

**Bryant Parks and Recreation Department
2020 Program and Use Agreement**

THIS AGREEMENT made and entered into on _____, 2019 by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called “THE CITY AND/OR THE DEPARTMENT”), and Bryant Athletic Association at 400 S. W. 2nd, Bryant, Arkansas (hereinafter called “BAA”).

WITNESSETH

WHEREAS, THE CITY maintains property at Alcoa 40 Park, Ashley Park and Bishop Park in Bryant, Arkansas; and

WHEREAS, the use of said property for the purpose of the Youth Baseball (hereafter defined as Recreational League, Travel Ball & All Stars) and Youth Football Program has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE CITY provides and maintains certain recreational facilities for programs and parks in Bryant; and

WHEREAS, BAA provides program administration and operations of the Youth Baseball and Youth Football Program in Bryant;

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

1. THE Department agrees to grant use of:

Park	Dates	Program	Field Use	Schedule Due
Bishop	Jan. 1- July 31	Youth Baseball	All *	March 31 st
	Aug. 1 – Nov. 31	Youth Football	Schedule Based*	Aug. 15 th
	Sept. 1 – Oct. 31	Youth Baseball	Schedule Based*	Sept. 1 st
Alcoa	Aug. 1 – Nov. 31	Youth Football	Football Field & Concessions *	Aug 15 th
Ashley	March 1 – June 15	Youth Baseball	Based on Schedule below**	

A. *The Department will provide a Schedule with the available dates at the relevant park by the corresponding due date in the table above. The BAA will have access to the park listed on the dates as outlined in the Schedule provided by the Department. Please note, the Department has the right to rent fields at Bishop, Alcoa, & Ashley Park when not in use by the BAA based on the schedule provided by The Department to the BAA.

B. **The BAA shall have access to Ashley park on the following dates:

- a. March: 2,6,9,13,16,20,23,2,30.
- b. April: 2,3,6,9,10,13,16,17,20,23,24,27,30.
- c. May: 4,7,8,11,14,15,18,21,22,25,28,29.

2. BAA will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
3. It is agreed that the program for which this agreement is written must be made available to the general public to join and participate in.
4. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
5. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE DEPARTMENT pertaining to parks and facilities.
6. It is understood that THE DEPARTMENT will not be liable for any injuries incurred by participants who are participating in activities on or in THE DEPARTMENT Facilities. BAA shall indemnify and hold the City of Bryant, its departments, and all of its employees harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by BAA, its agents, employees, or program participants.
7. No alterations, changes, or modifications to change the intended use may be made to facilities by BAA, without first receiving written approval from THE DEPARTMENT, DRC (Development Review Committee) and Parks Committee.
8. BAA assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by BAA. If the repair is neglected for a long period of time THE DEPARTMENT will make the necessary repairs and bill the BAA. A long period of time is considered three business days following the damage, unless otherwise agreed to by BAA and the Parks Director.
9. BAA must inspect facilities prior to each use. If damage is discovered to equipment or a facility that poses an immediate hazard or danger BAA must immediately notify THE DEPARTMENT via the Report a Concern webpage. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with THE DEPARTMENT. BAA must report any vandalism or theft to THE DEPARTMENT within 24 (twenty-four) hours or next business day.
10. League games and practices cannot be scheduled to begin past 9:30 p.m. No scheduled league games will be allowed to start after 10:00 p.m. A new inning/period may not begin after 10:30 pm. BAA agrees to provide THE DEPARTMENT with a schedule of any dates their participants will be at the named site. This schedule must include times and dates of the following: tryouts, scheduled games, practices, tournaments, special events, work dates, etc. Dates and times must not conflict with THE DEPARTMENT work schedule without prior approval. Normal work hours for THE DEPARTMENT are: 8:00 AM - 5:00 PM Monday – Friday, unless other arrangements have been made with THE DEPARTMENT.

11. BAA agrees to provide one financial statement of the program(s) that this program agreement is written for in the first quarter of the following year. Also a copy of their 501(c)(3) non-profit status must be given to THE DEPARTMENT each year. BAA's fiscal year is October 1st – September 30th.
12. BAA agrees to return this agreement signed by the appropriate persons, and any and all additional requested material before sign-ups begin by BAA. At this time keys and security codes to all buildings and fields are exchanged between THE DEPARTMENT and BAA.
13. Additional conditions to be agreed upon not previously listed:
 - A. BAA will pay THE DEPARTMENT \$20 per participant per season for the field use and provide team rosters to THE DEPARTMENT by April 15th for Spring programming and Sept. 15th for Fall programming.
 - B. BAA will control litter by picking up litter their program creates after each time the field is used. The litter must be placed in the proper receptacle by the BAA. If excessive litter must be picked up after 72 hours of the program the BAA will be charged \$15 for each hour worked per employee used by THE DEPARTMENT. This does not include litter in the immediate area of an overflowing trash receptacle.
 - C. BAA will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement by March 31. BAA understands that their program participants are in no way covered by insurance by THE DEPARTMENT or the City.
 - D. THE DEPARTMENT and BAA will collaborate to produce a tournament schedule and the BAA agrees to adjust league schedule around those tournaments. All tournament rental rates (**including state and regional tournaments**) will be paid directly to THE DEPARTMENT.
 - E. Alcoa Park is an Arkansas Parks and Tourism Department Grant Park and all APTD Guidelines must be followed for improvements, preparations, etc. for special events and must be approved by the Director of THE DEPARTMENT after approval from the Department of Parks and Tourism, prior to any alteration of the park.
 - F. BAA will submit a member to PRAC and who will also be contact person(s) for after business hours emergencies.
 - G. BAA will ensure that their employees or participants do not attempt to operate equipment belonging to THE DEPARTMENT or the City.
14. THE DEPARTMENT agrees to the following specific conditions and assurances:
 - A. The park area will be maintained on a regular schedule. All fields will undergo extensive turf maintenance programs (including aeration, fertilization, and weed removal).

- B. THE DEPARTMENT will be responsible Monday - Friday for their field preparation (including dragging and chalking), cleaning the restrooms, and maintaining other park areas.
 - D. THE DEPARTMENT will purchase and replace light bulbs. If extensive damage is caused by weather or vandalism, the replacement time for lights may be longer than usual.
 - E. THE DEPARTMENT will attempt to repair damage to facilities in a timely manner, according to repairs needed.
 - F. THE DEPARTMENT will be responsible for utilities and the expendable materials (including chalk, paint, field dry, bases, pitcher mounds, and etc.) necessary for the BAA programing.
 - G. THE DEPARTMENT at the written request of the BAA will provide a liaison to the BAA monthly meetings to assure the maintenance program is satisfactory. The liaison will contact the president of the BAA if they are unable to attend.
 - H. THE DEPARTMENT will make concessions available at events listed on the schedule provided on or before March 31stfor Spring programming & Sept. 15th for Fall programming. (including labor, material and supplies and cleaning of restrooms).
 - I. THE DEPARTMENT will waive room rental fee meeting rooms with 10 day notice, provided the room is available. For request made within 10 days of rental date, regular fees apply. Court or room rental fees will be waived for Night of Champions, provided the space is available. BAA is responsible for all set-up, breakdown, and clean-up for these events. If the event goes after hours, then normal after hours fees still apply.
14. BAA and THE DEPARTMENT recognize that use of the facilities during the dates and times provided by the BAA as part of their program, will give BAA first access to use of the facilities. However, if BAA team practice, game, or event is cancelled or otherwise does not occur, BAA will take reasonable steps to notify THE DEPARTMENT of the cancellation as soon as BAA is reasonably able to make the facilities available to other citizens of Bryant at THE DEPARTMENT's discretion. Furthermore, BAA recognizes that the facilities are tax payer constructed facilities meant for the benefit and use of the Citizens of Bryant, and as such will work with THE DEPARTMENT to provide a realistic schedule that maximizes BAA's use of the facilities while maximizing the potential field rental fees for THE DEPARTMENT and maximizing citizen access to the facilities.

THE DEPARTMENT or BAA may amend this agreement by the mutual assent of all parties. If this agreement is amended, it will be written, signed by all parties stated and attached to this original agreement.

THE DEPARTMENT may terminate this agreement with 90 days' notice upon a finding, by a 2/3rds vote by City Council, that the consideration provided by BAA in regards to provision of youth services is not being adequately fulfilled, adequately met, or otherwise adequately accomplishing the goals of this user agreement. To effectuate this paragraphs provision, the City Council shall during a regular or special meeting adopt a Resolution of Indent to terminate this program agreement by a 2/3rds vote of the Council. The City agrees that any such vote must occur before the 90-day written notice can be submitted. The City agrees that for the City Council to take such an action, all notice provisions under Arkansas Law for regular or special meetings must be complied with prior to any such meeting calling for such Resolution to exercise this paragraphs provision. Further the City shall notify, via the notification provisions within the is agreement, the President of the BAA of the Resolution of Intent to terminate this user agreement at least 48 hours before any Council Meeting to vote on such Resolution of Intent to terminate.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on BAA; and supersede any and/or all previous agreements, contracts, or leases.

City of Bryant,
A municipal Corporation,

_____, Mayor Allen E. Scott

User Organization,

_____, 2019 President

Reviewed by Bryant Parks and Recreation Committee

_____, 2019 Committee
Chairman