



Bryant Parks and Recreation Committee Meeting  
Agenda  
April 8, 2019 at 6:00 p.m.

**CALL MEETING TO ORDER**

**COMMENTS FROM THE PUBLIC**

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES**

*February 11, 2019*

Documents:

[Minutes from 2.11.19.pdf](#)

**ASSOCIATIONS OR CLUBS REPORTS**

**DIRECTOR'S REPORT**

Documents:

[ParksandRecReportApril 2019.pdf](#)

**FINANCE REPORT**

*Budget Status*

Documents:

[Budget Status.pdf](#)

**ALCOHOL PERMITS**

*Boys & Girls Club Bingo Night- April 18th, 2019*

**OLD BUSINESS**

*Mills Park Sign*

**NEW BUSINESS**

*Barracudas Use Agreement*

Documents:

[UserAgreementBarracudas2019.pdf](#)

**MISCELLANEOUS**

**ADJOURN**

Bryant Parks and Recreation Department  
6401 Boone Road  
Bryant, Arkansas 72022  
501.943.0444

**Bryant Parks and Recreation Committee Meeting Minutes  
February 11, 2019 at 6:00 p.m.**

**Call Meeting to Order**

Amanda Jolly called the meeting to order at 6:01 PM.

In attendance: Andrea Hooten, Jay Lasey, Richard McKeown Lisa Meyer, Amanda Jolly, Tim Trusty,

Absent: Karla Eppinette, Joyce Boswell,

Others: Chris Treat, Keith Cox, Spencer McCorkel, Cassie Henry-Saorrano, Derek Phillips, Tiffany Lewis, RJ Hawk, Allen Scott, Chandler White, Kristin Robinson

**Comments from the Public**

None.

**Announcements**

None.

**Approval of Minutes**

McKeown made a motion to approve the January 14, 2019 minutes, and was seconded by Lasey. Motion passed with Hooten, Lasey, McKeown, Meyer, Jolly, Trusty, voting for, and Eppinette and Boswell, voting against due to absence.

**Associations or Club Reports**

Tiffany Lewis, with the Central Arkansas Soccer Club, gave an update on soccer. Lewis stated they were still recovering from the lightning strike that took place and was waiting on a new refrigerator.

**Director's Report**

Chris Treat updated the committee over the decision Council made with the Bryant Athletic Association use agreement and the Maximum Impact rental agreement.

Treat also updated the committee on the remaining bond projects.

Kristin Robinson, Aquatics Coordinator, gave an update on aquatics programming.

Robinson updated the committee on the Destination Swim challenge, stating that the program has 73 participants.

Robinson also gave an overview of the adult swim clinics that are currently being offered

Robinson also updated the committee on the new USA Diving Club at Bishop Park. Currently, this diving club is the only one in the State.

Cassie Henry-Saorrano, Executive Assistant, gave an overview of a new community program that will take place in April, STEM in the Park. The department will be collaborating with UA Little Rock to offer STEM activities weekly in April.

McCorkel gave an overview of the community garden at Bishop Park that will be starting up this Spring.

McCorkel also updated the committee on room reservation rates.

Treat updated the committee on the status of the Mills Park sign.

Chandler White, Bryant High School intern at Parks, presented a Master Plan overview to the committee.

### **Finance Report**

The Committee reviewed the finance report.

### **Alcohol Permits**

None.

### **Old Business**

None.

### **New Business**

None.

### **Miscellaneous**

None.

### **Adjourn**

Meyer made a motion to adjourn and was seconded by Trusty. Motion passed with Hooten, Lasey, McKeown, Meyer, Jolly, Trusty, voting for, and Eppinette and Boswell, voting against due to absence.

# Parks and Recreation Report April 2019

## **Aquatics**

- Offering all aquatic fitness classes. This includes water aerobics, deep water aerobics, Silver Splash, Swim Babies lessons, preschool lessons, private and semi-private swim lessons and group swim school lessons.
- BASS swim team and Racers swim team holding regular classes.
- We currently have 83 participants enrolled in Destination Swim. We've had 20 to finish the 20.9 miles or 736 laps so far and several are on the way to Conway and beyond.
- Hosted a BASS swim meet on March 9th, with approximately 100 participants.
- We offered a Lifeguard/Lifeguard Review/Lifeguard Instructor class with 11 participants. Mark Calimpong received his Lifeguard Instructor certification.

## **The Center**

- Hosted an USSSA Basketball tournament on March 16th. Several hundred people came through the facility that day.
- Hosted Jammin 4 Jerseys Basketball tournament on March 30<sup>th</sup> and 31<sup>st</sup>. There were participants in this tournament from 11 different states
- Regular events throughout the month such as pageants, baby showers, meetings, city training, and more.
- Completion of Youth Basketball Recreation League
- Completion of Youth Basketball Competitive League
- Completion of Adult Basketball League

## **Bishop Park**

- Sprayed Softball fields and around softball concession with Negate Herbicide
- Pressure washed C-Complex dugouts
- Hosted first baseball/softball tournaments of the year.
- Added 5 additional beds to the community garden due to demand

## **Mills Park**

- Removed rotten signage
- Painted over graffiti in pavilion for programming in April
- Repurposed unused walk bridge from Mills at Bishop for disc golfers to cross small creek

## **Alcoa Park**

- Painted football lines for lacrosse team
- Burned/Mulched/blew leaves out of the park
- Installed new deadbolt locks on bathrooms for privacy

## **Ashley Park**

- Finished tilling/grading of large field outfield
- Filled ruts leading into the fields

## **Midland Park**

- Began league play, painted all fields, continued mowing of over seeded fields with grounds master mower for a higher quality cut and to stripe in a pattern for aesthetic purposes.
- Fertilized all fields with granular Nitrogen to really make the green grass pop for the beginning of league play
- Contracted work to repair irrigation leaks and upgraded to the proper wire connectors so we could irrigate the fields daily.

# General Ledger

## Budget Status

User: chenry-saorrone  
 Printed: 4/3/2019 - 8:40 AM  
 Period: 1 to 3, 2019



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 001	General Fund							
Dept 001-0400	Parks							
R62	Intergovernmental Tsfrs							
001-0400-4627	Xfer Designated Tax	452,000.00	112,999.32	112,999.32	339,000.68	0.00	339,000.68	75.00
001-0400-4629	Xfer Park 1/8 O & M	565,500.00	139,125.00	139,125.00	426,375.00	0.00	426,375.00	75.40
	<b>R62 Sub Totals:</b>	<b>1,017,500.00</b>	<b>252,124.32</b>	<b>252,124.32</b>	<b>765,375.68</b>	<b>0.00</b>	<b>765,375.68</b>	<b>75.22</b>
	<b>Revenue Sub Totals:</b>	<b>1,017,500.00</b>	<b>252,124.32</b>	<b>252,124.32</b>	<b>765,375.68</b>	<b>0.00</b>	<b>765,375.68</b>	<b>75.22</b>
E01	Personnel Expense							
001-0400-5000	Salary Expense	337,020.31	66,231.48	66,231.48	270,788.83	0.00	270,788.83	80.35
001-0400-5001	Part Time Labor	20,000.00	3,007.84	3,007.84	16,992.16	0.00	16,992.16	84.96
001-0400-5005	SWB Reimbursement	174,400.00	29,066.66	29,066.66	145,333.34	0.00	145,333.34	83.33
001-0400-5010	Overtime Expense	7,000.00	68.60	68.60	6,931.40	0.00	6,931.40	99.02
001-0400-5020	FICA Expense	24,822.64	5,248.79	5,248.79	19,573.85	0.00	19,573.85	78.85
001-0400-5022	Unemployment Expense	771.24	64.41	64.41	706.83	0.00	706.83	91.65
001-0400-5025	Worker's Comp Expense	7,000.00	6,900.85	6,900.85	99.15	0.00	99.15	1.42
001-0400-5030	APERS Expense	45,771.64	10,157.16	10,157.16	35,614.48	0.00	35,614.48	77.81
001-0400-5040	Health Insurance Expense	80,898.54	16,767.59	16,767.59	64,130.95	0.00	64,130.95	79.27
001-0400-5050	Physical & Drug Screen Exp	1,050.00	120.00	120.00	930.00	25.00	905.00	86.19
001-0400-5055	Uniform Expense	3,000.00	997.89	997.89	2,002.11	0.00	2,002.11	66.74
001-0400-5057	Vehicle Allowance	6,000.00	1,384.62	1,384.62	4,615.38	0.00	4,615.38	76.92
001-0400-5060	Travel & Training Expense	5,200.00	316.75	316.75	4,883.25	0.00	4,883.25	93.91
	<b>E01 Sub Totals:</b>	<b>712,934.37</b>	<b>140,332.64</b>	<b>140,332.64</b>	<b>572,601.73</b>	<b>25.00</b>	<b>572,576.73</b>	<b>80.31</b>
E10	Building & Grounds Exp							
001-0400-5110	Utilities - Electric	0.00	87.34	87.34	-87.34	0.00	-87.34	0.00
001-0400-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0400-5145	Tools	2,000.00	795.12	795.12	1,204.88	0.00	1,204.88	60.24
	<b>E10 Sub Totals:</b>	<b>3,500.00</b>	<b>882.46</b>	<b>882.46</b>	<b>2,617.54</b>	<b>0.00</b>	<b>2,617.54</b>	<b>74.79</b>
E20	Vehicle Expense							
001-0400-5200	Fuel Expense	15,000.00	1,549.67	1,549.67	13,450.33	0.00	13,450.33	89.67
001-0400-5225	Insurance Expense - Vehicle	3,000.00	5,041.23	5,041.23	-2,041.23	104.18	-2,145.41	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E20 Sub Totals:	18,000.00	6,590.90	6,590.90	11,409.10	104.18	11,304.92	62.81
E30	Supply Expense							
001-0400-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	E30 Sub Totals:	100.00	0.00	0.00	100.00	0.00	100.00	100.00
E40	Operations Expense							
001-0400-5535	Sales Tax Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E55	Professional Services							
001-0400-5550	Prof Services - Acctg & Audit	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5586	Prof Services - Other	15,000.00	330.00	330.00	14,670.00	12,540.00	2,130.00	14.20
	E55 Sub Totals:	20,000.00	330.00	330.00	19,670.00	12,540.00	7,130.00	35.65
E60	Miscellaneous Expense							
001-0400-5604	Hardware - New & Renewals	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5606	IT Projects & Labor	7,440.00	0.00	0.00	7,440.00	0.00	7,440.00	100.00
001-0400-5608	Software - New & Renewals	14,680.00	39.90	39.90	14,640.10	11,875.00	2,765.10	18.84
	E60 Sub Totals:	27,120.00	39.90	39.90	27,080.10	11,875.00	15,205.10	56.07
E80	Fixed Assets							
001-0400-5810	Fixed Assets - Equipment	7,000.00	1,812.00	1,812.00	5,188.00	0.00	5,188.00	74.11
001-0400-5840	Principal Loan - Vehicles	61,740.99	15,313.24	15,313.24	46,427.75	0.00	46,427.75	75.20
	E80 Sub Totals:	68,740.99	17,125.24	17,125.24	51,615.75	0.00	51,615.75	75.09
E85	Interest Expense							
001-0400-5850	Interest Expense	5,268.56	1,444.75	1,444.75	3,823.81	0.00	3,823.81	72.58
	E85 Sub Totals:	5,268.56	1,444.75	1,444.75	3,823.81	0.00	3,823.81	72.58
	Expense Sub Totals:	855,663.92	166,745.89	166,745.89	688,918.03	24,544.18	664,373.85	77.64
	Dept 0400 Sub Totals:	-161,836.08	-85,378.43	-85,378.43	-76,457.65	24,544.18		
Dept 001-0410	Parks - Mills Park & Pool							
R50	Sale of Services							
001-0410-4500	Mills Pool-Admin/Concessions	54,000.00	0.00	0.00	54,000.00	0.00	54,000.00	100.00
001-0410-4532	Admissions	0.00	550.00	550.00	-550.00	0.00	-550.00	0.00
001-0410-4534	Pavillion Fees	5,000.00	1,775.00	1,775.00	3,225.00	0.00	3,225.00	64.50
	R50 Sub Totals:	59,000.00	2,325.00	2,325.00	56,675.00	0.00	56,675.00	96.06
R70	Grant Revenue							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0410-4700	Grants Revenue	36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
	R70 Sub Totals:	36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
	Revenue Sub Totals:	95,000.00	2,325.00	2,325.00	92,675.00	0.00	92,675.00	97.55
E01	Personnel Expense							
001-0410-5001	Part Time Labor	11,000.00	0.00	0.00	11,000.00	0.00	11,000.00	100.00
001-0410-5020	FICA Expense	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0410-5025	Worker's Comp Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0410-5050	Physical & Drug Screen Exp	2,700.00	0.00	0.00	2,700.00	0.00	2,700.00	100.00
	E01 Sub Totals:	15,700.00	0.00	0.00	15,700.00	0.00	15,700.00	100.00
E10	Building & Grounds Exp							
001-0410-5102	Repairs & Maint - Building	2,000.00	16.36	16.36	1,983.64	0.00	1,983.64	99.18
001-0410-5104	Repairs & Maint - Grounds	2,000.00	1,020.75	1,020.75	979.25	0.00	979.25	48.96
001-0410-5105	Repairs & Maint - Pool	6,500.00	0.00	0.00	6,500.00	0.00	6,500.00	100.00
001-0410-5110	Utilities - Electric	7,000.00	1,564.51	1,564.51	5,435.49	0.00	5,435.49	77.65
001-0410-5111	Utilities - Gas	150.00	44.49	44.49	105.51	0.00	105.51	70.34
001-0410-5112	Utilities - Water	1,000.00	189.13	189.13	810.87	0.00	810.87	81.09
001-0410-5120	Insurance - Property	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	E10 Sub Totals:	19,150.00	2,835.24	2,835.24	16,314.76	0.00	16,314.76	85.19
E30	Supply Expense							
001-0410-5308	Supplies - Concession	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
001-0410-5328	Supplies - Pools	9,500.00	0.00	0.00	9,500.00	0.00	9,500.00	100.00
	E30 Sub Totals:	13,000.00	0.00	0.00	13,000.00	0.00	13,000.00	100.00
E70	Grant Expense							
001-0410-5700	Grant Expense	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
	E70 Sub Totals:	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
	Expense Sub Totals:	92,850.00	2,835.24	2,835.24	90,014.76	0.00	90,014.76	96.95
	Dept 0410 Sub Totals:	-2,150.00	510.24	510.24	-2,660.24	0.00		
Dept 001-0420	Parks - Midland							
R60	Miscellaneous Revenue							
001-0420-4600	Miscellaneous Revenue	0.00	85.00	85.00	-85.00	0.00	-85.00	0.00
	R60 Sub Totals:	0.00	85.00	85.00	-85.00	0.00	-85.00	0.00
R74	Sponsorships							
001-0420-4740	Sponsorship/Rebates	24,000.00	0.00	0.00	24,000.00	0.00	24,000.00	100.00



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R74 Sub Totals:	24,000.00	0.00	0.00	24,000.00	0.00	24,000.00	100.00
	Revenue Sub Totals:	24,000.00	85.00	85.00	23,915.00	0.00	23,915.00	99.65
E10	Building & Grounds Exp							
001-0420-5104	Repairs & Maint - Grounds	28,000.00	16,967.05	16,967.05	11,032.95	1,396.13	9,636.82	34.42
001-0420-5110	Utilities - Electric	10,000.00	2,613.51	2,613.51	7,386.49	0.00	7,386.49	73.86
	E10 Sub Totals:	38,000.00	19,580.56	19,580.56	18,419.44	1,396.13	17,023.31	44.80
	Expense Sub Totals:	38,000.00	19,580.56	19,580.56	18,419.44	1,396.13	17,023.31	44.80
	Dept 0420 Sub Totals:	14,000.00	19,495.56	19,495.56	-5,495.56	1,396.13		
Dept 001-0430	Parks - Bishop							
R30	Membership Fees							
001-0430-4300	Membership Family	375,000.00	112,531.05	112,531.05	262,468.95	0.00	262,468.95	69.99
001-0430-4302	Membership Adults	0.00	-109.00	-109.00	109.00	0.00	109.00	0.00
001-0430-4303	Membership Youth	0.00	10.00	10.00	-10.00	0.00	-10.00	0.00
001-0430-4304	Membership Silver Sneakers	0.00	1,972.00	1,972.00	-1,972.00	0.00	-1,972.00	0.00
	R30 Sub Totals:	375,000.00	114,404.05	114,404.05	260,595.95	0.00	260,595.95	69.49
R33	Rental Fees							
001-0430-4332	Equipment Rental	82,545.00	13,191.50	13,191.50	69,353.50	0.00	69,353.50	84.02
001-0430-4334	After Hours Charge Bishop	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4340	Room Rental Party Room	15,000.00	4,750.00	4,750.00	10,250.00	0.00	10,250.00	68.33
001-0430-4350	Use Agreement Fees	26,450.00	5,750.00	5,750.00	20,700.00	0.00	20,700.00	78.26
001-0430-4354	Tournaments	50,000.00	12,850.00	12,850.00	37,150.00	0.00	37,150.00	74.30
	R33 Sub Totals:	173,995.00	36,541.50	36,541.50	137,453.50	0.00	137,453.50	79.00
R36	Park Program Fees							
001-0430-4259	Uncorking Fee - Spirits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4364	Basketball	63,000.00	695.00	695.00	62,305.00	0.00	62,305.00	98.90
001-0430-4366	BASS Swim Program	42,000.00	8,829.80	8,829.80	33,170.20	0.00	33,170.20	78.98
001-0430-4374	Private Instruction	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0430-4382	Pool Swim Lessons	55,000.00	11,080.10	11,080.10	43,919.90	0.00	43,919.90	79.85
	R36 Sub Totals:	161,500.00	20,604.90	20,604.90	140,895.10	0.00	140,895.10	87.24
R50	Sale of Services							
001-0430-4500	Concessions - Bishop	60,000.00	12,604.16	12,604.16	47,395.84	0.00	47,395.84	78.99
001-0430-4514	Daily Admissions Adults	58,000.00	16,232.29	16,232.29	41,767.71	0.00	41,767.71	72.01
001-0430-4516	Daily Admissions Senior	0.00	10.00	10.00	-10.00	0.00	-10.00	0.00
001-0430-4530	Merchandise Sales	10,000.00	2,537.00	2,537.00	7,463.00	0.00	7,463.00	74.63

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4534	Red Cross Programs	8,000.00	3,350.00	3,350.00	4,650.00	0.00	4,650.00	58.13
	R50 Sub Totals:	136,000.00	34,733.45	34,733.45	101,266.55	0.00	101,266.55	74.46
R60	Miscellaneous Revenue							
001-0430-4600	Miscellaneous Revenue	55,000.00	1,048.55	1,048.55	53,951.45	0.00	53,951.45	98.09
	R60 Sub Totals:	55,000.00	1,048.55	1,048.55	53,951.45	0.00	53,951.45	98.09
R74	Sponsorships							
001-0430-4740	Sponsorship/Rebates	83,500.00	5,334.00	5,334.00	78,166.00	0.00	78,166.00	93.61
	R74 Sub Totals:	83,500.00	5,334.00	5,334.00	78,166.00	0.00	78,166.00	93.61
	Revenue Sub Totals:	984,995.00	212,666.45	212,666.45	772,328.55	0.00	772,328.55	78.41
E01	Personnel Expense							
001-0430-5000	Salary Expense	352,687.38	83,283.60	83,283.60	269,403.78	0.00	269,403.78	76.39
001-0430-5001	Part Time Labor	169,000.00	43,590.42	43,590.42	125,409.58	0.00	125,409.58	74.21
001-0430-5010	Overtime Expense	5,000.00	434.14	434.14	4,565.86	0.00	4,565.86	91.32
001-0430-5020	FICA Expense	67,478.79	9,889.84	9,889.84	57,588.95	0.00	57,588.95	85.34
001-0430-5022	Unemployment Expense	3,492.50	254.49	254.49	3,238.01	0.00	3,238.01	92.71
001-0430-5025	Worker's Comp Expense	5,000.00	3,450.42	3,450.42	1,549.58	0.00	1,549.58	30.99
001-0430-5030	APERS Expense	62,240.14	12,786.32	12,786.32	49,453.82	0.00	49,453.82	79.46
001-0430-5040	Health Insurance Expense	65,534.88	13,138.09	13,138.09	52,396.79	0.00	52,396.79	79.95
001-0430-5050	Physical & Drug Screen Exp	1,200.00	215.00	215.00	985.00	0.00	985.00	82.08
001-0430-5055	Uniform Expense	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
	E01 Sub Totals:	735,633.69	167,042.32	167,042.32	568,591.37	0.00	568,591.37	77.29
E10	Building & Grounds Exp							
001-0430-5102	Repairs & Maint - Building	45,000.00	20,111.83	20,111.83	24,888.17	10,526.87	14,361.30	31.91
001-0430-5104	Repairs & Maint - Grounds	52,000.00	16,333.72	16,333.72	35,666.28	16,525.62	19,140.66	36.81
001-0430-5105	Repairs & Maint - Pool	55,000.00	9,510.95	9,510.95	45,489.05	5,081.36	40,407.69	73.47
001-0430-5106	Repairs & Maint - Splash Pad	2,000.00	109.50	109.50	1,890.50	0.00	1,890.50	94.53
001-0430-5110	Utilities - Electric	261,876.00	46,431.11	46,431.11	215,444.89	0.00	215,444.89	82.27
001-0430-5111	Utilities - Gas	38,000.00	21,536.13	21,536.13	16,463.87	0.00	16,463.87	43.33
001-0430-5112	Utilities - Water	10,000.00	1,582.10	1,582.10	8,417.90	0.00	8,417.90	84.18
001-0430-5115	Communication Exp - Telephone	20,000.00	6,655.63	6,655.63	13,344.37	0.00	13,344.37	66.72
001-0430-5116	Communication Exp - Cellular	5,364.00	1,166.17	1,166.17	4,197.83	0.00	4,197.83	78.26
001-0430-5120	Insurance - Property	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
001-0430-5130	Sanitation	34,500.00	9,938.18	9,938.18	24,561.82	0.00	24,561.82	71.19
001-0430-5140	Supplies - B&G	2,000.00	33.97	33.97	1,966.03	0.00	1,966.03	98.30
001-0430-5142	Janitorial Supplies and Main	25,000.00	4,331.53	4,331.53	20,668.47	2,915.56	17,752.91	71.01
	E10 Sub Totals:	570,740.00	137,740.82	137,740.82	432,999.18	35,049.41	397,949.77	69.73

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20	Vehicle Expense							
001-0430-5212	Service & Repair - Equipment	11,000.00	6,340.84	6,340.84	4,659.16	0.00	4,659.16	42.36
001-0430-5214	Service & Repair - Heavy Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	11,000.00	6,340.84	6,340.84	4,659.16	0.00	4,659.16	42.36
E30	Supply Expense							
001-0430-5300	Supplies - Office	1,000.00	820.99	820.99	179.01	0.00	179.01	17.90
001-0430-5308	Supplies - Concession	41,000.00	12,558.97	12,558.97	28,441.03	0.00	28,441.03	69.37
001-0430-5330	Supplies - Park Programs	14,000.00	1,860.04	1,860.04	12,139.96	0.00	12,139.96	86.71
001-0430-5332	Supplies - Resale Merchandise	6,000.00	3,544.78	3,544.78	2,455.22	175.00	2,280.22	38.00
	E30 Sub Totals:	62,000.00	18,784.78	18,784.78	43,215.22	175.00	43,040.22	69.42
E40	Operations Expense							
001-0430-5460	BASS Program Expense	15,000.00	5,121.44	5,121.44	9,878.56	0.00	9,878.56	65.86
001-0430-5461	Aquatic Program Expense	4,000.00	574.64	574.64	3,425.36	266.00	3,159.36	78.98
001-0430-5475	Credit Card Fees	12,780.00	1,736.32	1,736.32	11,043.68	0.00	11,043.68	86.41
001-0430-5480	Dues & Subscriptions	612.00	0.00	0.00	612.00	342.00	270.00	44.12
	E40 Sub Totals:	32,392.00	7,432.40	7,432.40	24,959.60	608.00	24,351.60	75.18
E55	Professional Services							
001-0430-5553	Prof Services - Advertising	2,500.00	135.02	135.02	2,364.98	0.00	2,364.98	94.60
001-0430-5585	Prof Service - Basketball	43,305.00	19,159.92	19,159.92	24,145.08	225.00	23,920.08	55.24
001-0430-5586	Prof Services - Other	41,040.00	7,216.13	7,216.13	33,823.87	0.00	33,823.87	82.42
001-0430-5587	Prof Services - Aerobic Instr	57,720.00	12,597.90	12,597.90	45,122.10	0.00	45,122.10	78.17
001-0430-5589	Prof Services - Printing	5,000.00	947.71	947.71	4,052.29	0.00	4,052.29	81.05
	E55 Sub Totals:	149,565.00	40,056.68	40,056.68	109,508.32	225.00	109,283.32	73.07
E60	Miscellaneous Expense							
001-0430-5485	Inspections & Monitoring	4,010.00	0.00	0.00	4,010.00	2,922.00	1,088.00	27.13
	E60 Sub Totals:	4,010.00	0.00	0.00	4,010.00	2,922.00	1,088.00	27.13
E80	Fixed Assets							
001-0430-5811	Other Assets-Bishop	0.00	0.00	0.00	0.00	8,228.97	-8,228.97	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	8,228.97	-8,228.97	0.00
	Expense Sub Totals:	1,565,340.69	377,397.84	377,397.84	1,187,942.85	47,208.38	1,140,734.47	72.87
	Dept 0430 Sub Totals:	580,345.69	164,731.39	164,731.39	415,614.30	47,208.38		
Dept 001-0440	Parks - Alcoa							
R36	Park Program Fees							
001-0440-4260	Parks Rental	2,500.00	1,250.00	1,250.00	1,250.00	0.00	1,250.00	50.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R36 Sub Totals:	2,500.00	1,250.00	1,250.00	1,250.00	0.00	1,250.00	50.00
R74	Sponsorships							
001-0440-4740	Sponsorship/Rebates	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	R74 Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	Revenue Sub Totals:	5,000.00	1,250.00	1,250.00	3,750.00	0.00	3,750.00	75.00
E10	Building & Grounds Exp							
001-0440-5104	Repairs & Maint - Grounds	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0440-5110	Utilities - Electric	7,800.00	1,848.62	1,848.62	5,951.38	0.00	5,951.38	76.30
001-0440-5112	Utilities - Water	3,000.00	549.95	549.95	2,450.05	0.00	2,450.05	81.67
	E10 Sub Totals:	15,800.00	2,398.57	2,398.57	13,401.43	0.00	13,401.43	84.82
	Expense Sub Totals:	15,800.00	2,398.57	2,398.57	13,401.43	0.00	13,401.43	84.82
	Dept 0440 Sub Totals:	10,800.00	1,148.57	1,148.57	9,651.43	0.00		
Dept 001-0450	Parks - Ashley							
R36	Park Program Fees							
001-0450-4260	Parks Rental	1,500.00	1,080.00	1,080.00	420.00	0.00	420.00	28.00
	R36 Sub Totals:	1,500.00	1,080.00	1,080.00	420.00	0.00	420.00	28.00
	Revenue Sub Totals:	1,500.00	1,080.00	1,080.00	420.00	0.00	420.00	28.00
E10	Building & Grounds Exp							
001-0450-5104	Repairs & Maint - Grounds	3,500.00	51.19	51.19	3,448.81	0.00	3,448.81	98.54
001-0450-5110	Utilities - Electric	4,000.00	822.71	822.71	3,177.29	0.00	3,177.29	79.43
	E10 Sub Totals:	7,500.00	873.90	873.90	6,626.10	0.00	6,626.10	88.35
	Expense Sub Totals:	7,500.00	873.90	873.90	6,626.10	0.00	6,626.10	88.35
	Dept 0450 Sub Totals:	6,000.00	-206.10	-206.10	6,206.10	0.00		
	Fund Revenue Sub Totals:	2,127,995.00	469,530.77	469,530.77	1,658,464.23	0.00	1,658,464.23	77.94
	Fund Expense Sub Totals:	2,575,154.61	569,832.00	569,832.00	2,005,322.61	73,148.69	1,932,173.92	75.03
	Fund 001 Sub Totals:	447,159.61	100,301.23	100,301.23	346,858.38	73,148.69		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Totals:	2,127,995.00	469,530.77	469,530.77	1,658,464.23	0.00	1,658,464.23	77.94
	Expense Totals:	2,575,154.61	569,832.00	569,832.00	2,005,322.61	73,148.69	1,932,173.92	75.03
	Report Totals:	447,159.61	100,301.23	100,301.23	346,858.38	73,148.69		

## **Bryant Parks and Recreation Department 2019 Program Agreement**

THIS AGREEMENT made and entered into on \_\_\_\_\_, **2019** by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called "THE CITY"), and Bryant Barracudas, doing business at 690 W. Lawson RD Alexander, Arkansas (hereinafter called "BB").

### WITNESSETH

WHEREAS, THE CITY maintains property at Bishop Park Aquatic Center in Bryant, Arkansas; and

WHEREAS, the use of said property for the purpose of the Bryant Barracudas Swim Team has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE CITY provides and maintains certain recreational facilities for programs and parks in Bryant, and

WHEREAS, Bryant Barracudas provides program administration and operations of the Swim Program in Bryant, NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of Bishop Park Aquatic Center **between April 29, 2019 – July 19, 2019 and Mills Park Pool between May 28th – July 18<sup>th</sup>, 2019** as outlined here to BB for the operation of Bryant Barracudas.

Named property will be used by BB for events, and practices on the dates and times listed on the schedules provided to THE DEPARTMENT.

The general conditions of this program agreement will be:

1. BB will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
2. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
3. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE CITY pertaining to parks and facilities.
4. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE DEPARTMENT's Facility. BB shall indemnify and hold the City of Bryant, its departments and all of its employees, and agents harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by BB, its agents, employees, or program participants.

5. It is agreed that the named facility, area, or property may not be assigned, subleased, rented, reserved or loaned to any other group, business, individual, or entity by BB without prior approval by THE CITY.

6. No alterations, changes, or modifications to change the intended use may be made to facilities by BB, without first receiving written approval from THE CITY. The BB must submit a detailed request in writing to THE CITY'S Park Department (hereinafter, "THE DEPARTMENT").

7. BB assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by BB. If the repair is neglected for a long period of time THE CITY will make the necessary repairs and bill the BB.

8. BB must inspect facilities prior to each use. If damage is discovered to equipment or a facility that poses an immediate hazard or danger BB must immediately notify THE DEPARTMENT. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with THE DEPARTMENT. BB must report any vandalism or theft to THE DEPARTMENT within 24 (twenty-four) hours or next business day.

9. With this agreement, BB agrees to pay the charge of Summer Swim League fee, \$1,750.00 **This payment is due in full before the first practice.**

10. The team roster must be turned in 10 days prior to the practice start date. Roster must include Name, Last Name, and DOB, home address and phone number, emergency contact name, address and phone number. Any changes to roster must be reported to the Aquatics Coordinator.

#### **11. Bishop Park Pool Practice Schedule**

##### **April 29th – May 24<sup>th</sup>:**

<b>MTTH</b>	<b>4:00-4:45 pm</b>	<b>(4 lanes)</b>
<b>Mondays</b>	<b>7:45-8:45 pm</b>	<b>(4 lanes)</b>
<b>Tuesdays</b>	<b>7:15-8:15 pm</b>	<b>(3 lanes)</b>
<b>Wednesday</b>	<b>6-7:30 pm</b>	<b>(2 lanes)</b>
	<b>7:30-8:30 pm</b>	<b>(4 lanes)</b>
<b>Thursdays</b>	<b>7:15-8:15 pm</b>	<b>(3 lanes)</b>

##### **May 29th – July 20<sup>th</sup> :**

###### **Morning:**

<b>MWF</b>	<b>7-10 am</b>	<b>(4 lanes)</b>
<b>TTH</b>	<b>8:30-10 am</b>	<b>(4 lanes)</b>

###### **Evening:**

<b>MW</b>	<b>7:30-9 pm</b>	<b>(4 lanes)</b>
<b>TTH</b>	<b>6:30-8:15 pm</b>	<b>(2 lanes)</b>
<b>TTH</b>	<b>8:15-9:00 pm</b>	<b>(4 lanes)</b>

## **Mills Park Pool Practice Schedule**

**May 28<sup>th</sup> – July 18<sup>th</sup> :**

**Tuesday and Thursday 7:00pm-8:00pm**

12. BB agrees to use Mills Park Pool outside of regular operation hours. Therefore BB is responsible for closing up the facility and following closing procedures provided by THE CITY.

13. THE CITY will not provide lifeguards for Bishop Park and Mills Park Pool practices. BB is responsible for providing necessary supervision for practices. BB shall present to THE DEPARTMENT a current ARC Lifeguard certification, as well as an ARC Safety Training for Swim Coaches certification, for all coaches.

14. BB agrees to use only the Bishop Park Competition Pool with no more than four (4) lanes during the provided practice times.

15. BB will be allowed to host 3 swim meets for six (6) hours limit on each meet for no charge. BB agrees to pay \$100.00 for every hour exceeding six (6) hours.

16. BB will NOT have an access to the timing system, starting system, and the scoreboard for the duration of the swim meets. Advertising on scoreboard, and hanging sponsor banners and signs requires an approval from the Department.

17. In order to participate on the Bryant Barracuda Swim Team and in its practices or meets, Bryant Barracuda Swim Team swimmers will not be required to be members of Bishop Park Community Center. However, swimmers who are not members may not under any circumstances be in the aquatic facility without a coach or teacher present and supervising them. When practice ends, all non-members must leave before the coach or teacher leaves.

18. BB agrees to provide a volunteer for each practice to make sure every Bryant Barracudas Swim Team member uses the facility for ONLY the practice hours provided by The Department. The Department is not responsible for any injuries or accidents at any time. Proof of insurance must be turned in with the roster.

19. Additional swim meets will be charged. The competition pool fee is \$100.00/hour; therapy pool usage fee is \$100/hour. The meet schedule must be turned in with this agreement. Dates and times must not conflict with THE DEPARTMENT work schedule without prior approval. Normal work hours for THE DEPARTMENT are: 8:00 AM - 5:00 PM Monday - Friday.

20. The Department has the first option to run the concession during those meets. **BB shall not sublease any space or accept any donations that may conflict with concessions' operations without prior approval from The Department.**



21. If requested by the Bryant Parks and Recreation Committee or City Council, BB agrees to provide a financial statement of the program(s) that this program agreement is written for, if requested in writing separately of this agreement.

22. BB agrees to return this agreement signed by the appropriate persons, and any and all additional requested material before **April 19, 2019**.

23. Additional conditions to be agreed upon not previously listed:

A. BB will control all litter by picking up litter their program creates after each time the facility is used. The litter must be placed in the proper receptacle by BB.

B. BB will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement before regular season starts. BB understands that their program participants are in no way covered by insurance by THE CITY OR THE DEPARTMENT.

C. BB will submit contact person(s) for after business hours emergencies. List responsibility of person submitted.

D. At the request of THE DEPARTMENT, BB will remove all their equipment at the completion of this agreement period.

E. BB will insure that their employees or participants do not attempt to operate equipment belonging to THE DEPARTMENT.

24. THE DEPARTMENT agrees to the following specific conditions and assurances:

A. The Aquatic Center area will be maintained on a regular schedule.

B. THE DEPARTMENT will be responsible Monday - Sunday for the pool chemicals.

C. THE DEPARTMENT will purchase and replace light bulbs. If extensive damage is caused by weather or vandalism, the replacement time for lights may be longer than usual.

D. THE DEPARTMENT will attempt to repair damage to facilities in a timely manner, according to repairs needed.

E. THE DEPARTMENT upon written request by the BB will provide a liaison to the BB meetings to assure the maintenance program is satisfactory.

F. Permanent improvements to facilities and fields will become property of THE DEPARTMENT.

G. Non-permanent improvements will be retained by BB.

The term of this Agreement shall be one (1) year, and shall begin on the first day of the month in which this Agreement is executed by the parties. This Agreement shall automatically be renewed for like terms of one (1) year each successively until this Agreement is terminated, unless a party gives ninety (90) days' notice, in advance of the termination date, of its intention to not renew. Bryant Parks and Recreation Department, or Bryant Barracudas may amend this agreement by the mutual assent of both parties. If this agreement is amended, it will be written, signed by both parties stated and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on BB; and supersede any and/or all previous agreements, contracts, or leases.

CITY OF BRYANT,  
A municipal Corporation, First Party,

\_\_\_\_\_, Mayor

User Organization,

\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019