



Bryant Parks and Recreation Committee Meeting
Agenda
March 14, 2016 at 6:00 p.m.

CALL MEETING TO ORDER

COMMENTS FROM THE PUBLIC

ANNOUNCEMENTS

ASSOCIATIONS OR CLUBS REPORTS

ALCOHOL PERMITS

Greg Thompson to discuss a new proposed policy regarding the alcohol permits. This is a draft and for discussion only.

Documents: [2016_Alcohol_Policy.pdf](#)

APPROVAL OF MINUTES

FINANCE REPORT

Documents: [Budget3-7-16.pdf](#)

PARKS AND RECREATION REPORT

Documents: [ParksReportMarch16.pdf](#)

OLD BUSINESS

Review Of Outdoor And Indoor Rules And Regulations

The outdoor and indoor rules and regulations have been in packets for January and February. Please use those copies if reference is needed.

Add to the Outdoor Rules and Regulations:

1) Special activities such as camping and golf practice are prohibited in any of the parks unless written permission has been given by the Parks Director.

2) It shall be prohibited to engage in the flying of any type of airplanes or Unmanned Aerial Vehicle (UAV), without the written permission of the Parks Director. If written permission has been granted, operators must follow the parameters listed out in the FFA Modernization and Reform Act of 2012 Section 336(a)(2).

NEW BUSINESS

Park Survey Results

Review and discuss results from survey.

Documents: [Park_Survey_Result.pdf](#)

African Christian Outreach

Breanna Owens will discuss the need to use basketball courts for a fundraiser.

Documents: [African_Outreach.pdf](#)

. **Barracuda Use Agreement**

Review and recommend to Council for approval.

Documents: [Barracuda_UseAgmt_2016.pdf](#)

. **CASC Use Agreement**

Review and recommend to Council for approval.

Documents: [CASC_UseAgmt_2016.pdf](#)

. **Midland Park Pavilion**

Greg Thompson will discuss the proposed project.

. **Ashley Park Project**

Greg Thompson will discuss the proposed project.

MISCELLANEOUS

ADJOURN

Bryant Parks and Recreation Department
6401 Boone Road
Bryant, Arkansas 72022
501.943.0444

**The Center of Bryant
Alcohol Policies as of April 2016**

Bryant Parks and Recreation is the holder of a Large Event Facility permit with the State of Arkansas Alcoholic Beverage Control Division.

1. All rules and regulations set forth by the State of Arkansas Alcoholic Beverage Control Division will be adhered to at all times when alcohol is being served at Bishop Park.
2. No alcohol may be served or furnished to anyone under the age of 21. **Anyone caught furnishing alcohol to a minor will be asked to leave the facility immediately.**
3. Based on other events going on the night of your event, the renter may be asked to keep all alcohol contained in the room rented to reduce the possibility of contact with a minor. This includes but is not limited to leaving a drink on furniture in the lobby area.
4. Bryant Parks and Recreation reserves the right to ask any attendee to empty his/her cup before leaving the building.
5. All alcohol must be purchased by Bryant Parks and Recreation. This includes alcohol consumed in the Green Room or any other area of the venue. **No alcohol may be brought into the venue by the renter or guests of the event. Anyone caught bringing alcohol will be asked to remove the alcohol from the facility immediately. If the individual is caught repeatedly bringing alcohol into the building he/she will be asked to leave and the Bryant Police will be notified.**
6. All alcohol must be served by a contractor of Bryant Parks and Recreation. Alcohol, including champagne bottles, can't be placed on the table. **An alcohol courtesy fee of \$50.00 will be added to all events.** It is the responsibility of the Bryant Parks and Recreation to get a bartender(s) for your event. The renter is responsible for paying the cost of the bartender(s) for the time of the event. **The cost is \$25.00 per hour per bartender.**
7. The Bryant Parks and Recreation staff/contractor reserves the right to refuse service of alcohol to anyone suspected of being intoxicated or at risk of causing injury to themselves or another guest or damage to the facility.
8. Each person will be served a maximum of two drinks per visit to the bar.
9. Thirty days before the event, it will be determined by Bryant Parks and Recreation, based on number of people and amount of alcohol ordered, if security will be needed. The number of security personnel will be determined by Bryant Parks and Recreation. The renter will contract security directly from the Bryant Police Department. One week before the event, please confirm with the Bryant Parks and Recreation event coordinator that security has been arranged.
10. No alcohol, opened or unopened, may be taken outside the building.

11. **Non-profit organizations:** Alcohol must be donated by a distributor directly to the non-profit organization. **All donated alcohol must be accompanied with a letter(s) from either the distributor or the liquor store stating the amount of alcohol donated and to what organization.** The letter must be presented to the Director of Bryant Parks and Recreation prior to the event. No alcohol will be served until the letter(s) is supplied. **Non-profit will be charged a \$100 alcohol courtesy fee for serving alcohol.** Bartenders are required for non-profit events and the same rates apply. **Non-profits may not sell tickets in exchange for alcohol and may not make a profit from the sale of alcohol.** At the end of the night, the remaining alcohol will be given to the organization's representative that originally delivered the alcohol. **Bryant Parks and Recreation will not release the remaining alcohol to anyone other than that representative.**

Alcohol ordering process:

The renter will receive an alcohol price list from The Center. The list contains items that are kept in stock.

HOST PAID OPEN BAR: The renter will determine the amount of alcohol that he/she would like on hand during the event, fill out an order form and leave credit card information on file with Bryant Parks and Recreation Event Coordinator. (Example: 5 cases of XX brand beer & 3 boxes of house wine.) **The order form is your agreement to pay the entire amount of the alcohol tab consumed at the end of the night.**

Any item that the renter would like to serve that is not on the list will be given a special order form, and the entire amount of requested alcohol must be paid for regardless of the amount consumed. **This applies only to host paid.** We will only serve what we keep in stock for a cash bar. Any leftover cannot be released to the renter and becomes property of Bryant Parks and Recreation.

The Center is responsible for making sure that there is enough alcohol on hand per request and it is chilled in time for the event.

The Center doesn't furnish bar supplies including cups/glasses, napkins, soft drinks, limes or condiments for the drinks or drink mixes. Those are the responsibility of the renter.

If all of the alcohol is consumed or the tab is at the maximum amount agreed upon before the end of the scheduled time, the renter will have the option to either (a) close the bar or (b) purchase additional alcohol The Center has available which may differ from the items ordered. Bartenders will be paid the full amount agreed regardless if the bar closes early.

At the end of the evening, it is the responsibility of the renter to close out his/her tab and sign the credit card receipt. If the renter leaves before signing, the credit card on file will be charged and a receipt will be emailed to the address on file.

GUEST PAID CASH BAR: Renters have the option to offer a cash bar either at the beginning or at a designated time. An individual alcohol price list will be posted at the event for beverages that are being served that evening. The renter will determine the amount and type of alcohol that he/she would like on hand during the event, and fill out an order form. (Example: 5 cases of XX brand beer & 3 boxes of house wine.)

I have read and understand the alcohol policies of Bryant Parks and Recreation. I agree to pay any and all charges related to alcohol purchases outlined in this document.

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E60	Miscellaneous Expense							
001-0300-5606	Main Renewals Computer Related	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5608	Software - Computer	20,000.00	0.00	1,170.00	18,830.00	14,040.00	4,790.00	23.95
001-0300-5614	Copier Maint & Lease	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	E60 Sub Totals:	23,500.00	0.00	1,170.00	22,330.00	14,040.00	8,290.00	35.28
	Expense Sub Totals:	426,068.38	2,491.42	56,322.79	369,745.59	14,068.92	355,676.67	83.48
	Dept 0300 Sub Totals:	-351,131.62	2,491.42	-52,863.15	-298,268.47	14,068.92		
Dept 001-0400	Parks General							
R62	Intergovernmental Tsfrs							
001-0400-4627	Xfer Designated Tax	416,000.00	0.00	69,333.32	346,666.68	0.00	346,666.68	83.33
001-0400-4629	Xfer Park 1/8 O & M	521,000.00	0.00	86,833.32	434,166.68	0.00	434,166.68	83.33
	R62 Sub Totals:	937,000.00	0.00	156,166.64	780,833.36	0.00	780,833.36	83.33
	Revenue Sub Totals:	937,000.00	0.00	156,166.64	780,833.36	0.00	780,833.36	83.33
E01	Personnel Expense							
001-0400-5000	Salary Expense	259,939.55	0.00	20,576.03	239,363.52	0.00	239,363.52	92.08
001-0400-5001	Part Time Labor	47,000.00	0.00	4,734.52	42,265.48	0.00	42,265.48	89.93
001-0400-5005	SWB Reimbursement	174,400.00	0.00	14,533.33	159,866.67	0.00	159,866.67	91.67
001-0400-5010	Overtime Expense	15,000.00	0.00	192.24	14,807.76	0.00	14,807.76	98.72
001-0400-5020	FICA Expense	25,034.00	0.00	1,887.47	23,146.53	0.00	23,146.53	92.46
001-0400-5022	Unemployment Expense	4,445.07	0.00	123.18	4,321.89	0.00	4,321.89	97.23
001-0400-5025	Worker's Comp Expense	7,000.00	0.00	6,766.00	234.00	0.00	234.00	3.34
001-0400-5030	APERS Expense	37,736.06	0.00	3,011.38	34,724.68	0.00	34,724.68	92.02
001-0400-5040	Health Insurance Expense	63,463.20	0.00	5,459.35	58,003.85	0.00	58,003.85	91.40
001-0400-5050	Physical & Drug Screen Exp	900.00	0.00	0.00	900.00	0.00	900.00	100.00
001-0400-5055	Uniform Expense	4,100.00	0.00	0.00	4,100.00	0.00	4,100.00	100.00
001-0400-5057	Vehicle Allowance	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-0400-5060	Travel & Training Expense	10,500.00	0.00	0.00	10,500.00	0.00	10,500.00	100.00
	E01 Sub Totals:	655,517.88	0.00	57,283.50	598,234.38	0.00	598,234.38	91.26
E10	Building & Grounds Exp							
001-0400-5102	Repairs & Maint - Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5104	Repairs & Maint - Grounds	30,000.00	0.00	372.00	29,628.00	0.00	29,628.00	98.76
001-0400-5110	Utilities - Electric	2,700.00	0.00	491.46	2,208.54	0.00	2,208.54	81.80
001-0400-5112	Utilities - Water	1,560.00	0.00	1,008.02	551.98	0.00	551.98	35.38
001-0400-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0400-5130	Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5145	Tools	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	E10 Sub Totals:	38,760.00	0.00	1,871.48	36,888.52	0.00	36,888.52	95.17
	Vehicle Expense							
001-0400-5200	Fuel Expense	25,000.00	0.00	769.19	24,230.81	0.00	24,230.81	96.92
001-0400-5225	Insurance Expense - Vehicle	3,000.00	0.00	1,835.50	1,164.50	0.00	1,164.50	38.82
	E20 Sub Totals:	28,000.00	0.00	2,604.69	25,395.31	0.00	25,395.31	90.70
E30	Supply Expense							
001-0400-5322	Supplies - Operating	105,000.00	0.00	18,688.80	86,311.20	0.00	86,311.20	82.20
001-0400-5350	Postage Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5380	Prisoner Care Expense	1,000.00	0.00	121.63	878.37	0.00	878.37	87.84
	E30 Sub Totals:	106,000.00	0.00	18,810.43	87,189.57	0.00	87,189.57	82.25
E55	Professional Services							
001-0400-5550	Prof Services - Acctg & Audit	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5586	Prof Services - Other	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
	E55 Sub Totals:	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
E60	Miscellaneous Expense							
001-0400-5606	Computer Maint & Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5608	Software - Computer	1,000.00	0.00	69.99	930.01	0.00	930.01	93.00
	E60 Sub Totals:	1,000.00	0.00	69.99	930.01	0.00	930.01	93.00
E80	Fixed Assets							
001-0400-5810	Fixed Assets - Equipment	12,000.00	0.00	0.00	12,000.00	4,449.19	7,550.81	62.92
	E80 Sub Totals:	12,000.00	0.00	0.00	12,000.00	4,449.19	7,550.81	62.92
	Expense Sub Totals:	866,277.88	0.00	80,640.09	785,637.79	4,449.19	781,188.60	90.18
	Dept 0400 Sub Totals:	-70,722.12	0.00	-75,526.55	4,804.43	4,449.19		
Dept 001-0410	Park Program Fees							
R36	Tennis	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0410-4384								
	R36 Sub Totals:	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
R50	Sale of Services							
001-0410-4500	Mills Pool-Admin/Concessions	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
001-0410-4534	Pavillion Fees	4,500.00	0.00	560.00	3,940.00	0.00	3,940.00	87.56
	R50 Sub Totals:	64,500.00	0.00	560.00	63,940.00	0.00	63,940.00	99.13

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Sub Totals:	67,500.00	0.00	560.00	66,940.00	0.00	66,940.00	99.17
E01	Personnel Expense							
001-0410-5001	Part Time Labor	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
001-0410-5020	FICA Expense	1,912.60	0.00	0.00	1,912.60	0.00	1,912.60	100.00
001-0410-5022	Unemployment Expense	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-0410-5025	Worker's Comp Expense	1,000.00	0.00	549.00	451.00	0.00	451.00	45.10
001-0410-5050	Physical & Drug Screen Exp	2,550.00	0.00	0.00	2,550.00	0.00	2,550.00	100.00
	E01 Sub Totals:	31,212.60	0.00	549.00	30,663.60	0.00	30,663.60	98.24
E10	Building & Grounds Exp							
001-0410-5102	Repairs & Maint - Building	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0410-5104	Repairs & Maint - Grounds	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0410-5105	Repairs & Maint - Pool	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0410-5110	Utilities - Electric	6,000.00	0.00	983.06	5,016.94	0.00	5,016.94	83.62
001-0410-5111	Utilities - Gas	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0410-5112	Utilities - Water	660.00	0.00	96.94	563.06	0.00	563.06	85.31
001-0410-5120	Insurance - Property	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0410-5130	Sanitation	5,220.00	0.00	722.00	4,498.00	1,580.41	2,917.59	55.89
	E10 Sub Totals:	20,980.00	0.00	1,802.00	19,178.00	1,580.41	17,597.59	83.88
E30	Supply Expense							
001-0410-5308	Supplies - Concession	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0410-5328	Supplies - Pools	8,500.00	0.00	0.00	8,500.00	0.00	8,500.00	100.00
	E30 Sub Totals:	11,000.00	0.00	0.00	11,000.00	0.00	11,000.00	100.00
E80	Fixed Assets							
001-0410-5810	Fixed Asscets - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	63,192.60	0.00	2,351.00	60,841.60	1,580.41	59,261.19	93.78
	Dept 0410 Sub Totals:	-4,307.40	0.00	1,791.00	-6,098.40	1,580.41		
Dept 001-0420								
E10	Building & Grounds Exp							
001-0420-5104	Building & Grounds Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0430	Dept 0420 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	
R30	Membership Fees							
001-0430-4300	Membership Family	205,000.00	0.00	29,966.17	175,033.83	0.00	175,033.83	85.38
001-0430-4301	Membership Senior	85,000.00	0.00	15,870.00	69,130.00	0.00	69,130.00	81.33
001-0430-4302	Membership Adults	55,000.00	0.00	8,125.00	46,875.00	0.00	46,875.00	85.23
001-0430-4303	Membership Youth	20,000.00	0.00	4,030.00	15,970.00	0.00	15,970.00	79.85
001-0430-4304	Membership Silver Sneakers	45,000.00	0.00	1,457.00	43,543.00	0.00	43,543.00	96.76
001-0430-4305	Silver & Fit Annual Fees	0.00	0.00	8,988.00	-8,988.00	0.00	-8,988.00	0.00
001-0430-4310	Membership 3 Mo Adult	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4311	Membership 3 Mo Youth	7,000.00	0.00	526.50	6,473.50	0.00	6,473.50	92.48
001-0430-4312	Membership 3 Mo Senior	8,500.00	0.00	2,097.00	6,403.00	0.00	6,403.00	75.33
001-0430-4313	Membership 3 Mo Family	14,000.00	0.00	2,243.00	11,757.00	0.00	11,757.00	83.98
001-0430-4314	Membership 3 Mo College	1,000.00	0.00	180.00	820.00	0.00	820.00	82.00
001-0430-4318	Membership 6 Mo College	1,000.00	0.00	144.00	856.00	0.00	856.00	85.60
001-0430-4319	Membership 6 Mo Military	3,000.00	0.00	558.00	2,442.00	0.00	2,442.00	81.40
001-0430-4320	Membership Annual Adult	8,000.00	0.00	3,375.00	4,625.00	0.00	4,625.00	57.81
001-0430-4321	Membership Annual Youth	6,000.00	0.00	710.00	5,290.00	0.00	5,290.00	88.17
001-0430-4322	Membership Annual Senior	40,000.00	0.00	15,177.00	24,823.00	0.00	24,823.00	62.06
001-0430-4323	Membership Annual Family	20,000.00	0.00	9,102.00	10,898.00	0.00	10,898.00	54.49
001-0430-4384	Spec Prgms-Tennis Youth	0.00	0.00	40.00	-40.00	0.00	-40.00	0.00
R30 Sub Totals:		519,500.00	0.00	102,588.67	416,911.33	0.00	416,911.33	80.25
R33	Rental Fees							
001-0430-4332	Equipment Rental	3,000.00	0.00	160.00	2,840.00	0.00	2,840.00	94.67
001-0430-4334	After Hours Charge Bishop	1,000.00	0.00	30.00	970.00	0.00	970.00	97.00
001-0430-4336	Room Rental Large Room (both)	15,000.00	0.00	2,120.00	12,880.00	0.00	12,880.00	85.87
001-0430-4337	Room Rental Large Room	15,000.00	0.00	5,040.00	9,960.00	0.00	9,960.00	66.40
001-0430-4338	Room Rental Small Rooms (both)	2,000.00	0.00	470.00	1,530.00	0.00	1,530.00	76.50
001-0430-4339	Room Rental Small Room	6,000.00	0.00	1,240.00	4,760.00	0.00	4,760.00	79.33
001-0430-4340	Room Rental Party Room	30,000.00	0.00	6,000.00	24,000.00	0.00	24,000.00	80.00
001-0430-4341	Room Rental Court Gym	10,000.00	0.00	800.00	9,200.00	0.00	9,200.00	92.00
001-0430-4342	Room Rental Full Gym	0.00	0.00	2,000.00	-2,000.00	0.00	-2,000.00	0.00
001-0430-4343	Room Rental Full Facility	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-4344	Room Rental Fitness Room	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-4345	Rental - Splash Pad	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0430-4347	Competitive Pool Fees	10,000.00	0.00	3,535.00	6,465.00	0.00	6,465.00	64.65
001-0430-4348	Therapy Pool Fees	2,000.00	0.00	300.00	1,700.00	0.00	1,700.00	85.00
001-0430-4350	Use Agreement Fees	2,000.00	0.00	750.00	1,250.00	0.00	1,250.00	62.50
001-0430-4352	Rental - Outdoor Field Fees	0.00	0.00	160.00	-160.00	0.00	-160.00	0.00
001-0430-4354	Tournaments	40,000.00	0.00	3,450.00	36,550.00	0.00	36,550.00	91.38

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R36	R33 Sub Totals:	145,000.00	0.00	26,055.00	118,945.00	0.00	118,945.00	82.03
	Park Program Fees							
001-0430-4257	Uncorking Fee - Beer/Wine	1,000.00	0.00	200.00	800.00	0.00	800.00	80.00
001-0430-4259	Uncorking Fec - Spirits	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-0430-4260	Parks Rental	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-4364	Basketball	40,000.00	0.00	9,250.00	30,750.00	0.00	30,750.00	76.88
001-0430-4366	BASS Swim Program	35,000.00	0.00	9,871.50	25,128.50	0.00	25,128.50	71.80
001-0430-4370	Flag Football	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0430-4374	Life Coach Class	2,000.00	0.00	2,128.75	-128.75	0.00	-128.75	0.00
001-0430-4376	Programs - Misc Activity	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-0430-4382	Pool Swim Lessons	55,000.00	0.00	9,797.60	45,202.40	0.00	45,202.40	82.19
001-0430-4386	Track	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0430-4390	Volleyball Adult/Youth	10,000.00	0.00	760.00	9,240.00	0.00	9,240.00	92.40
R50	R36 Sub Totals:	158,300.00	0.00	32,007.85	126,292.15	0.00	126,292.15	79.78
	Sale of Services							
001-0430-4500	Concessions - Bishop	45,000.00	0.00	11,456.26	33,543.74	0.00	33,543.74	74.54
001-0430-4514	Daily Admissions Adults	25,000.00	0.00	3,478.00	21,522.00	0.00	21,522.00	86.09
001-0430-4516	Daily Admissions Senior	1,000.00	0.00	140.00	860.00	0.00	860.00	86.00
001-0430-4518	Daily Admissions Youth	25,000.00	0.00	2,652.00	22,348.00	0.00	22,348.00	89.39
001-0430-4520	Multiple Adults	7,500.00	0.00	1,038.50	6,461.50	0.00	6,461.50	86.15
001-0430-4522	Multiple Senior	1,000.00	0.00	144.00	856.00	0.00	856.00	85.60
001-0430-4524	Multiple Youth	2,000.00	0.00	183.00	1,817.00	0.00	1,817.00	90.85
001-0430-4530	Merchandise Sales	3,000.00	0.00	190.00	2,810.00	0.00	2,810.00	93.67
001-0430-4532	Spectator Admissions	5,000.00	0.00	7,919.50	-2,919.50	0.00	-2,919.50	0.00
001-0430-4534	Red Cross Programs	6,000.00	0.00	1,705.00	4,295.00	0.00	4,295.00	71.58
R60	R50 Sub Totals:	120,500.00	0.00	28,906.26	91,593.74	0.00	91,593.74	76.01
	Miscellaneous Revenue							
001-0430-4600	Miscellaneous Revenue	5,000.00	0.00	574.22	4,425.78	0.00	4,425.78	88.52
R60	R60 Sub Totals:	5,000.00	0.00	574.22	4,425.78	0.00	4,425.78	88.52
R70	Grant Revenue							
001-0430-4700	Grant Revenue - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4702	Grant - Veterans	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
R70	R70 Sub Totals:	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
R74	Sponsorships							
001-0430-4740	Sponsorship/Rebates	18,000.00	0.00	200.00	17,800.00	0.00	17,800.00	98.89
001-0430-4742	Scoreboard Signage BP	80,000.00	0.00	27,001.00	52,999.00	0.00	52,999.00	66.25

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R74 Sub Totals:		98,000.00	0.00	27,201.00	70,799.00	0.00	70,799.00	72.24
Revenue Sub Totals:		1,096,300.00	0.00	217,333.00	878,967.00	0.00	878,967.00	80.18
E01	Personnel Expense							
001-0430-5000	Salary Expense	259,348.19	0.00	40,084.59	219,263.60	0.00	219,263.60	84.54
001-0430-5001	Part Time Labor	90,000.00	0.00	25,996.79	64,003.21	0.00	64,003.21	71.11
001-0430-5010	Overtime Expense	5,000.00	0.00	751.23	4,248.77	0.00	4,248.77	84.98
001-0430-5020	FICA Expense	34,022.68	0.00	5,201.62	28,821.06	0.00	28,821.06	84.71
001-0430-5022	Unemployment Expense	10,464.14	0.00	528.29	9,935.85	0.00	9,935.85	94.95
001-0430-5025	Worker's Comp Expense	5,500.00	0.00	10,972.00	-5,472.00	0.00	-5,472.00	0.00
001-0430-5030	APERS Expense	39,335.00	0.00	5,599.10	33,735.90	0.00	33,735.90	85.77
001-0430-5040	Health Insurance Expense	58,987.20	0.00	6,420.92	52,566.28	0.00	52,566.28	89.11
001-0430-5050	Physical & Drug Screen Exp	1,500.00	0.00	525.00	975.00	0.00	975.00	65.00
001-0430-5055	Uniform Expense	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
E01 Sub Totals:		507,157.21	0.00	96,079.54	411,077.67	0.00	411,077.67	81.06
E10	Building & Grounds Exp							
001-0430-5102	Repairs & Maint - Building	27,500.00	3,783.81	7,170.89	20,329.11	0.00	20,329.11	73.92
001-0430-5104	Repairs & Maint - Grounds	60,000.00	0.00	2,028.30	57,971.70	9,694.64	48,277.06	80.46
001-0430-5105	Repairs & Maint - Pool	55,000.00	0.00	3,829.48	51,170.52	312.64	50,857.88	92.47
001-0430-5106	Repairs & Maint - Splash Pad	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-5110	Utilities - Electric	180,000.00	0.00	26,721.82	153,278.18	0.00	153,278.18	85.15
001-0430-5111	Utilities - Gas	36,000.00	0.00	7,003.42	28,996.58	0.00	28,996.58	80.55
001-0430-5112	Utilities - Water	15,000.00	0.00	1,553.83	13,446.17	0.00	13,446.17	89.64
001-0430-5115	Communication Exp - Telephone	16,000.00	0.00	2,982.50	13,017.50	0.00	13,017.50	81.36
001-0430-5116	Communication Exp - Cellular	5,460.00	0.00	749.22	4,710.78	0.00	4,710.78	86.28
001-0430-5120	Insurance - Property	18,000.00	0.00	0.00	18,000.00	0.00	18,000.00	100.00
001-0430-5130	Sanitation	24,000.00	0.00	2,995.42	21,004.58	18,300.00	2,704.58	11.27
001-0430-5140	Supplies - B&G	2,000.00	0.00	37.83	1,962.17	0.00	1,962.17	98.11
001-0430-5142	Janitorial Supplies and Main	30,000.00	0.00	1,184.48	28,815.52	135.40	28,680.12	95.60
E10 Sub Totals:		470,960.00	3,783.81	56,257.19	414,702.81	28,442.68	386,260.13	82.02
E20	Vehicle Expense							
001-0430-5212	Service & Repair - Equipment	11,000.00	0.00	603.91	10,396.09	372.40	10,023.69	91.12
001-0430-5214	Service & Repair - Heavy Equip	30,000.00	0.00	16,515.08	13,484.92	0.00	13,484.92	44.95
E20 Sub Totals:		41,000.00	0.00	17,118.99	23,881.01	372.40	23,508.61	57.34
E30	Supply Expense							
001-0430-5300	Supplies - Office	1,000.00	0.00	148.40	851.60	0.00	851.60	85.16
001-0430-5308	Supplies - Concession	33,000.00	0.00	6,489.69	26,510.31	58.81	26,451.50	80.16
001-0430-5330	Supplies - Park Programs	14,000.00	0.00	8,969.07	5,030.93	0.00	5,030.93	35.94

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-5332	Supplies - Resale Merchandise	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	E30 Sub Totals:	50,000.00	0.00	15,607.16	34,392.84	58.81	34,334.03	68.67
E40	Operations Expense	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0430-5141	Pest/Chem/Seccd/Fert	12,500.00	1,099.00	1,899.00	10,601.00	0.00	10,601.00	84.81
001-0430-5460	BASS Program Expense	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0430-5461	Aquatic Program Expense	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
001-0430-5475	Credit Card Fees	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0430-5480	Dues & Subscriptions							
	E40 Sub Totals:	58,500.00	1,099.00	1,899.00	56,601.00	0.00	56,601.00	96.75
E55	Professional Services	3,000.00	0.00	288.76	2,711.24	0.00	2,711.24	90.37
001-0430-5553	Prof Services - Advertising	40,000.00	1,510.00	18,310.00	21,690.00	0.00	21,690.00	54.23
001-0430-5585	Prof Service - Basketball	20,000.00	507.00	4,533.04	15,466.96	0.00	15,466.96	77.33
001-0430-5586	Prof Services - Other	52,000.00	1,225.00	5,660.00	46,340.00	0.00	46,340.00	89.12
001-0430-5587	Prof Services - Aerobic Instr	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-5589	Prof Services - Printing							
	E55 Sub Totals:	116,000.00	3,242.00	28,791.80	87,208.20	0.00	87,208.20	75.18
E60	Miscellaneous Expense	500.00	0.00	60.00	440.00	0.00	440.00	88.00
001-0430-5485	Inspections & Monitoring	10,000.00	0.00	0.00	10,000.00	1,200.00	8,800.00	88.00
001-0430-5608	Software - Computer							
	E60 Sub Totals:	10,500.00	0.00	60.00	10,440.00	1,200.00	9,240.00	88.00
E70	Grant Expense	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00	100.00
001-0430-5700	Grant Expense	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00	100.00
	E70 Sub Totals:	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00	100.00
E80	Fixed Assets	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
001-0430-5810	Fixed Assets - Equipment	5,798.61	0.00	465.16	5,333.45	0.00	5,333.45	91.98
001-0430-5816	Fixed Assets Infrastructure	50,798.61	0.00	465.16	50,333.45	0.00	50,333.45	99.08
	E80 Sub Totals:	95,798.61	0.00	930.32	95,333.45	0.00	95,333.45	99.08
E85	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-5850	Interest Expense							
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	1,504,915.82	8,124.81	216,278.84	1,288,636.98	30,073.89	1,258,563.09	83.63
Dept 001-0440	Dept 0430 Sub Totals:	408,615.82	8,124.81	-1,054.16	409,669.98	30,073.89		
	Alcoa Park							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R36	Park Program Fees							
001-0440-4260	Park Rental	750.00	0.00	0.00	750.00	0.00	750.00	100.00
	R36 Sub Totals:	750.00	0.00	0.00	750.00	0.00	750.00	100.00
	Revenue Sub Totals:	750.00	0.00	0.00	750.00	0.00	750.00	100.00
E10	Building & Grounds Exp							
001-0440-5110	Utilities - Electric	750.00	0.00	1,365.21	-615.21	0.00	-615.21	0.00
	E10 Sub Totals:	750.00	0.00	1,365.21	-615.21	0.00	-615.21	0.00
	Expense Sub Totals:	750.00	0.00	1,365.21	-615.21	0.00	-615.21	0.00
	Dept 0440 Sub Totals:	0.00	0.00	1,365.21	-1,365.21	0.00		
R15	Fire Department							
001-0500-4156	Taxes - Property	700.00	0.00	29.45	670.55	0.00	670.55	95.79
	Fire Rescue Funds	700.00	0.00	29.45	670.55	0.00	670.55	95.79
	R15 Sub Totals:	700.00	0.00	29.45	670.55	0.00	670.55	95.79
R60	Miscellaneous Revenue							
001-0500-4600	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Trsfns							
001-0500-4627	Xfer Designated Tax	1,041,000.00	0.00	173,500.00	867,500.00	0.00	867,500.00	83.33
001-0500-4629	Xfer Fire Special Tax	1,562,000.00	0.00	260,333.32	1,301,666.68	0.00	1,301,666.68	83.33
	R62 Sub Totals:	2,603,000.00	0.00	433,833.32	2,169,166.68	0.00	2,169,166.68	83.33
	Revenue Sub Totals:	2,603,700.00	0.00	433,862.77	2,169,837.23	0.00	2,169,837.23	83.34
E01	Personnel Expense							
001-0500-5000	Salary Expense	2,097,930.00	0.00	302,892.74	1,795,037.26	0.00	1,795,037.26	85.56
001-0500-5010	Overtime Expense	188,000.00	0.00	29,349.63	158,650.37	0.00	158,650.37	84.39
001-0500-5020	FICA Expense	34,501.00	0.00	5,038.95	29,462.05	0.00	29,462.05	85.39
001-0500-5022	Unemployment Expense	17,640.00	0.00	105.66	17,534.34	0.00	17,534.34	99.40
001-0500-5025	Worker's Comp Expense	75,000.00	0.00	81,602.00	-6,602.00	0.00	-6,602.00	0.00
001-0500-5030	APERS Expense	5,163.36	0.00	767.28	4,396.08	0.00	4,396.08	85.14
001-0500-5035	LOPFI Expense	442,324.62	0.00	67,214.69	375,109.93	0.00	375,109.93	84.80
001-0500-5036	LOPFI Perm Advance	-150,000.00	0.00	0.00	-150,000.00	0.00	-150,000.00	0.00
001-0500-5040	Health Insurance Expense	377,102.40	0.00	56,540.98	320,561.42	0.00	320,561.42	85.01
001-0500-5050	Physical & Drug Screen Exp	13,750.00	0.00	269.00	13,481.00	0.00	13,481.00	98.04
001-0500-5055	Uniform Expense	16,234.05	0.00	533.01	15,701.04	0.00	15,701.04	96.72

Parks and Recreation Report March 2016

1. Hosted 2016 South District Swim and Dive Meet Friday Feb 12th. There were a total of 13 schools with 130 swimmers.
2. Hosted BASS swim meet on Feb 20th with 140 swimmers.
3. Hosted ASI Central Regional Championship meet with 285 swimmers.
4. Started up the Mills Park pool filters.
5. Tested Surface 3 mobile device for concessions at the Central Regional swim meet. It worked great and will plan to use it at Mills Park pool this summer.
6. Added a swim lane to the therapy pool for the Regional meet in order to provide more space to the swimmers to warm up and warm down. This lane will be added during swim meets, and will be taken out after the swim meets.
7. Purchased a used lifeguard stand from Healthworks Aquatic Center.
8. Began enrollment for USTA Jr Team Tennis
9. Matthew Peterson was re-Appointed to the AR State Referee Committee, will serve a two-year term
10. Youth and Men's basketball continued as well as Co-Ed Adult Volleyball.
11. Hired new Yoga Instructor, Jennifer Catlett
12. Hosted Home School Regional Tournament with 46+ teams coming from as far as Alabama
13. Met with Leaping Beyond about offering Adaptive Services for the summer
14. Met with youth sports associations and prepared for start of spring seasons.

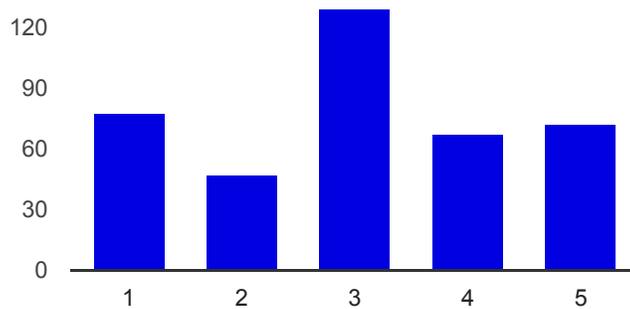
393 responses

[View all responses](#)

Summary

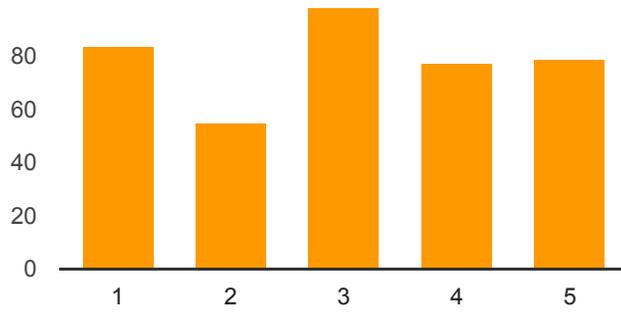
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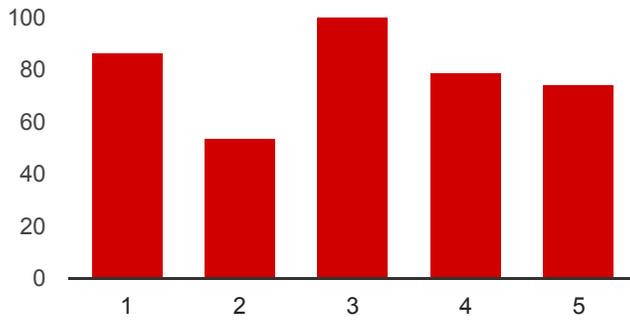
Mills Park: Phase III of Mills Park Pool (Increased Deck Space and Fencing)



Low Priority: 1	78	19.8%
2	47	12%
3	129	32.8%
4	67	17%
High Priority: 5	72	18.3%

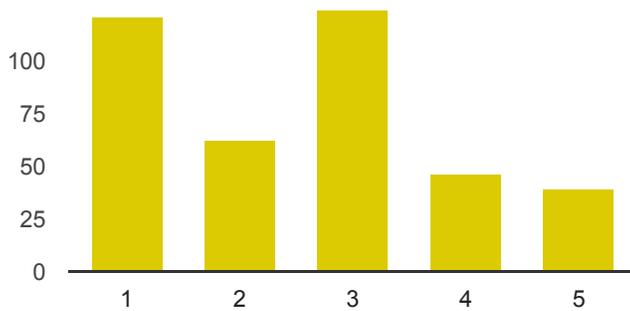
Bishop Park: Shade Structures on the Boys & Girls Club Playground





Low Priority: 1	86	21.9%
2	54	13.7%
3	100	25.4%
4	79	20.1%
High Priority: 5	74	18.8%

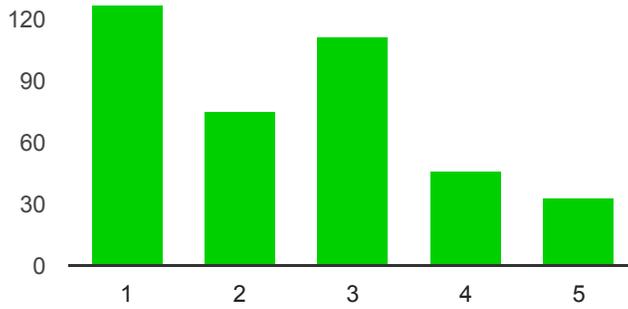
Bishop Park: Enlarge Café area at Boys & Girls Club



Low Priority: 1	121	30.8%
2	63	16%

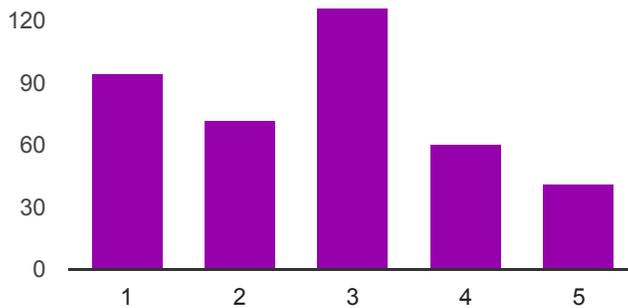
	3	124	31.6%
	4	46	11.7%
High Priority:	5	39	9.9%

Bishop Park: Build East Entrance Gate to Boys & Girls Club Playground



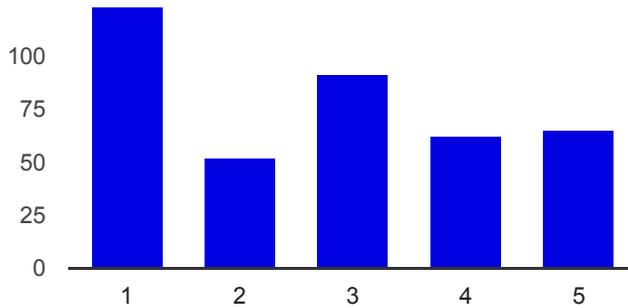
Low Priority:	1	127	32.3%
	2	75	19.1%
	3	112	28.5%
	4	46	11.7%
High Priority:	5	33	8.4%

Bishop Park: Electrical Access to 'E' Multipurpose Fields



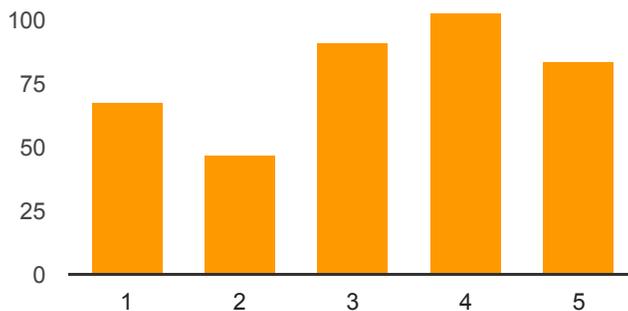
Low Priority:	1	94	23.9%
	2	72	18.3%
	3	126	32.1%
	4	60	15.3%
High Priority:	5	41	10.4%

Bishop Park: Automatic Doors (Front Entrance and Restrooms) in The Center lobby



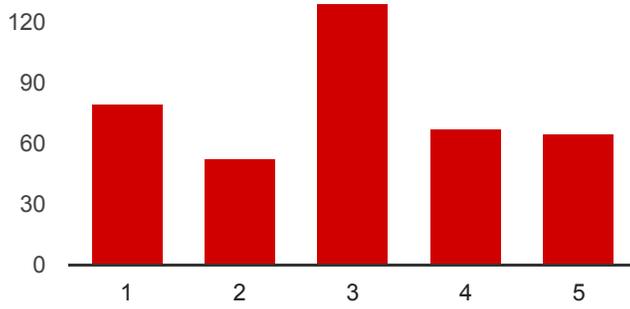
Low Priority: 1	123	31.3%
2	52	13.2%
3	91	23.2%
4	62	15.8%
High Priority: 5	65	16.5%

Bishop Park: Paved Parking in Rear of Senior Activity Center Building



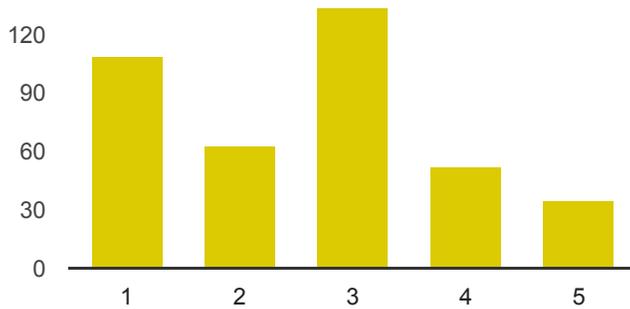
Low Priority: 1	68	17.3%
2	47	12%
3	91	23.2%
4	103	26.2%
High Priority: 5	84	21.4%

Bishop Park: Park Entrance at Lake Norma and Build Parking Lot Between “A” and “B” Complex by Baseball Fields



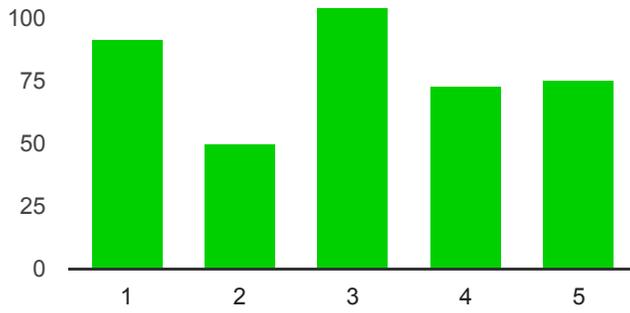
Low Priority: 1	80	20.4%
2	52	13.2%
3	129	32.8%
4	67	17%
High Priority: 5	65	16.5%

Bishop Park: Refurbish Playing Surface on All Nine Baseball Fields



Low Priority: 1	109	27.7%
2	63	16%
3	134	34.1%
4	52	13.2%
High Priority: 5	35	8.9%

Bishop Park: Install Shade Structures from Dugout to Dugout on All Nine Baseball Fields

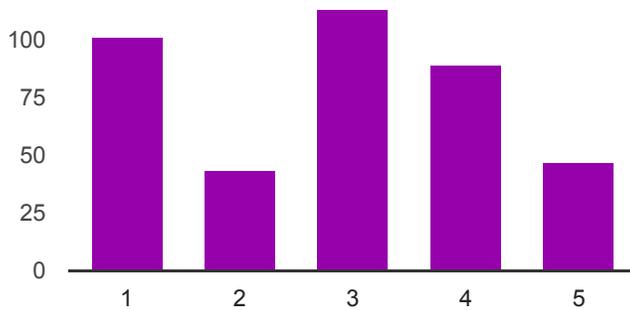


3 **104** 26.5%

4 **73** 18.6%

High Priority: 5 **75** 19.1%

Bishop Park: Two Window Concession Stand Including Restrooms and an Umpire Changing Room at North Concession



Low Priority: 1 **101** 25.7%

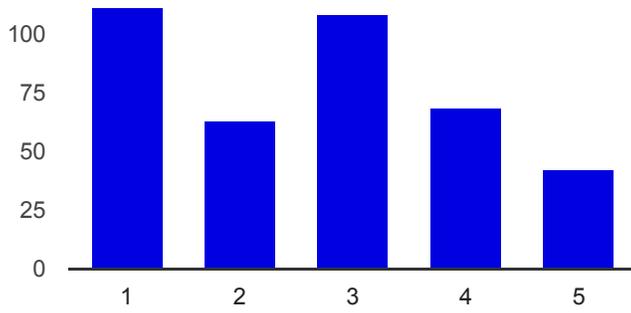
2 **43** 10.9%

3 **113** 28.8%

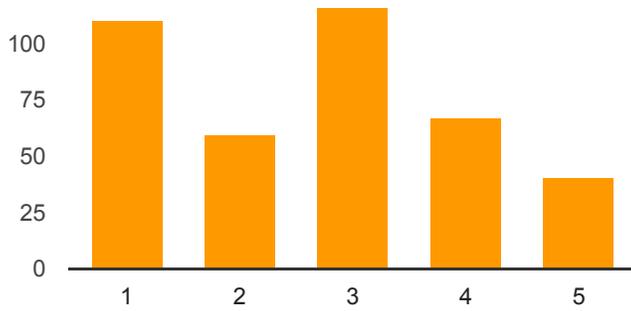
4 **89** 22.6%

High Priority: 5 **47** 12%

Bishop Park: Scoring Boxes for the Seven Fields (A2, A3, B2, and C1-C4)

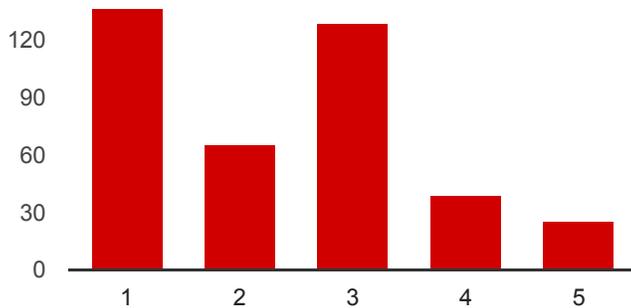


Bishop Park: Score Boxes for all Softball Fields (D1-D6)



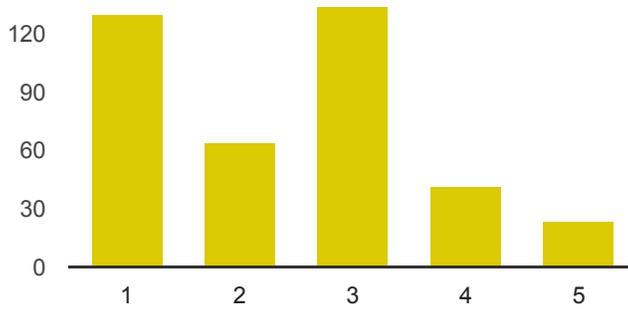
Low Priority: 1	110	28%
2	59	15%
3	116	29.5%
4	67	17%
High Priority: 5	41	10.4%

Bishop Park: Expansion of BSA Concessions for Umpire Room



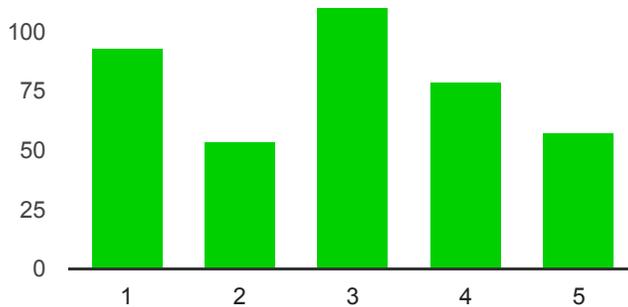
Low Priority: 1	136	34.6%
2	65	16.5%
3	128	32.6%
4	39	9.9%
High Priority: 5	25	6.4%

Bishop Park: Driveway to Concession Building at Softball Complex



Low Priority: 1	130	33.1%
2	64	16.3%
3	134	34.1%
4	41	10.4%
High Priority: 5	24	6.1%

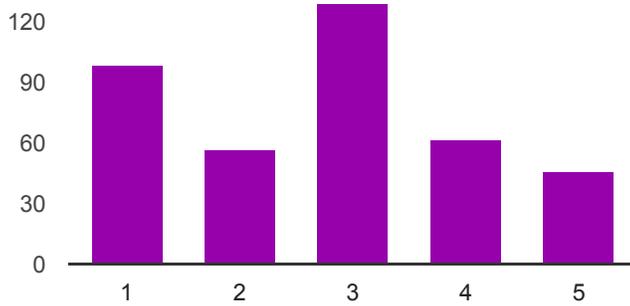
Alcoa Park: Parks Benches around Softball Fields



Low Priority: 1	93	23.7%
2	54	13.7%
3	110	28%
4	79	20.1%

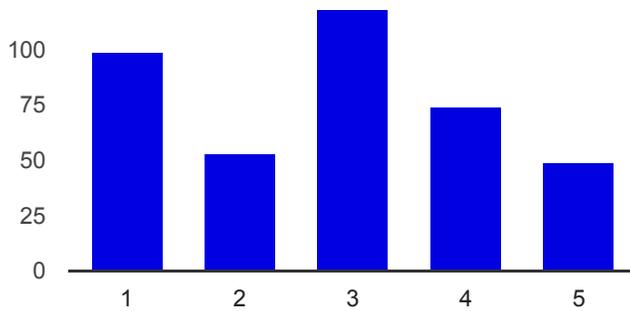
High Priority: 5 **57** 14.5%

Bishop Park: Leveling and Dirt Work at Softball Complex



Low Priority: 1 **99** 25.2%
 2 **57** 14.5%
 3 **129** 32.8%
 4 **62** 15.8%
High Priority: 5 **46** 11.7%

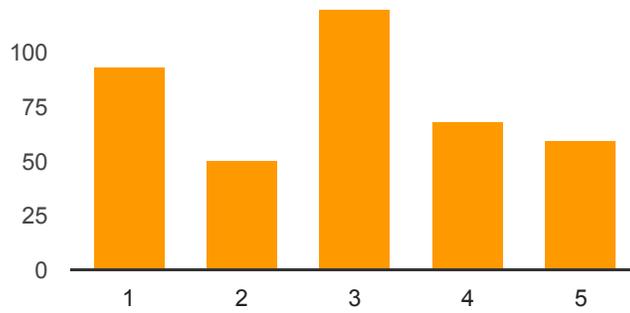
Midland Park: Additional Field Sports Lighting



Low Priority: 1 **99** 25.2%
 2 **53** 13.5%
 3 **118** 30%
 4 **74** 18.8%
High Priority: 5 **49** 12.5%

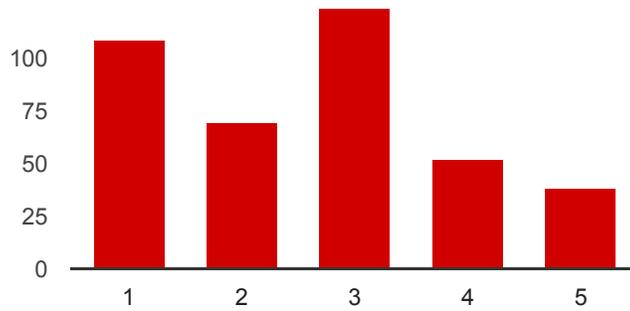
Bishop Park: Installation of Sports Lighting at Bishop Park 'E' Multipurpose

Fields



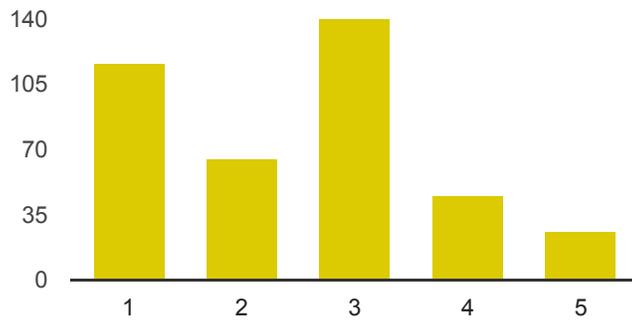
Low Priority: 1	94	23.9%
2	51	13%
3	120	30.5%
4	68	17.3%
High Priority: 5	60	15.3%

Midland Park: Resurface Soccer Fields



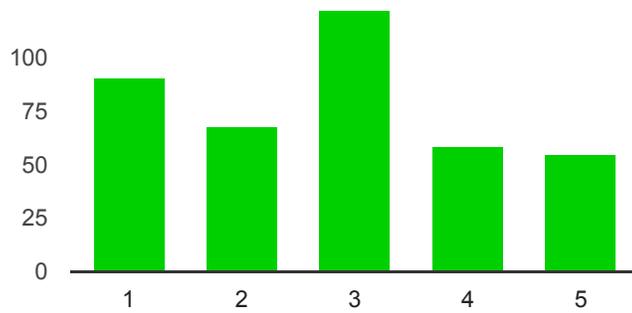
Low Priority: 1	109	27.7%
2	70	17.8%
3	124	31.6%
4	52	13.2%
High Priority: 5	38	9.7%

Bishop Park: Resurface Multipurpose Fields



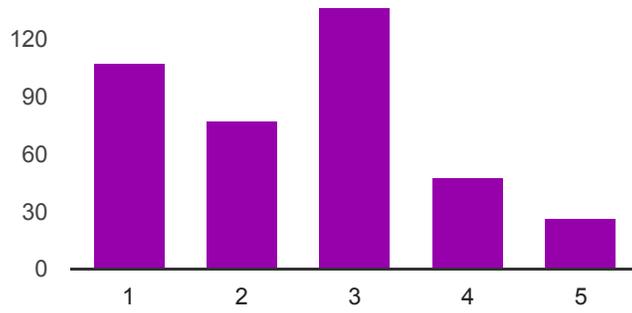
	2	65	16.5%
	3	140	35.6%
	4	46	11.7%
High Priority:	5	26	6.6%

Midland Park: Additional Parking Areas

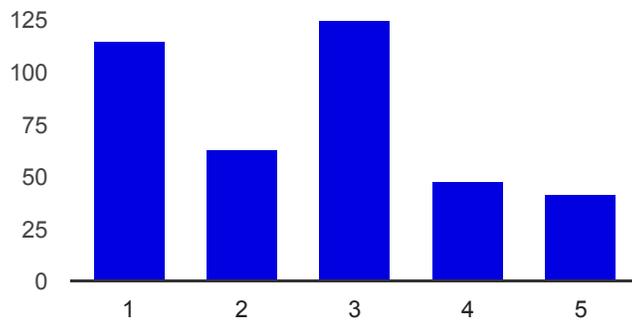


Low Priority:	1	90	22.9%
	2	67	17%
	3	122	31%
	4	59	15%
High Priority:	5	55	14%

Midland Park: Netting around Soccer Fields

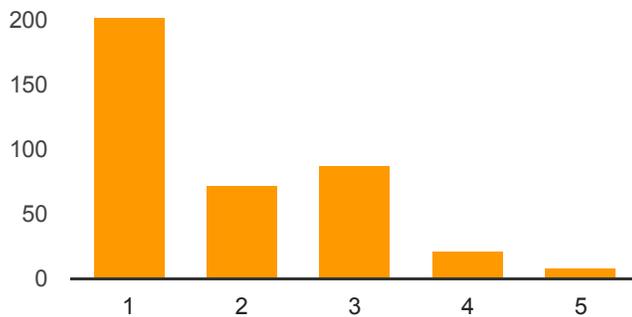


Bishop Park: Netting Upgrades around Bishop Park Baseball/Softball Fields



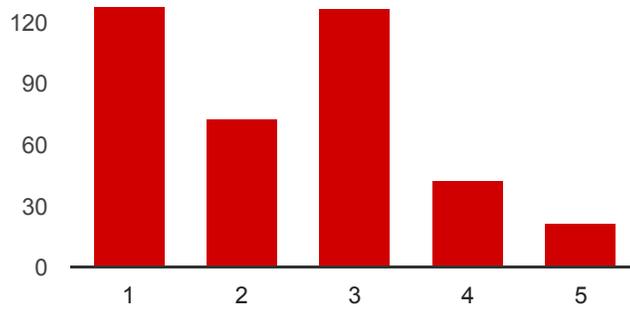
Low Priority: 1	115	29.3%
2	63	16%
3	125	31.8%
4	48	12.2%
High Priority: 5	42	10.7%

Midland Park: Entrance Arch at Front Gate



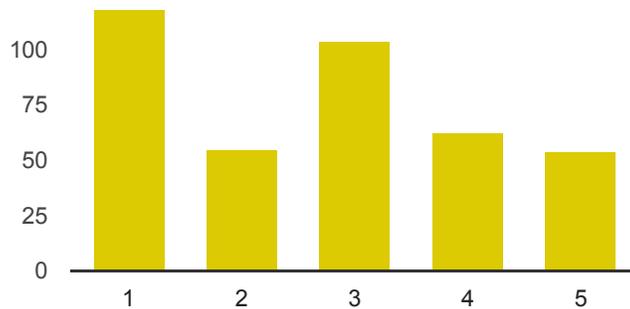
Low Priority: 1	202	51.4%
2	73	18.6%
3	87	22.1%
4	22	5.6%
High Priority: 5	9	2.3%

Midland Park: Large Metal Storage Facility at Park



Low Priority: 1	128	32.6%
2	73	18.6%
3	127	32.3%
4	43	10.9%
High Priority: 5	22	5.6%

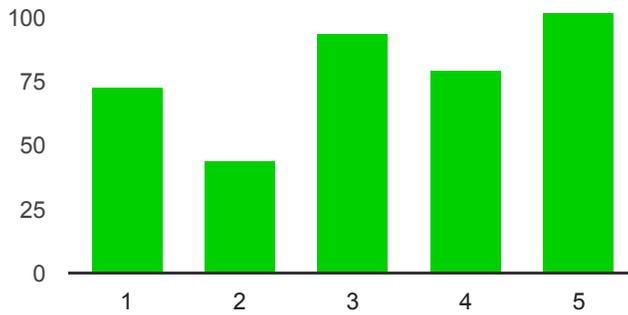
Parks General: Skate Park Facility



Low Priority: 1	118	30%
2	55	14%
3	104	26.5%
4	62	15.8%

High Priority: 5 **54** 13.7%

Bishop Park: Irrigation Upgrades at Bishop Park



Low Priority: 1 **73** 18.6%

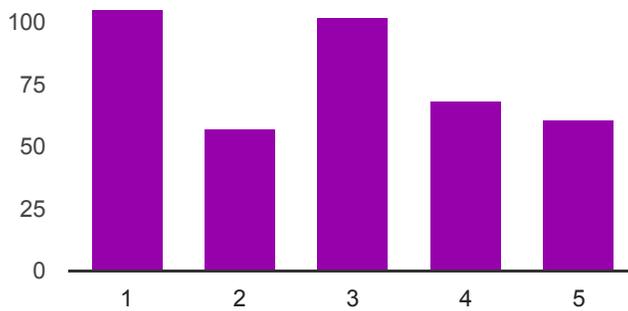
2 **44** 11.2%

3 **94** 23.9%

4 **80** 20.4%

High Priority: 5 **102** 26%

Parks General: Beautification Landscaping at All Parks Entrances



Low Priority: 1 **105** 26.7%

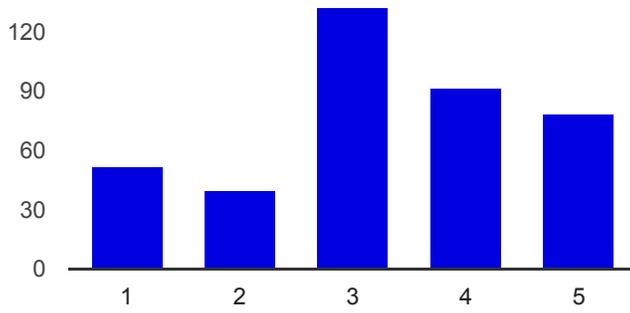
2 **57** 14.5%

3 **102** 26%

4 **68** 17.3%

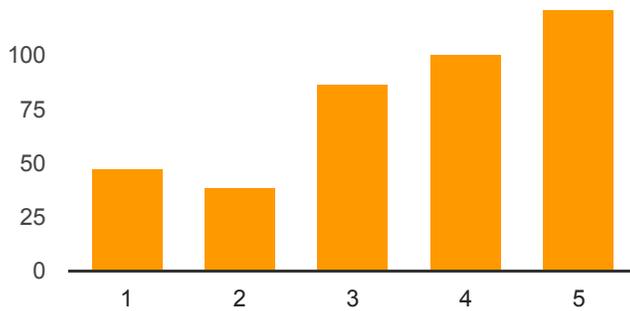
High Priority: 5 **61** 15.5%

Parks General: Additional Pavilions at Public Parks



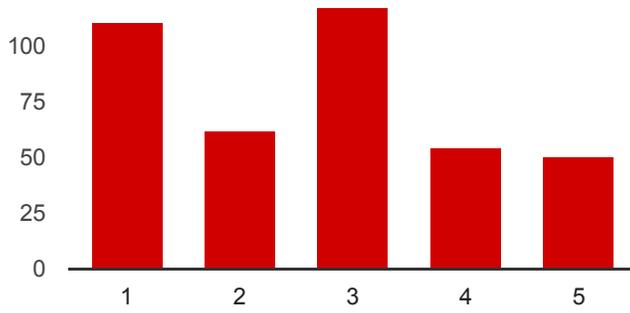
Low Priority: 1	52	13.2%
2	40	10.2%
3	132	33.6%
4	91	23.2%
High Priority: 5	78	19.8%

Bishop Park: Additional Lighting in Parking Lots



Low Priority: 1	47	12%
2	38	9.7%
3	87	22.1%
4	100	25.4%
High Priority: 5	121	30.8%

Bishop Park: Rear (South) Entrance/Exit to Sleepy Village

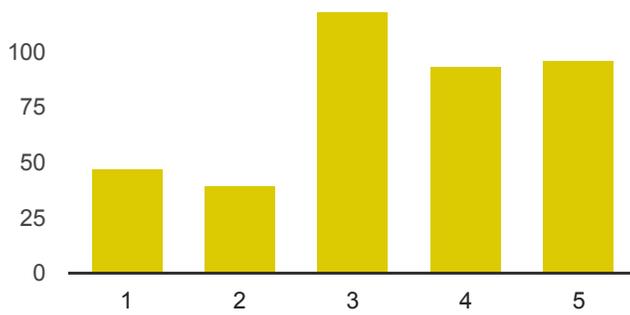


3 117 29.0%

4 54 13.7%

High Priority: 5 50 12.7%

Parks General: Additional Playgrounds



Low Priority: 1 47 12%

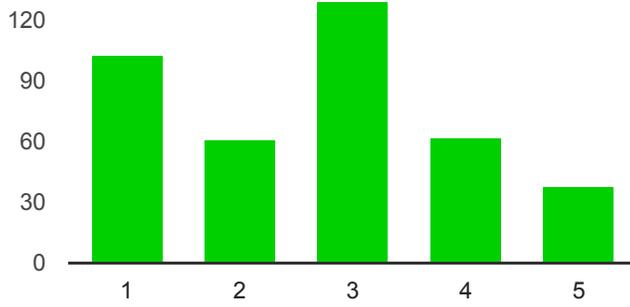
2 39 9.9%

3 118 30%

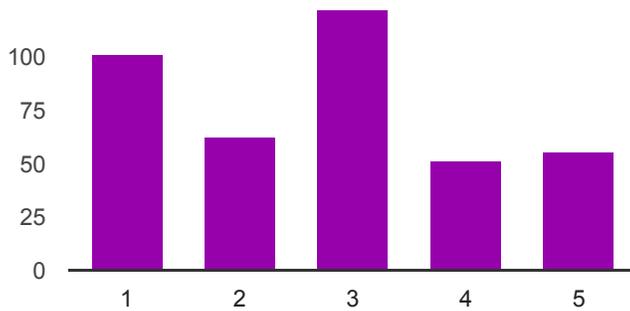
4 93 23.7%

High Priority: 5 96 24.4%

Alcoa Park: Renovation(s) to Softball, Football, and Concession Areas

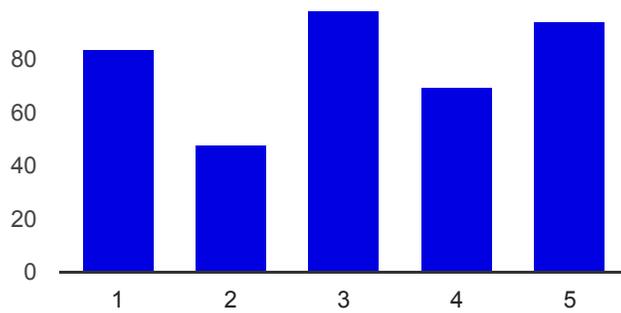


Mills Park: Parks Entrance Beautification



Low Priority: 1	101	25.7%
2	62	15.8%
3	122	31%
4	52	13.2%
High Priority: 5	56	14.2%

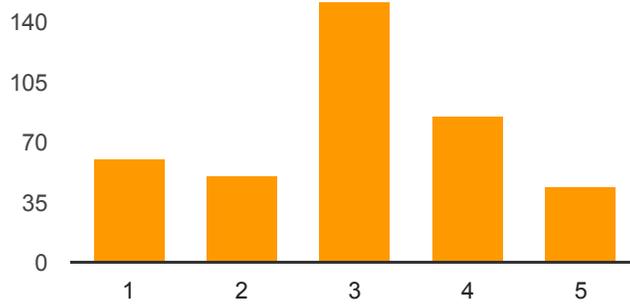
Parks General: Additional Park on North Side of HWY 5



Low Priority: 1	84	21.4%
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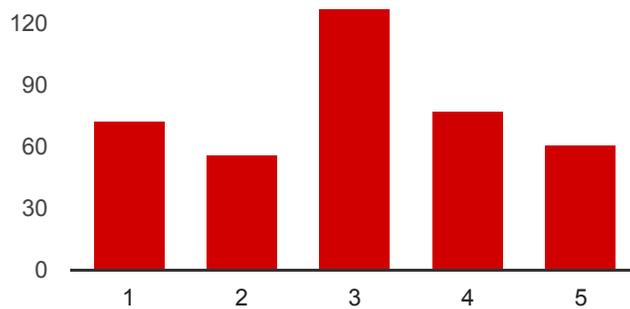
2	48	12.2%
3	98	24.9%
4	69	17.6%
High Priority: 5	94	23.9%

Parks General: Additional Parks Maintenance Equipment



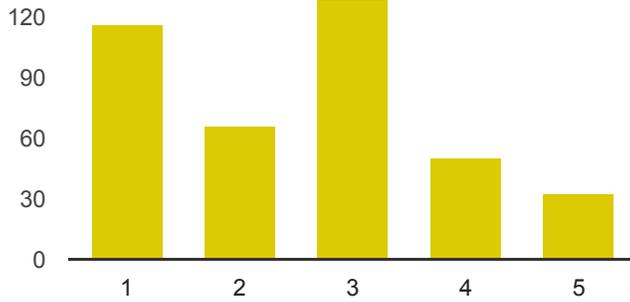
Low Priority: 1	61	15.5%
2	51	13%
3	152	38.7%
4	85	21.6%
High Priority: 5	44	11.2%

Bishop Park: Equipment for Aquatic Facility (chairs, umbrellas, tables, etc)



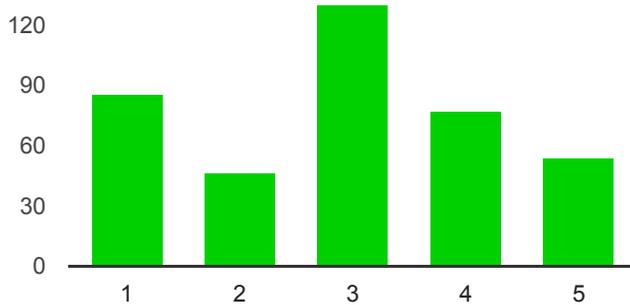
Low Priority: 1	72	18.3%
2	56	14.2%
3	127	32.3%
4	77	19.6%
High Priority: 5	61	15.5%

Bishop Park: Additional Transaction Areas at The Center lobby



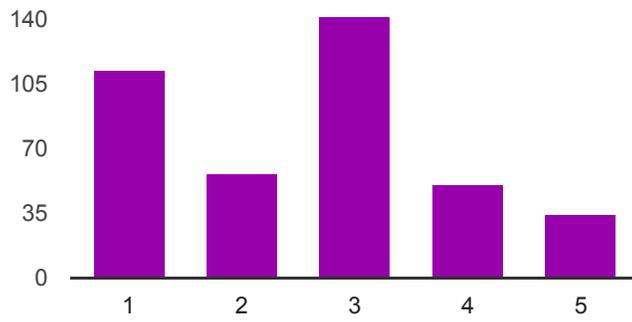
Low Priority: 1	116	29.5%
2	66	16.8%
3	129	32.8%
4	50	12.7%
High Priority: 5	32	8.1%

Springhill Park: Playground Improvements



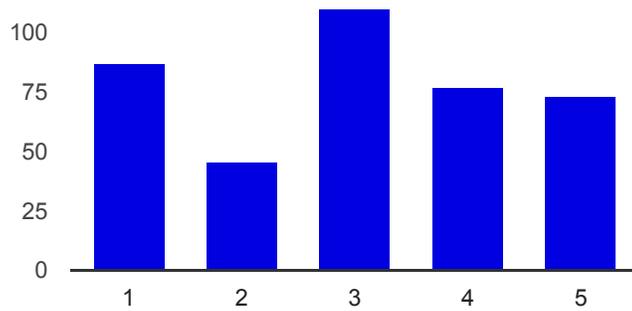
Low Priority: 1	86	21.9%
2	46	11.7%
3	130	33.1%
4	77	19.6%
High Priority: 5	54	13.7%

Mills Park: Enclosed/Soundproof Mechanical Room for Mills Park Pool



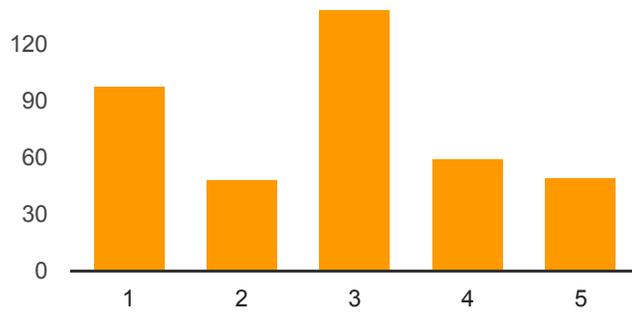
Low Priority: 1	112	28.5%
2	56	14.2%
3	141	35.9%
4	50	12.7%
High Priority: 5	34	8.7%

Mills Park: Cover for Mills Park Pool



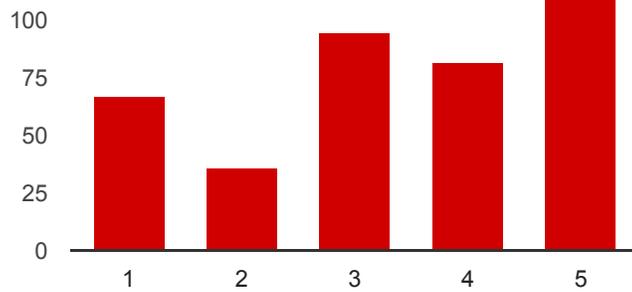
Low Priority: 1	87	22.1%
2	46	11.7%
3	110	28%
4	77	19.6%
High Priority: 5	73	18.6%

Bishop Park: A/V Equipment Upgrades at The Center



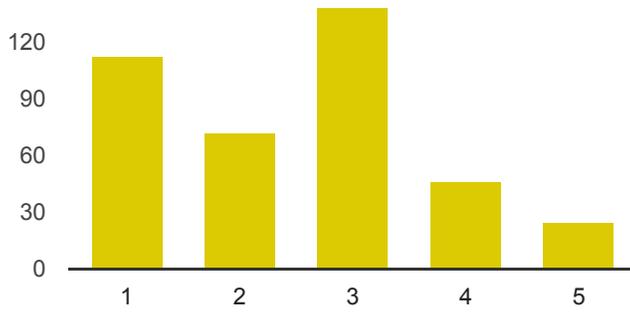
High Priority: 5 **49** 12.5%

Bishop Park: Expansion of Weight Room at The Center



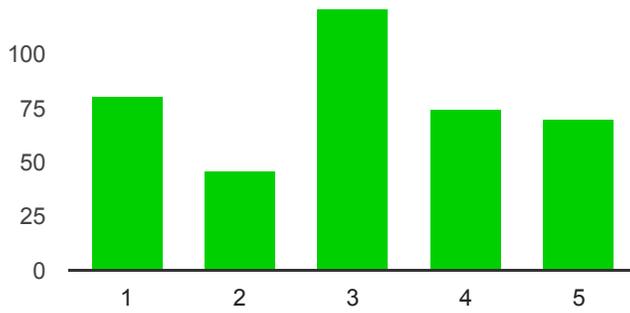
Low Priority: 1 **67** 17%
 2 **36** 9.2%
 3 **95** 24.2%
 4 **82** 20.9%
 High Priority: 5 **113** 28.8%

Bishop Park: Portable Building for Storage for The Center



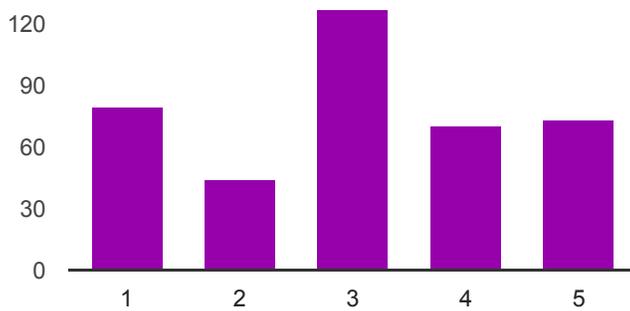
t Mills Park

(Construct 3rd Court, Sub Base Work, Lights, Fencing)



Low Priority: 1	81	20.6%
2	46	11.7%
3	121	30.8%
4	75	19.1%
High Priority: 5	70	17.8%

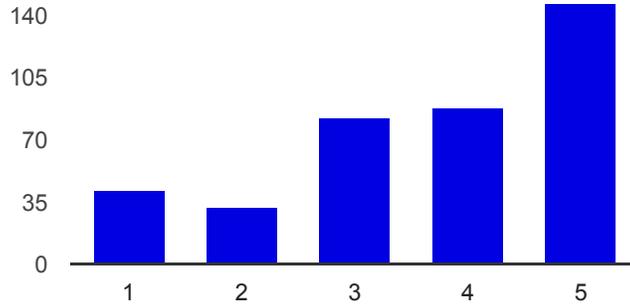
Mills Park: Renovation of Basketball Court at Mills Park (Black Top Resurfacing)



Low Priority: 1	79	20.1%
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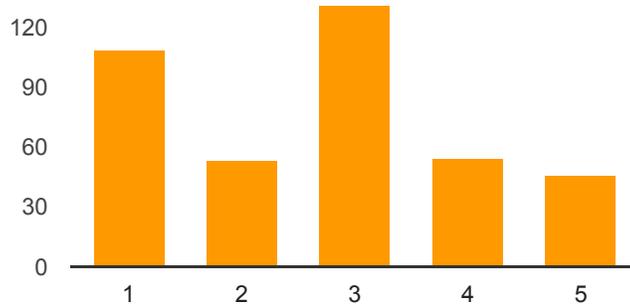
	2	44	11.2%
	3	127	32.3%
	4	70	17.8%
High Priority:	5	73	18.6%

Mills Park: Renovation of Mills Park Playground (Includes Inclusive Play Options for Disabilities)



Low Priority:	1	42	10.7%
	2	32	8.1%
	3	83	21.1%
	4	89	22.6%
High Priority:	5	147	37.4%

Ashley Park: Renovation of Ashley Park Baseball Fields (Fencing, Dirt Work, Batting Cages, Building)



Low Priority:	1	109	27.7%
	2	53	13.5%
	3	131	33.3%

4 **54** 13.7%
High Priority: 5 **46** 11.7%

Number of daily responses



To whom it may concern,

African Christian Outreach (ACO) is a ministry that evangelizes and equips east African young adults and children through the gospel of Jesus. In efforts to continue our work, we are seeking fundraising opportunities in order to begin the building of a pregnancy crisis center in Kenya. ACO would like to formally request the use of one of the Bishop Center's basketball courts for a fundraising event on April 23, 2016. Our team is organizing a themed basketball tournament in order to meet this need and is seeking the use of a court that could be donated or provided at a discounted rate to support this cause.

A large team of volunteers from a variety of backgrounds has been assembled throughout the community and Renew church. Our volunteers are dedicated to the success of this event and are willing to perform any and all necessary duties that may accompany it, such as: traffic management, security, refereeing, set up, clean, and concessions. In order to make this night also profitable for the Bishop Center, ACO would like to offer Pepsi concession proceeds to the center.

We really appreciate your attention and generosity towards this request. In order to answer any further questions you may have while this matter is under consideration, myself along with Katie Clifton, mission's director, will attend the parks meeting on the 14th of March. If you have any questions prior to this meeting, please feel free to call or e-mail me at any time. Again, ACO is very thankful for your consideration and we are excited to partner with you during this exciting event!

Thank you,

Breanna Owens
501-213-5088
bowens@bryantschools.org

Bryant Parks and Recreation Department 2016 Program Agreement

THIS AGREEMENT made and entered into on _____, **2016** by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called "THE CITY"), and Bryant Barracudas, doing business at 690 W. Lawson RD Alexander, Arkansas (hereinafter called "BB").

WITNESSETH

WHEREAS, THE CITY maintains property at Bishop Park Aquatic Center in Bryant, Arkansas; and

WHEREAS, the use of said property for the purpose of the Bryant Barracudas Swim Team has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE CITY provides and maintains certain recreational facilities for programs and parks in Bryant, and

WHEREAS, Bryant Barracudas provides program administration and operations of the Swim Program in Bryant, NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of Bishop Park Aquatic Center between May 2nd, 2016 – July 17, 2016 and Mills Park Pool between June 6th - July 15th as outlined here to BB for the operation of Bryant Barracudas.

Named property will be used by BB for events, and practices on the dates and times listed on the schedules provided to THE DEPARTMENT.

The general conditions of this program agreement will be:

1. BB will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
2. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
3. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE CITY pertaining to parks and facilities.
4. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE DEPARTMENT's Facility. BB shall indemnify and hold the City of Bryant, its departments and all of its employees, and agents harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by BB, its agents, employees, or program participants.
5. It is agreed that the named facility, area, or property may not be assigned, subleased, rented, reserved or loaned to any other group, business, individual, or entity by BB without prior approval by THE CITY.

6. No alterations, changes, or modifications to change the intended use may be made to facilities by BB, without first receiving written approval from THE CITY. The BB must submit a detailed request in writing to THE CITY'S Park Department (hereinafter, "THE DEPARTMENT").

7. BB assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by BB. If the repair is neglected for a long period of time THE CITY will make the necessary repairs and bill the BB.

8. BB must inspect facilities prior to each use. If damage is discovered to equipment or a facility that poses an immediate hazard or danger BB must immediately notify THE DEPARTMENT. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with THE DEPARTMENT. BB must report any vandalism or theft to THE DEPARTMENT within 24 (twenty-four) hours or next business day.

9. With this agreement, BB agrees to pay the charge of Summer Swim League fee, \$1,750.00.

10. The team roster must be turned in 10 day prior to the practice start date. Roster must include Name, Last Name, and DOB, home address and phone number, emergency contact name, address and phone number. Any changes to roster must be reported to the Aquatics Coordinator.

11. Bishop Park Pool Practice Schedule

May 2nd – June 3rd;

Barracuda	MTWTR	4-445pm	Lanes 8,7,6
Barracuda	MW	730-8:15pm	Lanes 8,7,6
Barracuda	TTR	630-8pm	Lanes 8,7,6
Barracuda	TTR	730-815pm	Lanes 3,4,5

June 6th – July 16th;

Barracuda	MTWTRF	10-11:30am	Lanes 8,7,6,5
Barracuda	MWF	7-830am	Lanes 8,7,6,5
Barracuda	MTWTR	7:30-9:00pm	Lanes 8,7,6,5

Mills Park Pool Practice Schedule

June 6th – July 16th;

Monday through Thursday 7:00pm-8:00pm.

Monday through Friday 7:00-8:00am.

12. BB agrees to use Mills Park Pool outside of regular operation hours. Therefore BB is responsible closing up the facility and following closing procedures provided by THE CITY.

13. THE CITY will not provide lifeguards for Bishop Park and Mills Park Pool practices. BB is responsible providing necessary supervision for practices.

14. BB agrees to use only the Bishop Park Competition Pool with no more than four (4) lanes

during the provided practice times.

15. BB will be allowed to host 3 swim meets for six (6) hours limit on each meet for no charge. BB agrees to pay \$100.00 for every hour exceeding six (6) hours.

16. BB will NOT have an access to the timing system, starting system, and the scoreboard for the duration of the swim meets. Advertising on scoreboard, and hanging sponsor banners and signs requires an approval from the Department.

17. In order to participate on the Bryant Barracuda Swim Team and in its practices or meets, Bryant Barracuda Swim Team swimmers will not be required to be members of Bishop Park Community Center. However, swimmers who are not members may not under any circumstances be in the aquatic facility without a coach or teacher present and supervising them. When practice ends, all non-members must leave before the coach or teacher leaves.

18. BB agrees to provide a volunteer for each practice to make sure every Bryant Barracudas Swim Team member uses the facility for ONLY the practice hours provided by The Department. The Department is not responsible for any injuries or accidents at any time. Proof of insurance must be turned in with the roster.

19. Additional swim meets will be charged. The competition pool fee is \$100.00/hour; therapy pool usage fee is \$100/hour. The meet schedule must be turned in with this agreement. Dates and times must not conflict with THE DEPARTMENT work schedule without prior approval. Normal work hours for THE DEPARTMENT are: 8:00 AM - 5:00 PM Monday - Friday.

20. The Department has the first option to run the concession during those meets.

21. If requested by the Bryant Parks and Recreation Committee or City Council, BB agrees to provide a financial statement of the program(s) that this program agreement is written for, if requested in writing separately of this agreement.

22. BB agrees to return this agreement signed by the appropriate persons, and any and all additional requested material before the May 2nd 2016.

23. Additional conditions to be agreed upon not previously listed:

A. BB will control all litter by picking up litter their program creates after each time the facility is used. The litter must be placed in the proper receptacle by BB.

B. BB will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement before regular season starts. BB understands that their program participants are in no way covered by insurance by THE CITY OR THE DEPARTMENT.

C. BB will submit contact person(s) for after business hours emergencies. List responsibility of person submitted.

D. At the request of THE DEPARTMENT, BB will remove all their equipment at the

completion of this agreement period.

E. BB will insure that their employees or participants do not attempt to operate equipment belonging to THE DEPARTMENT.

24. THE DEPARTMENT agrees to the following specific conditions and assurances:

A. The Aquatic Center area will be maintained on a regular schedule.

B. THE DEPARTMENT will be responsible Monday - Sunday for the pool chemicals.

C. THE DEPARTMENT will purchase and replace light bulbs. If extensive damage is caused by weather or vandalism, the replacement time for lights may be longer than usual.

D. THE DEPARTMENT will attempt to repair damage to facilities in a timely manner, according to repairs needed.

E. THE DEPARTMENT upon written request by the BB will provide a liaison to the BB meetings to assure the maintenance program is satisfactory.

F. Permanent improvements to facilities and fields will become property of THE DEPARTMENT.

G. Non-permanent improvements will be retained by BB.

The term of this Agreement shall be one (1) year, and shall begin on the first day of the month in which this Agreement is executed by the parties. This Agreement shall automatically be renewed for like terms of one (1) year each successively until this Agreement is terminated, unless a party gives ninety (90) days' notice, in advance of the termination date, of its intention to not renew.

Bryant Parks and Recreation Department, or Bryant Barracudas may amend this agreement by the mutual assent of both parties. If this agreement is amended, it will be written, signed by both parties stated and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on BB; and supersede any and/or all previous agreements, contracts, or leases.

CITY OF BRYANT,

A municipal Corporation, First Party,

_____, Mayor

User Organization,

Dated this ____ day of _____, 2016

**Bryant Parks and Recreation Department
2016 Program Agreement**

THIS AGREEMENT made and entered into on _____, **2016** by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called “ THE CITY”), and Central Arkansas Sports Club, doing business at 6509 Allwood Dr. NLR, Arkansas (hereinafter called “CASC”).

WITNESSETH

WHEREAS, THE CITY maintains property at Bishop Park Aquatic Center in Bryant, Arkansas; and
WHEREAS, the use of said property for the purpose of the Central Arkansas Swim Club has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, the City provides and maintains certain recreational facilities for programs and parks in Bryant, and

WHEREAS, Central Arkansas Swim Club provides program administration and operations of the Swim Program in Bryant,

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of Bishop Park Aquatic Center between January 1st 2016 December 31st 2016, as outlined here to CASC for the operation of Central Arkansas Swim Club.

Named property will be used by CASC for events, and practices on the dates and times listed on the schedules provided to THE DEPARTMENT.

The general conditions of this program agreement will be:

1. CASC will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
2. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
3. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE CITY pertaining to parks and facilities.
4. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE CITY Facility. CASC shall indemnify and hold the City of Bryant, its departments and all of its employees harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by CASC, its agents, employees, or program participants.
5. It is agreed that the named facility, area, or property may not be assigned, subleased, rented, reserved or loaned to any other group, business, individual, or entity by CASC without prior approval by THE CITY.
6. No alterations, changes, or modifications to change the intended use may be made to facilities by CASC, without first receiving written approval from THE CITY. The CASC must submit a detailed request in writing to THE CITY’S Park Department (hereinafter, “THE DEPARTMENT”).
7. CASC assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by CASC. If the repair is neglected for a long period of time THE CITY will make the necessary repairs and bill the CASC.

8. CASC must inspect facilities prior to each use. If damage is discovered to equipment or a facility that poses an immediate hazard or danger CASC must immediately notify THE CITY'S Park Department. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with THE DEPARTMENT. CASC must report any vandalism or theft to THE DEPARTMENT within 24 (twenty-four) hours or next business day.
9. CASC agrees to the competition pool practice schedule provided by THE DEPARTMENT which is; Monday, Wednesday and Friday at 4:00pm-6:30pm with 6 lanes, Tuesday and Thursdays 4:00pm-8:00pm with 3 lanes. Changes (if necessary) in the practice schedule must be approved by THE DEPARTMENT. The team roster must be turned in with this agreement.
10. With this agreement, CASC members agree to pay the necessary Bishop Park membership fees in order to use the facility. Because every CASC member is a Bishop Park member, CASC members have the right to use the facility for the regular Bishop Park Hours; Monday-Friday 6am-10pm, Saturday 8am-8pm, Sunday 12pm-8pm. CASC swimmers MUST present their membership IDs to Park Staff every time they enter the facility and MUST CHECK IN every time they use the facility for any purpose.
11. CASC agrees to pay the pool rental fee for any swim meets hosted at the Aquatic Center. The competition pool fee is \$100.00/hour; therapy pool usage fee is \$100/hour. The meet schedule must be turned in with this agreement. Any changes on dates and times must not conflict with THE DEPARTMENT work schedule. Normal work hours for THE DEPARTMENT are: 8:00AM - 5:00PM Monday - Friday.
12. CASC agrees to pay \$100 a month for the duration of the agreement.
13. CASC agrees to host minimum of 3 swim meets per year for the rates above.
14. CASC agrees to pay the current facility fee for any activity that requires more than the provided space and time.
15. CASC has the first option to run the concession and charge admission fees during those meets. Only Pepsi products can be sold.
16. CASC will have an access to the timing system, starting system, and the scoreboard for the duration of the swim meets. Advertising on scoreboard, and hanging sponsor banners and signs requires an approval from the Department.
17. The Department will not provide lifeguards during CASC practices.
18. If requested by the Bryant Parks and Recreation Committee or City Council, CASC agrees to provide a financial statement of the program(s) that this program agreement is written for, if requested in writing separately of this agreement.
19. CASC agrees to return this agreement signed by the appropriate persons, and any and all additional requested material before April 1st 2016.
20. CASC will control all litter by picking up litter their program creates after each time the facility is used. The litter must be placed in the proper receptacle by CASC.
21. CASC will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement before regular season starts. CASC understands that their program participants are in no way covered by insurance by THE CITY OR THE DEPARTMENT.
22. CASC will submit contact person(s) for after business hours emergencies.
23. At the request of THE DEPARTMENT, CASC will remove all their equipment at the completion of this agreement period.
24. CASC will insure that their employees or participants do not attempt to operate equipment belonging to THE DEPARTMENT or THE CITY.
25. THE DEPARTMENT agrees to the following specific conditions and assurances:
 - A. The Aquatic Center area will be maintained on a regular schedule.
 - B. THE DEPARTMENT will be responsible Monday - Sunday for the pool chemicals.

- C. THE DEPARTMENT will purchase and replace light bulbs. If extensive damage is caused by weather or vandalism, the replacement time for lights may be longer than usual.
- D. THE DEPARTMENT will attempt to repair damage to facilities in a timely manner, according to repairs needed.
- E. THE DEPARTMENT upon written request by the CASC will provide a liaison to the CASC meetings to assure the maintenance program is satisfactory.
- F. Permanent improvements to facilities and fields will become property of THE CITY.
- G. Non-permanent improvements will be retained by CASC.

- 26. The term of this Agreement shall be one (1) year, and shall begin on the first day of the month in which this Agreement is executed by the parties.
- 27. This Agreement shall automatically be renewed for like terms for successive one (1) year periods until this Agreement is terminated by either party.
- 28. The party electing to terminate this Agreement shall do so by providing ninety (90) days written notice before the end of the term of this agreement, of that party's intent not to renew this agreement.
- 29. THE CITY or Central Arkansas Sports Club may amend this agreement by the mutual assent of both parties. If this agreement is amended, it will be written, signed by both parties stated and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on CASC; and supersede any and/or all previous agreements, contracts, or leases.

City of Bryant
 A municipal Corporation,
 _____, Mayor

CASC Authorized Agent,
 _____,

Dated this ____ day of _____, 2016