



Bryant Water and Wastewater Committee Minutes

Date: Tuesday February 23, 2016
Time: 5:45 P.M.
Location: Boswell Municipal Complex Conference Room

Members Present: Wade Boone, Robert Griffin, Kathy Barber, Jack Moseley, Linda Levart, Madison McEntire, Jason Patterson, Alan Kays

Members Absent: Mike Chandler

Staff Present: Greg Asher, Howard Hoover, Joy Black, Bob Joiner, Mindy Cox

Call to Order: The meeting was called to order by Chairman Jack Moseley

December Minutes: Motion to Approve January Minutes as Presented: Kathy Barber
Motion Seconded: Robert Griffin
Motion carried with all aye votes

Financials: The February Budget Report was provided to the Committee. Joy Black provided a 15 minute review of the 2016 Budget for water and wastewater. Joy pointed out various elements of the budget and explained the difference between the account numbers shown in each section of the document. Example: Any Fund beginning with the number 500 is a revenue account, while any Fund starting with the number 510 represents an expense. Certain accounts indicate a transfer from the revenue fund to the various funds such as the Water and Wastewater Funds. Her report provided a comparison of revenues and expense starting with the audited year 2012 and thereafter the unaudited years of 2013 through 2015 to the 2016 adopted budget. The comparison did not include fixed assets, bond debt, depreciation and transfers. Another significant exhibit in the report displayed the January cash reserves in the Operating Fund and the Revenue Fund contrasted against the Budgets for the budgeted 2016 projects (Fixed Assets). The Water and Wastewater Department has two auditors working currently. Gaunt is still working on 2013. A new firm, Jordan Woosley, has been engaged for up to five years to audit 2014 and forward. Of particular emphasis in the audits will be to verify that the utility revenues meet the 110% coverage required by bond agreements. Joy offered to answer any questions or provide other information the Committee might wish to see.

Motion to Approve Budget Status Report: Linda Levart
Motion Seconded: Alan Kays
Motion carried with all aye votes

Citizen's Concerns: Billing Adjustments

Elizabeth Bartyzal appeared on behalf of her father to request relief on his water bill from February, March and April of 2016. There was an apparent ongoing intermittent leak at his home that could not be located. The leak stopped on April 28. A statement from a plumber stated that no leak could be found.

Motion to Approve Adjustment to Sewer Bill: Robert Griffin
Motion Seconded: Alan Kays
Motion carried with all aye votes

Ms. Bartyzal was informed that the Committee has no authority to adjust the water usage part of the billings. She has the option of appealing to the City Council for relief.

Bob and Jim Eders of Township Developers have taken over a neighborhood in Andres Gardens from a previous developer. They asked the Committee to adjust both the wastewater and water billing from a leak that occurred at 734 Mimosa. They proposed that they had done work on behalf of the City water department (moving water meters and relocating a water line that was under the corner of a house built by the previous developer and that, in consideration of their work on behalf of the City, the extra expense from the leak should be forgiven. The Committee informed the gentlemen that the sewer bill could be adjusted by the committee but the Committee has no authority to adjust water bills. They have the option of appealing to the City Council. Russell Kitchens is on vacation and not available to address any of the issues presented by Township Developers.

Motion to Approve Adjustment to Sewer Bill: Alan Kays
Motion Seconded: Robert Griffin
Motion carried with all aye votes

Bob Joiner reviewed the other twelve "Over \$100" requests for bill adjustments. All required documentation was provided for each request. Two of the requests were based on domestic situations where police reports have been filed.

Motion to approve all request with the exception of Amanda Goza and Don Martin: Alan Kays
Motion Seconded: Robert Griffin
Motion carried with all aye votes

New Business

No New Business

Old Business

B & M Mobile Home Park Review - The litigation is in the hands of attorneys at this point. No new information is available.

Reports:

Gregg Asher reviewed the following Project Updates

- **16" Force Main** - The force main is approximately 100% complete. Work continues on upgrades to PS 5 and 25.
- **Annual Contract - Sewer Rehabilitation Maintenance** - Bid Opening was October 22, 2015. The low bidder was Arkansas Cleaning and Televising (ACT). We gave them two work orders in January: one to replace a section of pipe on Boone Road that was a source of I&I and one to stabilize a force main that was exposed in a creek bank.
- **Boone Road Water Project** - The Notice to Proceed Date was February 20 with 120 days to complete the replacement of the old line along Boone Road. The Coakley Company is the contractor. A call from a resident of the area expressed concern about residents being notified prior to interruption of service during the construction process.
- **Sludge Removal Project** - The project is still stalled because the Denali failed to renew its NPDES Permit for their land application disposal site. It will be at least 120 days before ADEQ will issue a new permit. Our attorney and engineers are working on some resolution to the issue. We still have requirements that have to be met, so we don't want to release Denali from the contract.
- **AHTD Highway 5 Widening Project** - Crist Engineers is working on the plans for relocating the water and sewer utilities along Highway 5 in the widening zone. Locating and surveying is complete. Engineering is approximately 50% complete and proceeding rapidly at this point. One complication is the scheduling of relocating business signs along the route.

Water and Wastewater Reports

The Committee was provided a written report on water and wastewater activities.

**Comments:
Adjourn**

Motion to Adjourn: Wade Boone
Motion Seconded: Robert Griffin
Motion carried with all aye votes

Jack Moseley
Chairperson

Howard Hoover
Administrative Operations Coordinator