



Special Bryant City Council Meeting

Boswell Municipal Complex - City Hall Court Room

210 SW 3rd Street

YouTube: <https://www.youtube.com/c/bryantarkansas>

Date: September 17, 2024 - **Time:** 6:00 PM

Invocation

Pledge of Allegiance

Call to Order

Approval of Minutes

1. **July 30, 2024 Regular Council Meeting** - Unapproved minutes
 - [Unapproved 07302024.pdf](#)
2. **August 27, 2024 Special Meeting** - Unapproved minutes
 - [Unapproved Special 08272024.pdf](#)

Presentations and Announcements

Public Comments

Old Business

New Business

Community Development

3. **Resolution 2024-29** - Resolution expressing the willingness of the City of Bryant to utilize federal-aid Surface Transportation Block Grant
 - [Resolution 2024-29 STBG.pdf](#)

Fire Department

4. **New Aerial Purchase** - Rosenbauer 101' King Cobra Ladder Fire Truck
 - Approval for purchase of Ladder Fire Truck, see attached.*
 - [New Aerial Purchase.pdf](#)

Human Resources

5. **Resolution 2024-30** - Resolution to amend Resolution 2023-30
 - Resolution to amend Resolution 2023-30 in order to unfreeze and hire for the Parks Superintendent position, formerly titled*

Grounds and Maintenance Superintendent.

- [Resolution 2024-30 Parks Superintendent.pdf](#)

Public Works

6. Water Master Plan

- [Water Master Plan Sep.Special.pdf](#)

Council Comments

Mayor Comments

Adjournments

Bryant City Council Meeting

July 30, 2024 - 6:30 PM

Boswell Municipal Complex - City Hall Court Room

210 SW 3rd Street Bryant, Arkansas

YouTube: <https://www.youtube.com/c/bryantarkansas>

UNAPPROVED MINUTES

A prayer and the Pledge of Allegiance was led by Mayor Treat.

Call to Order- Mayor Treat at 6:31 pm

Roll Call

Council Members Present: Jason Brown, Star Henson, Jon Martin, Lisa Meyer, Jack Moseley, Jordon O’Roark, and Wade Permenter. Absent: Rob Roedel.

Quorum Present. City Clerk Mark Smith was also present.

APPROVAL OF MINUTES

1. Approval of June 25, 2024 Regular Council Meeting Minutes

[YT 2:35]

The City Clerk pointed out a misspelling that will be corrected.

Motion to approve - Council Member Martin, Second by Council Member Henson.

Voice Vote. Motion Passed 7-1.

DIRECTOR’S REPORT

[YT 3:15]

2. Parks and Recreation Report - Keith Cox, Director of Parks and Recreation

Director Cox gave a six month (Jan 1- June 30, 2024) Parks and Recreation report which included capital projects, programs offered, sports events hosted, number of visitors, and plans for the future.

PUBLIC COMMENTS

[YT 25:50]

Richard Wood spoke against the annexation of Midland Estates subdivision.

Trisha Wood spoke against the annexation of Midland Estates subdivision.

Richard Jacuzzi spoke against the annexation of Midland Estates subdivision.

Joseph McIntire said the creek near the Oak Hill subdivision is blocked again.

OLD BUSINESS

Community Development – Presented by Ted Taylor, Director

3. Ordinance 2024-10 - Midland Estates Subdivision - Annexation (2nd Reading).

[YT 44:40]

An ordinance to annex certain territory into the Municipal Boundaries of the City of Bryant.

Director Taylor explained that this project was approved by the Planning Commission. Council Member O’Roark asked for legal questions to be answered at the next Council Meeting and to hear from Police and Fire regarding access safety issues.

Motion to Table by Council Member Permenter, Second by Council Member Moseley.

Voice Vote. Motion Passed 7-1.

NEW BUSINESS

Finance– Presented by Joy Black, Director

4. **Monthly Financial Report– Ending May 31, 2024**

[YT 50:05]

Acceptance and Approval of the Financial Report for the period ending May 31, 2024.

Director Black noted that the Annual Comprehensive Financial Report and the Popular Annual Financial Report are now available.

Motion to approve - Council Member Moseley, Second by Council Member Brown.

Voice Vote. Motion Passed 7-1.

5. **Arbitrage Report - For Bonds from 2016 for Fire and Street**

[YT 53:30]

Approval and acceptance of the Arbitrage report for the bonds from 2016 for Fire and Street.

Director Black noted that this was a good report and Bryant does not owe any money to the Federal government.

Motion to approve - Council Member Moseley, Second by Council Member Henson.

Voice Vote. Motion Passed 7-1.

6. **Resolution 2024-28 Budget Adjustments**

[YT 54:35]

A Resolution to amend the city's budget for the period beginning January 1, 2024 and ending December 31, 2024.

Motion to approve - Council Member Permenter, Second by Council Member Moseley.

Voice Vote. Motion Passed 7-1.

Parks and Recreation– Presented by Keith Cox, Director

7. **Salt County Lacrosse Program Agreement** – The Parks Committee made a

[YT 55:40]

recommendation on July 9, 2024 to enter into a five-year program agreement from 2025-2029 with Salt County Lacrosse.

Director Cox explained that this agreement is similar to the past agreement but it has been extended to five years. He said SCL has been a great partner making many improvements to the new Lacrosse field on their own.

Motion to approve - Council Member Brown, Second by Council Member O’Roark.

Voice Vote. Motion Passed 7-1.

Public Works– Presented by Tim Fournier, Director

8. **Stillman Drainage Phases 1 and 2**

[YT 58:25]

Director Fournier explained that this project will exceed \$35,000 by \$11,156.25.

Motion to approve - Council Member Permenter, Second by Council Member Moseley.

Voice Vote. Motion Passed 7-1.

COUNCIL COMMENTS

[YT 1:03:50]

Council Member Brown asked about traffic control at the southern end of the yet unopened Parkway. The Mayor explained that the work is still progressing with a goal to finish by the time school starts. He said he would advise if the road is not ready by the first day of school.

Council Member Permenter asked about traffic congestion at the Raymar Road intersection with the Bryant Parkway exit ramp. Director Taylor explained that a number of solutions have been discussed but it is an ARDOT project.

MAYOR COMMENTS

[YT 1:12:20]

Wildan Study costs was \$34,160 and the Rate Study cost was \$29,740.

Encourage citizens to complete the rate study survey.

August 6- Water Master Plan will be presented at Water/Wastewater Committee meeting.

The Pre-council meeting on August 20 will be moved to 6 pm to encourage participation.

Nichole Manley was named Finance Officer of the Year by the Arkansas Government Finance Officers Association.

ADJOURNMENT

Motion to Adjourn by Council Member Moseley, second by Council Member Brown.

Adjourned time: 7:44 pm.

Special Bryant City Council Meeting

August 27, 2024 - 6:30 PM

Boswell Municipal Complex - City Hall Court Room 210 SW 3rd Street Bryant, Arkansas

YouTube: <https://www.youtube.com/c/bryantarkansas>

UNAPPROVED MINUTES

A prayer and the Pledge of Allegiance was led by Mayor Treat.

Call to Order- Mayor Treat at 6:31 pm

Roll Call: Council Members Present: Jason Brown, Star Henson, Jon Martin, Lisa Meyer, Jack Moseley, Wade Permenter, Jordan O’Roark, and Rob Roedel. Quorum Present.

City Clerk Mark Smith was also present.

NEW BUSINESS

Finance - Presented by Ryan Bowman, bond attorney with Friday, Eldredge and Clark

1. Public Hearing Regarding Ordinance 2024-12 & 2024-13

[YT 4:00]

This is a Public Hearing to allow comments on proposed Ordinances 2024-12 and 2014-13.

If you wish to make comments, please come to the podium, state your name and sign-in.

Open Public Hearing (time: 6:33 PM)

Walter Burgess thanked the Water and Sewer Committee and Council for their hard work.

Close Public Hearing (time: 6:34 PM)

2. Ordinance 2024-12 - An Ordinance confirming rates for services rendered by the water and sewer system of the City of Bryant, Arkansas; and prescribing other matters relating thereto.

[YT 5:15]

Attorney Bowman noted that this Ordinance does not raise water and/or waste water rates, but merely confirms them.

Motion to suspend the rules and read 1st, 2nd, 3rd reading by title only by Council Member Roedel, Second by Council Member Martin.

Roll Call Vote: YEA- Brown, Henson, Martin, Meyer, Moseley, O’Roark, Permenter, Roedel.

NEA- none.

Motion Passed 8-0. Title read by Mayor.

Motion to adopt - Council Member Roedel, Second by Council Member Henson.

Roll Call Vote: YEA- Brown, Henson, Martin, Meyer, Moseley, O’Roark, Permenter, Roedel.

NEA: none.

Motion Passed 8-0. No Emergency Clause

3. Ordinance 2024-13- An Ordinance authorizing the construction of betterments and improvements to the water facilities of the City of Bryant, Arkansas; authorizing the issuance of a water and sewer revenue bond for the purpose of financing all or a portion of the cost of construction; providing for the payment of the principal of and interest on the bond; and prescribing other matters relating thereto.

[YT 7:30]

Attorney Bowman stated that this bond of \$3,548,810 is for water improvements with 0% interest to the Arkansas Natural Resources Commission and a 1% Service Fee to the Arkansas Development Finance Authority.

Motion to suspend the rules and read 1st, 2nd, 3rd reading by title only by Council Member Meyer, Second by Council Member Henson.

Roll Call Vote: YEA- Brown, Henson, Martin, Meyer, Moseley, O'Roark, Permenter, Roedel.
NEA- none.

Motion Passed 8-0. Title read by Mayor.

Motion to adopt - Council Member Roedel, Second by Council Member Henson.

Roll Call Vote: YEA- Brown, Henson, Martin, Meyer, Moseley, O'Roark, Permenter, Roedel.
NEA- none.

Motion Passed 8-0. No Emergency Clause

MAYOR COMMENTS

Regular Council Meeting, Thursday at 6:30 PM.

ADJOURNMENT

Motion to Adjourn by Council Member Roedel, second by Council Member Henson.

Adjourned time: 6:47 PM.



AGENDA ITEM HISTORY SHEET

ITEM TITLE

Approval to Purchase Rosenbauer 101' King Cobra Ladder Truck

AGENDA NO. 4**AGENDA DATE:** 9/17/2024

FUNDING CERTIFICATION (Finance Director) (Signature, if applicable)

MANAGEMENT STAFF REVIEW (Signature)

MAYOR (Signature)

ITEM HISTORY (Previous Council reviews, action related to this item, and other pertinent history)

Discussed during the July Pre-Council Workshop on July 23, 2024.

ITEM COMMENTARY (Background discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The cost of this ladder truck, with equipment, is \$2 million. This purchase will replace our 2007 E-One Bronto Ladder Truck. This request is approximately 2 years ahead of our replacement schedule due to multiple maintenance issues with our 2007 Ladder Truck and the difficulty of finding parts to repair it. We currently have a \$2,500 agreement with the manufacturer to hold this truck, a Rosenbauer 101' King Cobra Ladder Truck. This agreement expires on September 22, 2024. It is scheduled for completion in February of 2026. Other options for replacing our 2007 Bronto Ladder Truck will be at least 30-40 months completion.

(This section to be completed by the Mayor)

ACTION PROPOSED (Motion for Consideration)

Motion to approve the purchase of Rosenbauer 101' King Cobra Ladder Truck



MEMO INVOICE		
INVOICE #	DATE	PG
72324	7/23/2024	1

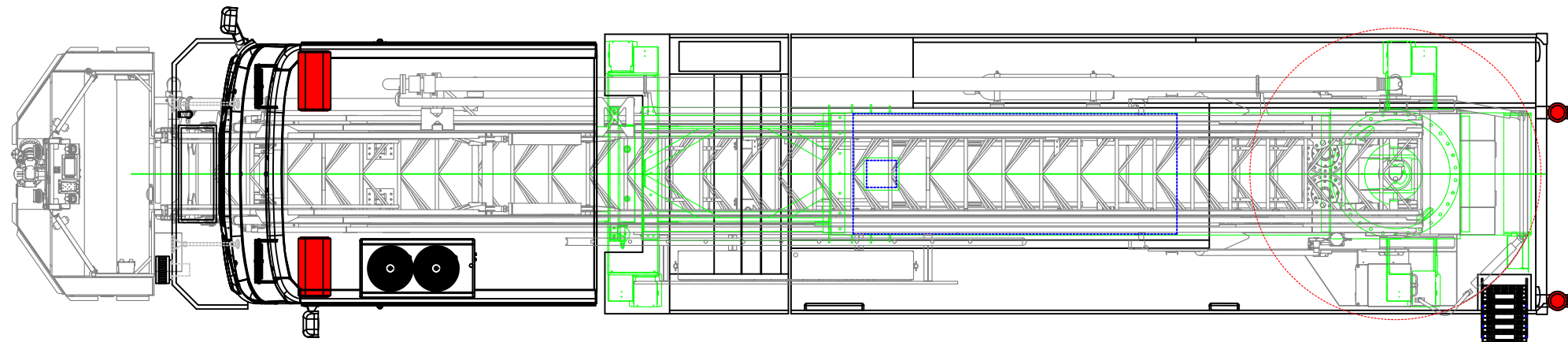
ROSENBAUER SOUTH DAKOTA, LLC
 100 Third Street • Lyons, SD 57041-0057
 Phone: (605) 543-5591 • Fax: (605) 543-5074

SOLD TO:

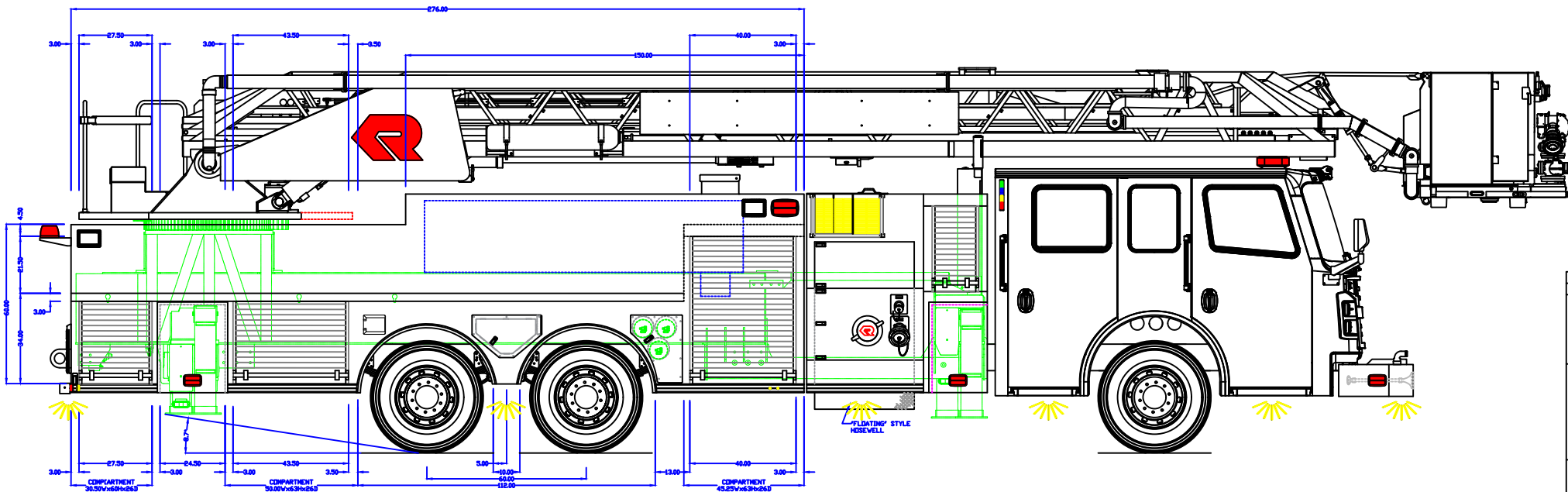
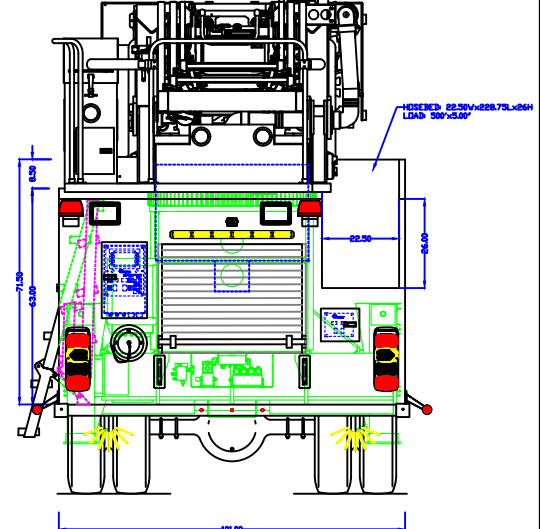
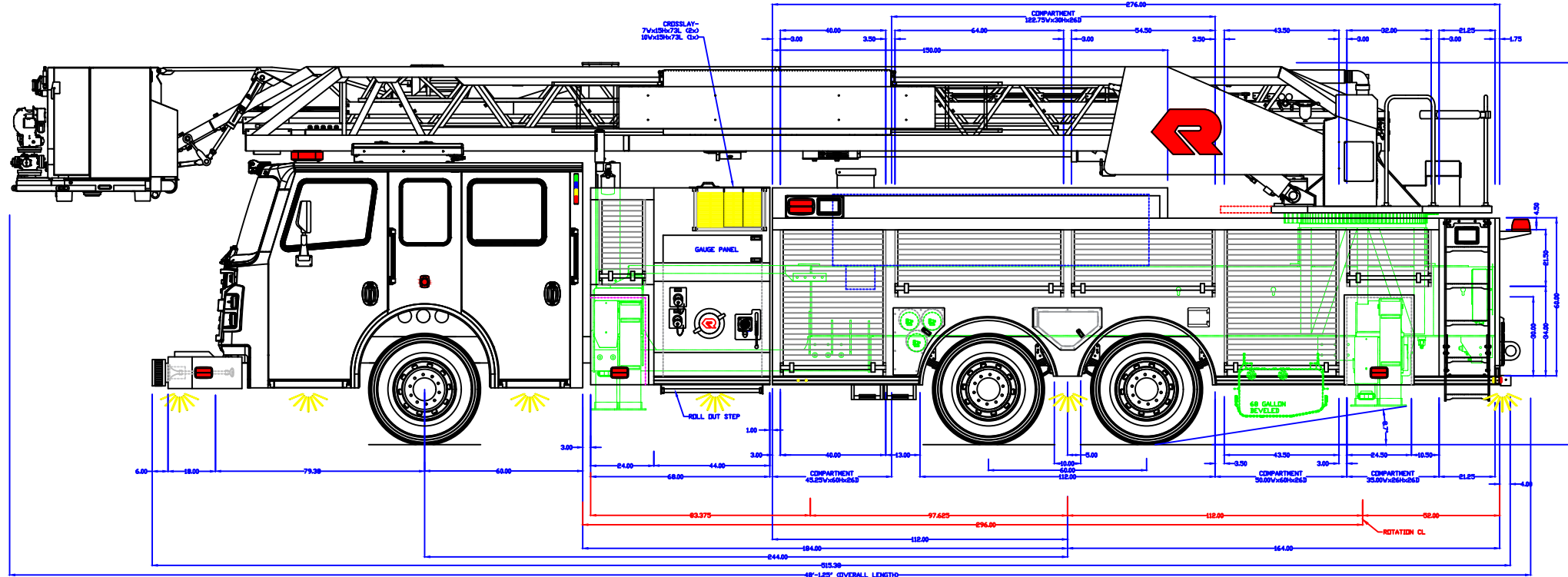
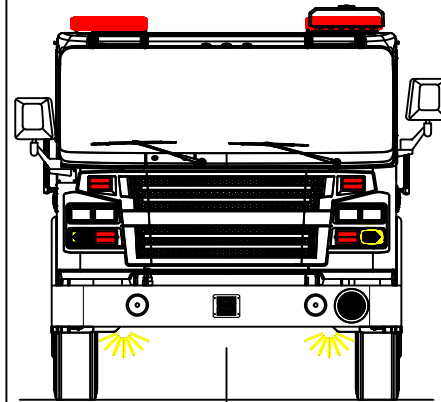
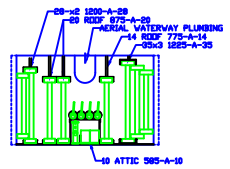
City of Bryant Fire Department
 Attn: Chief Brandon Futch
 312 Roya Lane
 Bryant, AR 72022

CUST ID	SALES PERSON	PURCHASE ORDER	TERMS	JOB NUMBER
BRYAAR	MIKE H	HOLD-7734	NET 60	7734

ORDERED	QUANTITY SHIPPED	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	1.00	Hold for Stock Aerial (Job# 7734)	\$2,500.00	\$2,500.00
				\$0.00
		For Bryant Fire Department		\$0.00
				\$0.00
				\$0.00
		Payment will be due September 22, 2024 if stock aerial is not sold.		\$0.00
			SALES AMT	\$2,500.00
			FREIGHT	\$0.00
			STATE TAX	\$0.00
			CITY TAX	\$0.00
			TOTAL	\$2,500.00



- NOTES:
1. OVERALL HEIGHT IS IN LOADED CONDITION. UNLOADED HEIGHTS MAY BE 4" ABOVE HEIGHTS SHOWN.
 2. DO NOT SCALE DRAWING.
 3. ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
 4. DRAWING MAY OR MAY NOT SHOW ALL ITEMS AS DESCRIBED IN THE WRITTEN DETAIL SPECIFICATIONS.
 5. INCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE INCLUSION OF THAT ITEM WITH THE FINAL DELIVERED UNIT.
 6. THE EFFECTIVE DOOR OPENINGS WILL BE APPROX. 2" LESS THAN THE NOTED COMPARTMENT OPENING FOR ROLL UP DOORS AND UP TO APPROX. 4" LESS FOR HINGED DOORS



APPROVED BY:

CHASSIS:	COMMANDER 6000
PUMP:	WATEROUS 2000 GPM
TANK:	POLY/500/20(FOAM)
PANEL MATL:	LINE-X
COMP INTERIOR:	SPATTER COAT
MAXIMUM HEIGHT	NONE
MAXIMUM LENGTH	NONE
BODY WIDTH	101"

REV: 1 BPC DATE: 01-16-24
 DRAWN: BPC DATE: 11-17-23

PROPRIETARY AND CONFIDENTIAL
 THE INFORMATION CONTAINED IN THIS DRAWING IS
 THE SOLE PROPERTY OF ROSENBAUER. ANY
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STOCK
101' KING COBRA

ROSENBAUER FX 3/16"

rosenbauer DRAWING NUMBER: 470-D REV: 1



AGENDA ITEM HISTORY SHEET

ITEM TITLE

Approval of Title and Job Description Change and Hiring Process for Parks Superintendent

AGENDA NO. 5**AGENDA DATE:** 8/27/24

FUNDING CERTIFICATION (Finance Director) (Signature, if applicable)

MANAGEMENT STAFF REVIEW (Signature)

MAYOR (Signature)

ITEM HISTORY (Previous Council reviews, action related to this item, and other pertinent history)

In 2016, the position of Grounds & Maintenance Superintendent was created to oversee the maintenance and upkeep of all facilities and park spaces.

ITEM COMMENTARY (Background discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The position of Grounds & Maintenance Superintendent is currently vacant and at this time we would like to change the title of that position to Parks Superintendent so that the position is more conforming with the traditional parks and recreation structure. This position will continue to oversee all grounds and maintenance personnel and be responsible for the upkeep of all facilities and park spaces.

This is not a new position and is budget neutral.

(This section to be completed by the Mayor)

ACTION PROPOSED (Motion for Consideration)

Motion to approve

RESOLUTION NO. 2024 - _____

**RESOLUTION TO AMEND RESOLUTION 2023-30 TO ALLOW FOR THE CITY TO
HIRE FOR THE POSITION OF PARKS SUPERINTENDENT**

WHEREAS, The City Council of the City of Bryant desires to amend resolution 2023-30

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
BRYANT, ARKANSAS THAT:**

Section 1. The City Council of the City of Bryant hereby amends resolution 2023-30 to allow the city to hire for the position of Parks Superintendent, formerly titled Grounds and Maintenance Superintendent.

PASSED AND APPROVED this _____ day of _____, 2024.

APPROVED:

Chris Treat, Mayor

ATTEST:

Mark Smith, City Clerk



AGENDA ITEM HISTORY SHEET

ITEM TITLE Water Master Plan	AGENDA NO. 6 AGENDA DATE: 9/17/2024
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FUNDING CERTIFICATION (Finance Director) (Signature, if applicable)

MANAGEMENT STAFF REVIEW (Signature)

MAYOR (Signature)

ITEM HISTORY (Previous Council reviews, action related to this item, and other pertinent history)

In April of 2008, the last Water Master Plan was adopted by Council as the department's official future plan. Crist Engineers presented a summary of the updated water master plan during WSAC which Council was asked to attend. The City has to have an adopted master plan for our system before we can move forward with certain studies.

ITEM COMMENTARY (Background discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

It is important to note that this master plan will serve as our guide to how we budget for the future, how our rates are calculated, how different fees are analyzed, and how we plan for growth/development. Our last master plan was referenced very closely during our budget plannings. Adopting the master plan was the City's official master plan/CIP does not require us to complete those projects in the allocated amount of time, but justification would be provided if we did change parts of the master plan. Prices are all estimates, and please keep in mind the system is forever changing. This plan does not count for emergencies or unforeseen circumstances. We will actively communicate with Council and the community as we make our way through these projects. The master plan carries a recommendation from WSAC to adopt.

(This section to be completed by the Mayor)

ACTION PROPOSED (Motion for Consideration)

We are asking for a motion to adopt the proposed water master plan as Bryant's official water system master plan.

ORDINANCE NO. 2024- ____

AN ORDINANCE OF THE BRYANT CITY COUNCIL ADOPTING A WATER MASTER PLAN AND SUPPORTING IT'S IMPLEMENTATION

WHEREAS, the City of Bryant recognizes the importance of ensuring a reliable, sustainable, and efficient water supply for its residents, businesses, and environment; and

WHEREAS, the City Council approved the completion of a comprehensive Water Master Plan to address current and future water needs, improve infrastructure, and promote efficient water use; and

WHEREAS, the Water Master Plan has been developed through a detailed process to reflect the current and future needs of the community; and

WHEREAS, the adoption of the Water Master Plan, which includes a Capital Improvement Plan, is essential for guiding future investments, policy decisions, and actions to ensure the long-term sustainability and resilience of the city's water resources;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRYANT, AS FOLLOWS:

SECTION 1. ADOPTION OF THE WATER MASTER PLAN

The City Council hereby adopts the Water Master Plan, attached hereto as Exhibit A, as the official guiding document for the management and development of the city's water resources and infrastructure.

SECTION 2. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. Emergency Declared.

This Ordinance is necessary to preserve the public peace, health, safety and welfare, an emergency is declared to exist and this Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED this ____ day of August, 2024.

APPROVED:

ATTEST:

Chris Treat, Mayor

Mark Smith, City Clerk



AGENDA ITEM HISTORY SHEET

ITEM TITLE

Resolution 2024-29 Bryant Parkway Trail Connector

AGENDA NO. 3**AGENDA DATE:** 9/17/2024

FUNDING CERTIFICATION (Finance Director) (Signature, if applicable)

MANAGEMENT STAFF REVIEW (Signature)

MAYOR (Signature)

ITEM HISTORY (Previous Council reviews, action related to this item, and other pertinent history)

The Bryant Parkway Trail Connector secured the Surface Transportation Block Grant (STBG) from Metroplan in 2022, totaling \$110,000 for the design engineering. Due to project expenses surpassing the initial grant amount while collaborating with Garver, we are seeking additional funding for design and the addition of construction costs.

ITEM COMMENTARY (Background discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The Bryant Parkway Trail Connector will link two existing segments of the Bryant Parkway multi-use trail, starting near Raymar Road, crossing the I-30 corridor via the overpass, and continuing to Highway 5. The project aims to create a safe route for pedestrians and cyclists, connecting the North and South sides of Bryant. Currently at 30% design, we are applying for the design shortfall of \$220,914 and \$2,000,000 for construction, management, and inspection. The total amount requested is \$1,936,731.20, with a 20% match of \$484,182.80.

(This section to be completed by the Mayor)

ACTION PROPOSED (Motion for Consideration)

Motion to approve the City applying for the STBG grant.

RESOLUTION NO. _____

**A RESOLUTION EXPRESSING THE WILLINGNESS OF
CITY OF BRYANT
TO UTILIZE FEDERAL-AID TRANSPORTATION PROGRAM FUNDS
Surface Transportation Block Grant and Carbon Reduction Program**

WHEREAS, Metroplan has issued a call for transportation projects from member jurisdictions for federal fiscal year 2025 and City of Bryant will submit Bryant Parkway Trail Connector for consideration of grant funding, and

WHEREAS, the City of Bryant understands that, if selected, Federal-aid Surface Transportation Program and Carbon Reduction Program Funds are available at 80% federal participation and 20% local match for Bryant Parkway Trail Connector, and

WHEREAS, the City of Bryant understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment provided prior to actual monetary reimbursement, and

WHEREAS, Bryant City Council has vetted the project and supports its submittal to Metroplan, and

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project.

NOW THEREFORE, BE IT RESOLVED BY BRYANT CITY COUNCIL THAT:

SECTION I: Bryant City Council agrees to include the local match requirements within its budget for FFY 2025 and subsequent years as necessary.

SECTION II: the City of Bryant will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION III: Mayor Chris Treat is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION IIII: Bryant City Council pledges its full support and hereby authorizes the Arkansas Department of Transportation and Metroplan to initiate action to implement this project.

THIS RESOLUTION adopted this 17th day of September, 2024.

Signed: _____
Chris Treat
Mayor of Bryant

ATTEST: _____
(SEAL)