



Bryant Parks and Recreation Committee Meeting
Agenda
February 10, 2020 at 6:00 p.m.

CALL MEETING TO ORDER

COMMENTS FROM THE PUBLIC

ANNOUNCEMENTS

APPROVAL OF MINUTES

January 13, 2020 Minutes

Documents:

[Bryant Parks Committee Minutes Jan 13, 2020.pdf](#)

ASSOCIATIONS OR CLUBS REPORTS

DIRECTOR'S REPORT

Parking Lot Construction Schedule

Destination Swim 2019 - 104317 Laps, 2964 Miles

Youth Basketball - 496 participants, 64 teams K-6

FINANCE REPORT

Budget Status by Category

Documents:

[Parks Committee Report feb 2020.pdf](#)

ALCOHOL PERMITS

RJ Hawk Watch Party - March 3rd.

OLD BUSINESS

Special Sign Sub-Committee

NEW BUSINESS

Springhill Playground Inspection:

Failed Inspection based on ASTM standards for playground safety:

No age appropriate signage.

All four slides fail head probe test above the slide and below the dinosaur structure

Insufficient surfacing.

Entanglement hazard on bolts mounting swing support and also the head and wings of the dinosaur need to be removed.

First platform on main structure 24" above surface. Max without guardrail for 2-5 year olds is 20".

Entanglement hazard above that same platform. One bolt up top showing three threads. Max is two for a bolt facing upward.

January 29, 2020

Matt Martin, CPSI

National Stutter Association:

Pageant March 28

B&G Club Special Reservation Requests:

Bingo Fest - April 23

"All In For Kids" Poker Tournament - August 1

Christmas Ca\$h Bingo Bash - December 3

Reminders: have plenty of volunteer labor for set up & clean up, all drinks for sell need to be purchased through the Dept per our contract with Pepsi. Availability of spaces may be limited due to conflicts with regular parks programming.

Documents:

[National Stutter Association.pdf](#)

[BGC - Bingo 2.pdf](#)

[BGC - Poker.pdf](#)

[BGC - Bingo.pdf](#)

MISCELLANEOUS

ADJOURN

Bryant Parks and Recreation Department

6401 Boone Road

Bryant, Arkansas 72022

501.943.0444

Bryant Parks Committee Minutes

January 13,2020

6:00 p.m. Parks Admin Building

Call Mtg to Order

Amanda Jolly Called Mtg to Order

In attendance

Richard Mckeown, Andera Hooten, Joyce Boswell, Jay Lasey, Carla Epinette, Chris Treat

Comments from the Public

None

Approval of Minutes

Richard M, Joyce 2nd

Associations and Club Reports

CASM handed out information and time line for spring programming.

Derek Phillips reported on improvements to the interior walls at the B&G Club.

Directors Report

Treat gave an update on Ashley Park is finished we will open it in March. Phase two will include upgrades to the pavilion, a restroom, and playground.

Treat gave information on the purchase of land from Reynolds approved by City Council December of 2019.

Amanda asked about the progress on getting a road connected from Sleepy Village to the back of the park. Treat updated that city has purchased the right of way and is looking at cost to build the road.

Richard asked about further land purchases specifically north of the interstate. Treat answered that the highest priority north of the interstate is developing the park land west of Midland Park.

Carla asked about small park plans. Treat reminded the committee about the plans to get restrooms at Ashley and Alcoa Parks in 2020. She would like to see a plan for the Springhill Playground.

Finance Report

Treat went over new budget report format. Highlighting the Departments success in generating non taxed revenue.

Richard asked about how the Departments funding measures up to funding in surrounding cities. Treat referred back to the 2016 U of A study's findings that the biggest funding gap for the Department was in

capital improvements and repairs. Treat also reminded the committee of his opinion that the Department optimum budget would be in the 3.2-million-dollar mark.

Jay asked for general payroll and overtime to be included on the report. Treat gave some details on the current city salary guidelines and strong comp time policies.

Alcohol Permits

None

Old Business

Treat reported on the council's conversation about the parks sign. He explained the council's decision to replace the parks logo with the new city seal on the signs. The signs are currently on hold. Committee members expressed their desire to have the parks logo not the city seal on the park signs. Richard and Andrea commented on the desire for city council is to have a unified branding and look for the city. Jay brought up the idea of a survey of citizens.

The committee asked Andrea to work with members of council and members of parks committee to work towards a solution.

New Business

Carla Motioned, Andrea 2nd to approve the Bryant LaX use agreement.

Miscellaneous

Andrea motion to add election of chairperson to agenda, Carla 2nd.

Joyce nominates Amanda, Richard 2nd all in favor, Amanda elected chair.

Adjourn

Joyce motion, Carla 2nd to Adjourn all in favor.

Account Number	Account Description	Budget Line Description	2020 Budget	2020 Actual
General Parks E01	Personnel Expense	Overtime 7000/0	\$751,922.00	\$58,588.04
Parks General E10	Building & Grounds Exp.	Tools & Insurance	\$3,884.00	\$0.00
Parks General E20	Vehicle Expense		\$24,000.00	\$5,260.81
Parks General E55	Professional Services	Audit/Other	\$20,000.00	\$0.00
Parks General E60	Miscellaneous Expense	IT Expnses	\$25,080.00	\$0.00
Parks General E72	Bond Expense	Amendment 78 Equipment Loan	\$63,200.00	\$5,208.77
Mills Park E10	Building & Grounds Exp.	Repairs/Maint/Utilites	\$15,650.00	\$648.71
Mills Park E30	Supplies	Concessions/Pool	\$15,500.00	\$0.00
Mills Park E70	Grant Expense	Closed out TAP grant in 2019	\$0.00	\$0.00
Midland Park E10	Building & Grounds Exp.	Repairs/Maint/Utilites	\$47,620.00	\$47,620.00
Bishop Park E01	Personnel Expense	Overtime 5000/249.60	\$712,621.46	\$55,479.37
Bishop Park E10	Building & Grounds Exp.	Repairs/Maint/Utilites	\$579,718.14	\$28,853.79
Bishop Park E20	Vehicle Expense		\$9,000.00	\$13.62
Bishop Park E30	Supply Expense	Conessions/Programs	\$82,500.00	\$6,551.75
Bishop Park E40	Operations Expense	Aquatics/Credit Card Fees	\$29,623.00	\$2,185.91
Bishop Park E55	Professional Services	Advertising, Referees, Arobics	\$154,254.44	\$12,605.60
Alcoa Park E10	Building & Grounds Exp.	Repairs/Maint/Utilites	\$9,160.00	\$607.38
Ashley Park E10	Building & Grounds Exp.	Repairs/Maint/Utilites	\$10,000.00	\$0.00
		Total	\$2,553,733.04	\$223,623.75

Revenue

Account Number	Account Description	Budget Line Description	2020 Budget	2020 Actual
Xfer Designated Tax			\$480,000.00	\$40,000.00
Xfer Park 1/8 O & M			\$600,000.00	\$50,000.00
Mills Park R50	Mills Park Revenue	Admissions, Concessions, Rentals	\$69,000.00	\$280.00
Midland Park R74	Midland Revenue	CASC Participatioin Fee	\$24,000.00	\$0.00
Bishop Park R30	Bishop Revenue	Memberships	\$375,000.00	\$42,401.67
Bishop Park R33	Bishop Revenue	Rental Fees/Participation Fees (BAA/B	\$186,995.00	\$6,703.00
Bishop Park R36	Bishop Revenue	Programing Fees	\$156,000.00	\$9,168.50
Bishop Park R50	Bishop Revenue	Concessions/Merchandise/Daily Admis	\$155,000.00	\$7,648.37
Bishop Park R60	Miscellaneous Revenue		\$5,000.00	\$4,997.59
Bishop Park R74	Bishop Revenue	Sponsorships	\$98,500.00	\$9,500.00
Alcoa Park R36	Alcoa Revenue	Rental Fees	\$6,000.00	\$0.00
Alcoa Park R74	Alcoa Revenue	Sponsorships/Use Agreements	\$5,000.00	\$0.00
Ashley Park R36	Ashley Rental	Rentals	\$5,000.00	\$0.00
		Total	\$2,165,495.00	\$170,699.13
		Total non tax Revenue	\$1,085,495.00	
		% of total Revenue	50.13%	
		National Avg.	26.00%	

Special Event Request

Name *

Jazmynn C Davis

Email *

mrs.davis44life@gmail.com

Phone *

5015632295

Organization *

National stuttering association

Select which type of organization best represents you. *

- Not-for-profit
- Government Agency
- For-profit

Billing Address: *

7331 river pointe dr apt 11
11

Date of Event *

MM DD YYYY

03 / 28 / 2020

Space being requested *

- Full Gym
- Large Room Upstairs (A/V available)
- Large Room Downstairs (Kitchen Access available)
- Other: Purple #1 & #2

Estimated Number of Attendees *

40

Estimated Number of Attendees From Out of Town *

20

Check All that Apply: *

- Cater Food/Beverage
- Sell Food/Beverage
- Provide OR Sell Alcohol
- No food or beverage will be present

Any other items not covered above:

6 pieces stage

Briefly explain why you believe this event should receive a partial or full waiver of rental fees: *

The National Stuttering Association (NSA) is the largest non-profit organization in the world dedicated to bringing hope and empowerment to children and adults who stutter, their families, and professionals, through support, education, advocacy, and research. Our vision is to build on our position as the preeminent organization for supporting people who stutter. The NSA Maumelle Chapter host this Pageant the Nsa Arkansas state pageant every year to help us raise money to go to conference and host for next years pageant. www.westutter.org

By checking the box below I understand that this is a request and agree to pay for this event upon approval. *

- I agree

This form was created inside of CityofBryant.com.

Google Forms

Special Event Request

Name *

Derek Phillips

Email *

derek@bryantbgc.org

Phone *

15016535437

Organization *

Bryant BGC

Select which type of organization best represents you. *

- Not-for-profit
- Government Agency
- For-profit

Billing Address: *

6401 Boone Road

Date of Event *

MM DD YYYY

12 / 03 / 2020

Space being requested *

Full Gym

Large Room Upstairs (A/V available)

Large Room Downstairs (Kitchen Access available)

Other:

Estimated Number of Attendees *

500

Estimated Number of Attendees From Out of Town *

250

Check All that Apply: *

- Cater Food/Beverage
- Sell Food/Beverage
- Provide OR Sell Alcohol
- No food or beverage will be present

Any other items not covered above:

Bingo Bash

Briefly explain why you believe this event should receive a partial or full waiver of rental fees: *

I would like to use the same answer as I used in the previous request for bingo and poker.

By checking the box below I understand that this is a request and agree to pay for this event upon approval. *

- I agree

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Google Forms

Special Event Request

Name *

Derek Phillips

Email *

derek@bryantbgc.org

Phone *

15016535437

Organization *

Bryant BGC

Select which type of organization best represents you. *



Not-for-profit



Government Agency



For-profit

Billing Address: *

6401 Boone Road

Date of Event *

MM DD YYYY

08 / 01 / 2020

Space being requested *

Full Gym

Large Room Upstairs (A/V available)

Large Room Downstairs (Kitchen Access available)

Other:

Estimated Number of Attendees *

150

Estimated Number of Attendees From Out of Town *

80

Check All that Apply: *

- Cater Food/Beverage
- Sell Food/Beverage
- Provide OR Sell Alcohol
- No food or beverage will be present

Any other items not covered above:

Poker event

Briefly explain why you believe this event should receive a partial or full waiver of rental fees: *

I would like to use the same answer as provided in the April 23rd request.

By checking the box below I understand that this is a request and agree to pay for this event upon approval. *

- I agree

This form was created inside of CityofBryant.com.

Google Forms

Special Event Request

Name *

Derek Phillips

Email *

derek@bryantbgc.org

Phone *

15016535437

Organization *

Bryant BGC

Select which type of organization best represents you. *

Not-for-profit

Government Agency

For-profit

Billing Address: *

6401 Boone Road

Date of Event *

MM DD YYYY

04 / 23 / 2020

Space being requested *

Full Gym

Large Room Upstairs (A/V available)

Large Room Downstairs (Kitchen Access available)

Other:

Estimated Number of Attendees *

500

Estimated Number of Attendees From Out of Town *

200

Check All that Apply: *

- Cater Food/Beverage
- Sell Food/Beverage
- Provide OR Sell Alcohol
- No food or beverage will be present

Any other items not covered above:

Bingo

Briefly explain why you believe this event should receive a partial or full waiver of rental fees: *

Our club is trying to raise money to help offset cost for the year. Fundraising is a huge part of how we fund our club. We have a very affordable place for our community kids to go. Not doing fundraisers could potentially mean raising our cost. That is not why our club was put here, but to be able to provide for those who need us most.

By checking the box below I understand that this is a request and agree to pay for this event upon approval. *

- I agree

This form was created inside of CityofBryant.com.

Google Forms