and games on the dates and times listed on the schedules as submitted to THE DEPARTMENT by the CAS.

The general conditions of this program agreement will be:

1. CAS will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
2. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
3. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE CITY pertaining to parks and facilities.
4. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE CITY Facility. CAS shall indemnify and hold the City of Bryant, its departments and all of its employees harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by CAS, its agents, employees, or program participants.

5. It is agreed that the program for which this agreement is written must be made available to the general public to join and participate in. It is also agreed that the party sponsoring any community recreation program will furnish and supply all expendable materials necessary for conducting the program.
6. The named facility, area, or property may be rented to any other group, business, individual, or entity by CAS with prior approval by THE DEPARTMENT. Once approval is given by THE DEPARTMENT, payment of rental fees must be made to THE DEPARTMENT. Any and all rental fees charged for use of the named facility, area, or property must be approved by THE DEPARTMENT and paid to THE DEPARTMENT.
7. No alterations, changes, or modifications to change the intended use may be made to facilities by CAS, without first receiving written approval from THE DEPARTMENT. The CAS must submit a detailed request in writing to THE DEPARTMENT.
8. CAS assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by CAS. If the repair is neglected for a long period of time THE CITY will make the necessary repairs and bill the CAS. **A long period of time is considered five business days following the damage, unless otherwise agreed to by CAS and the Parks Grounds and Maintenance Superintendent.**
9. CAS must inspect facilities prior to each use. If damage is discovered to equipment or facilities that poses an immediate hazard or danger CAS must immediately notify THE DEPARTMENT. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with THE DEPARTMENT so that repairs can be made within a reasonable time **not to exceed five business days from notification, unless otherwise agreed to by CAS and the Parks Grounds and Maintenance Superintendent.** CAS must report any vandalism or theft to THE DEPARTMENT within 24 (twenty-four) hours or next business day.
10. League games and practices cannot be scheduled to begin past 9:30 p.m. No scheduled league games will be allowed to start after 10:00 p.m. A new period may not begin after 10:30 pm. CAS agrees to provide THE DEPARTMENT with a schedule of any dates their participants will be at the named site. This schedule must include times and dates of the following: tryouts, scheduled games, practices, tournaments, special events, work dates, etc. Dates and times must not conflict with THE DEPARTMENT work schedule without prior approval. Normal work hours for THE DEPARTMENT are: 8:00 AM - 5:00 PM Monday – **Friday**, unless other arrangements have been made with THE DEPARTMENT.
11. **The use of lights by CAS must be arranged with THE DEPARTMENT.**
12. CAS agrees to provide one **audited** financial statement of the program(s) that this program agreement is written for in the first quarter of the following year. Also a copy of their 501(c)(3) non-profit status must be given to THE DEPARTMENT each year. CAS's fiscal year is July 1<sup>st</sup> – June 30<sup>th</sup>.

13. CAS agrees to return this agreement signed by the appropriate persons, and any and all additional requested material.
14. **THE DEPARTMENT has first option to run concessions during all events.**
15. CAS agrees to provide a list of any bulk chemicals used and/or stored at the facility during their program agreement. This list must include a MSDS for each chemical listed and CAS must insure that each chemical is properly stored according to MSDS specifications. THE DEPARTMENT must be made aware of the intention to use any form of chemical prior to its use or storage in a facility.
16. Additional conditions to be agreed upon not previously listed:
  - A. **THE DEPARTMENT will cover costs for all field maintenance and utilities expenses. CAS agrees to pay an activity fee of \$25 per player each registration period.**
  - B. CAS will control all litter by picking up litter their program creates after each time the field is used. The litter must be placed in the proper receptacle by CAS. If excessive litter must be picked up after 72 hours of the program by THE DEPARTMENT, CAS will be charged \$15 for each hour worked per employee used by THE DEPARTMENT. **This does not include litter in the immediate (within 5 feet) area of an overflowing trash receptacle.**
  - C. CAS will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement by March 1, 2017. CAS understands that their program participants are in no way covered by insurance by THE DEPARTMENT or the City.
  - D. Alcoa Park is an Arkansas Parks and Tourism Department Grant Park and all APTD Guidelines must be followed for improvements, preparations, etc. for special events and must be approved by the Director of THE DEPARTMENT after approval from the Department of Parks and Tourism, prior to any alteration of the park.
  - E. **CAS will submit a member to PRAC (Parks and Recreation Alliance Council) who will also be contact person(s) for after business hours' emergencies.**
  - F. At the request of THE DEPARTMENT, and with at least 120 days' notice, CAS will remove all their equipment at the completion of this agreement period. CAS will insure that their employees or participants do not attempt to operate equipment belonging to THE DEPARTMENT or the City.

17. THE DEPARTMENT agrees to the following specific conditions and assurances:
- A. The park area will be maintained THE DEPARTMENT on a regular schedule. All fields will undergo extensive turf maintenance programs (including aeration, fertilization, and weed removal) and striping will be performed on an as-needed basis.
  - B. THE DEPARTMENT will be responsible Monday - **Friday** for their field preparation (including mowing and painting), cleaning the restrooms, and maintaining other park areas.
  - C. THE DEPARTMENT will purchase and replace light bulbs. If extensive damage is caused by weather or vandalism, the replacement time for lights may be longer than usual.
  - D. THE DEPARTMENT will attempt to repair damage to facilities in a timely manner, according to repairs needed.
  - E. THE DEPARTMENT will continue to complete Midland with added amenities, as funds are acquired.
  - F. **THE DEPARTMENT will waive room rental fee for meeting rooms with 10-day notice, provided the room is available. For request made within 10 days of rental date, regular fees apply.**
18. CAS and THE DEPARTMENT recognize that use of the facilities during the dates and times provided by the CAS as part of their program, will give CAS first access to use of the facilities. However, if CAS team practice, game, or event is cancelled or otherwise does not occur, CAS will take reasonable steps to notify THE DEPARTMENT of the cancellation as soon as CAS is reasonably able to make the facilities available to other citizens of Bryant at THE DEPARTMENT's discretion. Furthermore, CAS recognizes that the facilities are tax payer constructed facilities meant for the benefit and use of the Citizens of Bryant, and as such will work with THE DEPARTMENT to provide a realistic schedule that maximizes CAS's use of the facilities while maximizing the potential field rental fees for THE DEPARTMENT and maximizing citizen access to the facilities. Other specific agreements or assurance:
- A. Permanent improvements to facilities and fields will become property of THE CITY. Permanent fixtures include, but are not limited to all: concrete work, fences, underground installations, sprinkler heads, structural work, lighting fixtures, back stops, dugouts, scoreboards and drinking fountains and other items so affixed to the land that they become a fixture to the property.
  - B. Non-permanent improvements will be retained by CAS and include: appliances, field marking equipment which was purchased by CAS, scoreboards, portable buildings which were purchased by CAS.



For Annual Programs - A program agreement must be signed annually in order to guarantee use of a facility or area. The CAS will be given first option for renewal of the scheduling of the fields. The signing of such agreement in no way binds the Parks and Recreation Department or the City to notify CAS of the need for a program agreement in the future. The responsibility to obtain an agreement to secure use of a particular facility and/or area for a specific time remains with the organization, group, or person wishing to use City-owned facilities and/or properties.

THE DEPARTMENT or CAS may amend this agreement by the mutual assent of all parties. If this agreement is amended, it will be written, signed by all parties stated and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on CAS; and supersede any and/or all previous agreements, contracts, or leases.

City of Bryant, A municipal Corporation,



\_\_\_\_\_, Mayor, Jill Dabbs

User Organization,

 \_\_\_\_\_, 2017 President

Reviewed by Bryant Parks and Recreation Committee

\_\_\_\_\_, 2017 Committee Chairman

 VP - 2017  
 President - category 12/21/16

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## **2017 Parks Committee Calendar**

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Monday, January 9, 2017

Monday, February 13, 2017

Monday, March 13, 2017

Monday, April 10, 2017

Monday, May 8, 2017

Monday, June 12, 2017

Monday, July 10, 2017

Monday, August 14, 2017

Monday, September 11, 2017

Monday, October 9, 2017

Monday, November 13, 2017

Monday, December 11, 2017