



Bryant Parks and Recreation Committee Meeting
Agenda
January 8 2018 at 6:00 p.m.

CALL MEETING TO ORDER

COMMENTS FROM THE PUBLIC

ANNOUNCEMENTS

APPROVAL OF MINUTES

December 11, 2017

Documents:

[Minutesfrom12-11-17.pdf](#)

ASSOCIATIONS OR CLUBS REPORTS

DIRECTOR'S REPORT

Documents:

[ParksandRecreportJan2018.pdf](#)

FINANCE REPORT

2018 Budget

Documents:

[2018 Budget.pdf](#)

ALCOHOL PERMITS

OLD BUSINESS

NEW BUSINESS

Basketball Courts Facility Closures

Documents:

[2018 Facility Closures.pdf](#)

MISCELLANEOUS

ADJOURN

6401 Boone Road
Bryant, Arkansas 72022
501.943.0444

**Bryant Parks and Recreation Committee Meeting MINUTES
December 11, 2017 at 6:00 p.m.**

CALL MEETING TO ORDER

Meeting called to order at 6 PM.

In attendance: Bob Joiner, Amanda Jolly, Lisa Meyer, Joyce Boswell, Joe Heard, Tim Trusty

Absent: David Work, Kathy Boone,

Others: Christ Treat, Cassie Henry-Saorrano, Allen Scott, Keith Cox, Leewood Thomas, Tricia Power, Ann Sanders, Rick Brown, Suzanne Passamore

COMMENTS FROM THE PUBLIC

Leewood Thomas asked the following questions:

- When is the demo supposed to begin at Mills Park for the all-inclusive playground?
- Is Debswood Park going to be receiving any of the equipment from Mills Park that can be repurposed?
- How is the off leash portion of the Barkway going to work?
- Curious if there was a Park in mind to repurpose the existing 9 Disc Golf Baskets from Bishop?
- Is the Department currently working with anyone in the Disc Golf community to place the baskets?

Thomas suggested that all the 9 baskets stay together instead of being broken up.

Thomas also thanked everyone for investing in Disc Golf as a sport and recreation. Thomas stated that the new Traxx is amazing.

Treat stated that demolition will start in two weeks at Mills. Phase 1 will potentially be completed by the end of May.

There had been discussion with the Committee about potentially repurposing Mills equipment to Bishop, but no final decisions have been made.

Treat stated that a long term goal for the 9 existing baskets would be to place them all together at the 40 acres by Midland Park.

Treat stated that the Mayor requested that the baskets be in the ground by the middle of January, which is why there has been discussion about splitting them up and putting them at different parks, but that hasn't come before the Committee yet.

Meyer, Boswell and Jolly were all in agreeance that splitting the baskets up was not a solid plan. Keeping them together and finding a space to put another course would be more suitable.

Joiner stated that if the baskets were to be spread out at different parks, then the baskets could have a flag that promotes the Traxx and could potentially send people to Bishop.

Meyer, asked how much The Traxx cost.

Treat stated that the new course cost \$30,000 and an additional \$6,000 for the Baldwin and Shell fee. Most of the labor was done by volunteers.

Power addressed the questions regarding the Barkway, the off leash dog area at Alcoa Park.

Power stated that there is a difference between the Barkway and the Dog Park.

The Dog Park is a fully fenced in Dog Park that is an off leash area.

The Barkway is an off leash trail in the Southwest corner at Alcoa Park. The trail has already been cut through a densely wooded area and is about a half mile trail. This area is not fenced.

Power stated that a public meeting will be held to obtain more feedback from the public about the Dog Park and the Barkway. The meeting has been set for the last Monday in January, the 29th, at Bishop Park at 6 PM.

Power stated that this will provide the public with a means to take the ball and run with it. Gaining a grassroots effort and working from the bottom up instead of the top down.

ANNOUNCEMENTS

None.

APPROVAL OF MINUTES

Meyer made a motion to approve the November 13, 2017 minutes, and was seconded by Boswell. Motion passed with Jolly, Meyer, Boswell, Trusty and Heard voting for and Work, and Boone voting against due to absence.

ASSOCIATIONS OR CLUB REPORTS

Rick Brown reported for the Bryant Athletic Association. Brown stated that the association was about to get started on Spring Baseball. Registration is set to open next week.

DIRECTOR'S REPORT

Treat showed the committee a digital presentation of the Parks and the dire need for the A&P tax.

The presentation is meant to highlight to City Council the needs the Parks Department has.

The 1st priority would be to maintain what we currently have and make immediate repairs.

The third reading of the A&P tax will take place next week at the City Council meeting.

Joiner stated that these upgrades are needed in order to host events and to compete with nearby City's as well as Benton's new facility.

Boswell voiced her opinion that at times the Committee is not informed of changes that have been made and deals that have been done when it comes to bond projects.

The Committee had a discussion as it relates to Bond money and projects.

Finance Report

Committee looked over the report.

ALCOHOL PERMIT

Meyer made a motion to approve the permit for alcohol for a 50th Birthday Party on 03/31/18 at The Center and was seconded by Jolly. Motion passed with Jolly, Meyer, Boswell, Trusty and Heard voting for and Work, and Boone voting against due to absence.

OLD BUSINESS

Power presented over the difference of the Dog Park and the Bryant Barkway.

The rules pertaining to the Barkway were discussed, but they business was tabled until after the January 29th public meeting in order to obtain feedback from the community regarding the Barkway.

NEW BUSINESS

Treat presented changes that were made to the Boys and Girls Club use agreement since the Committee had received their packets. Treat stated that the changes made this year is to reflect what is actually going on.

Joiner questioned as to why participation fees are collected from the BAA but not the Boys and Girls Club.

Meyer also questioned why the Boys and Girls Club was sub leasing out the property and making profit off of it.

Treat stated that as far as he knew, it has always been that way.

Passamore stated that they only do it 5 times a year.

Treat stated that the participation fees have never come up for discussion.

Passamore, stated that she believes one of the reasons they do not pay participation fees is because a lot of their kids are on scholarship, so they do not have to pay.

Brown, stated that either all the organizations pay fees or none. Brown also stated that the BAA also awards scholarships and operates as a nonprofit organization.

Brown stated that the BAA paid just shy of \$20,000 this year in participation fees. Softball paid about half that and soccer paid just a little more.

Trusty questioned if the A&P tax could help but the BAA and other organizations in line with what the Boys and Girls Club use agreement looks like.

Treat stated that with the potential to have help with tournaments, and the amount of revenue generated from those tournaments, then that can definitely help with the cost of providing our staff.

Boswell made a motion to approve the Boys and Girls Club Use Agreement, with the stated changes, and was seconded by Heard. Motion passed with Jolly, Meyer, Boswell, Trusty and Heard voting for and Work, and Boone voting against due to absence.

Treat presented the Senior Activity Center use agreement and the changes with that agreement.

Jolly made a motion to approve the Adult Senior Center use agreement and was seconded by Boswell. Motion passed with Jolly, Meyer, Boswell, Trusty and Heard voting for and Work, and Boone voting against due to absence.

Treat then communicated with the Committee about Amendment 78, which allows the city to borrow money. The department will be going in with the Fire Department to borrow money in order to lease out new outdoor equipment.

Treat stated that the Parks Department's share will be \$300,000. The Department's budget will be lined item for \$60,000 for 5 years.

The Committee stated that nothing should be done with the Disc Golf baskets until a plan to keep them all together is made.

MISCELLANEOUS

Joiner announced that he will not be going forward with another 4-year term with the committee. This meeting is Joiner's last meeting.

ADJOURN

Jolly made a motion to adjourn and was seconded by Meyer. Motion passed with Jolly, Meyer, Boswell, Trusty and Heard voting for and Work, and Boone voting against due to absence.

Parks and Recreation Report December 2017

Aquatics

- Offering all aquatic fitness classes. This includes water aerobics, deep water aerobics, Silver Splash, McClure Fitness classes, Mom and Me swim lessons, preschool lessons, private and semi-private swim lessons and group swim school lessons.
- BASS swim team and Racers swim team holding regular practices.
- Bryant HS Swim and Dive team and the Bauxite HS Swim Team holding regular practices.
- Bryant HS hosted a swim meet at our facility on December 7th.
- Central AR Swim Club, Racers, held a distance meet at our facility on December 30th.

The Center at Bishop

- Flight Basketball Tournament held at The Center
- Bryant Parks & Recreation gathered donations to provide Second Chance Youth Ranch with gifts for Christmas. We estimate that the monetary value of the items donated were over \$700
- Hosted numerous Christmas parties, birthday parties, and reoccurring events.
- Shade Structure projects with allotted funds from the bond have begin

Bishop Park

- Irrigation maintenance
- Began work on restoring A1, B1, and D3

Alcoa Park

- Continued necessary maint.

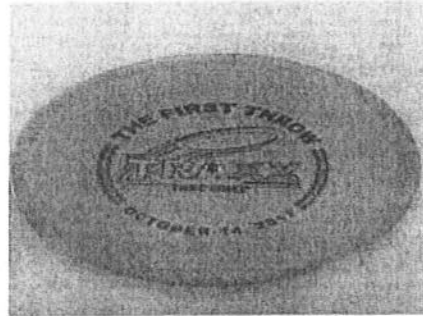
Midland Park

- Irrigation maintenance

Mills Park

- Continued necessary maint.

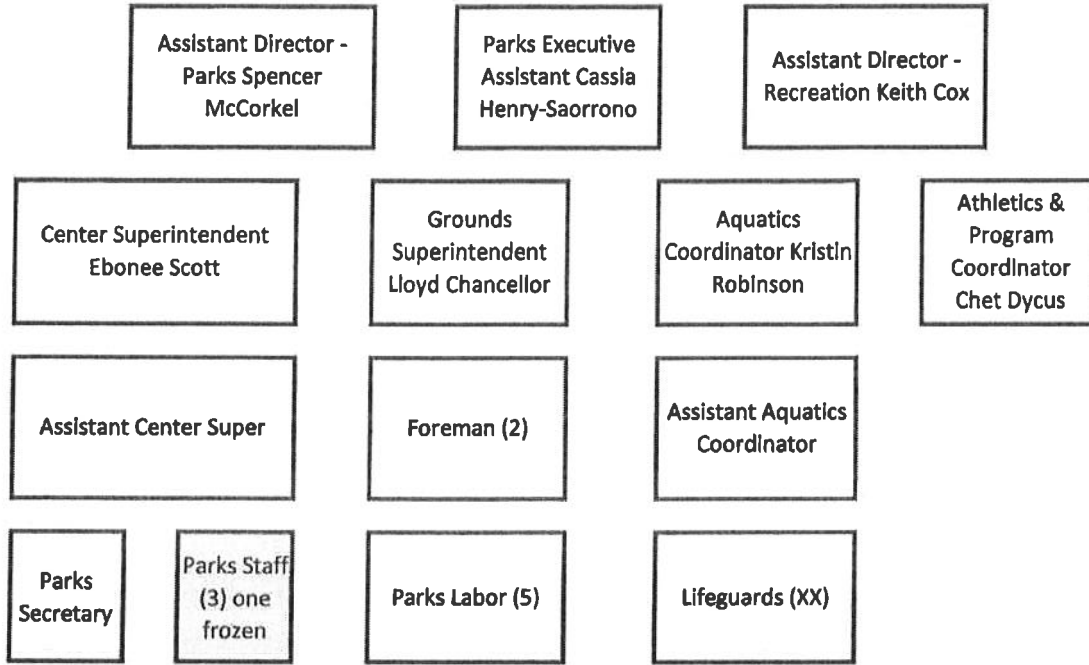
Bryant Parks & Recreation



Bryant Parks & Recreation exists to provide exceptional opportunities to enjoy the beauty of nature, the wonder of relationships, and experiences that remind us what it means to be human.

Parks and Recreation Department

Parks Director Chris Treat since 2016

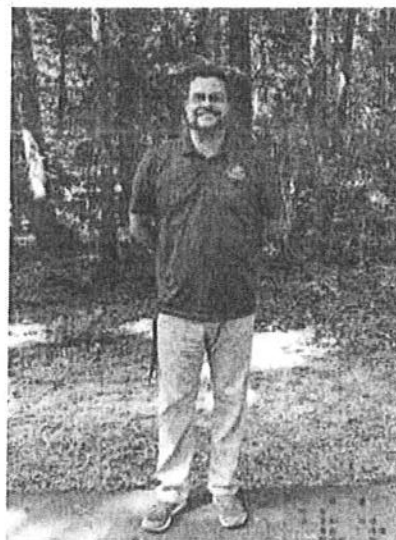


Mission: Bryant Parks & Recreation exists to provide exceptional opportunities to enjoy the beauty of nature, the wonder of relationships, and experiences that remind us what it means to be human.

The Parks Committee meets once a month on the first Monday of the month at 6:00pm at City Hall.



Spencer McCorkel



Chris Treat



Keith Cox



2017 Accomplishments

- ★ Finished design and started construction on inclusive park.
- ★ Hired Grounds Superintendent, Assistant Center Superintendent, and Executive Assistant.
- ★ Completed use agreements with partners in record time with unanimous support.
- ★ Secured over \$75,000 in new sponsorship agreements.
- ★ Repaired Bishop irrigation system
- ★ Installed new back stops on 8 fields.
- ★ Started successful adult kickball league.
- ★ Prioritized Bishop Bond Projects for Strategic Growth
 - Finished Design of Center Remodel
 - Installed new shade structures
 - Designed and began construction on new offices and grounds building
 - Installed new bleachers in Aquatics center.
 - Finished pro quality disc golf course

2018 Goals

1. Finish Bond Projects
 - a. Grounds Shop
 - b. Parks Offices
 - c. Center Remodel
 - d. Inclusive Playground & Bathrooms
 - e. Pavillon
2. Staff retention for organizational health
3. Implement long range equipment plan
4. Implement iWorq project cost analysis
5. Begin North Park improvement planning

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thru 10/5/17	2016 Final Actuals	2015 Final Actuals
Parks General								
1	400	4627	Xfer Designated Tax	Based on 2017 actuals + 2%	\$445,000.00	\$416,000.00	\$415,999.92	\$382,999.92
1	400	4629	Xfer Park 1/8 O & M	Based on 2017 actuals + 2%	\$556,500.00	\$521,000.00	\$520,999.92	\$480,000.00
Total 0400 Parks General Revenues					\$1,001,500.00	\$937,000.00	\$936,999.84	\$862,999.92
Total Personnel Expense for Parks General					\$655,752.36	\$654,456.35	\$506,504.47	\$472,411.62
Total Building and Grounds Expense for Parks General					\$3,500.00	\$3,500.00	\$7,056.95	\$13,024.55
Total Vehicle Expense for Parks General					\$18,000.00	\$18,000.00	\$13,168.85	\$19,003.27
Total Supply Expense for Parks General					\$100.00	\$1,100.00	\$1,559.54	\$119,077.40
Total Professional Services for Parks General					\$22,000.00	\$55,000.00	\$11,700.04	\$20,365.28
Total Miscellaneous Expense for Parks General					\$9,800.00	\$9,680.00	\$3,095.48	\$2,635.80
New Ventrack attachment - capital for General Fund will be added in January								
1	400	5810	Fixed Assets - Equipment		\$0.00	\$35,000.00	\$0.00	\$0.00
Total General Parks Expense					\$709,152.36	\$776,736.35	\$543,085.33	\$646,517.92
Mills Park								
1	410	4384	Tennis	Program discontinued	\$0.00	\$2,000.00	\$0.00	\$0.00
1	410	4500	Mills Pool-Admin/Concessions	based on 2017 actuals	\$50,000.00	\$65,000.00	\$66,686.90	\$65,686.15
1	410	4534	Pavilion Fees	based on 2017 actuals	\$5,000.00	\$5,000.00	\$4,932.50	\$6,262.50
1	410	4740	Sponsorship/Rebates		\$0.00	\$5,000.00	\$7,000.00	\$0.00
Total Mills Park Revenues					\$55,000.00	\$77,000.00	\$78,619.40	\$71,948.65
Total Mills Park Personnel Expense					\$14,541.50	\$19,831.00	\$2,824.00	\$30,000.82
Total Mills Park Building and Grounds Expense					\$17,850.00	\$19,430.00	\$21,639.61	\$24,942.76
Total Mills Park Supply Expense					\$14,500.00	\$14,500.00	\$8,584.14	\$5,232.99
TAP - AHTD CFDA20.205 Total \$45K Match \$9K Res 2016-18 Trell Grant								
1	410	5700	Grant Expense		\$9,000.00	\$9,000.00	\$0.00	\$0.00
1	410	5810	Fixed Assets - Equipment		\$0.00	\$0.00	\$0.00	\$0.00
Midland Park								
1	420	4740	Sponsorship/Rebates	Needs to be renamed soccer participation fee based on 2017 actuals	\$25,000.00	\$25,250.00	\$5,000.00	\$0.00
1	420	5104	Repairs & Maint - Grounds	need GL for water	\$25,000.00	\$28,500.00	\$18,688.36	\$2,886.21
1	420	5110	Utilities - Electric	Midland Lights	\$10,000.00	\$0.00	\$0.00	\$0.00
Bishop Park and Center								
1	430	4257	Uncorking Fee - Beer/Wine	based on 2017 actuals	\$0.00	\$1,000.00	\$200.00	\$0.00
1	430	4259	Uncorking Fee - Spirits	based on 2017 actuals	\$100.00	\$100.00	\$0.00	\$0.00
1	430	4260	Parks Rental	based on 2017 actuals	\$0.00	\$100.00	\$0.00	\$0.00
1	430	4300	Membership Family	based on 2017 actuals - 10%	\$97,000.00	\$180,000.00	\$169,447.84	\$202,292.87
1	430	4301	Membership Senior	based on 2017 actuals - 10%	\$75,500.00	\$85,000.00	\$97,043.00	\$99,360.00
1	430	4302	Membership Adults	based on 2017 actuals - 10%	\$30,000.00	\$45,000.00	\$44,083.00	\$52,105.00
1	430	4303	Membership Youth	based on 2017 actuals - 10%	\$17,000.00	\$20,000.00	\$23,860.00	\$24,530.00
1	430	4304	Membership Silver Sneakers	based on 2017 actuals - 10%	\$15,000.00	\$35,000.00	\$13,777.67	\$56,373.00
1	430	4305	Silver & Fit Annual Fees	based on 2017 actuals	\$11,500.00	\$10,500.00	\$13,830.00	\$0.00
1	430	4310	Membership 3 Mo Adult	based on 2017 actuals	\$2,500.00	\$1,530.00	\$180.00	\$50.00
1	430	4311	Membership 3 Mo Youth	based on 2017 actuals	\$2,500.00	\$6,030.00	\$4,978.22	\$7,579.00
1	430	4312	Membership 3 Mo Senior	based on 2017 actuals - 10%	\$7,000.00	\$8,505.00	\$9,760.00	\$10,300.50
1	430	4313	Membership 3 Mo Family	based on 2017 actuals - 10%	\$6,000.00	\$15,010.00	\$16,443.00	\$15,703.00
1	430	4314	Membership 3 Mo College	based on 2017 actuals - 10%	\$1,300.00	\$1,500.00	\$1,716.00	\$471.00
1	430	4318	Membership 6 Mo College	based on 2017 actuals - 10%	\$700.00	\$1,020.00	\$924.00	\$180.00
1	430	4319	Membership 6 Mo Military	based on 2017 actuals - 10%	\$6,500.00	\$4,020.00	\$3,858.00	\$1,496.00
1	430	4320	Membership Annual Adult	based on 2017 actuals - 10%	\$5,000.00	\$7,500.00	\$7,530.00	\$11,629.62
1	430	4321	Membership Annual Youth	based on 2017 actuals - 10%	\$6,000.00	\$5,040.00	\$4,875.00	\$6,116.00
1	430	4322	Membership Annual Senior	based on 2017 actuals - 10%	\$41,500.00	\$40,080.00	\$41,977.00	\$48,140.00
1	430	4323	Membership Annual Family	based on 2017 actuals - 10%	\$20,000.00	\$18,144.00	\$19,212.00	\$24,729.00
1	430	4332	Equipment Rental	based on 2017 actuals	\$1,500.00	\$1,000.00	\$1,340.00	\$2,035.00
1	430	4334	After Hours Charge Bishop	based on 2017 actuals - 10%	\$2,000.00	\$1,400.00	\$575.00	\$542.50
1	430	4336	Room Rental Large Room (both)	based on 2017 actuals - 10%	\$5,900.00	\$10,000.00	\$8,024.00	\$17,920.00
1	430	4337	Room Rental Large Room	based on 2017 actuals - 10%	\$19,500.00	\$20,000.00	\$17,780.00	\$14,196.90
1	430	4338	Room Rental Small Rooms (both)	based on 2017 actuals - 10%	\$3,200.00	\$900.00	\$3,940.00	\$3,315.00
1	430	4339	Room Rental Small Room	based on 2017 actuals - 10%	\$7,500.00	\$6,000.00	\$5,345.00	\$6,060.00
1	430	4340	Room Rental Party Room	based on 2017 actuals - 10%	\$16,250.00	\$30,000.00	\$28,485.00	\$24,505.00
1	430	4341	Room Rental Court Gym	based on 2017 actuals	\$2,500.00	\$5,000.00	\$6,424.92	\$6,950.00
1	430	4342	Room Rental Full Gym	based on 2017 actuals	\$3,500.00	\$2,000.00	\$4,575.00	\$4,250.00
1	430	4343	Room Rental Full Facility	based on 2017 actuals	\$0.00	\$1,000.00	\$0.00	\$5,000.00
1	430	4344	Room Rental Fitness Room	based on 2017 actuals	\$220.00	\$500.00	\$80.00	\$1,470.00

2018 Facility Closures

- Monday, March 19 – March 23, 2018 - *Facility Maintenance*
- Sunday, April 1, 2018 – *Easter*
- Monday, May 28, 2018 – *Memorial Day*
- Wednesday, July 4, 2018 - *Independence Day*
- Monday, September 4, 2018 – *Labor Day*
- Thursday, November 22, 2018 – *Thanksgiving Day*
- Friday, November 23, 2018 – *Day After Thanksgiving*
- Monday, December 24, 2018 – *Christmas Eve*
- Tuesday, December 25, 2018 – *Christmas Day*
- Monday, December 31, 2018 – *New Year's Eve*
- Tuesday, January 1, 2019 – *New Year's Day*

Additional Maintenance Week to be added at a later date