



Bryant Parks and Recreation Committee Meeting  
Agenda  
February 13, 2017 at 6:00 pm

**CALL MEETING TO ORDER**

**COMMENTS FROM THE PUBLIC**

**ANNOUNCEMENTS**

**ALCOHOL PERMITS**

**APPROVAL OF MINUTES**

**ASSOCIATIONS OR CLUBS REPORTS**

**DIRECTOR'S REPORT**

Documents:

[ParkRec\\_Report\\_Feb2017.pdf](#)

**FINANCE REPORT**

*Finance report as of 2/3/2017.*

Documents:

[Feb17BudgetReport.pdf](#)

**OLD BUSINESS**

**NEW BUSINESS**

**Bryant Senior Adult Center 2017 Program Agreement**

*Review and recommend the agreement to City Council.*

Documents:

[BSAC\\_Agreement\\_2017.pdf](#)

**MISCELLANEOUS**

**ADJOURN**

Bryant Parks and Recreation Department  
6401 Boone Road  
Bryant, Arkansas 72022  
501.943.0444

## **Parks and Recreation Report February 2017**

- Youth basketball league games in process.
- 30 and over adult basketball league.
- Recreational division adult basketball league.
- Competitive division adult basketball league.
- Co-ed adult volleyball league.
- Hired Mina Akhnoukh and Jessica Norris as part-time staff.
- Hosted Bryant Chamber Winter Banquet.
- Promotional membership sale brought in approximately \$33,000.
- Offering all aquatic fitness classes. This includes water aerobics, deep water aerobics, silver splash, mom and me swim lessons, preschool lessons, private and semi-private swim lessons and group swim lessons.
- BASS swim team, Bryant High School, Benton High School, Bauxite High School and Racers swim teams are holding regular practices.
- Offered 2 adult swim lesson classes.
- Offered a First Aid/CPR/AED Certification/Recertification course.
- Held a Swimming Lesson Instructor In-Service on January 21, 2017.
- Hosted a Bryant High School Swim meet on January 12, 2017, with 193 swimmers.
- Hosted a Benton High School Swim meet on January 26, 2017, with 123 swimmers.
- Hired Lloyd Chancellor as Grounds Superintendent.

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40	E40 Sub Totals:	3,000.00	855.58	855.58	2,144.42	0.00	2,144.42	71.48
E55	Professional Services							
001-0300-5553	Prof Services - Advertising	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5589	Prof Services - Printing	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
E55	E55 Sub Totals:	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
E60	Miscellaneous Expense							
001-0300-5606	Main Renewals Computer Related	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0300-5608	Software - New & Renewals	1,959.90	0.00	0.00	1,959.90	0.00	1,959.90	100.00
001-0300-5614	Copier Maint & Lease	840.00	62.40	62.40	777.60	70.00	707.60	84.24
E60	E60 Sub Totals:	2,799.90	62.40	62.40	2,737.50	70.00	2,667.50	95.27
	Expense Sub Totals:	428,985.08	29,960.47	29,960.47	399,024.61	474.36	398,550.25	92.91
	Dept 0300 Sub Totals:	-275,914.92	-47,393.93	-47,393.93	-228,520.99	474.36		
R60	Parks General							
001-0400-4381	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Red Cross Program							
R60	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Tsfrs							
001-0400-4627	Xfer Designated Tax	416,000.00	0.00	0.00	416,000.00	0.00	416,000.00	100.00
001-0400-4629	Xfer Park 1/8 O & M	521,000.00	0.00	0.00	521,000.00	0.00	521,000.00	100.00
R62	R62 Sub Totals:	937,000.00	0.00	0.00	937,000.00	0.00	937,000.00	100.00
	Revenue Sub Totals:	937,000.00	0.00	0.00	937,000.00	0.00	937,000.00	100.00
E01	Personnel Expense							
001-0400-5000	Salary Expense	280,392.40	18,262.82	18,262.82	262,129.58	0.00	262,129.58	93.49
001-0400-5001	Part Time Labor	20,000.00	1,740.49	1,740.49	18,259.51	0.00	18,259.51	91.30
001-0400-5005	SWB Reimbursement	174,400.00	14,533.33	14,533.33	159,866.67	0.00	159,866.67	91.67
001-0400-5010	Overtime Expense	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00
001-0400-5020	FICA Expense	22,368.13	1,542.25	1,542.25	20,825.88	0.00	20,825.88	93.11
001-0400-5022	Unemployment Expense	1,642.96	218.48	218.48	1,424.48	0.00	1,424.48	86.70
001-0400-5025	Worker's Comp Expense	6,131.00	3,745.35	3,745.35	2,385.65	0.00	2,385.65	38.91
001-0400-5030	APERS Expense	39,727.10	2,715.05	2,715.05	37,012.05	0.00	37,012.05	93.17
001-0400-5040	Health Insurance Expense	82,094.76	3,897.49	3,897.49	78,197.27	0.00	78,197.27	95.25
001-0400-5050	Physical & Drug Screen Exp	1,050.00	0.00	0.00	1,050.00	150.00	900.00	85.71
001-0400-5055	Uniform Expense	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0400-5057	Vehicle Allowance	6,000.00	461.54	461.54	5,538.46	0.00	5,538.46	92.31

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0400-5060	Travel & Training Expense	13,200.00	300.00	300.00	12,900.00	0.00	12,900.00	97.73
	E01 Sub Totals:	657,006.35	47,416.80	47,416.80	609,589.55	150.00	609,439.55	92.76
E10	Building & Grounds Exp							
001-0400-5102	Repairs & Maint - Building	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0400-5104	Repairs & Maint - Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5110	Utilities - Electric	0.00	-179.14	-179.14	179.14	0.00	179.14	0.00
001-0400-5112	Utilities - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0400-5130	Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5145	Tools	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	E10 Sub Totals:	3,500.00	-179.14	-179.14	3,679.14	0.00	3,679.14	105.12
E20	Vehicle Expense							
001-0400-5200	Fuel Expense	15,000.00	408.86	408.86	14,591.14	0.00	14,591.14	97.27
001-0400-5225	Insurance Expense - Vehicle	3,000.00	0.00	0.00	3,000.00	1,835.50	1,164.50	38.82
	E20 Sub Totals:	18,000.00	408.86	408.86	17,591.14	1,835.50	15,755.64	87.53
E30	Supply Expense							
001-0400-5322	Supplies - Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0400-5380	Prisoner Care Expense	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	E30 Sub Totals:	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
E55	Professional Services							
001-0400-5515	Special Elec or Permit Fee Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5550	Prof Services - Acctg & Audit	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5586	Prof Services - Other	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
	E55 Sub Totals:	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00
E60	Miscellaneous Expense							
001-0400-5604	Hardware - New & Renewals	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5606	Main Renewals Computer Related	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0400-5608	Software - New & Renewals	3,180.00	0.00	0.00	3,180.00	39.96	3,140.04	98.74
	E60 Sub Totals:	9,680.00	0.00	0.00	9,680.00	39.96	9,640.04	99.59
E80	Fixed Assets							
001-0400-5810	Fixed Assets - Equipment	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.00
	E80 Sub Totals:	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.00
	Expense Sub Totals:	779,286.35	47,646.52	47,646.52	731,639.83	2,025.46	729,614.37	93.63

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0410	Dept 0400 Sub Totals:	-157,713.65	47,646.52	47,646.52	-205,360.17	2,025.46		
R36	Mills Pool and Park							
001-0410-4384	Park Program Fees	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Tennis							
R36 Sub Totals:		2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
R50	Sale of Services	65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	100.00
001-0410-4500	Mills Pool-Admin/Concessions	5,000.00	40.00	40.00	4,960.00	0.00	4,960.00	99.20
001-0410-4534	Pavillion Fees							
R50 Sub Totals:		70,000.00	40.00	40.00	69,960.00	0.00	69,960.00	99.94
R74	Sponsorships	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0410-4740	Sponsorship/Rebates							
R74 Sub Totals:		5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
Revenue Sub Totals:		77,000.00	40.00	40.00	76,960.00	0.00	76,960.00	99.95
E01	Personnel Expense	11,000.00	0.00	0.00	11,000.00	0.00	11,000.00	100.00
001-0410-5001	Part Time Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0410-5020	FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0410-5022	Unemployment Expense	6,131.00	3,745.35	3,745.35	2,385.65	0.00	2,385.65	38.91
001-0410-5025	Worker's Comp Expense	2,700.00	0.00	0.00	2,700.00	0.00	2,700.00	100.00
001-0410-5050	Physical & Drug Screen Exp							
E01 Sub Totals:		19,831.00	3,745.35	3,745.35	16,085.65	0.00	16,085.65	81.11
E10	Building & Grounds Exp	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0410-5102	Repairs & Maint - Building	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0410-5104	Repairs & Maint - Grounds	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0410-5105	Repairs & Maint - Pool	6,000.00	476.28	476.28	5,523.72	0.00	5,523.72	92.06
001-0410-5110	Utilities - Electric	150.00	16.89	16.89	133.11	0.00	133.11	88.74
001-0410-5111	Utilities - Gas	700.00	54.69	54.69	645.31	0.00	645.31	92.19
001-0410-5112	Utilities - Water	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0410-5120	Insurance - Property	1,080.00	171.77	171.77	908.23	0.00	908.23	84.10
001-0410-5130	Sanitation							
E10 Sub Totals:		19,430.00	719.63	719.63	18,710.37	0.00	18,710.37	96.30
E30	Supply Expense	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0410-5308	Supplies - Concession	9,500.00	0.00	0.00	9,500.00	0.00	9,500.00	100.00
001-0410-5328	Supplies - Pools							
E30 Sub Totals:		14,500.00	0.00	0.00	14,500.00	0.00	14,500.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E70	Grant Expense							
001-0410-5700	Grant Expense	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.00
E70 Sub Totals:		9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.00
E80	Fixed Assets							
001-0410-5810	Fixed Assets - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		62,761.00	4,464.98	4,464.98	58,296.02	0.00	58,296.02	92.89
Dept 001-0420	Dept 0410 Sub Totals:	-14,239.00	4,424.98	4,424.98	-18,663.98	0.00		
R74	Midland Park							
001-0420-4740	Sponsorships	53,250.00	0.00	0.00	53,250.00	0.00	53,250.00	100.00
	Sponsorship/Rebates	53,250.00	0.00	0.00	53,250.00	0.00	53,250.00	100.00
R74 Sub Totals:		53,250.00	0.00	0.00	53,250.00	0.00	53,250.00	100.00
E10	Revenue Sub Totals:	21,500.00	0.00	0.00	21,500.00	0.00	21,500.00	100.00
001-0420-5104	Building & Grounds Exp							
	Repairs & Maint - Grounds	21,500.00	0.00	0.00	21,500.00	0.00	21,500.00	100.00
E10 Sub Totals:		21,500.00	0.00	0.00	21,500.00	0.00	21,500.00	100.00
Expense Sub Totals:		21,500.00	0.00	0.00	21,500.00	0.00	21,500.00	100.00
Dept 001-0430	Dept 0420 Sub Totals:	-31,750.00	0.00	0.00	-31,750.00	0.00		
R30	Bishop Park							
001-0430-4300	Membership Fees	180,000.00	9,503.85	9,503.85	170,496.15	0.00	170,496.15	94.72
001-0430-4301	Membership Family	85,000.00	6,650.00	6,650.00	78,350.00	0.00	78,350.00	92.18
001-0430-4302	Membership Senior	45,000.00	2,500.00	2,500.00	42,500.00	0.00	42,500.00	94.44
001-0430-4303	Membership Adults	20,000.00	1,520.00	1,520.00	18,480.00	0.00	18,480.00	92.40
001-0430-4304	Membership Youth	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.00
001-0430-4305	Membership Silver Sneakers	10,500.00	4,200.00	4,200.00	6,300.00	0.00	6,300.00	60.00
001-0430-4310	Silver & Fit Annual Fees	90.00	180.00	180.00	-90.00	0.00	-90.00	0.00
001-0430-4311	Membership 3 Mo Adult	6,030.00	139.50	139.50	5,890.50	0.00	5,890.50	97.69
001-0430-4312	Membership 3 Mo Youth	8,505.00	886.50	886.50	7,618.50	0.00	7,618.50	89.58
001-0430-4313	Membership 3 Mo Senior	15,010.00	1,464.00	1,464.00	13,546.00	0.00	13,546.00	90.25
001-0430-4314	Membership 3 Mo Family	1,500.00	81.00	81.00	1,419.00	0.00	1,419.00	94.60
001-0430-4318	Membership 6 Mo College	1,020.00	126.00	126.00	894.00	0.00	894.00	87.65
001-0430-4319	Membership 6 Mo Military	4,020.00	702.00	702.00	3,318.00	0.00	3,318.00	82.54

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4320	Membership Annual Adult	7,500.00	2,285.00	2,285.00	5,215.00	0.00	5,215.00	69.53
001-0430-4321	Membership Annual Youth	5,040.00	1,524.00	1,524.00	3,516.00	0.00	3,516.00	69.76
001-0430-4322	Membership Annual Senior	40,080.00	17,413.00	17,413.00	22,667.00	0.00	22,667.00	56.55
001-0430-4323	Membership Annual Family	18,144.00	9,057.00	9,057.00	9,087.00	0.00	9,087.00	50.08
001-0430-4384	Spec Prgrms- Tennis Youth	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>R30 Sub Totals:</b>	<b>482,439.00</b>	<b>58,231.85</b>	<b>58,231.85</b>	<b>424,207.15</b>	<b>0.00</b>	<b>424,207.15</b>	<b>87.93</b>
R33	<b>Rental Fees</b>							
001-0430-4332	Equipment Rental	1,000.00	115.00	115.00	885.00	0.00	885.00	88.50
001-0430-4334	After Hours Charge Bishop	500.00	240.00	240.00	260.00	0.00	260.00	52.00
001-0430-4336	Room Rental Large Room (both)	10,000.00	1,200.00	1,200.00	8,800.00	0.00	8,800.00	88.00
001-0430-4337	Room Rental Large Room	20,000.00	2,115.00	2,115.00	17,885.00	0.00	17,885.00	89.43
001-0430-4338	Room Rental Small Rooms (both)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4339	Room Rental Small Room	6,000.00	850.00	850.00	5,150.00	0.00	5,150.00	85.83
001-0430-4340	Room Rental Party Room	30,000.00	1,800.00	1,800.00	28,200.00	0.00	28,200.00	94.00
001-0430-4341	Room Rental Court Gym	5,000.00	100.00	100.00	4,900.00	0.00	4,900.00	98.00
001-0430-4342	Room Rental Full Gym	2,000.00	300.00	300.00	1,700.00	0.00	1,700.00	85.00
001-0430-4343	Room Rental Full Facility	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4344	Room Rental Fitness Room	500.00	60.00	60.00	440.00	0.00	440.00	88.00
001-0430-4345	Rental - Splash Pad	5,000.00	360.00	360.00	4,640.00	0.00	4,640.00	92.80
001-0430-4347	Competitive Pool Fees	9,200.00	4,419.00	4,419.00	4,781.00	0.00	4,781.00	51.97
001-0430-4348	Therapy Pool Fees	500.00	2,950.00	2,950.00	-2,450.00	0.00	-2,450.00	0.00
001-0430-4350	Use Agreement Fees	1,800.00	800.00	800.00	1,000.00	0.00	1,000.00	55.56
001-0430-4352	Rental - Outdoor Field Fees	29,500.00	0.00	0.00	29,500.00	0.00	29,500.00	100.00
001-0430-4354	Tournaments	69,000.00	1,600.00	1,600.00	67,400.00	0.00	67,400.00	97.68
	<b>R33 Sub Totals:</b>	<b>191,000.00</b>	<b>16,909.00</b>	<b>16,909.00</b>	<b>174,091.00</b>	<b>0.00</b>	<b>174,091.00</b>	<b>91.15</b>
R36	<b>Park Program Fees</b>							
001-0430-4257	Uncorking Fee - Beer/Wine	1,000.00	49.50	49.50	950.50	0.00	950.50	95.05
001-0430-4259	Uncorking Fee - Spirits	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0430-4260	Parks Rental	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0430-4360	Aerobic Classes	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4364	Basketball	50,000.00	3,234.00	3,234.00	46,766.00	0.00	46,766.00	93.53
001-0430-4366	BASS Swim Program	42,000.00	4,550.00	4,550.00	37,450.00	0.00	37,450.00	89.17
001-0430-4370	Flag Football	2,400.00	0.00	0.00	2,400.00	0.00	2,400.00	100.00
001-0430-4374	Life Coach Class	500.00	872.50	872.50	-372.50	0.00	-372.50	0.00
001-0430-4376	Programs - Misc Activity	8,300.00	1,480.00	1,480.00	6,820.00	0.00	6,820.00	82.17
001-0430-4382	Pool Swim Lessons	55,000.00	3,591.35	3,591.35	51,408.65	0.00	51,408.65	93.47
001-0430-4386	Track	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4390	Volleyball Adult/Youth	10,000.00	455.00	455.00	9,545.00	0.00	9,545.00	95.45
	<b>R36 Sub Totals:</b>	<b>171,400.00</b>	<b>14,232.35</b>	<b>14,232.35</b>	<b>157,167.65</b>	<b>0.00</b>	<b>157,167.65</b>	<b>91.70</b>
R50	<b>Sale of Services</b>							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4500	Concessions - Bishop	60,000.00	4,573.27	4,573.27	55,426.73	0.00	55,426.73	92.38
001-0430-4514	Daily Admissions Adults	20,004.00	1,658.00	1,658.00	18,346.00	0.00	18,346.00	91.71
001-0430-4516	Daily Admissions Senior	1,000.00	108.00	108.00	892.00	0.00	892.00	89.20
001-0430-4518	Daily Admissions Youth	20,000.00	1,008.00	1,008.00	18,992.00	0.00	18,992.00	94.96
001-0430-4520	Multiple Adults	6,615.00	270.00	270.00	6,345.00	0.00	6,345.00	95.92
001-0430-4522	Multiple Senior	1,500.00	60.00	60.00	1,440.00	0.00	1,440.00	96.00
001-0430-4524	Multiple Youth	1,710.00	150.00	150.00	1,560.00	0.00	1,560.00	91.23
001-0430-4530	Merchandise Sales	3,000.00	45.00	45.00	2,955.00	0.00	2,955.00	98.50
001-0430-4532	Spectator Admissions	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
001-0430-4534	Red Cross Programs	8,000.00	430.00	430.00	7,570.00	0.00	7,570.00	94.63
	<b>R50 Sub Totals:</b>	<b>129,829.00</b>	<b>8,302.27</b>	<b>8,302.27</b>	<b>121,526.73</b>	<b>0.00</b>	<b>121,526.73</b>	<b>93.61</b>
R60	Miscellaneous Revenue							
001-0430-4394	Disc Golf Project -Bishop Park	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4600	Miscellaneous Revenue	1,000.00	135.00	135.00	865.00	0.00	865.00	86.50
	<b>R60 Sub Totals:</b>	<b>1,000.00</b>	<b>135.00</b>	<b>135.00</b>	<b>865.00</b>	<b>0.00</b>	<b>865.00</b>	<b>86.50</b>
R70	Grant Revenue							
001-0430-4700	Grant Revenue - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4702	Grant - Veterans	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>R70 Sub Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
R74	Sponsorships							
001-0430-4740	Sponsorship/Rebates	10,000.00	3,250.00	3,250.00	6,750.00	0.00	6,750.00	67.50
001-0430-4742	Scoreboard Signage BP	110,000.00	3,917.00	3,917.00	106,083.00	0.00	106,083.00	96.44
	<b>R74 Sub Totals:</b>	<b>120,000.00</b>	<b>7,167.00</b>	<b>7,167.00</b>	<b>112,833.00</b>	<b>0.00</b>	<b>112,833.00</b>	<b>94.03</b>
	<b>Revenue Sub Totals:</b>	<b>1,095,668.00</b>	<b>104,977.47</b>	<b>104,977.47</b>	<b>990,690.53</b>	<b>0.00</b>	<b>990,690.53</b>	<b>90.42</b>
E01	Personnel Expense							
001-0430-5000	Salary Expense	418,946.80	27,751.52	27,751.52	391,195.28	0.00	391,195.28	93.38
001-0430-5001	Part Time Labor	169,000.00	9,176.82	9,176.82	159,823.18	0.00	159,823.18	94.57
001-0430-5010	Overtime Expense	5,000.00	593.27	593.27	4,406.73	0.00	4,406.73	88.13
001-0430-5020	FICA Expense	43,434.54	2,930.24	2,930.24	40,504.30	0.00	40,504.30	93.25
001-0430-5022	Unemployment Expense	5,811.95	502.91	502.91	5,309.04	0.00	5,309.04	91.35
001-0430-5025	Worker's Comp Expense	11,000.00	6,719.76	6,719.76	4,280.24	0.00	4,280.24	38.91
001-0430-5030	APERS Expense	60,451.08	4,109.97	4,109.97	56,341.11	0.00	56,341.11	93.20
001-0430-5040	Health Insurance Expense	98,257.26	5,173.32	5,173.32	93,083.94	0.00	93,083.94	94.73
001-0430-5050	Physical & Drug Screen Exp	4,200.00	0.00	0.00	4,200.00	300.00	3,900.00	92.86
001-0430-5055	Uniform Expense	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	<b>E01 Sub Totals:</b>	<b>818,101.63</b>	<b>56,957.81</b>	<b>56,957.81</b>	<b>761,143.82</b>	<b>300.00</b>	<b>760,843.82</b>	<b>93.00</b>



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	Building & Grounds Exp							
001-0430-5102	Repairs & Maint - Building	45,000.00	0.00	0.00	45,000.00	765.00	44,235.00	98.30
001-0430-5104	Repairs & Maint - Grounds	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-0430-5105	Repairs & Maint - Pool	55,000.00	642.45	642.45	54,357.55	8,264.69	46,092.86	83.81
001-0430-5106	Repairs & Maint - Splash Pad	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-5110	Utilities - Electric	180,000.00	13,361.89	13,361.89	166,638.11	0.00	166,638.11	92.58
001-0430-5111	Utilities - Gas	30,000.00	4,333.21	4,333.21	25,666.79	0.00	25,666.79	85.56
001-0430-5112	Utilities - Water	20,000.00	1,545.92	1,545.92	18,454.08	0.00	18,454.08	92.27
001-0430-5115	Communication Exp - Telephone	16,000.00	1,547.70	1,547.70	14,452.30	0.00	14,452.30	90.33
001-0430-5116	Communication Exp - Cellular	4,800.00	0.00	0.00	4,800.00	0.00	4,800.00	100.00
001-0430-5120	Insurance - Property	18,000.00	0.00	0.00	18,000.00	0.00	18,000.00	100.00
001-0430-5130	Sanitation	37,000.00	1,241.89	1,241.89	35,758.11	0.00	35,758.11	96.64
001-0430-5140	Supplies - B&G	2,000.00	129.21	129.21	1,870.79	0.00	1,870.79	93.54
001-0430-5142	Janitorial Supplies and Main	25,000.00	768.47	768.47	24,231.53	1,944.05	22,287.48	89.15
	<b>E10 Sub Totals:</b>	<b>444,800.00</b>	<b>23,570.74</b>	<b>23,570.74</b>	<b>421,229.26</b>	<b>10,973.74</b>	<b>410,255.52</b>	<b>92.23</b>
E20	Vehicle Expense							
001-0430-5212	Service & Repair - Equipment	11,000.00	0.00	0.00	11,000.00	200.00	10,800.00	98.18
001-0430-5214	Service & Repair - Heavy Equip	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
	<b>E20 Sub Totals:</b>	<b>41,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41,000.00</b>	<b>200.00</b>	<b>40,800.00</b>	<b>99.51</b>
E30	Supply Expense							
001-0430-5300	Supplies - Office	2,200.00	0.00	0.00	2,200.00	450.00	1,750.00	79.55
001-0430-5308	Supplies - Concession	45,000.00	1,365.69	1,365.69	43,634.31	5,100.00	38,534.31	85.63
001-0430-5330	Supplies - Park Programs	18,000.00	2,808.72	2,808.72	15,191.28	500.00	14,691.28	81.62
001-0430-5332	Supplies - Resale Merchandise	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	<b>E30 Sub Totals:</b>	<b>67,200.00</b>	<b>4,174.41</b>	<b>4,174.41</b>	<b>63,025.59</b>	<b>6,050.00</b>	<b>56,975.59</b>	<b>84.79</b>
E40	Operations Expense							
001-0430-5141	Pest/Chem/Seed/Fert	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0430-5460	BASS Program Expense	12,500.00	1,424.00	1,424.00	11,076.00	0.00	11,076.00	88.61
001-0430-5461	Aquatic Program Expense	4,000.00	146.00	146.00	3,854.00	0.00	3,854.00	96.35
001-0430-5475	Credit Card Fees	0.00	1,038.87	1,038.87	-1,038.87	0.00	-1,038.87	0.00
001-0430-5480	Dues & Subscriptions	500.00	180.00	180.00	320.00	0.00	320.00	64.00
	<b>E40 Sub Totals:</b>	<b>17,500.00</b>	<b>2,788.87</b>	<b>2,788.87</b>	<b>14,711.13</b>	<b>0.00</b>	<b>14,711.13</b>	<b>84.06</b>
E55	Professional Services							
001-0430-5553	Prof Services - Advertising	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0430-5585	Prof Service - Basketball	43,305.00	6,325.00	6,325.00	36,980.00	2,736.00	34,244.00	79.08
001-0430-5586	Prof Services - Other	69,000.00	1,882.40	1,882.40	67,117.60	30.00	67,087.60	97.23
001-0430-5587	Prof Services - Aerobic Instr	43,024.00	795.00	795.00	42,229.00	3,304.00	38,925.00	90.47
001-0430-5589	Prof Services - Printing	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E55	Sub Totals:	159,329.00	9,002.40	9,002.40	150,326.60	6,070.00	144,256.60	90.54
E60	Miscellaneous Expense							
001-0430-5485	Inspections & Monitoring	3,392.80	0.00	0.00	3,392.80	0.00	3,392.80	100.00
001-0430-5608	Software - New & Renewals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60	Sub Totals:	3,392.80	0.00	0.00	3,392.80	0.00	3,392.80	100.00
E70	Grant Expense							
001-0430-5700	Grant Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Fixed Assets							
001-0430-5810	Fixed Assets - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-5811	Other Assets-Bishop	23,000.00	0.00	0.00	23,000.00	0.00	23,000.00	100.00
001-0430-5816	Fixed Assets - Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Sub Totals:	23,000.00	0.00	0.00	23,000.00	0.00	23,000.00	100.00
E85	Interest Expense							
001-0430-5850	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E85	Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		1,574,323.43	96,494.23	96,494.23	1,477,829.20	23,593.74	1,454,235.46	92.37
Dept 0430 Sub Totals:		478,655.43	-8,483.24	-8,483.24	487,138.67	23,593.74		
R36	Alcoa Park							
001-0440-4260	Park Program Fees	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-0440-4260	Park Rental							
R36	Sub Totals:	750.00	0.00	0.00	750.00	0.00	750.00	100.00
R74	Sponsorships							
001-0440-4740	Sponsorship/Rebates	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
R74	Sub Totals:	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
Revenue Sub Totals:		5,750.00	0.00	0.00	5,750.00	0.00	5,750.00	100.00
E10	Building & Grounds Exp							
001-0440-5104	Repairs & Maint - Grounds	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0440-5110	Utilities - Electric	5,200.00	752.28	752.28	4,447.72	0.00	4,447.72	85.53
001-0440-5112	Utilities - Water	3,000.00	202.31	202.31	2,797.69	0.00	2,797.69	93.26
E10	Sub Totals:	13,200.00	954.59	954.59	12,245.41	0.00	12,245.41	92.77

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	13,200.00	954.59	954.59	12,245.41	0.00	12,245.41	92.77
Dept 001-0450 R74	Dept 0440 Sub Totals: Ashley Park Sponsorships Sponship/Rebates	7,450.00	954.59	954.59	6,495.41	0.00		
001-0450-4740		5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	R74 Sub Totals:	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	Revenue Sub Totals:	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
E10	Building & Grounds Exp	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0450-5104	Repairs & Maint - Grounds	3,400.00	368.94	368.94	3,031.06	0.00	3,031.06	89.15
001-0450-5110	Utilities - Electric	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0450-5112	Utilities - Water							
	E10 Sub Totals:	9,400.00	368.94	368.94	9,031.06	0.00	9,031.06	96.08
	Expense Sub Totals:	9,400.00	368.94	368.94	9,031.06	0.00	9,031.06	96.08
Dept 001-0500 R15	Dept 0450 Sub Totals: Fire Department Taxes - Property Fire Rescue Funds	4,400.00	368.94	368.94	4,031.06	0.00		
001-0500-4156		700.00	0.00	0.00	700.00	0.00	700.00	100.00
	R15 Sub Totals:	700.00	0.00	0.00	700.00	0.00	700.00	100.00
R60	Miscellaneous Revenue	250.00	0.00	0.00	250.00	0.00	250.00	100.00
001-0500-4600	Miscellaneous Revenue							
	R60 Sub Totals:	250.00	0.00	0.00	250.00	0.00	250.00	100.00
R62	Intergovernmental Tsfrs	1,041,000.00	0.00	0.00	1,041,000.00	0.00	1,041,000.00	100.00
001-0500-4627	Xfer Designated Tax	1,562,000.00	0.00	0.00	1,562,000.00	0.00	1,562,000.00	100.00
001-0500-4629	Xfer Fire Special Tax							
	R62 Sub Totals:	2,603,000.00	0.00	0.00	2,603,000.00	0.00	2,603,000.00	100.00
R66	Sale of Equipment	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
001-0500-4900	Sale of Fixed Assets							
	R66 Sub Totals:	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
R70	Grant Revenue	0.00	150.56	150.56	-150.56	-150.56	0.00	0.00
001-0500-4700	Grant Revenue - Other							

**Bryant Parks and Recreation Department  
2017 Program Agreement**

THIS AGREEMENT made and entered into on January 1, 2017 by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, #2, Bryant, Arkansas (hereinafter called "THE CITY"), and CENTRAL ARKANSAS DEVELOPMENT COUNCIL DOING BUSINESS AS Bryant Senior Adult Center, 321 Edison, Benton, Arkansas (hereinafter called "BSAC").

WITNESSETH WHEREAS, THE CITY owns property at Bishop Park on Boone Road in Bryant, Arkansas, and;

WHEREAS, the use of said property for the purpose of senior adult activities has been considered the best use of this property for recreational purpose to better service the citizens of Bryant, Arkansas;

WHEREAS, THE CITY provides RECREATIONAL facilities in Bryant, and;

WHEREAS, BSAC provides program administration and operations of the senior adult activities in Bryant;

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of certain areas of the Bryant Community Center as outlined here, and pursuant to the terms contained in the separate contract entered into by the parties hereto, to BSAC for the operation of senior adult activities beginning on January 1, 2017 and ending on December 31, 2017.

The named property will be used by BSAC for special events and services for senior adults on the dates and times listed on the schedules as submitted to the BRYANT PARKS AND RECREATION DEPARTMENT (hereinafter, "the Department") by BSAC.

The general conditions of this program agreement will be:

1. BSAC will operate programs in accordance with nondiscrimination requirements of Title VI of the 1964 Civil Rights Act.
2. It is agreed that the program for which this agreement is written must be made available to the general public to join and participate in. It is also agreed that the party sponsoring any community recreation program will furnish and supply all expendable materials necessary for conducting the program.
3. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.

4. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to all applicable policies of THE CITY.
5. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE CITY facility. BSAC shall indemnify and hold, the City of Bryant, its Departments, and all of its employees and officials harmless against losses, claims, causes of action, and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by BSAC, its agents, employees, or program participants.
6. It is agreed that the named facility, area, or property may not be assigned, subleased, rented, reserved or loaned to any other group, business, individual, or entity by BSAC without prior approval by THE CITY.

No alterations, changes, or modifications to change the intended use may be made to facilities by BSAC, without first receiving written approval from THE CITY. BSAC must submit a detailed request in writing to the Department.

7. BSAC assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by BSAC. If the repair is neglected for a long period of time, as determined solely by the City, THE CITY will make the necessary repairs and bill BSAC.
8. BSAC must inspect facilities prior to each use. If damage is discovered to equipment or the facility that poses an immediate hazard or danger then BSAC must immediately notify the Department. Damaged equipment or facility that does not pose a danger or hazard should be discussed with the Department. BSAC must report any vandalism or theft to the Department within 24 (twenty-four) hours or next business day.
9. BSAC agrees to provide the Department with a schedule of any dates their participants will be at the named site. This schedule must include times and dates of the following: daily use, special events, work dates, etc. Dates and times must not conflict with the Community Center schedule.

Normal operation hours for the Department are:  
8:00 AM – 5:00 PM Monday – Friday

Hours of the Bryant Community Center are:  
6:00 AM - 9:00 PM Monday – Friday  
8:00 AM – 8:00 PM Saturday  
12:00 NOON – 8:00 PM Sunday

10. Two keys will be given to the Director of the BSAC. Duplicate keys shall only be given

to responsible staff.

11. If requested by the Bryant Parks and Recreation Committee, BSAC agrees to provide a financial statement of the program(s) that this program agreement is written for if requested in writing separately of this agreement.
12. BSAC agrees to return this agreement signed by the appropriate persons, and any and all additional requested material.
13. BSAC agrees to provide a list of any bulk chemicals used and/or stored at the facility during their program agreement. This list must include a MSDS for each chemical listed and BSAC must insure that each chemical is properly stored according to MSDS specifications. The Department must be made aware of the intention to use any form of chemical prior to its use or storage in the facility.
14. Additional conditions to be agreed upon not previously listed:
  - A. BSAC will control all litter by picking up litter their program creates. The litter must be placed in the proper receptacle by BSAC and then be removed on a regular basis by a contracted trash service. If excessive litter must be picked up after 24 hours of the program by THE CITY, BSAC will be charged \$10 for each individual man hour worked.
  - B. BSAC will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement. BSAC understands that their program participants are in no way covered by insurance by THE CITY.
  - C. BSAC are responsible for payment of all utilities (for budgetary purposes the utilities cost shall stay at the current level that the BSAC is using at their previous facility).
  - D. BSAC must contact the Department prior to any digging in the park area. The extensive under ground wiring must be marked by the Department and One Call before any digging can begin. If this procedure is not followed and as a result any lines in the park are damaged, BSAC will be responsible to pay for the cost of any and all repairs to the damaged lines.
  - E. Bishop Park plans to be an Arkansas Parks and Tourism Department Grant Park and all APTD Guidelines must be followed for improvements, preparations, etc. for special events and must be approved by the Director of the Department after approval from the Department of Parks and Tourism, prior to any alteration of the park.

- F. BSAC will submit contact person(s) for after-business-hour emergencies. List responsibility of the person submitted.
- G. At the request of CITY, BSAC will remove all their equipment at the completion of this agreement period.
- H. BSAC will insure that their employees or participants do not attempt to operate equipment belonging to THE CITY.

Other specific agreements or assurance:

Permanent improvements to facilities and fields will become property of THE CITY. Permanent fixtures include, but are not limited to all: concrete work, fences, underground installations, sprinkler heads, structural work, lighting fixtures, etc.

Non-permanent improvements will be retained by BSAC and include: appliances, equipment, concession equipment, portable buildings, and etc... which were purchased by BSAC.

For Annual Programs-

A program agreement must be signed annually in order to guarantee use of a facility or area. The signing of such agreement in no way binds the Parks and Recreation Department to notify BSAC of the need for a program agreement in the future. The responsibility to obtain an agreement to secure use of a particular facility and/or area for a specific time remains with the organization, group, or person wishing to use Parks and Recreation owned facilities and/or properties.

Bryant Parks and Recreation Department reserves the right to amend this agreement when it deems it necessary. BSAC may amend this agreement by the mutual assent of both parties. If this agreement is amended, it will be written and signed by both parties, and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf and supersede any and/or all previous agreements, contracts, or leases.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2017. City of Bryant,

A municipal Corporation, First Party,

\_\_\_\_\_, Mayor Jill Dabbs

Central Arkansas Development Council User Organization, Second Party,

 \_\_\_\_\_, Larry Cogburn/ Executive Director

Approved by Bryant Parks and Recreation Committee

\_\_\_\_\_, Committee Chairman