

Bryant City Council Meeting December 19, 2023 - 6:30 PM

Boswell Municipal Complex - City Hall Court Room
210 SW 3rd Street Bryant, Arkansas
YouTube: <https://www.youtube.com/c/bryantarkansas>

UNAPPROVED MINUTES

A prayer and the Pledge of Allegiance was led by Council Member Rob Roedel.

Call to Order- Mayor Sanders at 6:30 pm

Roll Call- Council Members Present: Jason Brown, Star Henson, Jon Martin, Lisa Meyer, Jack Moseley, Jordan O'Roark, Wade Permenter, and Rob Roedel. Quorum Present. City Clerk Mark Smith and City Attorney Ashley Clancy were also present.

APPROVAL OF MINUTES

- 1. Approval of November 28, 2022 Regular Council Meeting Minutes** [YT 5:25]
Motion to approve - Council Member Meyer, Second by Council Member Henson.
Voice Vote. Motion Passed 8-0.

PRESENTATIONS AND ANNOUNCEMENTS

- 2. Recognition of Bob Griffin retirement-** for over 20 years of service [YT 5:45]
on the Bryant Water Board

DIRECTOR'S REPORTS

- 3. Fire Department-** Presented by JP Jordan [YT 7:45]
See 2023 Annual Report attachment.
Clerk Note: Chief Jordan also announced his retirement effective March, 2024.

Council Member Martin made a Motion to add an Executive session to the [YT 20:15]
Agenda as Item 17, Second by Council Member Meyer.
Voice Vote. Motion Passed 8-0.

PUBLIC COMMENTS [YT 21:40]

Joseph McIntyre- Concerns: cracked manhole cover and sod laid by contractors not matching. Entire community pleased with progress on improvements this year.

OLD BUSINESS

Parks and Recreation- Presented by Keith Cox, Assistant Director [YT 24:15]

- 4. Coral Ridge Property Update-** regarding possible donated land mentioned last month; the property is 0.3 acre, cost \$2K a year for upkeep, sod will cost \$4K.

NEW BUSINESS

Finance – Presented by Joy Black, Director

- 5. Financial Report Ending November 30, 2023** [YT 27:10]
Acceptance and Approval of the Financial Report for the period ending November, 2023. See attached report. Discussion followed.
Motion to approve - Council Member Martin, Second by Council Member Moseley.
Voice Vote. Motion Passed 8-0.
- 6. Resolution- Budget Adjustments** - A Resolution to amend the City budget for the period of January 1, 2023 to December 31, 2023. [YT 30:35]
See attachment.
Council Member Moseley made a Motion to Amend this Resolution by increasing the Street Equipment budget by \$52,269.11 and decrease Miscellaneous Revenues by the same amount to correct a wrong PO number that was used.
Voice Vote. Motion Passed 8-0.
Motion to adopt as amended - Council Member Permenter, Second by Council Member Henson.
Voice Vote. Motion Passed 8-0.
 RESOLUTION 2023-31
- 7. Resolution- 2024 Budget Book** [YT 33:35]
A Resolution to approve the budget for the period of January 1, 2024 to December 31, 2024. See attachment.
Council Member Moseley made a Motion to Amend this Resolution by adding “draft” to several of the vendors listed on that page and change Centerpoint Gas to Summit Gas.
Voice Vote. Motion Passed 8-0.
Motion to adopt as amended - Council Member Roedel, Second by Council Member Permenter.
Voice Vote. Motion Passed 8-0.
 RESOLUTION 2023-32

City Attorney- Ashley Clancy

- 8. City Attorney 8. 2024 Council Meeting Dates Discussion** [YT 36:35]
Resolution 2024-01 Setting Meeting Dates and Times.
- 9. Ordinance to Reduce the Speed Limit on Hilltop Road-** An ordinance [YT 37:35] to reduce the speed limit on Hilltop Road in Bryant, AR from its present speed limit of 45 MPH to a maximum of 35 MPH; declaring an emergency; and for other purposes. See attachment. Discussion followed.
Motion to read on 1st reading by Council Member Meyer, Second by Council Member Permenter.

Voice Vote. Motion Passed 8-0.

□ **ORDINANCE 2023-32**

- 10. Chamber of Commerce-** Economic development program agreement [YT 40:05]
between the City of Bryant and the Bryant Chamber of Commerce.

See attachment.

Motion to approve - Council Member Brown, Second by Council Member Henson.

Voice Vote. Motion Passed 8-0.

Human Resources

- 11. Approval of Hiring Process for City Engineer-** Justification to Fill the [YT 42:05]
The City Engineering Position. See attachment.

The Mayor's office is requesting permission to begin the search for a new City Engineer and to hire when one is found. The city engineer is a critical resource to all departments in the city and is needed for the following reasons:

1. An in-house city engineer can help design and engineer smaller projects rather than use an outside consultant.
2. A city engineer will serve as a liaison between developers, contractors and outside engineers to ensure the city's best interest is represented and that issues are identified and corrected early in the process.
3. A city engineer is available to go on site to monitor work and provide engineering recommendations as needed.
4. A city engineer can sign off on documents instead of requiring the services of an outside consultant. This saves money as well as time.
5. There is no cost savings utilizing a consultant. The total compensation (including vehicle) for the position in the past has been \$129,215. This is approximately \$62 an hour based on an FTE of 2,080 hours annually. Entry level engineers start at approximately \$150 an hour with a firm. If we used an entry level engineer with a firm for 1,000 hours a year we would be over the amount of compensation for a fulltime engineer.

Discussion. Mayor agreed to get Council approval before a hire is made.

Council Member Roedel Called The Question.

Voice Vote. Motion Passed 8-0.

Motion to approve- Council Member Moseley, Second by Council Member Martin.

Voice Vote. Motion Passed 8-0.

Parks and Recreation- Presented by Keith Cox, Assistant Director

- 12. Bryant Boys and Girls Club**

Bryant Boys and Girls Club Resolution

[YT 1:01:10]

A resolution authorizing the Mayor to execute a Program Agreement with the Bryant Youth Association Inc., D.B.A, Boys and Girls Club of Bryant, and other purposes. See attachment.

Motion to accept- Council Member Roedel, Second by Council Member Permenter.

Voice Vote. Motion Passed 8-0.

□ **RESOLUTION 2023-33**

Bryant Boys & Girls Club Ordinance for 2024 Program Agreement [YT 1:02:40]
An Ordinance Authorizing Contract For Services with the Bryant Boys and Girls Club; Waiving Competitive Bidding; Declaring an Emergency; and for Other Purposes.

See attachment.

Motion to suspend the rules and read 1st, 2nd, 3rd reading by title only - Council Member Roedel, Second - Council Member Permenter.

Title read by Mayor.

Motion to adopt - Council Member Brown, Second by Council Member Martin.

Roll Call Vote. YEA: Brown, Henson, Martin, Meyer, Moseley, O'Roark, Permenter, Roedel.

Motion Passed 8-0.

Motion to Adopt Emergency Clause by Council Member Roedel, Second by Council Member Henson.

Roll Call Vote. YEA: Brown, Henson, Martin, Meyer, Moseley, O'Roark, Permenter, Roedel.

Motion Passed 8-0

□ **ORDINANCE 2023-32**

13. Bryant Senior Adult Center

Bryant Senior Adult Center Resolution

[YT 1:07:00]

A Resolution authorizing the Mayor to execute a Program Agreement with Bryant Senior Adult Center, and other purposes. See attachment.

Motion to approve- Council Member Martin, Second by Council Member Permenter.

Voice Vote. Motion Passed 8-0.

□ **RESOLUTION 2023-34**

Bryant Senior Adult Center Ordinance- Authorizing a Contract for [YT 1:07:35]
Services- An Ordinance authorizing a Contract for Services with the Bryant Senior Adult Center Council; Waiving Competitive Bidding; Declaring an Emergency; and other purposes. See attachment.

Motion to suspend the rules and read 1st, 2nd, 3rd reading by title only - Council Member Permenter, Second - Council Member Meyer.

Title read by Mayor.

Motion to adopt - Council Member Brown, Second by Council Member Martin.

Roll Call Vote. YEA: Brown, Henson, Martin, Meyer, Moseley, O'Roark, Permenter, Roedel.

Motion Passed 8-0.

Motion to Adopt Emergency Clause by Council Member Permenter, Second by Council Member Meyer.

Roll Call Vote. YEA: Brown, Henson, Martin, Meyer, Moseley, O’Roark, Permenter, Roedel.

Motion Passed 8-0

☐ **ORDINANCE 2023-33**

14. Bryant Historical Society

Bryant Historical Society Resolution- A Resolution Authorizing the [YT 1:09:40] Mayor to Execute a Program Agreement with the Bryant Historical Society, and for Other Purposes. See attachment.

Motion to approve- Council Member Meyer, Second by Council Member Brown. Voice Vote. Motion Passed 8-0.

☐ **RESOLUTION 2023-35**

Bryant Senior Adult Center Ordinance- Authorizing a Contract for [YT 1:10:15] Services- An Ordinance authorizing a Contract for Additional Services with the Bryant Historical Society; Waiving Competitive Bidding; Declaring an Emergency; and for other purposes. See attachment.

Motion to suspend the rules and read 1st, 2nd, 3rd reading by title only - Council Member Meyer, Second- Council Member Henson.

Title read by Mayor.

Motion to adopt - Council Member Permenter, Second by Council Member Martin.

Roll Call Vote. YEA: Brown, Henson, Martin, Meyer, Moseley, O’Roark, Permenter, Roedel.

Motion Passed 8-0.

Motion to Adopt Emergency Clause by Council Member Martin, Second by Council Member Permenter.

Roll Call Vote. YEA: Brown, Henson, Martin, Meyer, Moseley, O’Roark, Permenter, Roedel.

Motion Passed 8-0

☐ **ORDINANCE 2023-34**

Public Works- Presented by Tim Fournier, Director

15. Eastwood Phase 2 Drainage Project

[YT 1:12:10]

Director Fournier explained the cost is \$204,286. Discussion followed.

Motion to approve - Council Member Meyer, Second by Council Member Brown. Voice Vote. Motion Passed 8-0.

16. Purchase of Reinforces Concrete Pipe- Bulk Purchase.

[YT 1:13:30]

See attachment.

Motion to approve - Council Member Permenter, Second by Council Member Brown.

Voice Vote. Motion Passed 8-0.

17. Executive Session began 7:40 PM

[YT 1:14:10]

Executive Session ended at 7:52 PM with no report

Council Comments

[YT 1:26:40]

Jon Martin- Thanks to Department Heads and for work on the balanced Budget.

Jason Brown- Thanks to Department Heads and Council.

Mayor Comments

[YT 1:27:10]

Successful Christmas Tree Stroll

City Offices closed December 25 and 26 for the Christmas Holidays.

Adjournment

Motion to Adjourn by Council Member Brown, second by Council Member Permenter.

Adjourned time: 7:55 PM