



Bryant Parks and Recreation Committee Meeting
Agenda
September 10, 2018 at 6:00 p.m.

CALL MEETING TO ORDER

COMMENTS FROM THE PUBLIC

ANNOUNCEMENTS

APPROVAL OF MINUTES

August 13, 2018

Documents:

[8.13.18Minutes.pdf](#)

ASSOCIATIONS OR CLUBS REPORTS

DIRECTOR'S REPORT

Bond Update

Documents:

[August2018Report.pdf](#)

FINANCE REPORT

Budget Status from January-August

Documents:

[Budget Stauts.pdf](#)

ALCOHOL PERMITS

OLD BUSINESS

NEW BUSINESS

Central Arkansas Swim Club Use Agreement

Documents:

[2018CASCUseAgreement.pdf](#)

MISCELLANEOUS

ADJOURN

Bryant Parks and Recreation Department
6401 Boone Road
Bryant, Arkansas 72022
501.943.0444

Bryant Parks and Recreation Committee Meeting MINUTES

August 13, 2018 at 6:00 p.m.

Call Meeting to Order

Amanda Jolly called the meeting to order at 6:02 PM.

In attendance: Amanda Jolly, Lisa Meyer, Andrea Hooten, RJ Hawk, Jay Lasey, Karla Eppinette

Absent: Tim Trusty, Joyce Boswell

Others: Chris Treat, Allen Scott, Keith Cox, Cassie Henry-Saorrano, LeeWood Thomas, Kristin Robinson, Derek Phillips, Tiffany Lewis

Comments from the Public

None

Announcements

Chris Treat announced the grand opening of Mills Park Playground.

Approval of Minutes

Meyer made a motion to approve the July 9, 2018 minutes, and was seconded by Hawk. Motion passed with Meyer, Lasey, Hooten, Eppinette and Hawk voting for, and Trusty, and Boswell voting against due to absence.

Associations or Club Reports

Tiffany Lewis gave an update regarding Central Arkansas Association. Lewis announced that Midland Park will be getting hooked up to City water. Lewis also announced they have a record number of teams for the Fall. Lewis also stated that there are fire ants everywhere and had already sent an email to Spencer McCorkel and Keith Cox.

Derek Phillips gave an updated regarding the Boys and Girls Club. Phillips stated that the after school programs have started. Phillips also stated that he would like to bring to the committee next month a request for a handrail system in the front of the club where the kids get off the buses. This will assist in the safety of the children while they wait in line on the sidewalk.

Director's Report

Treat gave an updated regarding the Alcoa and Park North Land trade.

Treat stated the Chris Madison informed him that some of the land at Park North is wetland, and there is a State program, in which you can trade the wetlands in for money. However, in order to participate in this program, you cannot participate in other program that is under the State Parks System.

Madison found some more land, which belongs to the City, that can potentially be swapped to be put under the protected 40 acres program under the State Park System.

Treat asked the committee that it be recommended, if the City ever receives any money off the system of trading the wetlands for money, then the money goes back into that park.

Treat discussed the documents that were presented to the committee in their packets under directors report. Treat also stated that a lot has been accomplished in the Parks and some long term planning needs to be done for the future of the Parks. Treat would like for 2019 to be the year of long range planning.

Finance Report

The Committee reviewed the finance report.

Alcohol Permit

None.

Old Business

None.

New Business

Treat stated that a request from the mayor for a fall volunteer day that is parks committee led in each committee members wards.

Treat also presented some new logo ideas from the Mayor. The committee discussed the various logos and all decided on the very last logo that was presented in their packets.

Miscellaneous

Jay Lasey announced an event on Wednesday August 14th at Mills Park to help with the bike trails.

LeeWood Thomas inquired about phase 2 for the Mills Park Playground. Treat stated that funding is needed before going onto phase 2.

Hawk announced that there will be hot dogs available on labor Day, for the community, at Springhill Park.

Hooten mentioned a sub committee was needed for the Casino Night. The committee decided the casino night would be on Saturday, February 23rd, and a committee would be established at a later time.

Adjourn

Hawk made a motion to adjourn and was seconded by Meyer. Motion passed with Meyer, Lasey, Hooten, Eppinette and Hawk voting for, and Trusty, and Boswell voting against due to absence.

Parks and Recreation Report August 2018

Aquatics

- Offering all aquatic fitness classes. This includes water aerobics, deep water aerobics, Silver Splash, Mom and Me swim lessons, preschool lessons, private and semi-private swim lessons and group swim school lessons.
- BASS swim team and Racers swim team held practices.
- Held a swim instructor in-service.
- Six of our BASS swimmers attended Junior Olympics as part of Team Arkansas. Team Arkansas placed 2nd in the nation.

The Center

- Adult Basketball League ended
- Construction began

Bishop Park

- Continued maintenance

Mills Park

- Grand opening of playground
- Continued maintenance

Alcoa Park

- Adult Kickball League ended
- Continued maintenance

Ashley Park

- Continued maintenance

General Ledger

Budget Status

User: chenry-saorrano
 Printed: 9/6/2018 - 10:31 AM
 Period: 1 to 8, 2018



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 001	General Fund							
Dept 001-0400	Parks							
R62	Intergovernmental Tsfrs							
001-0400-4627	Xfer Designated Tax	445,000.00	296,666.64	296,666.64	148,333.36	0.00	148,333.36	33.33
001-0400-4629	Xfer Park 1/8 O & M	556,500.00	371,000.00	371,000.00	185,500.00	0.00	185,500.00	33.33
	R62 Sub Totals:	1,001,500.00	667,666.64	667,666.64	333,833.36	0.00	333,833.36	33.33
	Revenue Sub Totals:	1,001,500.00	667,666.64	667,666.64	333,833.36	0.00	333,833.36	33.33
E01	Personnel Expense							
001-0400-5000	Salary Expense	319,206.92	180,167.64	180,167.64	139,039.28	0.00	139,039.28	43.56
001-0400-5001	Part Time Labor	20,000.00	3,753.00	3,753.00	16,247.00	0.00	16,247.00	81.24
001-0400-5005	SWB Reimbursement	160,125.00	93,406.25	93,406.25	66,718.75	0.00	66,718.75	41.67
001-0400-5010	Overtime Expense	7,000.00	7,883.55	7,883.55	-883.55	0.00	-883.55	0.00
001-0400-5020	FICA Expense	25,721.72	14,709.64	14,709.64	11,012.08	0.00	11,012.08	42.81
001-0400-5022	Unemployment Expense	1,179.18	640.58	640.58	538.60	0.00	538.60	45.68
001-0400-5030	APERS Expense	45,859.74	27,729.18	27,729.18	18,130.56	0.00	18,130.56	39.53
001-0400-5040	Health Insurance Expense	49,558.80	32,079.60	32,079.60	17,479.20	0.00	17,479.20	35.27
001-0400-5050	Physical & Drug Screen Exp	1,050.00	1,330.00	1,330.00	-280.00	750.00	-1,030.00	0.00
001-0400-5055	Uniform Expense	3,000.00	2,101.97	2,101.97	898.03	0.00	898.03	29.93
001-0400-5057	Vehicle Allowance	6,000.00	3,923.09	3,923.09	2,076.91	0.00	2,076.91	34.62
001-0400-5060	Travel & Training Expense	13,200.00	5,228.98	5,228.98	7,971.02	0.00	7,971.02	60.39
	E01 Sub Totals:	651,901.36	372,953.48	372,953.48	278,947.88	750.00	278,197.88	42.67
E10	Building & Grounds Exp							
001-0400-5110	Utilities - Electric	0.00	453.42	453.42	-453.42	0.00	-453.42	0.00
001-0400-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0400-5145	Tools	2,000.00	531.62	531.62	1,468.38	0.00	1,468.38	73.42
	E10 Sub Totals:	3,500.00	985.04	985.04	2,514.96	0.00	2,514.96	71.86
E20	Vehicle Expense							
001-0400-5200	Fuel Expense	15,000.00	6,877.69	6,877.69	8,122.31	0.00	8,122.31	54.15
001-0400-5225	Insurance Expense - Vehicle	3,000.00	2,897.59	2,897.59	102.41	3,491.58	-3,389.17	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E20 Sub Totals:	18,000.00	9,775.28	9,775.28	8,224.72	3,491.58	4,733.14	26.30
E30	Supply Expense							
001-0400-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	E30 Sub Totals:	100.00	0.00	0.00	100.00	0.00	100.00	100.00
E40	Operations Expense							
001-0400-5535	Sales Tax Expense	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	E40 Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
E55	Professional Services							
001-0400-5550	Prof Services - Acctg & Audit	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5586	Prof Services - Other	17,000.00	3,902.14	3,902.14	13,097.86	116.04	12,981.82	76.36
	E55 Sub Totals:	22,000.00	3,902.14	3,902.14	18,097.86	116.04	17,981.82	81.74
E60	Miscellaneous Expense							
001-0400-5604	Hardware - New & Renewals	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
001-0400-5606	IT Projects & Labor	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0400-5608	Software - New & Renewals	23,975.00	13,694.99	13,694.99	10,280.01	13,187.50	-2,907.49	0.00
	E60 Sub Totals:	30,475.00	13,694.99	13,694.99	16,780.01	13,187.50	3,592.51	11.79
E80	Fixed Assets							
001-0400-5810	Fixed Assets - Equipment	420,000.00	325,111.35	325,111.35	94,888.65	34,152.59	60,736.06	14.46
001-0400-5840	Principal Loan - Vehicles	45,500.00	25,149.19	25,149.19	20,350.81	0.00	20,350.81	44.73
	E80 Sub Totals:	465,500.00	350,260.54	350,260.54	115,239.46	34,152.59	81,086.87	17.42
E85	Interest Expense							
001-0400-5850	Interest Expense	5,000.00	2,780.79	2,780.79	2,219.21	0.00	2,219.21	44.38
	E85 Sub Totals:	5,000.00	2,780.79	2,780.79	2,219.21	0.00	2,219.21	44.38
	Expense Sub Totals:	1,198,476.36	754,352.26	754,352.26	444,124.10	51,697.71	392,426.39	32.74
	Dept 0400 Sub Totals:	196,976.36	86,685.62	86,685.62	110,290.74	51,697.71		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0410	Parks - Mills Park & Pool							
R50	Sale of Services							
001-0410-4500	Mills Pool-Admin/Concessions	5,000.00	5,971.90	5,971.90	-971.90	0.00	-971.90	0.00
001-0410-4532	Admissions	45,000.00	43,454.39	43,454.39	1,545.61	0.00	1,545.61	3.43
001-0410-4534	Pavillion Fees	5,000.00	3,270.00	3,270.00	1,730.00	0.00	1,730.00	34.60
	R50 Sub Totals:	55,000.00	52,696.29	52,696.29	2,303.71	0.00	2,303.71	4.19
R74	Sponsorships							
001-0410-4740	Sponsorship/Rebates	0.00	3,000.00	3,000.00	-3,000.00	0.00	-3,000.00	0.00
	R74 Sub Totals:	0.00	3,000.00	3,000.00	-3,000.00	0.00	-3,000.00	0.00
	Revenue Sub Totals:	55,000.00	55,696.29	55,696.29	-696.29	0.00	-696.29	0.00
E01	Personnel Expense							
001-0410-5001	Part Time Labor	11,000.00	17,368.39	17,368.39	-6,368.39	0.00	-6,368.39	0.00
001-0410-5020	FICA Expense	841.50	1,328.74	1,328.74	-487.24	0.00	-487.24	0.00
001-0410-5025	Worker's Comp Expense	6,131.00	4,000.00	4,000.00	2,131.00	0.00	2,131.00	34.76
001-0410-5050	Physical & Drug Screen Exp	2,700.00	295.00	295.00	2,405.00	0.00	2,405.00	89.07
	E01 Sub Totals:	20,672.50	22,992.13	22,992.13	-2,319.63	0.00	-2,319.63	0.00
E10	Building & Grounds Exp							
001-0410-5102	Repairs & Maint - Building	1,000.00	2,017.29	2,017.29	-1,017.29	0.00	-1,017.29	0.00
001-0410-5104	Repairs & Maint - Grounds	2,500.00	199.99	199.99	2,300.01	0.00	2,300.01	92.00
001-0410-5105	Repairs & Maint - Pool	7,000.00	9,348.66	9,348.66	-2,348.66	0.00	-2,348.66	0.00
001-0410-5110	Utilities - Electric	6,000.00	4,049.61	4,049.61	1,950.39	0.00	1,950.39	32.51
001-0410-5111	Utilities - Gas	150.00	144.60	144.60	5.40	0.00	5.40	3.60
001-0410-5112	Utilities - Water	700.00	592.93	592.93	107.07	0.00	107.07	15.30
001-0410-5120	Insurance - Property	500.00	102.08	102.08	397.92	0.00	397.92	79.58
	E10 Sub Totals:	17,850.00	16,455.16	16,455.16	1,394.84	0.00	1,394.84	7.81
E30	Supply Expense							
001-0410-5308	Supplies - Concession	5,000.00	3,531.88	3,531.88	1,468.12	0.00	1,468.12	29.36
001-0410-5328	Supplies - Pools	9,500.00	9,904.88	9,904.88	-404.88	0.00	-404.88	0.00
	E30 Sub Totals:	14,500.00	13,436.76	13,436.76	1,063.24	0.00	1,063.24	7.33
E70	Grant Expense							
001-0410-5700	Grant Expense	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.00
	E70 Sub Totals:	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.00
	Expense Sub Totals:	62,022.50	52,884.05	52,884.05	9,138.45	0.00	9,138.45	14.73

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0410 Sub Totals:	7,022.50	-2,812.24	-2,812.24	9,834.74	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0420	Parks - Midland							
R60	Miscellaneous Revenue							
001-0420-4600	Miscellaneous Revenue	0.00	3,060.00	3,060.00	-3,060.00	0.00	-3,060.00	0.00
	R60 Sub Totals:	0.00	3,060.00	3,060.00	-3,060.00	0.00	-3,060.00	0.00
R74	Sponsorships							
001-0420-4740	Sponsorship/Rebates	25,000.00	11,700.00	11,700.00	13,300.00	0.00	13,300.00	53.20
	R74 Sub Totals:	25,000.00	11,700.00	11,700.00	13,300.00	0.00	13,300.00	53.20
	Revenue Sub Totals:	25,000.00	14,760.00	14,760.00	10,240.00	0.00	10,240.00	40.96
E10	Building & Grounds Exp							
001-0420-5104	Repairs & Maint - Grounds	55,000.00	11,757.03	11,757.03	43,242.97	33,708.26	9,534.71	17.34
001-0420-5110	Utilities - Electric	10,000.00	5,294.81	5,294.81	4,705.19	0.00	4,705.19	47.05
	E10 Sub Totals:	65,000.00	17,051.84	17,051.84	47,948.16	33,708.26	14,239.90	21.91
	Expense Sub Totals:	65,000.00	17,051.84	17,051.84	47,948.16	33,708.26	14,239.90	21.91
	Dept 0420 Sub Totals:	40,000.00	2,291.84	2,291.84	37,708.16	33,708.26		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0430	Parks - Bishop							
R30	Membership Fees							
001-0430-4300	Membership Family	97,000.00	49,086.21	49,086.21	47,913.79	0.00	47,913.79	49.40
001-0430-4301	Membership Senior	75,500.00	50,411.00	50,411.00	25,089.00	0.00	25,089.00	33.23
001-0430-4302	Membership Adults	30,000.00	19,705.00	19,705.00	10,295.00	0.00	10,295.00	34.32
001-0430-4303	Membership Youth	17,000.00	9,270.00	9,270.00	7,730.00	0.00	7,730.00	45.47
001-0430-4304	Membership Silver Sneakers	15,000.00	10,132.00	10,132.00	4,868.00	0.00	4,868.00	32.45
001-0430-4305	Silver & Fit Annual Fees	11,500.00	23,731.00	23,731.00	-12,231.00	0.00	-12,231.00	0.00
001-0430-4310	Membership 3 Mo Adult	2,500.00	5,163.00	5,163.00	-2,663.00	0.00	-2,663.00	0.00
001-0430-4311	Membership 3 Mo Youth	2,500.00	1,386.00	1,386.00	1,114.00	0.00	1,114.00	44.56
001-0430-4312	Membership 3 Mo Senior	7,000.00	4,675.50	4,675.50	2,324.50	0.00	2,324.50	33.21
001-0430-4313	Membership 3 Mo Family	6,000.00	3,057.55	3,057.55	2,942.45	0.00	2,942.45	49.04
001-0430-4314	Membership 3 Mo College	1,300.00	1,391.00	1,391.00	-91.00	0.00	-91.00	0.00
001-0430-4318	Membership 6 Mo College	700.00	714.00	714.00	-14.00	0.00	-14.00	0.00
001-0430-4319	Membership 6 Mo Military	6,500.00	5,250.00	5,250.00	1,250.00	0.00	1,250.00	19.23
001-0430-4320	Membership Annual Adult	5,000.00	6,768.00	6,768.00	-1,768.00	0.00	-1,768.00	0.00
001-0430-4321	Membership Annual Youth	6,000.00	3,148.00	3,148.00	2,852.00	0.00	2,852.00	47.53
001-0430-4322	Membership Annual Senior	41,500.00	34,250.50	34,250.50	7,249.50	0.00	7,249.50	17.47
001-0430-4323	Membership Annual Family	20,000.00	12,867.40	12,867.40	7,132.60	0.00	7,132.60	35.66
	R30 Sub Totals:	345,000.00	241,006.16	241,006.16	103,993.84	0.00	103,993.84	30.14
R33	Rental Fees							
001-0430-4332	Equipment Rental	1,500.00	730.00	730.00	770.00	0.00	770.00	51.33
001-0430-4334	After Hours Charge Bishop	2,000.00	310.00	310.00	1,690.00	0.00	1,690.00	84.50
001-0430-4336	Room Rental Large Room (both)	5,900.00	2,965.00	2,965.00	2,935.00	0.00	2,935.00	49.75
001-0430-4337	Room Rental Large Room	19,500.00	7,650.78	7,650.78	11,849.22	0.00	11,849.22	60.77
001-0430-4338	Room Rental Small Rooms (both)	3,200.00	840.00	840.00	2,360.00	0.00	2,360.00	73.75
001-0430-4339	Room Rental Small Room	7,500.00	4,335.00	4,335.00	3,165.00	0.00	3,165.00	42.20
001-0430-4340	Room Rental Party Room	16,250.00	5,400.00	5,400.00	10,850.00	0.00	10,850.00	66.77
001-0430-4341	Room Rental Court Gym	2,500.00	4,303.08	4,303.08	-1,803.08	0.00	-1,803.08	0.00
001-0430-4342	Room Rental Full Gym	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
001-0430-4344	Room Rental Fitness Room	220.00	90.00	90.00	130.00	0.00	130.00	59.09
001-0430-4345	Rental - Splash Pad	4,500.00	3,690.00	3,690.00	810.00	0.00	810.00	18.00
001-0430-4347	Competitive Pool Fees	14,500.00	8,082.00	8,082.00	6,418.00	0.00	6,418.00	44.26
001-0430-4348	Therapy Pool Fees	5,000.00	1,200.00	1,200.00	3,800.00	0.00	3,800.00	76.00
001-0430-4350	Use Agreement Fees	4,000.00	15,371.00	15,371.00	-11,371.00	0.00	-11,371.00	0.00
001-0430-4352	Rental - Outdoor Field Fees	600.00	274.00	274.00	326.00	0.00	326.00	54.33
001-0430-4354	Tournaments	35,854.00	34,327.98	34,327.98	1,526.02	0.00	1,526.02	4.26
	R33 Sub Totals:	126,524.00	89,568.84	89,568.84	36,955.16	0.00	36,955.16	29.21
R36	Park Program Fees							
001-0430-4259	Uncorking Fee - Spirits	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0430-4360	Aerobic Classes	20.00	0.00	0.00	20.00	0.00	20.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4364	Basketball	40,000.00	5,795.00	5,795.00	34,205.00	0.00	34,205.00	85.51
001-0430-4366	BASS Swim Program	55,604.00	19,920.35	19,920.35	35,683.65	0.00	35,683.65	64.17
001-0430-4370	Flag Football	2,000.00	200.00	200.00	1,800.00	0.00	1,800.00	90.00
001-0430-4374	Private Instruction	10,500.00	2,399.68	2,399.68	8,100.32	0.00	8,100.32	77.15
001-0430-4376	Programs - Misc Activity	3,500.00	11,074.00	11,074.00	-7,574.00	0.00	-7,574.00	0.00
001-0430-4382	Pool Swim Lessons	85,000.00	42,545.49	42,545.49	42,454.51	0.00	42,454.51	49.95
001-0430-4390	Volleyball Adult/Youth	6,000.00	2,395.00	2,395.00	3,605.00	0.00	3,605.00	60.08
	R36 Sub Totals:	202,724.00	84,329.52	84,329.52	118,394.48	0.00	118,394.48	58.40
R50	Sale of Services							
001-0430-4500	Concessions - Bishop	47,880.00	43,783.67	43,783.67	4,096.33	0.00	4,096.33	8.56
001-0430-4514	Daily Admissions Adults	6,100.00	13,685.00	13,685.00	-7,585.00	0.00	-7,585.00	0.00
001-0430-4516	Daily Admissions Senior	1,600.00	1,376.00	1,376.00	224.00	0.00	224.00	14.00
001-0430-4518	Daily Admissions Youth	20,000.00	14,412.00	14,412.00	5,588.00	0.00	5,588.00	27.94
001-0430-4520	Multiple Adults	3,500.00	3,342.50	3,342.50	157.50	0.00	157.50	4.50
001-0430-4522	Multiple Senior	1,140.00	475.00	475.00	665.00	0.00	665.00	58.33
001-0430-4524	Multiple Youth	1,100.00	693.00	693.00	407.00	0.00	407.00	37.00
001-0430-4530	Merchandise Sales	950.00	6,643.50	6,643.50	-5,693.50	0.00	-5,693.50	0.00
001-0430-4532	Spectator Admissions	11,500.00	11,769.44	11,769.44	-269.44	0.00	-269.44	0.00
001-0430-4534	Red Cross Programs	12,500.00	8,833.00	8,833.00	3,667.00	0.00	3,667.00	29.34
	R50 Sub Totals:	106,270.00	105,013.11	105,013.11	1,256.89	0.00	1,256.89	1.18
R60	Miscellaneous Revenue							
001-0430-4394	Disc Golf Project -Bishop Park	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4600	Miscellaneous Revenue	85,000.00	113,056.88	113,056.88	-28,056.88	0.00	-28,056.88	0.00
	R60 Sub Totals:	86,000.00	113,056.88	113,056.88	-27,056.88	0.00	-27,056.88	0.00
R74	Sponsorships							
001-0430-4740	Sponsorship/Rebates	10,000.00	47,059.00	47,059.00	-37,059.00	0.00	-37,059.00	0.00
001-0430-4742	Scoreboard Signage BP	65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	100.00
	R74 Sub Totals:	75,000.00	47,059.00	47,059.00	27,941.00	0.00	27,941.00	37.25
	Revenue Sub Totals:	941,518.00	680,033.51	680,033.51	261,484.49	0.00	261,484.49	27.77
E01	Personnel Expense							
001-0430-5000	Salary Expense	397,261.68	245,986.97	245,986.97	151,274.71	0.00	151,274.71	38.08
001-0430-5001	Part Time Labor	169,000.00	108,523.00	108,523.00	60,477.00	0.00	60,477.00	35.79
001-0430-5010	Overtime Expense	5,000.00	2,752.64	2,752.64	2,247.36	0.00	2,247.36	44.95
001-0430-5020	FICA Expense	41,416.80	28,079.66	28,079.66	13,337.14	0.00	13,337.14	32.20
001-0430-5022	Unemployment Expense	8,174.51	1,823.96	1,823.96	6,350.55	0.00	6,350.55	77.69
001-0430-5025	Worker's Comp Expense	11,000.00	7,066.69	7,066.69	3,933.31	0.00	3,933.31	35.76
001-0430-5030	APERS Expense	59,349.64	37,023.03	37,023.03	22,326.61	0.00	22,326.61	37.62

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-5040	Health Insurance Expense	42,041.10	37,133.74	37,133.74	4,907.36	0.00	4,907.36	11.67
001-0430-5050	Physical & Drug Screen Exp	4,200.00	380.00	380.00	3,820.00	190.00	3,630.00	86.43
001-0430-5055	Uniform Expense	2,000.00	1,045.88	1,045.88	954.12	0.00	954.12	47.71
	E01 Sub Totals:	739,443.73	469,815.57	469,815.57	269,628.16	190.00	269,438.16	36.44
E10	Building & Grounds Exp							
001-0430-5102	Repairs & Maint - Building	84,796.00	71,889.86	71,889.86	12,906.14	8,402.48	4,503.66	5.31
001-0430-5104	Repairs & Maint - Grounds	73,000.00	67,202.10	67,202.10	5,797.90	0.01	5,797.89	7.94
001-0430-5105	Repairs & Maint - Pool	55,000.00	39,937.89	39,937.89	15,062.11	46.00	15,016.11	27.30
001-0430-5106	Repairs & Maint - Splash Pad	2,000.00	2,708.98	2,708.98	-708.98	0.00	-708.98	0.00
001-0430-5110	Utilities - Electric	200,000.00	163,500.61	163,500.61	36,499.39	0.00	36,499.39	18.25
001-0430-5111	Utilities - Gas	33,000.00	38,118.32	38,118.32	-5,118.32	0.00	-5,118.32	0.00
001-0430-5112	Utilities - Water	28,000.00	5,278.85	5,278.85	22,721.15	0.00	22,721.15	81.15
001-0430-5115	Communication Exp - Telephone	22,944.00	11,909.72	11,909.72	11,034.28	0.00	11,034.28	48.09
001-0430-5116	Communication Exp - Cellular	4,000.00	2,750.67	2,750.67	1,249.33	0.00	1,249.33	31.23
001-0430-5120	Insurance - Property	18,000.00	561.45	561.45	17,438.55	0.00	17,438.55	96.88
001-0430-5130	Sanitation	28,000.00	19,764.94	19,764.94	8,235.06	0.00	8,235.06	29.41
001-0430-5140	Supplies - B&G	2,000.00	713.33	713.33	1,286.67	0.00	1,286.67	64.33
001-0430-5142	Janitorial Supplies and Main	22,000.00	12,457.08	12,457.08	9,542.92	1,511.89	8,031.03	36.50
	E10 Sub Totals:	572,740.00	436,793.80	436,793.80	135,946.20	9,960.38	125,985.82	22.00
E20	Vehicle Expense							
001-0430-5212	Service & Repair - Equipment	11,000.00	6,214.91	6,214.91	4,785.09	520.13	4,264.96	38.77
001-0430-5214	Service & Repair - Heavy Equip	12,500.00	3,311.60	3,311.60	9,188.40	0.00	9,188.40	73.51
	E20 Sub Totals:	23,500.00	9,526.51	9,526.51	13,973.49	520.13	13,453.36	57.25
E30	Supply Expense							
001-0430-5300	Supplies - Office	3,000.00	1,693.10	1,693.10	1,306.90	0.00	1,306.90	43.56
001-0430-5308	Supplies - Concession	41,000.00	35,896.31	35,896.31	5,103.69	0.00	5,103.69	12.45
001-0430-5330	Supplies - Park Programs	16,423.65	14,200.78	14,200.78	2,222.87	38.26	2,184.61	13.30
001-0430-5332	Supplies - Resale Merchandise	2,190.00	3,694.96	3,694.96	-1,504.96	275.69	-1,780.65	0.00
	E30 Sub Totals:	62,613.65	55,485.15	55,485.15	7,128.50	313.95	6,814.55	10.88
E40	Operations Expense							
001-0430-5460	BASS Program Expense	15,000.00	6,887.21	6,887.21	8,112.79	0.00	8,112.79	54.09
001-0430-5461	Aquatic Program Expense	4,000.00	2,343.55	2,343.55	1,656.45	108.00	1,548.45	38.71
001-0430-5475	Credit Card Fees	21,325.00	17,060.30	17,060.30	4,264.70	0.00	4,264.70	20.00
001-0430-5480	Dues & Subscriptions	600.00	412.80	412.80	187.20	0.00	187.20	31.20
	E40 Sub Totals:	40,925.00	26,703.86	26,703.86	14,221.14	108.00	14,113.14	34.49
E55	Professional Services							
001-0430-5553	Prof Services - Advertising	5,000.00	386.79	386.79	4,613.21	0.00	4,613.21	92.26

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-5585	Prof Service - Basketball	36,000.00	25,548.00	25,548.00	10,452.00	0.00	10,452.00	29.03
001-0430-5586	Prof Services - Other	84,706.58	48,862.62	48,862.62	35,843.96	0.00	35,843.96	42.32
001-0430-5587	Prof Services - Aerobic Instr	47,900.00	32,887.85	32,887.85	15,012.15	0.00	15,012.15	31.34
001-0430-5589	Prof Services - Printing	1,000.00	48.17	48.17	951.83	0.00	951.83	95.18
	E55 Sub Totals:	174,606.58	107,733.43	107,733.43	66,873.15	0.00	66,873.15	38.30
E60	Miscellaneous Expense							
001-0430-5485	Inspections & Monitoring	3,392.80	1,386.20	1,386.20	2,006.60	0.00	2,006.60	59.14
	E60 Sub Totals:	3,392.80	1,386.20	1,386.20	2,006.60	0.00	2,006.60	59.14
E80	Fixed Assets							
001-0430-5811	Other Assets-Bishop	5,092.00	0.00	0.00	5,092.00	0.00	5,092.00	100.00
	E80 Sub Totals:	5,092.00	0.00	0.00	5,092.00	0.00	5,092.00	100.00
	Expense Sub Totals:	1,622,313.76	1,107,444.52	1,107,444.52	514,869.24	11,092.46	503,776.78	31.05
	Dept 0430 Sub Totals:	680,795.76	427,411.01	427,411.01	253,384.75	11,092.46		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0440	Parks - Alcoa							
R36	Park Program Fees							
001-0440-4260	Parks Rental	750.00	0.00	0.00	750.00	0.00	750.00	100.00
	R36 Sub Totals:	750.00	0.00	0.00	750.00	0.00	750.00	100.00
R74	Sponsorships							
001-0440-4740	Sponsorship/Rebates	0.00	2,500.00	2,500.00	-2,500.00	0.00	-2,500.00	0.00
	R74 Sub Totals:	0.00	2,500.00	2,500.00	-2,500.00	0.00	-2,500.00	0.00
	Revenue Sub Totals:	750.00	2,500.00	2,500.00	-1,750.00	0.00	-1,750.00	0.00
E10	Building & Grounds Exp							
001-0440-5104	Repairs & Maint - Grounds	5,000.00	1,640.86	1,640.86	3,359.14	250.00	3,109.14	62.18
001-0440-5110	Utilities - Electric	8,300.00	5,265.63	5,265.63	3,034.37	0.00	3,034.37	36.56
001-0440-5112	Utilities - Water	12,000.00	10,056.52	10,056.52	1,943.48	0.00	1,943.48	16.20
	E10 Sub Totals:	25,300.00	16,963.01	16,963.01	8,336.99	250.00	8,086.99	31.96
	Expense Sub Totals:	25,300.00	16,963.01	16,963.01	8,336.99	250.00	8,086.99	31.96
	Dept 0440 Sub Totals:	24,550.00	14,463.01	14,463.01	10,086.99	250.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0450	Parks - Ashley							
R36	Park Program Fees							
001-0450-4260	Parks Rental	0.00	1,500.00	1,500.00	-1,500.00	0.00	-1,500.00	0.00
	R36 Sub Totals:	<u>0.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>-1,500.00</u>	<u>0.00</u>	<u>-1,500.00</u>	<u>0.00</u>
	Revenue Sub Totals:	0.00	1,500.00	1,500.00	-1,500.00	0.00	-1,500.00	0.00
E10	Building & Grounds Exp							
001-0450-5104	Repairs & Maint - Grounds	3,500.00	641.72	641.72	2,858.28	0.00	2,858.28	81.67
001-0450-5110	Utilities - Electric	4,000.00	2,677.66	2,677.66	1,322.34	0.00	1,322.34	33.06
	E10 Sub Totals:	<u>7,500.00</u>	<u>3,319.38</u>	<u>3,319.38</u>	<u>4,180.62</u>	<u>0.00</u>	<u>4,180.62</u>	<u>55.74</u>
	Expense Sub Totals:	<u>7,500.00</u>	<u>3,319.38</u>	<u>3,319.38</u>	<u>4,180.62</u>	<u>0.00</u>	<u>4,180.62</u>	<u>55.74</u>
	Dept 0450 Sub Totals:	<u>7,500.00</u>	<u>1,819.38</u>	<u>1,819.38</u>	<u>5,680.62</u>	<u>0.00</u>		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	2,023,768.00	1,422,156.44	1,422,156.44	601,611.56	0.00	601,611.56	29.73
	Fund Expense Sub Totals:	2,980,612.62	1,952,015.06	1,952,015.06	1,028,597.56	96,748.43	931,849.13	31.26
	Fund 001 Sub Totals:	956,844.62	529,858.62	529,858.62	426,986.00	96,748.43		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Totals:	2,023,768.00	1,422,156.44	1,422,156.44	601,611.56	0.00	601,611.56	29.73
	Expense Totals:	2,980,612.62	1,952,015.06	1,952,015.06	1,028,597.56	96,748.43	931,849.13	31.26
	Report Totals:	956,844.62	529,858.62	529,858.62	426,986.00	96,748.43		

**Bryant Parks and Recreation Department
2018 Program Agreement**

THIS AGREEMENT made and entered into on _____, **2018** by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called "THE CITY"), and Central Arkansas Sports Club, doing business at 34 Blue Mountain Dr., Maumelle, Arkansas, 72113 (hereinafter called "CASC").

WITNESSETH

WHEREAS, THE CITY maintains property at Bishop Park Aquatic Center in Bryant, Arkansas; and
WHEREAS, the use of said property for the purpose of the Central Arkansas Swim Club has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, the City provides and maintains certain recreational facilities for programs and parks in Bryant, and

WHEREAS, Central Arkansas Swim Club provides program administration and operations of the Swim Program in Bryant,

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of Bishop Park Aquatic Center between August 1st 2018 – July 31st 2019, as outlined here to CASC for the operation of Central Arkansas Swim Club.

Named property will be used by CASC for events, and practices on the dates and times listed on the schedules provided to THE DEPARTMENT.

The general conditions of this program agreement will be:

1. CASC will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
2. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
3. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE CITY pertaining to parks and facilities.
4. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE CITY Facility. CASC shall indemnify and hold the City of Bryant, its departments and all of its employees harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by CASC, its agents, employees, or program participants.
5. It is agreed that the named facility, area, or property may not be assigned, subleased, rented, reserved or loaned to any other group, business, individual, or entity by CASC without prior approval by THE CITY.
6. No alterations, changes, or modifications to change the intended use may be made to facilities by CASC, without first receiving written approval from THE CITY. The CASC must submit a detailed request in writing to THE CITY'S Park Department (hereinafter, "THE DEPARTMENT").
7. CASC assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by CASC. If the repair is neglected for a long period of time THE CITY will make the necessary repairs and bill the CASC.

8. CASC must inspect facilities prior to each use. If damage is discovered to equipment or a facility that poses an immediate hazard or danger CASC must immediately notify THE CITY'S Park Department. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with THE DEPARTMENT. CASC must report any vandalism or theft to THE DEPARTMENT within 24 (twenty-four) hours or next business day.
9. CASC agrees to the competition pool practice schedule provided by THE DEPARTMENT which is:
 - 1) Monday 5:00 – 6:30 pm (3 lanes)
 - 2) Tuesday 5:00 – 6:30 pm (3 lanes)
 - 3) Wednesday 5:00 – 6:30 pm (3 lanes)
 - 4) Thursday 5:00 – 6:30 pm (3 lanes)
 - 5) Friday 4:00 – 4:30 pm (4 lanes – when high school starts)
4:30 – 5:30 pm (5 lanes) 5:30 – 6:00 pm (3 lanes)

Changes (if necessary) in the practice schedule must be approved by THE DEPARTMENT. The team roster must be turned in with this agreement.
10. With this agreement, CASC members agree to pay the necessary Bishop Park membership fees in order to use the facility. Because every CASC member is a Bishop Park member, CASC members have the right to use the facility for the regular Bishop Park Hours; Monday-Friday 5am-9pm, Saturday 8am-8pm, Sunday 12pm-8pm. CASC swimmers MUST present their membership IDs to Park Staff every time they enter the facility and MUST CHECK IN every time they use the facility for any purpose.
11. CASC agrees to pay the pool rental fee for any swim meets hosted at the Aquatic Center. The competition pool fee is \$100.00/hour; therapy pool usage fee is \$100/hour. The meet schedule must be turned in with this agreement. Any changes on dates and times must not conflict with THE DEPARTMENT work schedule. Normal work hours for THE DEPARTMENT are: 8:00AM - 5:00PM Monday - Friday.
12. CASC agrees to pay \$100 a month for the duration of the agreement.
13. CASC agrees to host minimum of 2 swim meets per year for the rates above.
14. CASC agrees to pay the current facility fee for any activity that requires more than the provided space and time.
15. CASC has the first option to run the concession and charge admission fees during those meets. Only Pepsi products can be sold.
16. CASC will have an access to the timing system, starting system, and the scoreboard for the duration of the swim meets. Advertising on scoreboard, and hanging sponsor banners and signs requires an approval from the Department.
17. The Department will not provide lifeguards during CASC practices.
18. If requested by the Bryant Parks and Recreation Committee or City Council, CASC agrees to provide a financial statement of the program(s) that this program agreement is written for, if requested in writing separately of this agreement.
19. CASC agrees to return this agreement signed by the appropriate persons, and any and all additional requested material before September 6, 2018.
20. CASC will control all litter by picking up litter their program creates after each time the facility is used. The litter must be placed in the proper receptacle by CASC.
21. CASC will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement before regular season starts. CASC understands that their program participants are in no way covered by insurance by THE CITY OR THE DEPARTMENT.
22. CASC will submit contact person(s) for after business hours emergencies.
23. At the request of THE DEPARTMENT, CASC will remove all their equipment at the completion of this agreement period.

24. CASC will insure that their employees or participants do not attempt to operate equipment belonging to THE DEPARTMENT or THE CITY.
25. THE DEPARTMENT agrees to the following specific conditions and assurances:
 - A. The Aquatic Center area will be maintained on a regular schedule.
 - B. THE DEPARTMENT will be responsible Monday - Sunday for the pool chemicals.
 - C. THE DEPARTMENT will purchase and replace light bulbs. If extensive damage is caused by weather or vandalism, the replacement time for lights may be longer than usual.
 - D. THE DEPARTMENT will attempt to repair damage to facilities in a timely manner, according to repairs needed.
 - E. THE DEPARTMENT upon written request by the CASC will provide a liaison to the CASC meetings to assure the maintenance program is satisfactory.
 - F. Permanent improvements to facilities and fields will become property of THE CITY.
 - G. Non-permanent improvements will be retained by CASC.
26. The term of this Agreement shall be one (1) year, and shall begin on the first day of the month in which this Agreement is executed by the parties.
27. This Agreement shall automatically be renewed for like terms for successive one (1) year periods until this Agreement is terminated by either party.
28. The party electing to terminate this Agreement shall do so by providing ninety (90) days written notice before the end of the term of this agreement, of that party's intent not to renew this agreement.
29. THE CITY or Central Arkansas Sports Club may amend this agreement by the mutual assent of both parties. If this agreement is amended, it will be written, signed by both parties stated and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on CASC; and supersede any and/or all previous agreements, contracts, or leases.

City of Bryant
A municipal Corporation,

_____, Mayor

CASC Authorized Agent,

Dated this ____ day of _____, 2018