

Bryant Water and Wastewater Committee Meeting

Date: Thursday November 6, 2014

Time: 6:00 P.M.

Location: Boswell Municipal Complex Conference Room

Members Present: Kathy Barber, Alan Kays, Jack Moseley, Madison McEntire, Jason Patterson, Robert Griffin,

Members Absent: Linda Levert, Jason Patterson, Wade Boone, Mike Chandler

Staff Present: Monty Ledbetter, Mindy Cox, Esther McCallum, Joy Black

Others Present: Greg Whitehead

Call to Order: The meeting was called to order by Chairman Robert Griffin

October Minutes: Motion to Approve Minutes as Presented: Kathy Barber
Motion Seconded: Madison McEntire
Motion carried with all aye votes

Financials: The September Financial Report was delivered to the Committee. The report is balanced with bank reconciliations. Monty Ledbetter and Esther McCallum reviewed adjustments to the 2014 Budget to move unused funds from over-budgeted line item accounts to other accounts that were under-budgeted. Both Water and Wastewater had a positive net benefit resulting from the adjustments. The City Council has already reviewed and approved the report.

Motion to Approve September Financial Report: Jack Moseley
Motion Seconded: Kathy Baber
Motion carried with all aye votes

Citizen's Concerns: **Greg Whitehead - 501 Sanders** - Mr. Whitehead had an intermittent underground leak associated with a frost free outside faucet. Kathy Barber moved to adjust the sewer portion of the leak to the average usage with payment for all water used. The motion was seconded by Jack Moseley. Motion carried.

Other Adjustments: The Committee reviewed the Monthly Leak Adjustment Report provided by Buddy Fowler. Esther McCallum provided background information.

The following requests were approved:
Lindsey Sadler - 384 Indian Springs - Approved
Branon Fryar - 4 Huntington Estates - Approved
Jim McClelland - 39 Arcadia - Approved
Kathy Hogan - 2311 Pattywood - Approved
Thomas Owenson - 2118 Cherry Creek - Approved
Robert Collins - 2808 Lavern - Approved

The following request were tabled to December or denied because of insufficient documentation:
Michael Howell - 11118 Stonehill - On Salem Water / Bryant Sewer - He was watering. Table till December meeting. Make arrangement with customer to delay payment till December.
Emilie Monk - \$145 adjustment - no receipts - denied till receipts are provided
Yashica Peaster - 4907 Natalie - no receipt / letter from management company - Table till December and review by auditor.

Discussion during review of adjustments - Need to send notice to Salem customers who are on our sewer regarding our adjustment policy. Need to add # 13 to Policy - Signed letter from landlord or management company is acceptable as proof of repair.

New Business: **Nomination/Election of Officers**
Nomination for Chairman by Kathy Baber - Wade Boone
Seconded by Jack Moseley
Elected by unanimous vote

Nomination for Vice Chairman by Madison McEntire - Jack Moseley
Seconded by Kathy Barber
Elected by unanimous vote

Private Projects

Collegeville - No action necessary

Crossing at Oak Hill -

Motion to approve pending City Council annexation - Kathy Baber

Seconded by Jack Moseley

Motion Passed

Oak Glen Subdivision

Motion to approve pending City Council annexation - Kathy Baber

Seconded by Jack Moseley

Motion Passed

Old Business:

Recommendation to Adopt Policy for Water Bill Adjustments - Adjustments that need approval (over \$100) need to be on separate sheet from those made by Buddy.

Policy needs to reflect that adjustments will be made based on actual leak usage as indicated by the AMI system if available. If unavailable the adjustment will be based on a previous three month average usage.

Comparison of Water and Sewer Rates Statewide - Comparison was done in response to rumors that Bryant has the highest water bills in the state. The City Council has received the report. Proposed increases will raise water from 8th percentile to 12th percentile; sewer will go from 61st percentile to 64th percentile.

AMI Alert System - Question: Is seven (7) days for providing the leak notice to customers the best we can expect. Esther explained that there is only one person reading meters, putting in new meters, doing work orders and putting out door tags. Discussion followed expressing the need for the leak alerts to be checked first thing each morning and notices delivered as soon as possible. Monty indicated that Eric should contact him each morning, regarding the list of leaks. If he doesn't have time to do the door tags, someone else can be assigned the task. It was reported to the committee that around 200 meters are not reporting all the data needed for reporting leaks. Eric has to manually read these two hundred meters. Some are grouped but many are scattered around the city. Some of the meters not reporting are new and not programmed to report. The goal is to bring the number down to approximately 10 meters that don't report.

Reports:

ANRC Projects

- The 16" Water Main project is near completion. During the 36" bore under highway 111 we hit water which delayed progress by a week. We thought it was a water main but it was apparently ground water. The first section is complete and is being tested. The second phase should be done in mid-December.
- The 12" Sewer Force Main project is waiting for acquisition of the remaining easements before construction can begin. Should have about \$450K left to be applied toward the Dewatering facility.

2015 Budget

Projects - Dewatering facility - \$1,750,000 from reserve funds; \$300,000 for water line replacements/\$300,000 for sewer line replacements, Meters \$23,000 in Water/\$23,000 in Sewer; Hydro-excavator for Water - \$350,000; \$35,000 for pumps; \$55,000 for pump station pumps; \$285,000 for Snooks Lane water line extension is move to 2015 from 2014 budget. \$28,000 net truck; Revenues are something over \$7 million and expenses are something over \$8 million. The projects will come from reserve funds rather than revenues, so the revenues and expenses should come out okay.

Budget Status Report

No Discussion

Comments:

No Comments

Adjournment:

With no further business, Mr. Griffin entertained a motion to adjourn. A motion was made by Kathy Barber to adjourn, seconded by Jack Moseley. The motion carried with all aye votes. The next regular meeting of the Bryant Water and Sewer Advisory Committee will be December 2, 2014 at 6:00 P.M.

Robert Griffin
Chairperson

Howard Hoover
Administrative Operations Coordinator