



**Bryant City Council  
Regular Meeting**  
April 26th, 2016  
Boswell Municipal Complex - City Hall Courtroom

**AGENDA**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**Approval Of Minutes**

Approval of the March 29, 2016 Regular Council meeting minutes.

Documents:

[Minutes March 29th 2016 Regular Council Meeting.pdf](#)

**COMMITTEE And COMMISSION REPORTS**

**DEPARTMENT REPORTS**

- *Department Reports are given on a quarterly basis unless otherwise requested*

**ANNOUNCEMENTS And PRESENTATIONS**

**Bryant Fire Department**

*Presenter: JP Jordan, Fire Chief*

To recognize Battalion Chief Brian Watson for 15 years of service with the Bryant Fire Department

**PUBLIC COMMENTS**

- *Public Comments should be limited the three (3) minutes per speaker*

**OLD BUSINESS**

**NEW BUSINESS**

## **Finance Department**

Joy Black Presenting

1. Presentation and Approval of the 2016 March Year to Date City Financial Report (see attachment)
2. Resolution - A Resolution Providing for the Adoption of an Amended Budget for the City of Bryant for the twelve month period beginning January 1, 2016 and ending December 31, 2016 (see attachment)
3. Ordinance- An Ordinance Providing for the Permission to Destroy Certain Specified City Records per City Policy in Resolution 2015-5; And For Other Purposes

Documents:

[MARREPYTD.pdf](#)  
[BUDADJAPRIL.pdf](#)  
[RECDESTROY2016.pdf](#)

## **Human Resources**

*Presenter - Charlotte Rue*

4. Resolution to adopt 2016 Step and Grade pay scales and policy for Fire and Police.

*Presenters - Charlotte Rue, Chris Treat*

5. Resolution to adopt 2016 Parks Department Restructure

Documents:

[16 0419 Resolution adopting Step and Grade for Police and Fire.pdf](#)  
[Fire Step and Grade Scale 2016.pdf](#)  
[Police Step and Grade Scale 2016.pdf](#)  
[Step and Grade Policy Update 032016.pdf](#)  
[16 0419 Resolution adopting Parks Restructure.pdf](#)  
[Parks Org Chart.pdf](#)  
[Parks Full Time Salary Structure.pdf](#)  
[Bryant Parks Department Position Descriptions 2016.pdf](#)

## **Planning & Community Development**

*Presenter James Walden*

6. Ordinance - An Ordinance Amending The Comprehensive Zoning Ordinance of the City Of Bryant To Rezone Certain Property Located at 2219 Raymar Road from R-2 (Single Family) To PUD (Planned Unit Development).

Documents:

[2219 Raymar Rezoning\\_20160413101902.pdf](#)

## **MAYOR COMMENTS**

## **COUNCIL COMMENTS**

## ADJOURNMENT

210 SW 3rd St.  
Bryant. AR 72022  
[\(501\)943-0999](tel:(501)943-0999)



**Bryant City Council  
Regular Meeting  
March 29, 2016  
Boswell Municipal Complex-City Hall Courtroom**

**UNAPPROVED MINUTES  
4 PAGES**

**Presentation and Proclamation**

- Mayor Jill Dabbs presenting - State of the City
- Presentation of the Arkansas Business City of Distinction Aware in the Technology - Advancements category. Greg Huggs accepts award.
- World Autism Day Proclamation
- Place Making in Bryant – Truitt Smith
- American Heart Association – Matt Henry
  
- Invocation by Butch Higginbotham
- Pledge of Allegiance
  
- Mayor Dabbs called the Council meeting to order at 7:22 p.m.
- Clerk Ashcraft called roll, Quorum present.
- Alderman Present – Permenter, Gladden, Chandler, Roedel, Henson, Miller, Billingsley, Higginbotham

**Minutes**

Approval of the February 23, 2016 Regular Council Minutes.

Action taken: Motion to approve by Alderman Permenter, Seconded Alderman Miller.

Voice vote: 8 yeas, Passed

**COMMITTEE and COMMISSION REPORTS**

NONE

**ANNOUNCEMENTS and PRESENTATIONS**

**Bryant Fire Dept - Presenter: Chief JP Jordan**

To recognize Captain Tommy Hammond for 10 years of service with the Bryant Fire Department.

## DEPARTMENT REPORTS

- Chris Treat – Park’s Director

## PUBLIC COMMENTS

NONE

## OLD BUSINESS

NONE

## NEW BUSINESS

**Human Resources** - Presenters - Charlotte Rue, Human Resources Director, Mark Kizer, Chief of Police

Approval of added job description for K9 Officer.

Action taken: Motion to approve by Alderman Roedel, Seconded by Alderman Higginbotham.

Voice vote: 8 yeas, Passed

2016 Step and Grade increase and policy approval - Presenters - Mark Kizer, JP Jordan, Joy Black, Charlotte Rue

Action taken: Motion to approve by Alderman Henson, Seconded by Alderman Gladden.

Voice vote: 8 yeas. Passed

**Planning and Community Development** Presenter: Tina Davis and Johnathan Hope

**Ordinance with Emergency Clause** - An Ordinance Amending the Comprehensive Zoning Ordinance of the City of Bryant to Rezone Certain Property Located At 25300 I30 North From RE Residential No Sewer to C2 Highway Commercial.

Action taken: Motion to suspend the rules and read 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading by title only by Alderman Higginbotham, Seconded by Alderman Chandler. Ordinance read by title only by Clerk Ashcraft.

Voice vote: 8 yeas, Passed

Action taken: Motion made to Adopt by Alderman Roedel, Seconded by Alderman Higginbotham.

Roll call vote: 8 yeas. Passed

Action taken: Motion made to approve the Emergency Clause by Alderman Billingsley, Seconded by Alderman Higginbotham. Voice vote: 8 yeas. Passed Ordinance # 2016 - 4

**Ordinance with Emergency Clause** - An Ordinance Amending the Comprehensive Zoning Ordinance of the City Of Bryant to Rezone Certain Property Located East of Mills Park and South of Park Drive from RE Residential No Sewer to R1S Single Family.

Action taken: Motion to suspend the rules and read 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading by title only by Alderman Higginbotham, Seconded by Alderman Chandler. Ordinance read by title only by Clerk Ashcraft.  
Voice vote: 8 yeas, Passed

Action taken: Motion made to Adopt by Alderman Roedel, Seconded by Alderman Permenter.  
Roll call vote: 8 yeas. Passed

Action taken: Motion made to approve the Emergency Clause by Alderman Henson,  
Seconded by Alderman Miller. Roll call vote: 8 yeas. Passed Ordinance # 2016 - 5

**Parks Department** Presenter: Chris Treat, Parks Director

Barracuda Use Agreement - Recommended by Parks Committee  
CASC Use Agreement - Recommended by Parks Committee

Action taken: Motion made to approve both Barracuda and CASC by Alderman Billingsley,  
Seconded by Alderman Henson. Voice vote: 8 yeas, Passed.

**Legal Department** Chris Madison

**Resolution** - Resolution authorizing the City of Bryant to accept sewer system improvements from Saline County for the Collegeville Community.

Action taken: Motion made to approve by Alderman Roedel, Seconded by Alderman Gladden.  
Voice vote: 8 yeas. Passed. Resolution # 2016 – 7

**Finance Department** Joy Black Presenting

**Presentation and Approval** of the 2016 February Year to Date City Financial Report.

Action taken: Motion made to approve by Alderman Billingsley, Seconded by Alderman Chandler.  
Voice vote: 8 yeas. Passed

**Presentation and Approval** of the 2015 City Reports to be published in the newspaper by April 1, 2016 per State Statutes 14-59-116 (general budget) and 14-237-113 (water/waste water) .

Action taken: Motion made to approve by Alderman Billingsley, Seconded by Alderman Miller.  
Voice vote: 8 yeas. Passed

**Resolution** to Amend the 2015 City Budget zero net affect.

Action taken: Motion made to approve by Alderman Permenter, Seconded by Alderman Gladden.  
Voice vote: 8 yeas. Passed Resolution # 2016 – 8

**Presentation and Approval** of the Dell Asset Recovery Service Settlement Report to the City of Bryant.

Action taken: Motion made to approve by Alderman Billingsley, Seconded by Alderman Miller.  
Voice vote: 8 yeas. Passed

**MAYOR COMMENTS**

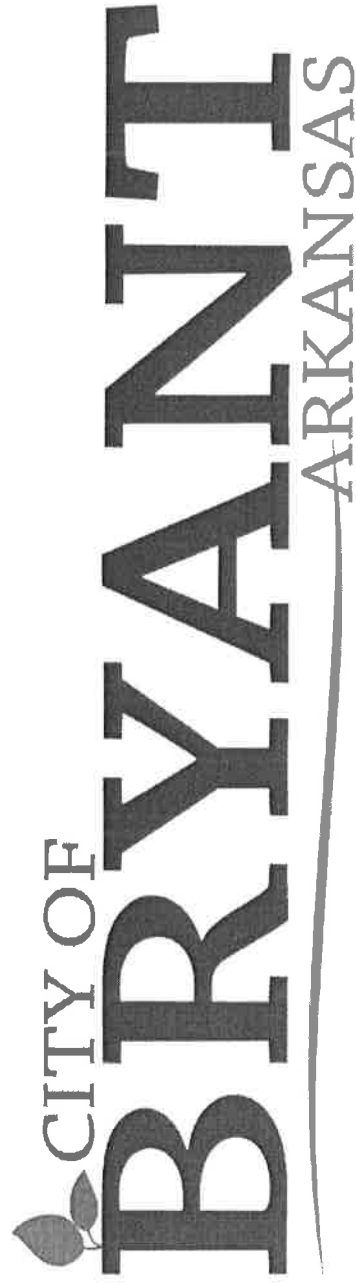
NONE

**COUNCIL COMMENTS**

NONE

**ADJOURNMENT**

Motion made to Adjourn by Alderman Billingsley, Seconded by Alderman Miller.  
Motion carried, 8 Yeas. Time 8:05 p.m.



Financial Report

March 2016





## General - Executive Summary Revenue & Expenditures

March 2016

	Annual Budget	YTD Budget	March 2016												Actual YTD Total	Favorable (Unfavorable) Variance	Annual Budget Remaining		
			January	February	March	April	May	June	July	August	September	October	November	December					
<b>Revenues:</b>																			
General	12,649,250	3,162,313	1,003,203	1,017,993	976,202	-	-	-	-	-	-	-	-	-	-	-	2,997,399	(164,914)	9,651,852
Administration	5,052,750	1,263,188	372,960	428,180	369,419	-	-	-	-	-	-	-	-	-	-	-	1,189,959	(73,228)	3,862,791
PCD	7,100	1,775	-	88	275	-	-	-	-	-	-	-	-	-	-	-	363	(1,412)	6,737
Animal Control	450,000	112,500	37,307	37,119	37,032	-	-	-	-	-	-	-	-	-	-	-	111,458	(1,042)	338,542
Court	777,200	194,300	76,142	33,044	56,477	-	-	-	-	-	-	-	-	-	-	-	165,662	(28,638)	611,538
Parks	2,101,550	525,388	188,648	185,412	147,628	-	-	-	-	-	-	-	-	-	-	-	521,688	(3,700)	1,579,862
Fire	2,668,700	667,175	219,061	216,917	216,917	-	-	-	-	-	-	-	-	-	-	-	652,894	(14,281)	2,015,806
Police	1,362,300	340,575	86,817	86,817	110,023	-	-	-	-	-	-	-	-	-	-	-	283,658	(66,917)	1,078,642
Code	229,650	57,413	22,868	30,416	18,431	-	-	-	-	-	-	-	-	-	-	-	71,715	14,303	157,935
<b>Total Revenues</b>	<b>12,649,250</b>	<b>3,162,313</b>	<b>1,003,203</b>	<b>1,017,993</b>	<b>976,202</b>												<b>2,997,399</b>	<b>(164,914)</b>	<b>9,651,852</b>
<b>Expenditures:</b>																			
General	13,080,040	3,270,010	789,373	1,047,654	1,431,392	-	-	-	-	-	-	-	-	-	-	-	3,268,419	1,591	9,811,620
Administration	1,328,861	332,215	78,455	31,117	44,801	-	-	-	-	-	-	-	-	-	-	-	154,372	177,843	1,174,489
PCD	227,340	56,835	6,256	23,483	7,722	-	-	-	-	-	-	-	-	-	-	-	37,461	19,374	189,879
Animal Control	425,457	106,364	18,902	35,149	21,502	-	-	-	-	-	-	-	-	-	-	-	75,553	30,811	349,904
Court	426,069	106,517	25,340	28,491	33,022	-	-	-	-	-	-	-	-	-	-	-	86,853	19,664	339,216
Parks	2,435,136	608,784	125,814	181,230	196,732	-	-	-	-	-	-	-	-	-	-	-	503,776	105,008	1,931,361
Fire	3,782,615	945,654	252,340	337,064	450,217	-	-	-	-	-	-	-	-	-	-	-	1,039,621	(93,967)	2,742,994
Police	4,185,520	1,046,380	263,751	388,909	657,193	-	-	-	-	-	-	-	-	-	-	-	1,309,853	(263,473)	2,875,668
Code	269,040	67,260	18,615	22,213	20,203	-	-	-	-	-	-	-	-	-	-	-	60,930	6,330	208,110
<b>Total Expenditures</b>	<b>13,080,040</b>	<b>3,270,010</b>	<b>789,373</b>	<b>1,047,654</b>	<b>1,431,392</b>												<b>3,268,419</b>	<b>1,591</b>	<b>9,811,620</b>
<b>Excess (Deficit) of Revenues over Expenditures</b>	<b>(430,790)</b>	<b>(107,697)</b>	<b>213,830</b>	<b>(29,661)</b>	<b>(455,190)</b>												<b>(271,021)</b>		

## Street - Executive Summary Revenue & Expenditures

	Annual Budget	YTD Budget	March 2016												Actual YTD Total	Favorable (Unfavorable) Variance	Annual Budget Remaining		
			January	February	March	April	May	June	July	August	September	October	November	December					
<b>Revenues:</b>																			
Street	3,151,706	787,927	314,732	205,459	195,624	-	-	-	-	-	-	-	-	-	-	-	715,815	(72,112)	2,435,691
<b>Total Revenues</b>	<b>3,151,706</b>	<b>787,927</b>	<b>314,732</b>	<b>205,459</b>	<b>195,624</b>												<b>715,815</b>	<b>(72,112)</b>	<b>2,435,691</b>
<b>Expenditures:</b>																			
Street	4,485,228	1,121,557	246,836	888,670	197,169	-	-	-	-	-	-	-	-	-	-	-	1,332,674	(211,117)	3,153,553
<b>Total Expenditures</b>	<b>4,485,228</b>	<b>1,121,557</b>	<b>246,836</b>	<b>888,670</b>	<b>197,169</b>												<b>1,332,674</b>	<b>(211,117)</b>	<b>3,153,553</b>
<b>Excess (Deficit) of Revenues over Expenditures</b>	<b>(1,333,522)</b>	<b>(333,630)</b>	<b>67,897</b>	<b>(683,211)</b>	<b>(1,545)</b>												<b>(616,859)</b>		



## Water/Wastewater - Executive Summary Revenue & Expenditures

March 2016

	Annual Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual YTD Total	YTD Favorable (Unfavorable) Variance	Annual Budget Remaining
<b>Revenues:</b>																	
R50 Sales of Services	6,754,198	1,688,550	562,627	587,973	567,309										1,717,909	29,360	5,036,289
R60 Miscellaneous Rev	1,000	250	0	50	50										50	(200)	950
R62 Intergovernmental	6,105,000	1,526,250	3,955	22,930	12,154										39,038	(1,482,212)	6,065,962
R85 Sale of Equipment	0	0	0	0	125										125	125	(125)
<b>Total Revenues</b>	<b>12,860,198</b>	<b>3,215,050</b>	<b>566,582</b>	<b>610,953</b>	<b>579,598</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,757,133</b>	<b>(1,457,926)</b>	<b>11,403,075</b>
<b>Expenditures:</b>																	
E01 Personnel Cost	1,482,477	370,619	84,963	139,325	110,470										334,758	35,861	1,147,719
E10 Building & Ground Exp	446,600	111,650	18,009	47,786	28,070										93,864	17,786	352,736
E20 Vehicle Expense	119,600	29,900	227	16,377	10,411										27,015	2,885	92,583
E30 Supply Expense	1,571,500	392,875	91,474	99,190	100,909										291,573	101,302	1,279,927
E40 Operations Expense	616,500	154,125	46,761	31,065	55,962										133,789	20,336	482,711
E55 Professional Services	94,336	23,584	1,530	7,951	2,331										12,012	11,572	82,324
E60 Miscellaneous	97,000	24,250	4,788	3,752	1,491										10,031	14,219	86,969
E62 Intergovernmental	6,298,500	1,574,625	58,998	38,998	144,641										262,637	1,311,988	6,035,863
E64 Reimbursement	0	0	0	0	0										0	0	0
E72 Bond Expense	2,574,000	643,500	47,991	47,991	47,991										143,974	499,526	2,430,026
E80 Fixed Assets	3,966,000	991,500	20,759	18,261	4,668										43,688	947,812	3,922,312
E85 Interest Expense	0	0	28,035	28,035	28,035										84,105	(84,105)	84,105
<b>Total Expenditures</b>	<b>17,266,513</b>	<b>4,316,638</b>	<b>403,535</b>	<b>498,731</b>	<b>535,179</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,437,445</b>	<b>2,879,183</b>	<b>15,829,068</b>
<b>Excess (Deficit) of Revenues over Expenditures</b>	<b>(4,406,315)</b>	<b>(1,101,579)</b>	<b>163,047</b>	<b>112,221</b>	<b>44,409</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>319,678</b>	<b>(2,879,183)</b>	<b>(1,101,579)</b>
Rev over Exp w/out Fixed Assets	(440,315)	(110,079)	183,806	130,482	49,077										0	0	0
%	-3%	-3%	32%	21%	8%										0%	0%	21%

### City Sales & Use Tax (Three Cent Sales Tax)

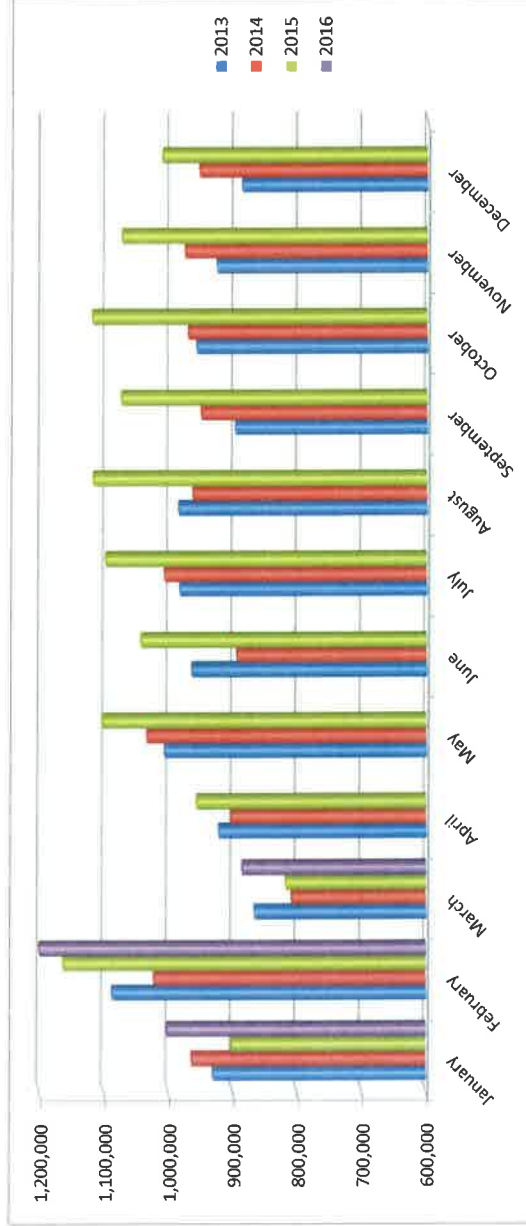
	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
2013	930,471	1,087,258	866,467	922,534	1,006,764	964,906	983,742	985,949	898,138	958,546	927,035	888,383	11,420,192
2014	963,538	1,021,873	808,370	903,239	1,033,766	894,179	1,006,970	963,548	950,648	971,548	976,553	954,234	11,448,466
2015	901,561	1,162,729	817,653	956,557	1,103,469	1,043,758	1,098,929	1,118,196	1,075,314	1,120,300	1,074,631	1,012,371	12,485,468
2016	1,002,072	1,202,594	885,470										3,090,136
Difference	100,510	39,865	67,817										

11%

3%

8%

2015 Actual	2,881,943
Estimated 1%	28,819
2016 Projected	2,910,762
2016 Actual	3,090,136
(Short)/Over	\$ 179,374





**Cash Reserves**

March 2016

Reviewed 3.2.16

120 days cash = \$4M

Funds:	Operating Acct	Days
001	3,391,185	188
002	788,593	-4
003	854,453	-4
005	937,282	180
020	8,800	
045	87,962	
050	3,364	
055	181,768	
060	1,994	
	<b>6,255,401</b>	
Springhill Fire Department	(125,300)	
Emergency Telephone Service	(127,873)	
	<b>6,002,228</b>	

Street	Operating Acct	Days
120 days cash = \$935k	1,121,433	
080	802,402	
005	1,923,835	247

Alcoa Street Project CD cashed in for use in 2016

**Springhill Fire Department Summary**

Beginning Balance (as of January 1, 2016)	\$ 123,185	Beginning Balance (as of January 1, 2016)	\$ 136,413
2016 Revenue (Act 001-0510-4152)	\$ 2,115	2016 Revenue (Act 001-0610-4650)	\$ 23,206
2016 Expenses (Act 001-0510-5XXX all)	\$ -	2016 Expenses (Act 001-0610-5650)	\$ 31,746
Current Balance as of this report ending date	\$ 125,300	Current Balance as of this report ending date	\$ 127,873

**Designated Tax Fund Summary**

Administration	\$ 81,052
Animal Control	\$ 148,171
Parks	\$ 32,191
Fire	\$ 230,381
Police	\$ 445,487
Street	\$ 802,402
<b>Total</b>	<b>\$ 1,739,685</b>



**Water .Wastewater Cash Reserves**

**March 2016**

Reviewed 3.2.16  
 120 days cash = \$5.4M  
 500  
 510

**Funds:**

	Revenue Fund	Operating Fund
	2,261,141	5,064,913
	7,326,054	<b>163</b>
Reserved - Capital Infrastructure	510-0900-5816	1,100,000
Reserved - Other Equipment	510-0900-5821	30,000
Reserved - Misc (DeGray, AMI)	510-0900-58XX	135,000
Reserved - Projects	510-0900-5828	350,000
Reserved - Vehicles/Equipment	510-0950-5808/5810	101,000
Reserved - Infrastructure	510-0950-5816	1,000,000
Reserved - Dewatering Facility	510-0950-5819	1,400,000
	<b>4,116,000</b>	<b>91</b>
Difference		<b>71</b>

	001	002	003	005	010	020	030	031	045	050	051	055	060	061	062	066	068	080	
	General Fund	Sales Tax Fund	Franchise Fees	Designated Tax Fund	Electronic Fund	Animal Control Donation	Act 1256 of 1995	Act 1809 of 2001	Park 1/8 Sales Tax O&M	Fire Donation	Act 833 of 1991	Fire 3/8 Sales Tax	Police Donation	Act 918 of 1983	Act 988 of 1991	Federal Drug Control	State Drug Control	Street Fund	
REVENUE																			
Taxes - Sales	3,072	295,157		295,157					36,895			110,684						25,929	
Taxes - Property	29,455																	65,477	
Licenses Permits & Fees	17,185																		
Membership Fees	36,693																		
Rental Fees	7,240																		
Park Program Fees	12,999																		
Fines & Forfeitures	56,241						35,995	4,330						1,343	1,345				
Sales of Services	11,908		95,289																
Miscellaneous Rev	24,599									237									
Intergovernmental	776,229																		
Reimbursement	105																		
Sale of Equipment	-																		
Donation Revenue	-																		
Grant Revenue	-																		
Bond Revenue	-																		
Sponsorships	225																		
Interest Revenue	151	35	35	76		1	35,995	4,333	36,899	237	1	110,693	237	1,344	1,345	0	0	1	50
<b>Total Revenue</b>	976,202	295,192	95,323	295,233		1	35,995	4,333	36,899	237	1	110,693	237	1,344	1,345	0	0	1	195,624
Expense																			
Personnel Cost	630,935																		
Building & Ground Exp	58,867						395												
Vehicle Expense	237,360																		
Supply Expense	14,102																		
Operations Expense	(2,028)																		
Professional Services	23,008																		
Miscellaneous	83,931																		
Intergovernmental	-	322,750	94,969	347,000				2,011	43,417			130,167				850	25	79,287	
Reimbursement	-																		
Contract/Don Expense	47,222					99													
Grant Expense	-																		
Bond Expense	-																		
Fixed Assets	332,254											13,974							
Interest Expense	5,742											684							
Construction Projects	-																		
<b>Total Expense</b>	1,431,392	322,750	94,969	347,000	99	99	35,995	2,011	43,417	0	1,645	144,825	1,994	27,408	7,609	2,342	25	197,169	6,340
Change in Fund	(455,190)	(27,558)	354	(51,767)	(98)		0	2,322	(6,518)	237	(1,644)	(34,132)	1,994	1,344	1,345	(850)	(24)	(1,546)	
Balance/Net Position Beginning Fund	3,846,375	816,151	854,098	1,791,452	97,402	8,898	1	61,581	94,480	3,126	24,051	215,900	1,757	27,713	6,264	3,191	16,579	1,122,979	
Balance/Net Position Ending Fund	3,391,185	788,593	854,453	1,739,684	97,402	8,800	1	63,903	87,962	3,364	22,408	181,768	1,994	29,057	7,609	2,342	16,555	1,121,433	
End Bank Bal	3,889,312	788,592	854,452	1,739,685	254,543	18,438	7,466	64,888	87,961	3,363	24,050	181,769	1,994	29,057	7,609	2,342	16,555	1,213,318	
Outstand Checks	716,160	0	0	0	157,141	50	7,465	986	0	0	1,645	0	0	0	0	0	0	91,592	
Dep in Transit	(2,407)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
GL on Bank Recon	3,275,559	788,592	854,452	1,739,685	97,402	18,388	1	63,903	87,961	3,363	22,406	181,769	1,994	29,057	7,609	2,342	16,555	1,121,726	
Other Bal Sheet Items	(115,626)	(1)	(1)	0	(0)	9,588	0	(0)	(1)	(1)	(2)	0	(0)	(0)	0	0	0	293	

	140	141	142	143	144	145	146	181	182	185	186	188	500	510	520	525	530
	Park Bond 2006 DS	Park Bond 2006 DSR	Park Bond 2006 O&M	Park Bond 2007 DS	Park Bond 2007 DSR	Park Bond 2010 DS	Park Bond 2010 DSR	Street Bond 2008 DSR	Street Bond 2008 DS	Street Bond 2015 DS	Street Bond 2016 DSR	Street Bond 2016 Construction	Revenue Water	Water Operating	Depreciation Water	Depreciation WW	Sub-Div Impact Water
<b>REVENUE</b>																	
Taxes - Sales	73,789			73,789													
Taxes - Property																	
Licenses Permits & Fees																	
Membership Fees																	
Rental Fees																	
Park Program Fees																	
Fines & Forfeitures																	
Sales of Services																	
Miscellaneous Rev													567,309				
Intergovernmental	6		36,895	8		241,110			205,830				12,154			33,432	
Reimbursement																	
Sale of Equipment												125					
Donation Revenue																	
Grant Revenue																	
Bond Revenue																	
Sponsorships																	
Interest Revenue	4	6	36,895	4	8	0	1,415	1,435	205,831	1			579,463	125	0	33,469	0
<b>Total Revenue</b>	73,800	6	36,895	73,802	8	241,110	1,415	1,435	205,831	1			579,463	125	0	33,469	0
<b>Expense</b>																	
Personnel Cost																	
Building & Ground Exp																	
Vehicle Expense																	
Supply Expense																	
Operations Expense																	
Professional Services																	
Miscellaneous																	
Intergovernmental																	
Reimbursement																	
Contract/Don Expense																	
Grant Expense																	
Bond Expense																	
Fixed Assets																	
Interest Expense																	
Construction Projects																	
<b>Total Expense</b>	303,124	73	183,509	183,509	92	253,949	1,280	1,207	311,691				99,685	47,991	0	0	0
Change in Fund																	
Balance/Net Position	(229,324)	(73)	0	(109,707)	(92)	(12,838)	(183,378)	(176,495)	(105,860)				479,778	(435,369)	0	33,469	0
Beginning Fund	638,377	260,406	3	636,301	338,663	12,839	183,378	176,495	132,743				1,781,363	5,500,282	5	830,474	1,053
Ending Fund	409,053	260,333	3	526,594	338,571	1	(1)	0	26,883				2,261,141	5,064,913	5	863,943	1,053
Balance/Net Position	409,054	260,333	3	526,594	338,571	0	0	0	26,883				2,261,141	4,842,834	5	863,943	1,053
Outstand Checks	0	0	0	0	0	0	0	0	0				34,089	66,692	0	0	0
Dep in Transit	0	0	0	0	0	0	0	0	0				(7,291)	0	0	0	0
GL on Bank Recon	409,054	260,333	3	526,594	338,571	0	0	0	26,883				2,689,417	4,776,142	5	863,943	1,053
Other Bal Sheet Items	1	(1)	(0)	(0)	0	(1)	1	(0)	(1)				428,276	(288,771)	0	(0)	(0)

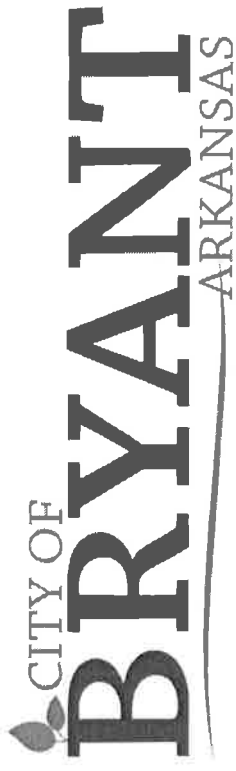
	535	540	550	555	560	600	601	605	615	Totals
Sub-Div	Impact WW	Fair Share	Impact Water	Impact WW	Salem Royalty	W/WW Bond 2008A DS	W/WW Bond 2008A DSR	W/WW Bond 2008B DSR	WW Bond 2012 Const	
<b>REVENUE</b>										
Taxes - Sales										914,472
Taxes - Property										94,932
Licenses Permits & Fees										17,185
Membership Fees										36,693
Rental Fees										7,240
Park Program Fees										12,999
Fines & Forfeitures										99,254
Sales of Services										674,506
Miscellaneous Rev									134,375	159,074
Intergovernmental			7,350	5,000	110	59,007				1,481,299
Reimbursement										105
Sale of Equipment										125
Donation Revenue										474
Grant Revenue										0
Bond Revenue										0
Sponsorships										225
Interest Revenue	0	0	7	8	2	8	4	5	5	3,311
<b>Total Revenue</b>	0	0	7,357	5,008	112	59,015	4	5	134,375	3,501,895
<b>Expense</b>										
Personnel Cost										802,997
Building & Ground Exp										91,936
Vehicle Expense										257,327
Supply Expense										125,389
Operations Expense										102,903
Professional Services										34,479
Miscellaneous					79		4	5		167,674
Intergovernmental										1,480,096
Reimbursement										0
Contract/Don Expense										99
Grant Expense										47,222
Bond Expense										1,100,264
Fixed Assets										490,018
Interest Expense							42	53		37,207
Construction Projects										6,340
<b>Total Expense</b>	0	0	0	0	79	0	46	58	134,375	4,743,951
<b>Change in Fund</b>										
Balance/Net Position	0	0	7,357	5,008	33	59,015	(42)	(53)	0	(1,242,057)
Beginning Fund	1,055	2	167,338	181,006	43,626	193,663	158,338	203,551	12	20,335,569
Balance/Net Position	1,055	2	174,695	186,013	43,659	252,678	158,296	203,498	12	19,190,914
Ending Fund	1,055	2	174,696	186,014	43,659	252,678	158,296	203,497	134,387	20,749,960
Outstand Checks	0	0	0	0	0	0	0	0	134,375	1,210,195
Dep in Transit	0	0	0	0	0	0	0	0	0	(9,698)
GL on Bank Recon	1,055	2	174,696	186,014	43,659	252,678	158,296	203,497	13	19,724,669
Other Bal Sheet Items	(0)	0	0	0	1	(0)	1	(0)	0	33,755



# General Ledger

## Budget Status

User: jblack  
 Printed: 4/20/2016 - 2:07 PM  
 Period: 3, 2016



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 001	General Fund							
Dept 001-0000								
R66								
001-0000-4900	Sale of Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sale of Fixed Assets							
R66 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85								
001-0000-4855	Interest Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Gain on Investment							
R85 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E62								
001-0000-5620	Intergovernmental Tsfr	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Xfer to Other							
E62 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80								
001-0000-5824	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Depreciation Expense							
001-0000-5898	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 001-0100								
R15								
001-0100-4150	Dept 0000 Sub Totals:	248,000.00	17,991.96	71,681.73	176,318.27	0.00	176,318.27	71.10
	Administration							
	Taxes - Property							
	State Turnback	485,000.00	11,463.25	37,893.43	447,106.57	0.00	447,106.57	92.19
	Saline County Treas - Turnback							
001-0100-4151	R15 Sub Totals:	733,000.00	29,455.21	109,575.16	623,424.84	0.00	623,424.84	85.05
R60								
001-0100-4600	Miscellaneous Revenue	1,000.00	0.00	503.39	496.61	0.00	496.61	49.66
	Miscellaneous Revenue							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R62	R60 Sub Totals:	1,000.00	0.00	503.39	496.61	0.00	496.61	49.66
001-0100-4627	Intergovernmental Trsf							
001-0100-4629	Xfer from Sales Tax	3,873,000.00	322,750.00	968,250.00	2,904,750.00	0.00	2,904,750.00	75.00
	Xfer Franchise Tax Fd21	444,750.00	37,062.50	111,187.50	333,562.50	0.00	333,562.50	75.00
R85	R62 Sub Totals:	4,317,750.00	359,812.50	1,079,437.50	3,238,312.50	0.00	3,238,312.50	75.00
001-0100-4850	Interest Revenue	1,000.00	151.11	443.43	556.57	0.00	556.57	55.66
	Interest Revenue	1,000.00	151.11	443.43	556.57	0.00	556.57	55.66
E01	R85 Sub Totals:	5,052,750.00	389,418.82	1,189,959.48	3,862,790.52	0.00	3,862,790.52	76.45
	Revenue Sub Totals:							
001-0100-5000	Personnel Expense	555,614.11	35,795.86	107,678.40	447,935.71	0.00	447,935.71	80.62
001-0100-5001	Salary Expense	206,909.62	16,420.76	49,262.28	157,647.34	0.00	157,647.34	76.19
001-0100-5005	Elected Officials Salary Exp	-545,000.00	-45,416.65	-136,249.95	-408,750.05	0.00	-408,750.05	0.00
001-0100-5010	SWB Reimbursement	10,000.00	406.43	1,256.56	8,743.44	0.00	8,743.44	87.43
001-0100-5020	Overtime Expense	59,192.30	3,983.78	11,971.00	47,221.30	0.00	47,221.30	79.78
001-0100-5022	FICA Expense	3,600.00	0.00	149.85	3,450.15	0.00	3,450.15	95.84
001-0100-5025	Unemployment Expense	2,000.00	0.00	1,279.00	721.00	0.00	721.00	36.05
001-0100-5030	Worker's Comp Expense	102,218.10	6,769.29	20,355.46	81,862.64	0.00	81,862.64	80.09
001-0100-5038	APERS Expense	2,200.00	179.37	538.11	1,661.89	0.00	1,661.89	75.54
001-0100-5040	Pension Expense	84,654.36	6,091.90	18,279.44	66,374.92	0.00	66,374.92	78.41
001-0100-5042	Health Insurance Expense	6,706.00	0.00	2,395.00	4,311.00	0.00	4,311.00	64.29
001-0100-5050	Employee Assistance Program	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-0100-5054	Physical & Drug Screen Exp	0.00	75.00	225.00	-225.00	0.00	-225.00	0.00
001-0100-5055	BYOD - Admin	500.00	54.49	108.97	391.03	0.00	391.03	78.21
001-0100-5057	Uniform Expense	8,000.00	461.52	1,384.56	6,615.44	0.00	6,615.44	82.69
001-0100-5060	Vehicle Allowance	10,000.00	1,157.68	1,803.18	8,196.82	0.00	8,196.82	81.97
001-0100-5061	Travel & Training Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0100-5062	Training Aids	6,500.00	217.92	318.94	6,181.06	3,422.84	2,758.22	42.43
001-0100-5063	Travel & Training - Mayor	5,000.00	0.00	95.00	4,905.00	355.24	4,549.76	91.00
001-0100-5065	Travel & Training - City Clerk	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	First Aid Expense							
E01 Sub Totals:		519,294.49	26,197.35	80,850.80	438,443.69	3,778.08	434,665.61	83.70
E10	Building & Grounds Exp							
001-0100-5102	Repairs & Maint - Building	33,850.00	0.00	0.00	33,850.00	322.11	33,527.89	99.05
001-0100-5104	Repairs & Maint - Grounds	5,500.00	0.00	118.19	5,381.81	13.07	5,368.74	97.61
001-0100-5110	Utilities - Electric	9,600.00	1,046.99	1,860.27	7,739.73	0.00	7,739.73	80.62
001-0100-5111	Utilities - Gas	1,600.00	100.28	337.82	1,262.18	0.00	1,262.18	78.89
001-0100-5112	Utilities - Water	1,200.00	45.04	119.63	1,080.37	0.00	1,080.37	90.03

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0100-5115	Communication Exp - Telephone	14,580.00	1,170.00	3,257.47	11,322.53	0.00	11,322.53	77.66
001-0100-5116	Communication Exp - Cellular	4,800.00	0.00	782.67	4,017.33	444.78	3,572.55	74.43
001-0100-5120	Insurance - Property	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0100-5130	Sanitation	1,080.00	86.24	258.72	821.28	0.00	821.28	76.04
001-0100-5142	Janitorial Supplies and Main	3,500.00	388.31	765.99	2,734.01	236.75	2,497.26	71.35
001-0100-5145	Tools	1,150.00	295.56	591.65	558.35	44.63	513.72	44.67
	<b>E10 Sub Totals:</b>	<b>78,860.00</b>	<b>3,132.42</b>	<b>8,092.41</b>	<b>70,767.59</b>	<b>1,061.34</b>	<b>69,706.25</b>	<b>88.39</b>
E20	Vehicle Expense							
001-0100-5200	Fuel Expense	1,500.00	332.35	401.55	1,098.45	0.00	1,098.45	73.23
001-0100-5212	Service & Repair - Equipment	1,500.00	0.00	21.90	1,478.10	0.00	1,478.10	98.54
001-0100-5213	Equipment Repairs	500.00	0.00	0.00	500.00	537.17	-37.17	0.00
001-0100-5225	Insurance Expense - Vehicle	1,000.00	0.00	467.50	532.50	0.00	532.50	53.25
	<b>E20 Sub Totals:</b>	<b>4,500.00</b>	<b>332.35</b>	<b>890.95</b>	<b>3,609.05</b>	<b>537.17</b>	<b>3,071.88</b>	<b>68.26</b>
E30	Supply Expense							
001-0100-5300	Supplies - Office	4,500.00	469.26	1,444.80	3,055.20	1,017.45	2,037.75	45.28
001-0100-5334	Supplies - Volunteer	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0100-5350	Postage Expense	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	<b>E30 Sub Totals:</b>	<b>9,500.00</b>	<b>469.26</b>	<b>1,444.80</b>	<b>8,055.20</b>	<b>1,017.45</b>	<b>7,037.75</b>	<b>74.08</b>
E40	Operations Expense							
001-0100-5480	Dues & Subscriptions	6,437.00	28.00	56.00	6,381.00	28.00	6,353.00	98.70
001-0100-5481	Municipal/Metro Dues-Admin	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
001-0100-5505	Mayor's Expense	3,000.00	0.00	2,050.94	949.06	124.64	824.42	27.48
001-0100-5506	City Clerk Expense	8,450.00	0.00	921.05	7,528.95	0.00	7,528.95	89.10
001-0100-5510	Meeting Expense	600.00	0.00	144.89	455.11	0.00	455.11	75.85
	<b>E40 Sub Totals:</b>	<b>38,487.00</b>	<b>28.00</b>	<b>3,172.88</b>	<b>35,314.12</b>	<b>152.64</b>	<b>35,161.48</b>	<b>91.36</b>
E55	Professional Services							
001-0100-5553	Prof Services - Advertising	7,500.00	0.00	0.00	7,500.00	375.30	7,124.70	95.00
001-0100-5583	Prof Services - Legal	25,000.00	3,107.40	6,149.35	18,850.65	2,664.46	16,186.19	64.74
001-0100-5586	Prof Services - Other	251,590.00	0.00	4,000.00	247,590.00	0.00	247,590.00	98.41
001-0100-5588	Prof Services - Legal Notices	8,000.00	360.95	360.95	7,639.05	0.00	7,639.05	95.49
001-0100-5589	Prof Services - Printing	80.00	0.00	0.00	80.00	0.00	80.00	100.00
	<b>E55 Sub Totals:</b>	<b>292,170.00</b>	<b>3,468.35</b>	<b>10,510.30</b>	<b>281,659.70</b>	<b>3,039.76</b>	<b>278,619.94</b>	<b>95.36</b>
E60	Miscellaneous Expense							
001-0100-5600	Miscellaneous Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0100-5604	Hardware - Computer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>E60 Sub Totals:</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E68	Donation Expense							
001-0100-5680	Boys and Girls Club Contract	35,000.00	0.00	8,749.97	26,250.03	0.00	26,250.03	75.00
001-0100-5681	Sr. Adults Contract	20,000.00	0.00	5,000.00	15,000.00	0.00	15,000.00	75.00
001-0100-5682	Historic Society Contract	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
E68 Sub Totals:		65,000.00	0.00	13,749.97	51,250.03	0.00	51,250.03	78.85
E80	Fixed Assets							
001-0100-5816	Fixed Asse2011 Ridg Prop Aquis	36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
E80 Sub Totals:		36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
E85	Interest Expense							
001-0100-5850	Interest Expense	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
E85 Sub Totals:		4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
Expense Sub Totals:		1,048,411.49	33,627.73	118,712.11	929,699.38	9,586.44	920,112.94	87.76
Dept 0100 Sub Totals:		-4,004,338.51	-355,791.09	-1,071,247.37	-2,933,091.14	9,586.44		
Dept 001-0110	Miscellaneous Expense							
E60	Hardware - Computer	74,500.00	0.00	0.00	74,500.00	360.79	74,139.21	99.52
001-0110-5604	Main Renewals Computer Related	127,400.00	7,200.00	28,540.86	98,859.14	0.00	98,859.14	77.60
001-0110-5608	Software - Computer	37,950.00	532.16	532.16	37,417.84	0.00	37,417.84	98.60
001-0110-5610	Website Expense	6,500.00	0.00	0.00	6,500.00	0.00	6,500.00	100.00
001-0110-5612	Tools - IT	1,000.00	0.00	0.00	1,000.00	448.57	551.43	55.14
001-0110-5614	Copier Maint & Lease	33,600.00	3,440.77	6,587.33	27,012.67	0.00	27,012.67	80.39
E60 Sub Totals:		280,950.00	11,172.93	35,660.35	245,289.65	809.36	244,480.29	87.02
Expense Sub Totals:		280,950.00	11,172.93	35,660.35	245,289.65	809.36	244,480.29	87.02
Dept 0110 Sub Totals:		280,950.00	11,172.93	35,660.35	245,289.65	809.36		
Dept 001-0120	Licenses Permits & Fees							
R20	Annex/Rezoning Fees	2,500.00	25.00	25.00	2,475.00	0.00	2,475.00	99.00
001-0120-4206	Subdivision Plat & Filing Fees	4,500.00	250.00	338.00	4,162.00	0.00	4,162.00	92.49
001-0120-4250								
R20 Sub Totals:		7,000.00	275.00	363.00	6,637.00	0.00	6,637.00	94.81
R50	Sale of Services							
001-0120-4538	Plotter Copies - PC Dev	100.00	0.00	0.00	100.00	0.00	100.00	100.00
R50 Sub Totals:		100.00	0.00	0.00	100.00	0.00	100.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
<b>E01</b>								
	Revenue Sub Totals:	7,100.00	275.00	363.00	6,737.00	0.00	6,737.00	94.89
	Personnel Expense							
001-0120-5000	Salary Expense	98,427.72	3,639.64	10,890.50	87,537.22	0.00	87,537.22	88.94
001-0120-5010	Overtime Expense	500.00	48.72	109.62	390.38	0.00	390.38	78.08
001-0120-5020	FICA Expense	7,567.89	270.99	807.99	6,759.90	0.00	6,759.90	89.32
001-0120-5022	Unemployment Expense	720.00	0.00	0.00	720.00	0.00	720.00	100.00
001-0120-5025	Worker's Comp Expense	1,200.00	0.00	255.00	945.00	0.00	945.00	78.75
001-0120-5030	APERS Expense	12,862.82	386.19	1,149.13	11,713.69	0.00	11,713.69	91.07
001-0120-5040	Health Insurance Expense	13,587.84	759.32	2,277.96	11,309.88	0.00	11,309.88	83.24
001-0120-5050	Physical & Drug Screen Exp	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-0120-5060	Travel & Training Expense	1,000.00	363.00	363.00	637.00	100.35	536.65	53.67
<b>E01 Sub Totals:</b>								
		136,016.27	5,467.86	15,853.20	120,163.07	100.35	120,062.72	88.27
<b>E10</b>								
	Building & Grounds Exp							
001-0120-5110	Utilities - Electric	1,560.00	95.75	299.06	1,260.94	0.00	1,260.94	80.83
001-0120-5111	Utilities - Gas	360.00	25.06	84.45	275.55	0.00	275.55	76.54
001-0120-5112	Utilities - Water	130.00	11.26	29.92	100.08	0.00	100.08	76.98
001-0120-5115	Communication Exp - Telephone	1,300.00	107.48	296.72	1,003.28	0.00	1,003.28	77.18
001-0120-5116	Communication Exp - Cellular	720.00	0.00	-7.42	727.42	0.00	727.42	101.03
001-0120-5130	Sanitation - Planning	300.00	21.56	64.68	235.32	0.00	235.32	78.44
<b>E10 Sub Totals:</b>								
		4,370.00	261.11	767.41	3,602.59	0.00	3,602.59	82.44
<b>E30</b>								
	Supply Expense							
001-0120-5300	Supplies - Office	1,500.00	0.00	0.00	1,500.00	325.87	1,174.13	78.28
001-0120-5350	Postage Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
<b>E30 Sub Totals:</b>								
		2,000.00	0.00	0.00	2,000.00	325.87	1,674.13	83.71
<b>E40</b>								
	Operations Expense							
001-0120-5480	Dues & Subscriptions	49,000.00	0.00	16,807.66	32,192.34	0.00	32,192.34	65.70
001-0120-5510	Meeting Expense	100.00	50.00	50.00	50.00	0.00	50.00	50.00
<b>E40 Sub Totals:</b>								
		49,100.00	50.00	16,857.66	32,242.34	0.00	32,242.34	65.67
<b>E55</b>								
	Professional Services							
001-0120-5553	Prof Services - Advertising	2,000.00	323.10	323.10	1,676.90	73.80	1,603.10	80.16
001-0120-5571	Prof Services - Engineering	12,624.00	1,020.00	3,060.00	9,564.00	0.00	9,564.00	75.76
001-0120-5574	Prof Services - GIS	6,120.00	0.00	0.00	6,120.00	1,530.00	4,590.00	75.00
001-0120-5589	Prof Services - Printing	300.00	0.00	0.00	300.00	325.87	-25.87	0.00
<b>E55 Sub Totals:</b>								
		21,044.00	1,343.10	3,383.10	17,660.90	1,929.67	15,731.23	74.75
<b>E60</b>								
	Miscellaneous Expense							
001-0120-5600	Miscellaneous Expense	0.00	600.00	600.00	-600.00	0.00	-600.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0120-5606	Main Renewals Computer Related	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0120-5608	Software - Computer	7,310.00	0.00	0.00	7,310.00	0.00	7,310.00	100.00
001-0120-5610	Website Expense	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	<b>E60 Sub Totals:</b>	<b>14,810.00</b>	<b>600.00</b>	<b>600.00</b>	<b>14,210.00</b>	<b>0.00</b>	<b>14,210.00</b>	<b>95.95</b>
	<b>Expense Sub Totals:</b>	<b>227,340.27</b>	<b>7,722.07</b>	<b>37,461.37</b>	<b>189,878.90</b>	<b>2,355.89</b>	<b>187,523.01</b>	<b>82.49</b>
Dept 001-0200	<b>Dept 0120 Sub Totals:</b>	<b>220,240.27</b>	<b>7,447.07</b>	<b>37,098.37</b>	<b>183,141.90</b>	<b>2,355.89</b>		
R20	Licenses Permits & Fees							
001-0200-4202	Adoption Revenue	4,000.00	295.00	870.00	3,130.00	0.00	3,130.00	78.25
001-0200-4222	Misc Revenue - Animal Control	10,000.00	790.73	2,205.73	7,794.27	0.00	7,794.27	77.94
001-0200-4224	Dog License Fee	1,000.00	115.00	412.50	587.50	0.00	587.50	58.75
001-0200-4246	Spay & Neuter Revenue	13,000.00	455.00	1,975.00	11,025.00	0.00	11,025.00	84.81
	<b>R20 Sub Totals:</b>	<b>28,000.00</b>	<b>1,655.73</b>	<b>5,463.23</b>	<b>22,536.77</b>	<b>0.00</b>	<b>22,536.77</b>	<b>80.49</b>
R40	Fines & Forfeitures							
001-0200-4420	Animal Control Fines	6,000.00	710.00	1,995.00	4,005.00	0.00	4,005.00	66.75
	<b>R40 Sub Totals:</b>	<b>6,000.00</b>	<b>710.00</b>	<b>1,995.00</b>	<b>4,005.00</b>	<b>0.00</b>	<b>4,005.00</b>	<b>66.75</b>
R62	Intergovernmental Tsfrs							
001-0200-4627	Xfer Designated Tax	416,000.00	34,666.66	103,999.98	312,000.02	0.00	312,000.02	75.00
	<b>R62 Sub Totals:</b>	<b>416,000.00</b>	<b>34,666.66</b>	<b>103,999.98</b>	<b>312,000.02</b>	<b>0.00</b>	<b>312,000.02</b>	<b>75.00</b>
R68	Donation Revenue							
001-0200-4680	Donation - Animal Shelter	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0200-4682	Donation - Dog Park	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>R68 Sub Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Revenue Sub Totals:</b>	<b>450,000.00</b>	<b>37,032.39</b>	<b>111,458.21</b>	<b>338,541.79</b>	<b>0.00</b>	<b>338,541.79</b>	<b>75.23</b>
E01	Personnel Expense							
001-0200-5000	Salary Expense	151,540.54	9,197.15	26,793.44	124,747.10	0.00	124,747.10	82.32
001-0200-5005	SWB Reimbursement	43,600.00	3,633.33	10,899.99	32,700.01	0.00	32,700.01	75.00
001-0200-5010	Overtime Expense	11,000.00	860.94	2,056.87	8,943.13	0.00	8,943.13	81.30
001-0200-5020	FICA Expense	12,740.16	741.90	2,119.54	10,620.62	0.00	10,620.62	83.36
001-0200-5022	Unemployment Expense	1,620.00	0.00	40.75	1,579.25	0.00	1,579.25	97.48
001-0200-5025	Worker's Comp Expense	2,400.00	0.00	1,643.00	757.00	0.00	757.00	31.54
001-0200-5030	APERS Expense	23,888.44	1,454.97	4,179.85	19,708.59	0.00	19,708.59	82.50
001-0200-5040	Health Insurance Expense	36,447.36	1,518.64	5,315.24	31,132.12	0.00	31,132.12	85.42
001-0200-5050	Physical & Drug Screen Exp	450.00	150.00	150.00	300.00	0.00	300.00	66.67

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0200-5055	Uniform Expense	1,000.00	0.00	48.44	951.56	61.11	890.45	89.05
001-0200-5065	First Aid Expense	500.00	110.72	251.52	248.48	6.06	242.42	48.48
	<b>E01 Sub Totals:</b>	<b>285,186.50</b>	<b>17,667.65</b>	<b>53,498.64</b>	<b>231,687.86</b>	<b>67.17</b>	<b>231,620.69</b>	<b>81.22</b>
E10	<b>Building &amp; Grounds Exp</b>							
001-0200-5102	Repairs & Maint - Building	2,000.00	101.76	577.93	1,422.07	144.18	1,277.89	63.89
001-0200-5104	Repairs & Maint - Grounds	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0200-5110	Utilities - Electric	11,220.00	763.59	2,876.55	8,343.45	0.00	8,343.45	74.36
001-0200-5111	Utilities - Gas	700.00	53.78	102.84	597.16	0.00	597.16	85.31
001-0200-5112	Utilities - Water	840.00	45.11	160.03	679.97	0.00	679.97	80.95
001-0200-5115	Communication Exp - Telephone	7,500.00	612.12	1,836.20	5,663.80	0.00	5,663.80	75.52
001-0200-5116	Communication Exp - Cellular	3,180.00	0.00	534.28	2,645.72	61.40	2,584.32	81.27
001-0200-5120	Insurance - Property	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0200-5125	Alarm	800.00	0.00	63.50	736.50	0.00	736.50	92.06
001-0200-5130	Sanitation	1,505.00	125.41	376.23	1,128.77	0.00	1,128.77	75.00
001-0200-5140	Supplies - B&G	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0200-5142	Janitorial Supplies and Main	3,000.00	9.91	405.27	2,594.73	117.25	2,477.48	82.58
001-0200-5145	Tools	1,700.00	10.92	62.12	1,637.88	0.00	1,637.88	96.35
	<b>E10 Sub Totals:</b>	<b>34,945.00</b>	<b>1,722.60</b>	<b>6,994.95</b>	<b>27,950.05</b>	<b>322.83</b>	<b>27,627.22</b>	<b>79.06</b>
E20	<b>Vehicle Expense</b>							
001-0200-5200	Fuel Expense	6,000.00	471.41	635.89	5,364.11	0.00	5,364.11	89.40
001-0200-5210	Service & Repair - Vehicle	1,500.00	-30.54	-30.54	1,530.54	0.00	1,530.54	102.04
001-0200-5212	Service & Repair - Equipment	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-0200-5213	Equipment Repairs	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0200-5225	Insurance Expense - Vehicle	1,000.00	0.00	1,062.97	-62.97	0.00	-62.97	0.00
	<b>E20 Sub Totals:</b>	<b>9,700.00</b>	<b>440.87</b>	<b>1,668.32</b>	<b>8,031.68</b>	<b>0.00</b>	<b>8,031.68</b>	<b>82.80</b>
E30	<b>Supply Expense</b>							
001-0200-5300	Supplies - Office	500.00	4.31	15.08	484.92	555.02	-70.10	0.00
001-0200-5302	Supplies - Kitchen	200.00	5.05	5.05	194.95	0.00	194.95	97.48
001-0200-5306	Supplies - Food Allowance	1,500.00	123.33	223.59	1,276.41	0.00	1,276.41	85.09
001-0200-5322	Supplies - Operating	3,300.00	59.19	64.19	3,235.81	0.00	3,235.81	98.05
001-0200-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0200-5370	Medicine Expense	4,000.00	0.00	788.61	3,211.39	107.06	3,104.33	77.61
001-0200-5371	Spay & Neuter Vouchers	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	<b>E30 Sub Totals:</b>	<b>11,600.00</b>	<b>191.88</b>	<b>1,096.52</b>	<b>10,503.48</b>	<b>662.08</b>	<b>9,841.40</b>	<b>84.84</b>
E40	<b>Operations Expense</b>							
001-0200-5141	Pest/Chem/Seed/Fert	1,000.00	82.13	246.39	753.61	0.00	753.61	75.36
001-0200-5323	Material and Maint.	200.00	0.00	0.00	200.00	0.00	200.00	100.00
001-0200-5480	Dues & Subscriptions	900.00	50.60	239.17	660.83	0.00	660.83	73.43

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0200-5593	Animal Care Charges	2,300.00	0.00	24.79	2,275.21	49.29	2,225.92	96.78
	E40 Sub Totals:	4,400.00	132.73	510.35	3,889.65	49.29	3,840.36	87.28
E55	Professional Services							
001-0200-5577	Prof Services - Incineration & Disp	3,000.00	628.35	1,254.33	1,745.67	319.25	1,426.42	47.55
001-0200-5589	Prof Services - Printing	25.00	0.00	0.00	25.00	0.00	25.00	100.00
001-0200-5592	Prof Services - Veterinarian	13,500.00	706.31	2,699.21	10,800.79	1,104.89	9,695.90	71.82
	E55 Sub Totals:	16,525.00	1,334.66	3,953.54	12,571.46	1,424.14	11,147.32	67.46
E60	Miscellaneous Expense							
001-0200-5600	Miscellaneous Expense	100.00	11.30	34.00	66.00	0.00	66.00	66.00
001-0200-5606	Computer Maint & Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0200-5608	Software - Computer	13,000.00	0.00	7,796.40	5,203.60	0.00	5,203.60	40.03
	E60 Sub Totals:	13,100.00	11.30	7,830.40	5,269.60	0.00	5,269.60	40.23
E80	Fixed Assets							
001-0200-5803	Fixed Assets - A/C	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
	E80 Sub Totals:	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
	Expense Sub Totals:	425,456.50	21,501.69	75,552.72	349,903.78	2,525.51	347,378.27	81.65
	Dept 0200 Sub Totals:	-24,543.50	-15,530.70	-35,905.49	11,361.99	2,525.51		
Dept 001-0300	Fines & Forfeitures							
R40	Act 316 of 1991 Revenue	200.00	18.12	54.36	145.64	0.00	145.64	72.82
001-0300-4400	City Attorney Reim	26,000.00	2,190.68	6,572.04	19,427.96	0.00	19,427.96	74.72
001-0300-4414	Court Fines	450,000.00	43,402.55	91,411.22	358,588.78	0.00	358,588.78	79.69
001-0300-4416	District Court Reim	14,000.00	1,181.04	3,543.12	10,456.88	0.00	10,456.88	74.69
001-0300-4424	Judge Retirement Reim	5,200.00	394.84	1,184.52	4,015.48	0.00	4,015.48	77.22
001-0300-4426	Ordinance 89-15 Revenue	20,000.00	1,966.60	5,899.80	14,100.20	0.00	14,100.20	70.50
001-0300-4428	Warrant Fees	65,000.00	6,310.20	14,581.50	50,418.50	0.00	50,418.50	77.57
	R40 Sub Totals:	580,400.00	55,464.03	123,246.56	457,153.44	0.00	457,153.44	78.77
R60	Miscellaneous Revenue							
001-0300-4600	Miscellaneous Revenue	16,800.00	1,012.48	3,032.03	13,767.97	0.00	13,767.97	81.95
	R60 Sub Totals:	16,800.00	1,012.48	3,032.03	13,767.97	0.00	13,767.97	81.95
R64	Reimbursement							
001-0300-4640	Saline County	180,000.00	0.00	39,383.86	140,616.14	0.00	140,616.14	78.12
	R64 Sub Totals:	180,000.00	0.00	39,383.86	140,616.14	0.00	140,616.14	78.12



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E01	Revenue Sub Totals:	777,200.00	56,476.51	165,662.45	611,537.55	0.00	611,537.55	78.68
	Personnel Expense							
001-0300-5000	Salary Expense	217,909.40	15,133.27	45,137.86	172,771.54	0.00	172,771.54	79.29
001-0300-5010	Overtime Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5020	FICA Expense	16,705.12	1,116.46	3,329.36	13,375.76	0.00	13,375.76	80.07
001-0300-5022	Unemployment Expense	2,520.00	0.00	12.87	2,507.13	0.00	2,507.13	99.49
001-0300-5025	Worker's Comp Expense	500.00	0.00	766.00	-266.00	0.00	-266.00	0.00
001-0300-5030	APERS Expense	31,487.08	2,194.32	6,544.98	24,942.10	0.00	24,942.10	79.21
001-0300-5038	Pension Expense-Judge Rtrmt	11,500.00	0.00	0.00	11,500.00	0.00	11,500.00	100.00
001-0300-5040	Health Insurance Expense	35,967.84	2,624.32	7,872.96	28,094.88	0.00	28,094.88	78.11
001-0300-5050	Physical & Drug Screen Exp	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-0300-5055	Uniform Expense	490.00	0.00	0.00	490.00	0.00	490.00	100.00
001-0300-5060	Travel & Training Expense	10,633.94	94.41	421.47	10,212.47	0.00	10,212.47	96.04
001-0300-5070	Judge - Share to State	30,000.00	2,405.18	7,215.54	22,784.46	0.00	22,784.46	75.95
E01 Sub Totals:		358,963.38	23,567.96	71,301.04	287,662.34	0.00	287,662.34	80.14
E10	Building & Grounds Exp							
001-0300-5102	Repairs & Maint - Building	10,915.00	63.80	521.99	10,393.01	0.00	10,393.01	95.22
001-0300-5103	Repairs and Maint	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0300-5110	Utilities - Electric	6,130.00	382.97	1,196.25	4,933.75	0.00	4,933.75	80.49
001-0300-5111	Utilities - Gas	1,275.00	100.28	337.83	937.17	0.00	937.17	73.50
001-0300-5112	Utilities - Water	770.00	45.04	119.63	650.37	0.00	650.37	84.46
001-0300-5115	Communication Exp - Telephone	7,500.00	554.96	1,972.08	5,527.92	0.00	5,527.92	73.71
001-0300-5130	Sanitation	865.00	86.24	258.72	606.28	0.00	606.28	70.09
001-0300-5142	Janitorial Supplies and Main	650.00	0.00	0.00	650.00	0.00	650.00	100.00
E10 Sub Totals:		29,105.00	1,233.29	4,406.50	24,698.50	0.00	24,698.50	84.86
E30	Supply Expense							
001-0300-5300	Supplies - Office	6,000.00	686.35	1,432.42	4,567.58	500.93	4,066.65	67.78
001-0300-5350	Postage Expense	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
E30 Sub Totals:		7,000.00	686.35	1,432.42	5,567.58	500.93	5,066.65	72.38
E40	Operations Expense							
001-0300-5480	Dues & Subscriptions	3,000.00	130.65	1,139.66	1,860.34	0.00	1,860.34	62.01
E40 Sub Totals:		3,000.00	130.65	1,139.66	1,860.34	0.00	1,860.34	62.01
E55	Professional Services							
001-0300-5553	Prof Services - Advertising	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5589	Prof Services - Printing	4,000.00	531.08	531.08	3,468.92	0.00	3,468.92	86.72
E55 Sub Totals:		4,500.00	531.08	531.08	3,968.92	0.00	3,968.92	88.20

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E60	Miscellaneous Expense							
001-0300-5606	Main Renewals Computer Related	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5608	Software - Computer	20,000.00	6,648.09	7,818.09	12,181.91	7,391.91	4,790.00	23.95
001-0300-5614	Copier Maint & Lease	3,000.00	224.58	224.58	2,775.42	0.00	2,775.42	92.51
	<b>E60 Sub Totals:</b>	<b>23,500.00</b>	<b>6,872.67</b>	<b>8,042.67</b>	<b>15,457.33</b>	<b>7,391.91</b>	<b>8,065.42</b>	<b>34.32</b>
	<b>Expense Sub Totals:</b>	<b>426,068.38</b>	<b>33,022.00</b>	<b>86,853.37</b>	<b>339,215.01</b>	<b>7,892.84</b>	<b>331,322.17</b>	<b>77.76</b>
Dept 0300 Sub Totals:		-351,131.62	-23,454.51	-78,809.08	-272,322.54	7,892.84		
Dept 001-0400 R62	Parks General							
	Intergovernmental Tsfrs							
001-0400-4627	Xfer Designated Tax	416,000.00	34,666.66	103,999.98	312,000.02	0.00	312,000.02	75.00
001-0400-4629	Xfer Park 1/8 O & M	521,000.00	43,416.66	130,249.98	390,750.02	0.00	390,750.02	75.00
	<b>R62 Sub Totals:</b>	<b>937,000.00</b>	<b>78,083.32</b>	<b>234,249.96</b>	<b>702,750.04</b>	<b>0.00</b>	<b>702,750.04</b>	<b>75.00</b>
	<b>Revenue Sub Totals:</b>	<b>937,000.00</b>	<b>78,083.32</b>	<b>234,249.96</b>	<b>702,750.04</b>	<b>0.00</b>	<b>702,750.04</b>	<b>75.00</b>
E01	Personnel Expense							
001-0400-5000	Salary Expense	259,939.55	9,669.92	30,245.95	229,693.60	0.00	229,693.60	88.36
001-0400-5001	Part Time Labor	47,000.00	3,182.53	7,917.05	39,082.95	0.00	39,082.95	83.16
001-0400-5005	SWB Reimbursement	174,400.00	14,533.33	43,599.99	130,800.01	0.00	130,800.01	75.00
001-0400-5010	Overtime Expense	15,000.00	1,367.15	1,559.39	13,440.61	0.00	13,440.61	89.60
001-0400-5020	FICA Expense	25,034.00	1,101.70	2,989.17	22,044.83	0.00	22,044.83	88.06
001-0400-5022	Unemployment Expense	4,445.07	0.00	123.18	4,321.89	0.00	4,321.89	97.23
001-0400-5025	Worker's Comp Expense	7,000.00	0.00	6,766.00	234.00	0.00	234.00	3.34
001-0400-5030	APERS Expense	37,736.06	1,667.30	4,678.68	33,057.38	0.00	33,057.38	87.60
001-0400-5040	Health Insurance Expense	63,463.20	2,405.78	7,865.13	55,598.07	0.00	55,598.07	87.61
001-0400-5050	Physical & Drug Screen Exp	900.00	900.00	900.00	0.00	0.00	0.00	0.00
001-0400-5055	Uniform Expense	4,100.00	0.00	0.00	4,100.00	0.00	4,100.00	100.00
001-0400-5057	Vehicle Allowance	6,000.00	461.54	461.54	5,538.46	0.00	5,538.46	92.31
001-0400-5060	Travel & Training Expense	10,500.00	0.00	0.00	10,500.00	0.00	10,500.00	100.00
	<b>E01 Sub Totals:</b>	<b>655,517.88</b>	<b>35,289.25</b>	<b>107,106.08</b>	<b>548,411.80</b>	<b>0.00</b>	<b>548,411.80</b>	<b>83.66</b>
E10	Building & Grounds Exp							
001-0400-5102	Repairs & Maint - Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5104	Repairs & Maint - Grounds	30,000.00	0.00	372.00	29,628.00	2,952.12	26,675.88	88.92
001-0400-5110	Utilities - Electric	2,700.00	483.45	974.91	1,725.09	0.00	1,725.09	63.89
001-0400-5112	Utilities - Water	1,560.00	556.82	1,564.84	-4.84	0.00	-4.84	0.00
001-0400-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0400-5130	Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5145	Tools	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20	E10 Sub Totals:	38,760.00	1,040.27	2,911.75	35,848.25	2,952.12	32,896.13	84.87
	Vehicle Expense							
001-0400-5200	Fuel Expense	25,000.00	1,535.46	2,304.65	22,695.35	0.00	22,695.35	90.78
001-0400-5225	Insurance Expense - Vehicle	3,000.00	0.00	1,835.50	1,164.50	0.00	1,164.50	38.82
E20	E20 Sub Totals:	28,000.00	1,535.46	4,140.15	23,859.85	0.00	23,859.85	85.21
E30	Supply Expense							
001-0400-5322	Supplies - Operating	105,000.00	0.00	18,688.80	86,311.20	0.00	86,311.20	82.20
001-0400-5350	Postage Expense	0.00	15.55	15.55	-15.55	0.00	-15.55	0.00
001-0400-5380	Prisoner Care Expense	1,000.00	635.94	757.57	242.43	0.00	242.43	24.24
E30	E30 Sub Totals:	106,000.00	651.49	19,461.92	86,538.08	0.00	86,538.08	81.64
E55	Professional Services							
001-0400-5550	Prof Services - Acctg & Audit	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5586	Prof Services - Other	20,000.00	0.00	0.00	20,000.00	3,850.02	16,149.98	80.75
E55	E55 Sub Totals:	25,000.00	0.00	0.00	25,000.00	3,850.02	21,149.98	84.60
E60	Miscellaneous Expense							
001-0400-5606	Computer Maint & Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0400-5608	Software - Computer	1,000.00	69.99	139.98	860.02	0.00	860.02	86.00
E60	E60 Sub Totals:	1,000.00	69.99	139.98	860.02	0.00	860.02	86.00
E80	Fixed Assets							
001-0400-5810	Fixed Assets - Equipment	12,000.00	0.00	0.00	12,000.00	11,671.61	328.39	2.74
E80	E80 Sub Totals:	12,000.00	0.00	0.00	12,000.00	11,671.61	328.39	2.74
	Expense Sub Totals:	866,277.88	38,586.46	133,759.88	732,518.00	18,473.75	714,044.25	82.43
	Dept 0400 Sub Totals:	-70,722.12	-39,496.86	-100,490.08	29,767.96	18,473.75		
Dept 001-0410	Park Program Fees							
R36	Tennis	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0410-4384								
R36	R36 Sub Totals:	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
R50	Sale of Services							
001-0410-4500	Mills Pool-Admin/Concessions	60,000.00	905.00	905.00	59,095.00	0.00	59,095.00	98.49
001-0410-4534	Pavillion Fees	4,500.00	460.00	1,020.00	3,480.00	0.00	3,480.00	77.33
R50	R50 Sub Totals:	64,500.00	1,365.00	1,925.00	62,575.00	0.00	62,575.00	97.02
R74	Sponsorships							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0410-4740	Sponsorship/Rebates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R74 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	67,500.00	1,365.00	1,925.00	65,575.00	0.00	65,575.00	97.15
E01	Personnel Expense							
001-0410-5001	Part Time Labor	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
001-0410-5020	FICA Expense	1,912.60	0.00	0.00	1,912.60	0.00	1,912.60	100.00
001-0410-5022	Unemployment Expense	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-0410-5025	Worker's Comp Expense	1,000.00	0.00	549.00	451.00	0.00	451.00	45.10
001-0410-5050	Physical & Drug Screen Exp	2,550.00	0.00	0.00	2,550.00	0.00	2,550.00	100.00
	E01 Sub Totals:	31,212.60	0.00	549.00	30,663.60	0.00	30,663.60	98.24
E10	Building & Grounds Exp							
001-0410-5102	Repairs & Maint - Building	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0410-5104	Repairs & Maint - Grounds	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0410-5105	Repairs & Maint - Pool	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0410-5110	Utilities - Electric	6,000.00	224.53	1,207.59	4,792.41	0.00	4,792.41	79.87
001-0410-5111	Utilities - Gas	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0410-5112	Utilities - Water	660.00	48.69	145.63	514.37	0.00	514.37	77.93
001-0410-5120	Insurance - Property	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0410-5130	Sanitation	5,220.00	193.24	915.24	4,304.76	1,390.32	2,914.44	55.83
	E10 Sub Totals:	20,980.00	466.46	2,268.46	18,711.54	1,390.32	17,321.22	82.56
E30	Supply Expense							
001-0410-5308	Supplies - Concession	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0410-5328	Supplies - Pools	8,500.00	1,250.08	1,250.08	7,249.92	2,589.47	4,660.45	54.83
	E30 Sub Totals:	11,000.00	1,250.08	1,250.08	9,749.92	2,589.47	7,160.45	65.10
E80	Fixed Assets							
001-0410-5810	Fixed Assets - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	63,192.60	1,716.54	4,067.54	59,125.06	3,979.79	55,145.27	87.27
	Dept 0410 Sub Totals:	-4,307.40	351.54	2,142.54	-6,449.94	3,979.79		
Dept 001-0420	Sponsorships							
R74	Sponsorship/Rebates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0420-4740	R74 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	Revenue Sub Totals:							
001-0420-5104	Building & Grounds Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Repairs & Maint - Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:							
	Expense Sub Totals:							
	Dept 0420 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 001-0430	Membership Fees							
R30	Membership Family	205,000.00	14,743.00	44,709.17	160,290.83	0.00	160,290.83	78.19
001-0430-4300	Membership Senior	85,000.00	7,830.00	23,700.00	61,300.00	10.00	61,290.00	72.11
001-0430-4302	Membership Adults	55,000.00	3,725.00	11,850.00	43,150.00	0.00	43,150.00	78.45
001-0430-4303	Membership Youth	20,000.00	2,060.00	6,090.00	13,910.00	0.00	13,910.00	69.55
001-0430-4304	Membership Silver Sneakers	45,000.00	0.00	1,457.00	43,543.00	0.00	43,543.00	96.76
001-0430-4305	Silver & Fit Annual Fees	0.00	550.00	9,538.00	-9,538.00	0.00	-9,538.00	0.00
001-0430-4310	Membership 3 Mo Adult	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4311	Membership 3 Mo Youth	7,000.00	405.00	931.50	6,068.50	0.00	6,068.50	86.69
001-0430-4312	Membership 3 Mo Senior	8,500.00	945.00	3,042.00	5,458.00	0.00	5,458.00	64.21
001-0430-4313	Membership 3 Mo Family	14,000.00	830.00	3,073.00	10,927.00	0.00	10,927.00	78.05
001-0430-4314	Membership 3 Mo College	1,000.00	156.00	336.00	664.00	0.00	664.00	66.40
001-0430-4318	Membership 6 Mo College	1,000.00	180.00	324.00	676.00	0.00	676.00	67.60
001-0430-4319	Membership 6 Mo Military	3,000.00	120.00	678.00	2,322.00	0.00	2,322.00	77.40
001-0430-4320	Membership Annual Adult	8,000.00	165.00	3,540.00	4,460.00	0.00	4,460.00	55.75
001-0430-4321	Membership Annual Youth	6,000.00	840.00	1,550.00	4,450.00	0.00	4,450.00	74.17
001-0430-4322	Membership Annual Senior	40,000.00	3,120.00	18,297.00	21,703.00	0.00	21,703.00	54.26
001-0430-4323	Membership Annual Family	20,000.00	504.00	9,606.00	10,394.00	0.00	10,394.00	51.97
001-0430-4384	Spec Prgms-Tennis Youth	0.00	520.00	560.00	-560.00	0.00	-560.00	0.00
	R30 Sub Totals:	519,500.00	36,693.00	139,281.67	380,218.33	10.00	380,208.33	73.19
R33	Rental Fees							
001-0430-4332	Equipment Rental	3,000.00	80.00	240.00	2,760.00	0.00	2,760.00	92.00
001-0430-4334	After Hours Charge Bishop	1,000.00	15.00	45.00	955.00	0.00	955.00	95.50
001-0430-4336	Room Rental Large Room (both)	15,000.00	180.00	2,300.00	12,700.00	0.00	12,700.00	84.67
001-0430-4337	Room Rental Large Room	15,000.00	1,660.00	6,700.00	8,300.00	0.00	8,300.00	55.33
001-0430-4338	Room Rental Small Rooms (both)	2,000.00	470.00	940.00	1,060.00	0.00	1,060.00	53.00
001-0430-4339	Room Rental Small Room	6,000.00	470.00	1,710.00	4,290.00	0.00	4,290.00	71.50
001-0430-4340	Room Rental Party Room	30,000.00	3,240.00	9,240.00	20,760.00	0.00	20,760.00	69.20
001-0430-4341	Room Rental Court Gym	10,000.00	550.00	1,350.00	8,650.00	0.00	8,650.00	86.50
001-0430-4342	Room Rental Full Gym	0.00	0.00	2,000.00	-2,000.00	0.00	-2,000.00	0.00
001-0430-4343	Room Rental Full Facility	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4344	Room Rental Fitness Room	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-4345	Rental - Splash Pad	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0430-4347	Competitive Pool Fees	10,000.00	0.00	3,535.00	6,465.00	0.00	6,465.00	64.65
001-0430-4348	Therapy Pool Fees	2,000.00	0.00	300.00	1,700.00	0.00	1,700.00	85.00
001-0430-4350	Use Agreement Fees	2,000.00	0.00	750.00	1,250.00	0.00	1,250.00	62.50
001-0430-4352	Rental - Outdoor Field Fees	0.00	0.00	160.00	-160.00	0.00	-160.00	0.00
001-0430-4354	Tournaments	40,000.00	575.00	4,025.00	35,975.00	150.00	35,825.00	89.56
<b>R33 Sub Totals:</b>		<b>145,000.00</b>	<b>7,240.00</b>	<b>33,295.00</b>	<b>111,705.00</b>	<b>150.00</b>	<b>111,555.00</b>	<b>76.93</b>
<b>R36</b>	<b>Park Program Fees</b>							
001-0430-4257	Uncorking Fee - Beer/Wine	1,000.00	0.00	200.00	800.00	0.00	800.00	80.00
001-0430-4259	Uncorking Fee - Spirits	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-0430-4260	Parks Rental	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-4360	Aerobic Classes	0.00	90.00	90.00	-90.00	0.00	-90.00	0.00
001-0430-4364	Basketball	40,000.00	760.00	10,010.00	29,990.00	0.00	29,990.00	74.98
001-0430-4366	BASS Swim Program	35,000.00	4,498.50	14,370.00	20,630.00	0.00	20,630.00	58.94
001-0430-4370	Flag Football	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0430-4374	Life Coach Class	2,000.00	1,332.50	3,461.25	-1,461.25	0.00	-1,461.25	0.00
001-0430-4376	Programs - Misc Activity	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-0430-4382	Pool Swim Lessons	55,000.00	6,318.05	16,115.65	38,884.35	0.00	38,884.35	70.70
001-0430-4386	Track	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0430-4390	Volleyball Adult/Youth	10,000.00	0.00	760.00	9,240.00	0.00	9,240.00	92.40
<b>R36 Sub Totals:</b>		<b>158,300.00</b>	<b>12,999.05</b>	<b>45,006.90</b>	<b>113,293.10</b>	<b>0.00</b>	<b>113,293.10</b>	<b>71.57</b>
<b>R50</b>	<b>Sale of Services</b>							
001-0430-4500	Concessions - Bishop	45,000.00	2,773.31	14,229.57	30,770.43	0.00	30,770.43	68.38
001-0430-4514	Daily Admissions Adults	25,000.00	2,174.00	5,652.00	19,348.00	0.00	19,348.00	77.39
001-0430-4516	Daily Admissions Senior	1,000.00	84.00	224.00	776.00	0.00	776.00	77.60
001-0430-4518	Daily Admissions Youth	25,000.00	2,404.00	5,056.00	19,944.00	0.00	19,944.00	79.78
001-0430-4520	Multiple Adults	7,500.00	675.00	1,713.50	5,786.50	0.00	5,786.50	77.15
001-0430-4522	Multiple Senior	1,000.00	60.00	204.00	796.00	0.00	796.00	79.60
001-0430-4524	Multiple Youth	2,000.00	150.00	333.00	1,667.00	0.00	1,667.00	83.35
001-0430-4530	Merchandise Sales	3,000.00	118.00	308.00	2,692.00	0.00	2,692.00	89.73
001-0430-4532	Spectator Admissions	5,000.00	120.00	8,039.50	-3,039.50	0.00	-3,039.50	0.00
001-0430-4534	Red Cross Programs	6,000.00	1,985.00	3,690.00	2,310.00	0.00	2,310.00	38.50
<b>R50 Sub Totals:</b>		<b>120,500.00</b>	<b>10,543.31</b>	<b>39,449.57</b>	<b>81,050.43</b>	<b>0.00</b>	<b>81,050.43</b>	<b>67.26</b>
<b>R60</b>	<b>Miscellaneous Revenue</b>							
001-0430-4600	Miscellaneous Revenue	5,000.00	480.00	1,054.22	3,945.78	0.00	3,945.78	78.92
<b>R60 Sub Totals:</b>		<b>5,000.00</b>	<b>480.00</b>	<b>1,054.22</b>	<b>3,945.78</b>	<b>0.00</b>	<b>3,945.78</b>	<b>78.92</b>
<b>R70</b>	<b>Grant Revenue</b>							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4700	Grant Revenue - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0430-4702	Grant - Veterans	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
R70 Sub Totals:		50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
R74	Sponsorships							
001-0430-4740	Sponsorship/Rebates	18,000.00	185.00	385.00	17,615.00	0.00	17,615.00	97.86
001-0430-4742	Scoreboard Signage BP	80,000.00	39.50	27,040.50	52,959.50	0.00	52,959.50	66.20
R74 Sub Totals:		98,000.00	224.50	27,425.50	70,574.50	0.00	70,574.50	72.01
Revenue Sub Totals:		1,096,300.00	68,179.86	285,512.86	810,787.14	160.00	810,627.14	73.94
E01	Personnel Expense							
001-0430-5000	Salary Expense	259,348.19	22,860.76	62,945.35	196,402.84	0.00	196,402.84	75.73
001-0430-5001	Part Time Labor	90,000.00	12,479.55	38,476.34	51,523.66	0.00	51,523.66	57.25
001-0430-5010	Overtime Expense	5,000.00	215.78	967.01	4,032.99	0.00	4,032.99	80.66
001-0430-5020	FICA Expense	34,022.68	2,794.21	7,995.83	26,026.85	0.00	26,026.85	76.50
001-0430-5022	Unemployment Expense	10,464.14	0.00	528.29	9,935.85	0.00	9,935.85	94.95
001-0430-5025	Worker's Comp Expense	5,500.00	0.00	10,972.00	-5,472.00	0.00	-5,472.00	0.00
001-0430-5030	APERS Expense	39,335.00	3,346.10	8,945.20	30,389.80	0.00	30,389.80	77.26
001-0430-5040	Health Insurance Expense	58,987.20	3,396.96	9,817.88	49,169.32	0.00	49,169.32	83.36
001-0430-5050	Physical & Drug Screen Exp	1,500.00	0.00	525.00	975.00	0.00	975.00	65.00
001-0430-5055	Uniform Expense	3,000.00	0.00	0.00	3,000.00	212.00	2,788.00	92.93
E01 Sub Totals:		507,157.21	45,093.36	141,172.90	365,984.31	212.00	365,772.31	72.12
E10	Building & Grounds Exp							
001-0430-5102	Repairs & Maint - Building	27,500.00	4,947.37	8,334.45	19,165.55	399.20	18,766.35	68.24
001-0430-5104	Repairs & Maint - Grounds	60,000.00	1,347.85	3,376.15	56,623.85	13,095.78	43,528.07	72.55
001-0430-5105	Repairs & Maint - Pool	55,000.00	5,544.19	9,373.67	45,626.33	38.02	45,588.31	82.89
001-0430-5106	Repairs & Maint - Splash Pad	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-5110	Utilities - Electric	180,000.00	13,687.95	40,409.77	139,590.23	0.00	139,590.23	77.55
001-0430-5111	Utilities - Gas	36,000.00	3,518.71	10,522.13	25,477.87	0.00	25,477.87	70.77
001-0430-5112	Utilities - Water	15,000.00	990.60	2,544.43	12,455.57	0.00	12,455.57	83.04
001-0430-5115	Communication Exp - Telephone	16,000.00	1,491.25	4,473.75	11,526.25	0.00	11,526.25	72.04
001-0430-5116	Communication Exp - Cellular	5,460.00	0.00	749.22	4,710.78	286.73	4,424.05	81.03
001-0430-5120	Insurance - Property	18,000.00	0.00	0.00	18,000.00	0.00	18,000.00	100.00
001-0430-5130	Sanitation	24,000.00	2,486.98	5,482.40	18,517.60	18,607.34	-89.74	0.00
001-0430-5140	Supplies - B&G	2,000.00	306.04	343.87	1,656.13	0.00	1,656.13	82.81
001-0430-5142	Janitorial Supplies and Main	30,000.00	3,708.71	4,893.19	25,106.81	67.70	25,039.11	83.46
E10 Sub Totals:		470,960.00	38,029.65	90,503.03	380,456.97	32,494.77	347,962.20	73.88
E20	Vehicle Expense							
001-0430-5212	Service & Repair - Equipment	11,000.00	1,499.97	2,103.88	8,896.12	600.61	8,295.51	75.41

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-5214	Service & Repair - Heavy Equip	30,000.00	0.00	16,515.08	13,484.92	0.00	13,484.92	44.95
E20 Sub Totals:		41,000.00	1,499.97	18,618.96	22,381.04	600.61	21,780.43	53.12
E30	Supply Expense							
001-0430-5300	Supplies - Office	1,000.00	18.41	166.81	833.19	0.00	833.19	83.32
001-0430-5308	Supplies - Concession	33,000.00	4,636.09	11,125.78	21,874.22	177.40	21,696.82	65.75
001-0430-5330	Supplies - Park Programs	14,000.00	1,870.44	10,839.51	3,160.49	0.00	3,160.49	22.57
001-0430-5332	Supplies - Resale Merchandise	2,000.00	166.50	166.50	1,833.50	0.00	1,833.50	91.68
E30 Sub Totals:		50,000.00	6,691.44	22,298.60	27,701.40	177.40	27,524.00	55.05
E40	Operations Expense							
001-0430-5141	Pest/Chem/Seed/Fert	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0430-5460	BASS Program Expense	12,500.00	1,389.00	2,189.00	10,311.00	0.00	10,311.00	82.49
001-0430-5461	Aquatic Program Expense	2,500.00	213.50	213.50	2,286.50	0.00	2,286.50	91.46
001-0430-5475	Credit Card Fees	40,000.00	-6,229.87	-6,229.87	46,229.87	0.00	46,229.87	115.57
001-0430-5480	Dues & Subscriptions	500.00	0.00	0.00	500.00	0.00	500.00	100.00
E40 Sub Totals:		58,500.00	-4,627.37	-3,827.37	62,327.37	0.00	62,327.37	106.54
E55	Professional Services							
001-0430-5553	Prof Services - Advertising	3,000.00	290.00	578.76	2,421.24	0.00	2,421.24	80.71
001-0430-5585	Prof Service - Basketball	40,000.00	6,855.00	23,655.00	16,345.00	0.00	16,345.00	40.86
001-0430-5586	Prof Services - Other	20,000.00	3,319.18	7,345.22	12,654.78	1,875.01	10,779.77	53.90
001-0430-5587	Prof Services - Aerobic Instr	52,000.00	4,150.00	8,585.00	43,415.00	0.00	43,415.00	83.49
001-0430-5589	Prof Services - Printing	1,000.00	0.00	0.00	1,000.00	54.00	946.00	94.60
E55 Sub Totals:		116,000.00	14,614.18	40,163.98	75,836.02	1,929.01	73,907.01	63.71
E60	Miscellaneous Expense							
001-0430-5485	Inspections & Monitoring	500.00	0.00	60.00	440.00	0.00	440.00	88.00
001-0430-5608	Software - Computer	10,000.00	0.00	0.00	10,000.00	1,200.00	8,800.00	88.00
E60 Sub Totals:		10,500.00	0.00	60.00	10,440.00	1,200.00	9,240.00	88.00
E70	Grant Expense							
001-0430-5700	Grant Expense	200,000.00	54,722.00	54,722.00	145,278.00	248,918.00	-103,640.00	0.00
E70 Sub Totals:		200,000.00	54,722.00	54,722.00	145,278.00	248,918.00	-103,640.00	0.00
E80	Fixed Assets							
001-0430-5810	Fixed Assets - Equipment	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
001-0430-5816	Fixed Assets Infrastructure	5,798.61	0.00	465.16	5,333.45	0.00	5,333.45	91.98
E80 Sub Totals:		50,798.61	0.00	465.16	50,333.45	0.00	50,333.45	99.08
E85	Interest Expense							
001-0430-5850	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	1,504,915.82	156,023.23	364,177.26	1,140,738.56	285,531.79	855,206.77	56.83
Dept 001-0440	Dept 0430 Sub Totals:	408,615.82	87,843.37	78,664.40	329,951.42	285,691.79		
R36	Alcoa Park							
001-0440-4260	Park Program Fees	750.00	0.00	0.00	750.00	0.00	750.00	100.00
	Park Rental	750.00	0.00	0.00	750.00	0.00	750.00	100.00
R74	R36 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0440-4740	Sponsorships							
	Sponsorship/Rebates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R74 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	Revenue Sub Totals:	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-0440-5104	Building & Grounds Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0440-5110	Repairs & Maint - Grounds	750.00	405.81	1,771.02	-1,021.02	0.00	-1,021.02	0.00
	Utilities - Electric							
	E10 Sub Totals:	750.00	405.81	1,771.02	-1,021.02	0.00	-1,021.02	0.00
	Expense Sub Totals:	750.00	405.81	1,771.02	-1,021.02	0.00	-1,021.02	0.00
Dept 001-0450	Dept 0440 Sub Totals:	0.00	405.81	1,771.02	-1,771.02	0.00		
R74	Sponsorships							
001-0450-4740	Sponsorship/Rebates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R74 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E10	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0450-5104	Building & Grounds Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Repairs & Maint - Grounds							
	E10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 001-0500	Dept 0450 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fire Department							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R15	Taxes - Property							
001-0500-4156	Fire Rescue Funds	700.00	0.00	29.45	670.55	0.00	670.55	95.79
R15 Sub Totals:		700.00	0.00	29.45	670.55	0.00	670.55	95.79
R60	Miscellaneous Revenue							
001-0500-4600	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R60 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Tsfrs							
001-0500-4627	Xfer Designated Tax	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00
001-0500-4629	Xfer Fire Special Tax	1,562,000.00	130,166.66	390,499.98	1,171,500.02	0.00	1,171,500.02	75.00
R62 Sub Totals:		2,603,000.00	216,916.66	650,749.98	1,952,250.02	0.00	1,952,250.02	75.00
	Revenue Sub Totals:	2,603,700.00	216,916.66	650,779.43	1,952,920.57	0.00	1,952,920.57	75.01
E01	Personnel Expense							
001-0500-5000	Salary Expense	2,097,930.00	136,697.89	439,590.63	1,658,339.37	0.00	1,658,339.37	79.05
001-0500-5010	Overtime Expense	188,000.00	15,487.85	44,837.48	143,162.52	0.00	143,162.52	76.15
001-0500-5020	FICA Expense	34,501.00	2,318.35	7,357.30	27,143.70	0.00	27,143.70	78.68
001-0500-5022	Unemployment Expense	17,640.00	0.00	105.66	17,534.34	0.00	17,534.34	99.40
001-0500-5025	Worker's Comp Expense	75,000.00	0.00	81,602.00	-6,602.00	0.00	-6,602.00	0.00
001-0500-5030	APERS Expense	5,163.36	384.92	1,152.20	4,011.16	0.00	4,011.16	77.69
001-0500-5035	LOPFI Expense	442,324.62	35,540.61	102,755.30	339,569.32	0.00	339,569.32	76.77
001-0500-5036	LOPFI Perm Advance	-150,000.00	0.00	0.00	-150,000.00	0.00	-150,000.00	0.00
001-0500-5040	Health Insurance Expense	377,102.40	28,575.81	85,116.79	291,985.61	0.00	291,985.61	77.43
001-0500-5050	Physical & Drug Screen Exp	13,750.00	875.00	1,144.00	12,606.00	0.00	12,606.00	91.68
001-0500-5055	Uniform Expense	16,234.05	300.47	833.48	15,400.57	182.58	15,217.99	93.74
001-0500-5060	Travel & Training Expense	3,500.00	693.50	946.50	2,553.50	70.00	2,483.50	70.96
001-0500-5061	Training Aids	10,550.00	3,901.86	3,901.86	6,648.14	1,079.09	5,569.05	52.79
E01 Sub Totals:		3,131,695.43	224,776.26	769,343.20	2,362,352.23	1,331.67	2,361,020.56	75.39
E10	Building & Grounds Exp							
001-0500-5102	Repairs & Maint - Building	20,500.00	1,396.38	1,604.91	18,895.09	1,638.73	17,256.36	84.18
001-0500-5110	Utilities - Electric	36,000.00	3,714.97	11,887.71	24,112.29	0.00	24,112.29	66.98
001-0500-5111	Utilities - Gas	5,000.00	320.32	1,178.36	3,821.64	0.00	3,821.64	76.43
001-0500-5112	Utilities - Water	6,500.00	388.96	959.97	5,540.03	0.00	5,540.03	85.23
001-0500-5115	Communication Exp - Telephone	18,000.00	1,603.78	4,920.28	13,079.72	0.00	13,079.72	72.67
001-0500-5116	Communication Exp - Cellular	5,100.00	0.00	474.28	4,625.72	237.44	4,388.28	86.04
001-0500-5120	Insurance - Property	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00
001-0500-5130	Sanitation	2,000.00	233.60	455.50	1,544.50	0.00	1,544.50	77.23
001-0500-5142	Janitorial Supplies and Main	11,000.00	594.99	2,188.38	8,811.62	771.75	8,039.87	73.09
001-0500-5145	Tools	1,200.00	75.20	162.73	1,037.27	17.32	1,019.95	85.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	E10 Sub Totals:	112,800.00	8,328.20	23,832.12	88,967.88	2,665.24	86,302.64	76.51
	Vehicle Expense							
	Fuel Expense	40,000.00	3,120.31	4,455.03	35,544.97	0.00	35,544.97	88.86
	Service & Repair - Vehicle	14,400.00	0.00	0.00	14,400.00	7,500.00	6,900.00	47.92
	Service & Repair - Equipment	3,000.00	167.21	224.47	2,775.53	7.86	2,767.67	92.26
	Service & Repair - Apparatus	270,729.50	205,467.68	208,798.92	61,930.58	1,773.10	60,157.48	22.22
	Tire Expense	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	Insurance Expense - Vehicle	20,000.00	13.00	19,814.50	185.50	0.00	185.50	0.93
	Radios	4,000.00	0.00	600.98	3,399.02	0.00	3,399.02	84.98
E20	E20 Sub Totals:	355,129.50	208,768.20	233,893.90	121,235.60	9,280.96	111,954.64	31.53
	Supply Expense							
	Supplies - Office	3,250.00	160.98	323.76	2,926.24	214.36	2,711.88	83.44
	Supplies - Kitchen	1,200.00	33.42	211.37	988.63	107.89	880.74	73.40
	Supplies - Food Allowance	43,800.00	3,486.89	7,031.78	36,768.22	3,051.69	33,716.53	76.98
	Supplies - Foam	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
	Supplies - Hazardous Mat'l	2,000.00	5.72	5.72	1,994.28	124.11	1,870.17	93.51
	Postage Expense	300.00	0.00	0.00	300.00	0.00	300.00	100.00
E30	E30 Sub Totals:	52,050.00	3,687.01	7,572.63	44,477.37	3,498.05	40,979.32	78.73
	Operations Expense							
	Pest/Chem/Seed/Fert	1,200.00	152.20	303.30	896.70	0.00	896.70	74.73
	Material and Maint	1,800.00	0.00	0.00	1,800.00	86.79	1,713.21	95.18
	Dues & Subscriptions	1,000.00	0.00	170.00	830.00	0.00	830.00	83.00
	Safety Program	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
E40	E40 Sub Totals:	14,000.00	152.20	473.30	13,526.70	86.79	13,439.91	96.00
	Professional Services							
	Prof Services - Advertising	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	Prof Services - Other	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
	Prof Services - Printing	640.00	0.00	0.00	640.00	0.00	640.00	100.00
E55	E55 Sub Totals:	3,140.00	0.00	0.00	3,140.00	0.00	3,140.00	100.00
	Miscellaneous Expense							
	Hardware - Computer	41,800.00	12,005.41	12,005.41	29,794.59	27,512.28	2,282.31	5.46
	Main Renewals Computer Related	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00
	Software - Computer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60	E60 Sub Totals:	48,800.00	12,005.41	12,005.41	36,794.59	27,512.28	9,282.31	19.02
	Grant Expense							
	Grant Expense	0.00	-7,500.00	-7,500.00	7,500.00	0.00	7,500.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E80	E70 Sub Totals:	0.00	-7,500.00	-7,500.00	7,500.00	0.00	7,500.00	0.00
	Fixed Assets							
001-0500-5808	Fixed Assets - Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	3,717,614.93	450,217.28	1,039,620.56	2,677,994.37	44,374.99	2,633,619.38	70.84
Dept 001-0510	Dept 0500 Sub Totals:	1,113,914.93	233,300.62	388,841.13	725,073.80	44,374.99		
R15	Taxes - Property							
001-0510-4152	Springhill VFD Assessment	65,000.00	0.00	2,115.00	62,885.00	0.00	62,885.00	96.75
R15	R15 Sub Totals:	65,000.00	0.00	2,115.00	62,885.00	0.00	62,885.00	96.75
E40	Revenue Sub Totals:	65,000.00	0.00	2,115.00	62,885.00	0.00	62,885.00	96.75
	Operations Expense							
001-0510-5323	Material and Maint	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
E40	E40 Sub Totals:	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
E80	Fixed Assets							
001-0510-5800	Fixed Assets - Springhill	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
E80	E80 Sub Totals:	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
	Expense Sub Totals:	65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	100.00
Dept 001-0600	Dept 0510 Sub Totals:	0.00	0.00	-2,115.00	2,115.00	0.00		
R40	Police							
001-0600-4422	Fines & Forfeitures	800.00	67.14	201.42	598.58	0.00	598.58	74.82
	Intoximeter Revenue							
R40	R40 Sub Totals:	800.00	67.14	201.42	598.58	0.00	598.58	74.82
R60	Miscellaneous Revenue							
001-0600-4600	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R60	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Trsfns							
001-0600-4627	Xfer Designated Tax	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00
R62	R62 Sub Totals:	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R66	Sale of Equipment							
001-0600-4900	Sale of Fixed Assets - Policc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R66 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R70	Grant Revenue							
001-0600-4700	Grant - Police DUI/Step	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	100.00
001-0600-4702	Grant - Body Armor	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	100.00
001-0600-4704	Grant - JAG Equip	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	R70 Sub Totals:	17,500.00	0.00	0.00	17,500.00	0.00	17,500.00	100.00
	Revenue Sub Totals:	1,059,300.00	86,817.14	260,451.42	798,848.58	0.00	798,848.58	75.41
E01	Personnel Expense							
001-0600-5000	Salary Expense	1,540,652.46	111,221.62	353,920.18	1,186,732.28	0.00	1,186,732.28	77.03
001-0600-5010	Overtime Expense	65,000.00	4,926.94	17,507.58	47,492.42	0.00	47,492.42	73.07
001-0600-5020	FICA Expense	117,089.58	8,820.68	28,137.72	88,951.86	0.00	88,951.86	75.97
001-0600-5022	Unemployment Expense	12,960.00	0.00	194.11	12,765.89	0.00	12,765.89	98.50
001-0600-5025	Worker's Comp Expense	28,000.00	0.00	25,229.00	2,771.00	0.00	2,771.00	9.90
001-0600-5030	APERS Expense	24,535.61	1,110.37	3,251.67	21,283.94	0.00	21,283.94	86.75
001-0600-5035	LOPFI Expense	319,416.46	24,262.78	77,712.09	241,704.37	0.00	241,704.37	75.67
001-0600-5036	LOPFI Prem Advance	-135,000.00	0.00	0.00	-135,000.00	0.00	-135,000.00	0.00
001-0600-5040	Health Insurance Expense	281,667.84	22,318.58	66,569.30	215,098.54	0.00	215,098.54	76.37
001-0600-5050	Physical & Drug Screen Exp	3,000.00	300.00	300.00	2,700.00	0.00	2,700.00	90.00
001-0600-5055	Uniform Expense	14,000.00	289.37	884.96	13,115.04	393.82	12,721.22	90.87
001-0600-5056	Uniform Expense - Cleaning	15,120.00	1,017.72	2,997.72	12,122.28	0.00	12,122.28	80.17
001-0600-5057	Uniform Expense - New Officer	15,000.00	0.00	0.00	15,000.00	1,333.09	13,666.91	91.11
001-0600-5060	Travel & Training Expense	27,640.00	0.00	0.00	27,640.00	0.00	27,640.00	100.00
001-0600-5061	Training Aids	3,000.00	106.92	561.22	2,438.78	0.00	2,438.78	81.29
001-0600-5065	First Aid Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0600-5705	Grant Expense - DUI/Step	7,000.00	651.15	805.54	6,194.46	0.00	6,194.46	88.49
	E01 Sub Totals:	2,339,581.95	175,026.13	578,071.09	1,761,510.86	1,726.91	1,759,783.95	75.22
E10	Building & Grounds Exp							
001-0600-5102	Repairs & Maint - Building	10,000.00	273.78	1,133.61	8,866.39	175.41	8,690.98	86.91
001-0600-5110	Utilities - Electric	13,000.00	0.00	57.38	12,942.62	0.00	12,942.62	99.56
001-0600-5111	Utilities - Gas	1,020.00	58.95	217.48	802.52	0.00	802.52	78.68
001-0600-5112	Utilities - Water	1,600.00	78.64	91.11	1,508.89	0.00	1,508.89	94.31
001-0600-5115	Communication Exp - Telephone	41,700.00	2,366.07	8,904.02	32,795.98	0.00	32,795.98	78.65
001-0600-5116	Communication Exp - Cellular	24,000.00	1,018.59	4,963.91	19,036.09	1,879.98	17,156.11	71.48
001-0600-5120	Insurance - Property	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0600-5130	Sanitation	600.00	49.86	149.58	450.42	0.00	450.42	75.07
001-0600-5142	Janitorial Supplies and Main	5,000.00	214.35	927.97	4,072.03	163.96	3,908.07	78.16

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20	E10 Sub Totals:	99,420.00	4,060.24	16,445.06	82,974.94	2,219.35	80,755.59	81.23
	Vehicle Expense							
	Fuel Expense	160,000.00	14,233.65	21,309.53	138,690.47	0.00	138,690.47	86.68
	Service & Repair - Vehicle	55,000.00	9,923.80	17,584.92	37,415.08	1,960.39	35,454.69	64.46
	Service & Repair - Equipment	0.00	0.00	186.82	-186.82	0.00	-186.82	0.00
	Equipment Repairs	3,000.00	0.00	121.23	2,878.77	0.00	2,878.77	95.96
	Service & Repair - Heavy Equip	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	Tire Expense	15,000.00	0.00	0.00	15,000.00	2,301.40	12,698.60	84.66
	Insurance Expense - Vehicle	20,000.00	0.00	17,727.77	2,272.23	0.00	2,272.23	11.36
	Radios	14,900.00	0.00	0.00	14,900.00	483.66	14,416.34	96.75
	Narcotics Rental	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
E20 Sub Totals:		269,400.00	24,157.45	56,930.27	212,469.73	4,745.45	207,724.28	77.11
E30	Supply Expense							
	Supplies - Office	5,000.00	223.53	1,162.53	3,837.47	205.40	3,632.07	72.64
	Supplies - Weapons	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	Supplies - Ammunition	18,000.00	0.00	0.00	18,000.00	0.00	18,000.00	100.00
	Supplies - Raid Vests	13,000.00	0.00	0.00	13,000.00	0.00	13,000.00	100.00
	Supplies - Operating - CID	2,900.00	245.18	359.68	2,540.32	0.00	2,540.32	87.60
	Postage Expense	800.00	5.49	16.86	783.14	0.00	783.14	97.89
	Prisoner Care Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
E30 Sub Totals:		43,200.00	474.20	1,539.07	41,660.93	205.40	41,455.53	95.96
E40	Operations Expense							
	Dues & Subscriptions	1,700.00	0.00	84.00	1,616.00	53.00	1,563.00	91.94
	Comm Crime Prevention Outreach	5,945.00	950.00	950.00	4,995.00	0.00	4,995.00	84.02
	Safety Program	2,000.00	0.00	0.00	2,000.00	66.58	1,933.42	96.67
	Radios - Police	100.00	0.00	483.70	-383.70	0.00	-383.70	0.00
E40 Sub Totals:		9,745.00	950.00	1,517.70	8,227.30	119.58	8,107.72	83.20
E55	Professional Services							
	Prof Services - Advertising	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	Prof Services - Bldg & Grounds	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	Prof Services - Other	14,000.00	79.54	382.84	13,617.16	75.00	13,542.16	96.73
	Prof Services - Printing	1,560.00	63.51	63.51	1,496.49	0.00	1,496.49	95.93
	Interpreter-Police	500.00	0.00	360.00	140.00	0.00	140.00	28.00
E55 Sub Totals:		22,060.00	143.05	806.35	21,253.65	75.00	21,178.65	96.00
E60	Miscellaneous Expense							
	Hardware - Computer	32,000.00	30,210.72	30,210.72	1,789.28	2,621.02	-831.74	0.00
	Main Renewals Computer Related	15,000.00	6,132.63	8,610.63	6,389.37	1,710.25	4,679.12	31.19

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0600-5608	Software - Computer	40,000.00	14,400.00	39,400.00	600.00	0.00	600.00	1.50
001-0600-5617	Misc/Equipment Police	800.00	284.35	340.53	459.47	0.00	459.47	57.43
E60 Sub Totals:		87,800.00	51,027.70	78,561.88	9,238.12	4,331.27	4,906.85	5.59
001-0600-5700	Grant Expense	4,200.00	0.00	0.00	4,200.00	0.00	4,200.00	100.00
E70 Sub Totals:		4,200.00	0.00	0.00	4,200.00	0.00	4,200.00	100.00
E80	Fixed Assets							
001-0600-5840	Principal Loan - Vehicles	333,000.00	332,253.65	332,253.65	746.35	0.00	746.35	0.22
E80 Sub Totals:		333,000.00	332,253.65	332,253.65	746.35	0.00	746.35	0.22
E85	Interest Expense							
001-0600-5850	Interest Expense	6,000.00	5,742.45	5,742.45	257.55	0.00	257.55	4.29
E85 Sub Totals:		6,000.00	5,742.45	5,742.45	257.55	0.00	257.55	4.29
Expense Sub Totals:		3,214,406.95	593,834.87	1,071,867.52	2,142,539.43	13,422.96	2,129,116.47	66.24
Dept 0600 Sub Totals:		2,155,106.95	507,017.73	811,416.10	1,343,690.85	13,422.96		
R60	Miscellaneous Revenue							
001-0610-4650	Emerg Telephone Service Rev	75,000.00	23,206.33	23,206.33	51,793.67	0.00	51,793.67	69.06
R60 Sub Totals:		75,000.00	23,206.33	23,206.33	51,793.67	0.00	51,793.67	69.06
Revenue Sub Totals:		75,000.00	23,206.33	23,206.33	51,793.67	0.00	51,793.67	69.06
E01	Personnel Expense							
001-0610-5000	Salary Expense	246,197.16	16,224.79	54,358.74	191,838.42	0.00	191,838.42	77.92
001-0610-5010	Overtime Expense	35,000.00	6,230.52	14,152.55	20,847.45	0.00	20,847.45	59.56
001-0610-5020	FICA Expense	19,094.98	1,668.45	5,084.28	14,010.70	0.00	14,010.70	73.37
001-0610-5022	Unemployment Expense	3,888.57	0.00	271.77	3,616.80	0.00	3,616.80	93.01
001-0610-5025	Worker's Comp Expense	850.00	0.00	7,248.00	-6,398.00	0.00	-6,398.00	0.00
001-0610-5030	APERS Expense	36,665.22	3,236.88	9,719.50	26,945.72	0.00	26,945.72	73.49
001-0610-5040	Health Insurance Expense	49,715.52	3,794.99	12,116.72	37,598.80	0.00	37,598.80	75.63
E01 Sub Totals:		391,411.45	31,155.63	102,951.56	288,459.89	0.00	288,459.89	73.70
E55	Professional Services							
001-0610-5565	Prof Services - Dispatch	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
E55 Sub Totals:		5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
E60	Miscellaneous Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0610-5606	Main Renewals Computer Related	12,500.00	0.00	0.00	12,500.00	0.00	12,500.00	100.00
001-0610-5650	Emerg Telephone Service Exp	100,000.00	2,171.44	31,746.24	68,253.76	0.00	68,253.76	68.25
	<b>E60 Sub Totals:</b>	<b>112,500.00</b>	<b>2,171.44</b>	<b>31,746.24</b>	<b>80,753.76</b>	<b>0.00</b>	<b>80,753.76</b>	<b>71.78</b>
	<b>Expense Sub Totals:</b>	<b>508,911.45</b>	<b>33,327.07</b>	<b>134,697.80</b>	<b>374,213.65</b>	<b>0.00</b>	<b>374,213.65</b>	<b>73.53</b>
Dept 001-0620	<b>Dept 0610 Sub Totals:</b>	<b>433,911.45</b>	<b>10,120.74</b>	<b>111,491.47</b>	<b>322,419.98</b>	<b>0.00</b>		
R64	Reimbursement							
001-0620-4640	Bryant School - SRO Reim	228,000.00	0.00	0.00	228,000.00	0.00	228,000.00	100.00
	<b>R64 Sub Totals:</b>	<b>228,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>228,000.00</b>	<b>0.00</b>	<b>228,000.00</b>	<b>100.00</b>
	<b>Revenue Sub Totals:</b>	<b>228,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>228,000.00</b>	<b>0.00</b>	<b>228,000.00</b>	<b>100.00</b>
E01	Personnel Expense							
001-0620-5000	Salary Expense	299,144.36	19,360.52	61,829.88	237,314.48	0.00	237,314.48	79.33
001-0620-5020	FICA Expense	22,734.97	1,456.46	4,656.17	18,078.80	0.00	18,078.80	79.52
001-0620-5022	Unemployment Expense	2,520.00	0.00	0.00	2,520.00	0.00	2,520.00	100.00
001-0620-5025	Worker's Comp Expense	3,500.00	0.00	5,076.00	-1,576.00	0.00	-1,576.00	0.00
001-0620-5035	LOPFI - SRO	65,449.65	4,305.52	13,741.18	51,708.47	0.00	51,708.47	79.00
001-0620-5036	LOPFI Prem Advance - SRO	-22,000.00	0.00	0.00	-22,000.00	0.00	-22,000.00	0.00
001-0620-5040	Health Insurance Expense	59,147.04	4,177.70	12,533.22	46,613.82	0.00	46,613.82	78.81
001-0620-5050	Phys/ Drug Test - SRO	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0620-5056	Uniform Allowance-SRO Cleaning	5,810.00	210.00	630.00	5,180.00	0.00	5,180.00	89.16
001-0620-5060	Travel & Training Expense	9,996.00	0.00	0.00	9,996.00	0.00	9,996.00	100.00
	<b>E01 Sub Totals:</b>	<b>446,802.02</b>	<b>29,510.20</b>	<b>98,466.45</b>	<b>348,335.57</b>	<b>0.00</b>	<b>348,335.57</b>	<b>77.96</b>
E10	Building & Grounds Exp							
001-0620-5116	Communication Exp - Cellular	5,700.00	0.00	940.90	4,759.10	473.96	4,285.14	75.18
	<b>E10 Sub Totals:</b>	<b>5,700.00</b>	<b>0.00</b>	<b>940.90</b>	<b>4,759.10</b>	<b>473.96</b>	<b>4,285.14</b>	<b>75.18</b>
E60	Miscellaneous Expense							
001-0620-5608	Software - Computer	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	<b>E60 Sub Totals:</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>100.00</b>
	<b>Expense Sub Totals:</b>	<b>455,002.02</b>	<b>29,510.20</b>	<b>99,407.35</b>	<b>355,594.67</b>	<b>473.96</b>	<b>355,120.71</b>	<b>78.05</b>
Dept 001-0630	<b>Dept 0620 Sub Totals:</b>	<b>227,002.02</b>	<b>29,510.20</b>	<b>99,407.35</b>	<b>127,594.67</b>	<b>473.96</b>		
E30	Supply Expense							



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0630-5306	Supplies - Food Allowance	1,200.00	0.00	233.56	966.44	147.12	819.32	68.28
E30 Sub Totals:		1,200.00	0.00	233.56	966.44	147.12	819.32	68.28
E40	Operations Expense							
001-0630-5500	K9 Training	3,500.00	0.00	3,000.00	500.00	0.00	500.00	14.29
E40 Sub Totals:		3,500.00	0.00	3,000.00	500.00	0.00	500.00	14.29
E55	Professional Services							
001-0630-5592	Prof Services - Veterinarian	2,500.00	521.22	646.57	1,853.43	0.00	1,853.43	74.14
E55 Sub Totals:		2,500.00	521.22	646.57	1,853.43	0.00	1,853.43	74.14
Expense Sub Totals:		7,200.00	521.22	3,880.13	3,319.87	147.12	3,172.75	44.07
Dept 0630 Sub Totals:		7,200.00	521.22	3,880.13	3,319.87	147.12	3,172.75	44.07
R10	Taxes - Sales							
001-0700-4656	Alcohol Sales Tax Collected	30,000.00	3,072.47	9,689.22	20,310.78	0.00	20,310.78	67.70
R10 Sub Totals:		30,000.00	3,072.47	9,689.22	20,310.78	0.00	20,310.78	67.70
R20	Licenses Permits & Fees							
001-0700-4200	Act 474 Commercial Surcharge	10,000.00	491.23	1,569.21	8,430.79	0.00	8,430.79	84.31
001-0700-4204	Amusement Game Fees	100.00	0.00	100.00	0.00	0.00	0.00	0.00
001-0700-4208	Business License	50,000.00	2,012.50	18,838.75	31,161.25	0.00	31,161.25	62.32
001-0700-4210	Commercial Remodel Permits	2,000.00	0.00	866.20	1,133.80	0.00	1,133.80	56.69
001-0700-4212	Drainage Fees	3,000.00	255.00	1,165.00	1,835.00	0.00	1,835.00	61.17
001-0700-4214	Electrical Permits	35,000.00	4,233.74	12,024.78	22,975.22	0.00	22,975.22	65.64
001-0700-4216	Electrical Reinspection	1,500.00	60.00	330.00	1,170.00	0.00	1,170.00	78.00
001-0700-4218	Fence Permits	700.00	50.00	175.00	525.00	0.00	525.00	75.00
001-0700-4220	HVACR Permits	15,000.00	1,986.18	4,736.24	10,263.76	0.00	10,263.76	68.43
001-0700-4226	Mobile Home Permits	500.00	100.00	400.00	100.00	0.00	100.00	20.00
001-0700-4228	New Commercial Permits	16,000.00	1,464.32	3,618.16	12,381.84	0.00	12,381.84	77.39
001-0700-4230	Permits - Other	4,000.00	135.00	1,420.00	2,580.00	0.00	2,580.00	64.50
001-0700-4232	Plumbing/Gas Inspections	15,000.00	1,416.40	3,545.54	11,454.46	0.00	11,454.46	76.36
001-0700-4234	Re-Inspection Fees	1,000.00	60.00	210.00	790.00	0.00	790.00	79.00
001-0700-4236	Residential Building Permits	10,000.00	2,209.06	6,255.62	3,744.38	0.00	3,744.38	37.44
001-0700-4238	Residential Remodel Permits	800.00	115.50	185.50	614.50	0.00	614.50	76.81
001-0700-4240	Sanitation License	300.00	0.00	175.00	125.00	0.00	125.00	41.67
001-0700-4242	Sign Permits	7,000.00	105.00	5,280.00	1,720.00	0.00	1,720.00	24.57
001-0700-4244	Solicitation Permits	1,500.00	15.00	75.00	1,425.00	0.00	1,425.00	95.00
001-0700-4248	Storage Building Permits	500.00	30.00	116.24	383.76	0.00	383.76	76.75
001-0700-4252	Swimming Pool Permits	500.00	60.00	60.00	440.00	0.00	440.00	88.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0700-4258	Alcohol Permits - Revenue	25,000.00	455.00	495.00	24,505.00	0.00	24,505.00	98.02
	R20 Sub Totals:	199,400.00	15,253.93	61,641.24	137,758.76	0.00	137,758.76	69.09
R64	Reimbursement							
001-0700-4560	Vacant Home Cleanup - Revenue	250.00	105.00	385.00	-135.00	0.00	-135.00	0.00
	R64 Sub Totals:	250.00	105.00	385.00	-135.00	0.00	-135.00	0.00
	Revenue Sub Totals:	229,650.00	18,431.40	71,715.46	157,934.54	0.00	157,934.54	68.77
E01	Personnel Expense							
001-0700-5000	Salary Expense	149,373.60	11,608.46	34,793.38	114,580.22	0.00	114,580.22	76.71
001-0700-5010	Overtime Expense	2,000.00	239.95	469.47	1,530.53	0.00	1,530.53	76.53
001-0700-5020	FICA Expense	11,579.33	889.27	2,646.45	8,932.88	0.00	8,932.88	77.15
001-0700-5022	Unemployment Expense	1,440.00	0.00	0.00	1,440.00	0.00	1,440.00	100.00
001-0700-5025	Worker's Comp Expense	2,750.00	0.00	2,466.00	284.00	0.00	284.00	10.33
001-0700-5030	APERS Expense	22,361.27	1,718.02	5,113.12	17,248.15	0.00	17,248.15	77.13
001-0700-5040	Health Insurance Expense	31,811.52	2,650.96	7,952.88	23,858.64	0.00	23,858.64	75.00
001-0700-5050	Physical & Drug Screen Exp	325.00	0.00	0.00	325.00	0.00	325.00	100.00
001-0700-5055	Uniform Expense	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0700-5060	Travel & Training Expense	1,125.00	76.50	76.50	1,048.50	0.00	1,048.50	93.20
	E01 Sub Totals:	224,265.72	17,183.16	53,517.80	170,747.92	0.00	170,747.92	76.14
E10	Building & Grounds Exp							
001-0700-5102	Repairs & Maint-Building	500.00	4.48	10.52	489.48	0.00	489.48	97.90
001-0700-5110	Utilities - Electric	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0700-5111	Utilities - Gas	500.00	4.07	15.00	485.00	0.00	485.00	97.00
001-0700-5112	Utilities - Water	120.00	5.43	6.29	113.71	0.00	113.71	94.76
001-0700-5115	Communication Exp - Telephone	1,620.00	172.80	554.29	1,065.71	0.00	1,065.71	65.78
001-0700-5116	Communication Exp - Cellular	2,400.00	0.00	400.71	1,999.29	200.58	1,798.71	74.95
001-0700-5120	Insurance - Property	300.00	0.00	0.00	300.00	0.00	300.00	100.00
	E10 Sub Totals:	6,440.00	186.78	986.81	5,453.19	200.58	5,252.61	81.56
E20	Vehicle Expense							
001-0700-5200	Fuel Expense	6,500.00	625.21	972.89	5,527.11	0.00	5,527.11	85.03
001-0700-5210	Service & Repair - Vehicle	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0700-5225	Insurance Expense - Vehicle	325.00	0.00	162.50	162.50	0.00	162.50	50.00
	E20 Sub Totals:	8,825.00	625.21	1,135.39	7,689.61	0.00	7,689.61	87.13
E30	Supply Expense							
001-0700-5300	Supplies - Office	150.00	0.00	0.00	150.00	166.46	-16.46	0.00
001-0700-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E30	E30 Sub Totals:	250.00	0.00	0.00	250.00	166.46	83.54	33.42
	Operations Expense							
001-0700-5405	Act 474 Surchage	12,000.00	976.97	1,400.10	10,599.90	0.00	10,599.90	88.33
001-0700-5475	Credit Card Fees	1,500.00	178.42	774.39	725.61	0.00	725.61	48.37
001-0700-5480	Dues & Subscriptions	500.00	0.00	75.00	425.00	150.00	275.00	55.00
001-0700-5560	Vacant Home Cleanup	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
E40	E40 Sub Totals:	19,000.00	1,155.39	2,249.49	16,750.51	150.00	16,600.51	87.37
	Professional Services							
E55	Prof Services - Elec Insp	10,000.00	1,052.50	2,955.00	7,045.00	0.00	7,045.00	70.45
001-0700-5568	Prof Services - Printing	260.00	0.00	85.96	174.04	82.13	91.91	35.35
E55	E55 Sub Totals:	10,260.00	1,052.50	3,040.96	7,219.04	82.13	7,136.91	69.56
	Miscellaneous Expense							
E60	Computer Maint & Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0700-5606	Software - Computer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60	E60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	269,040.72	20,203.04	60,930.45	208,110.27	599.17	207,511.10	77.13
Dept 0700	Dept 0700 Sub Totals:	39,390.72	1,771.64	-10,785.01	50,175.73	599.17		
Fund	Fund Revenue Sub Totals:	12,649,250.00	976,202.43	2,997,398.60	9,651,851.40	160.00	9,651,691.40	76.30
Fund	Fund Expense Sub Totals:	13,080,539.01	1,431,392.14	3,268,419.43	9,812,119.58	390,173.57	9,421,946.01	72.03
Fund 002	Fund 001 Sub Totals:	431,289.01	455,189.71	271,020.83	160,268.18	390,333.57		
Dept 002-0100	Sales Tax Fund							
R10	Administration							
002-0100-4105	Taxes - Sales	3,873,000.00	295,156.79	1,030,045.32	2,842,954.68	0.00	2,842,954.68	73.40
	One Cent Sales Tax							
R10	R10 Sub Totals:	3,873,000.00	295,156.79	1,030,045.32	2,842,954.68	0.00	2,842,954.68	73.40
	Interest Revenue							
R85	Interest Revenue	250.00	34.85	95.35	154.65	0.00	154.65	61.86
002-0100-4850								
R85	R85 Sub Totals:	250.00	34.85	95.35	154.65	0.00	154.65	61.86
	Revenue Sub Totals:	3,873,250.00	295,191.64	1,030,140.67	2,843,109.33	0.00	2,843,109.33	73.40
E62	Intergovernmental Tsfr							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
002-0100-5620	Xfer to General	3,873,000.00	322,750.00	968,250.00	2,904,750.00	0.00	2,904,750.00	75.00
	E62 Sub Totals:	3,873,000.00	322,750.00	968,250.00	2,904,750.00	0.00	2,904,750.00	75.00
	Expense Sub Totals:	3,873,000.00	322,750.00	968,250.00	2,904,750.00	0.00	2,904,750.00	75.00
	Dept 0100 Sub Totals:	-250.00	27,558.36	-61,890.67	61,640.67	0.00		
	Fund Revenue Sub Totals:	3,873,250.00	295,191.64	1,030,140.67	2,843,109.33	0.00	2,843,109.33	73.40
	Fund Expense Sub Totals:	3,873,000.00	322,750.00	968,250.00	2,904,750.00	0.00	2,904,750.00	75.00
Fund 003	Fund 002 Sub Totals:	-250.00	27,558.36	-61,890.67	61,640.67	0.00		
Dept 003-0100	Franchise Fees							
R50	Administration							
	Sale of Services							
003-0100-4502	AT&T / SW Bell Franchise Fee	125,000.00	9,334.56	40,698.32	84,301.68	0.00	84,301.68	67.44
003-0100-4506	Centerpoint Energy Franchise Fee	200,000.00	25,790.35	75,208.69	124,791.31	0.00	124,791.31	62.40
003-0100-4508	Fidelity Franchise Fee	15,000.00	0.00	14,185.61	814.39	0.00	814.39	5.43
003-0100-4510	Comcast Cable Franchise Fee	75,000.00	0.00	18,821.17	56,178.83	0.00	56,178.83	74.91
003-0100-4526	Entergy Franchise Fee	625,000.00	39,813.75	130,435.37	494,564.63	0.00	494,564.63	79.13
003-0100-4528	First Electric Franchise Fee	294,000.00	20,350.02	61,587.82	232,412.18	0.00	232,412.18	79.05
003-0100-4564	Windstream Franchise Fee	15,000.00	0.00	3,691.40	11,308.60	0.00	11,308.60	75.39
R50	R50 Sub Totals:	1,349,000.00	95,288.68	344,628.38	1,004,371.62	0.00	1,004,371.62	74.45
R85	Interest Revenue							
003-0100-4850	Interest Revenue	250.00	34.62	101.47	148.53	0.00	148.53	59.41
	R85 Sub Totals:	250.00	34.62	101.47	148.53	0.00	148.53	59.41
E62	Revenue Sub Totals:	1,349,250.00	95,323.30	344,729.85	1,004,520.15	0.00	1,004,520.15	74.45
	Intergovernmental Tsfr							
003-0100-5620	Xfer to General	444,750.00	37,062.50	111,187.50	333,562.50	0.00	333,562.50	75.00
003-0100-5622	Xfer to Street	444,750.00	29,107.92	87,323.76	357,426.24	0.00	357,426.24	80.37
	E62 Sub Totals:	889,500.00	66,170.42	198,511.26	690,988.74	0.00	690,988.74	77.68
	Expense Sub Totals:	889,500.00	66,170.42	198,511.26	690,988.74	0.00	690,988.74	77.68
	Dept 0100 Sub Totals:	-459,750.00	-29,152.88	-146,218.59	-313,531.41	0.00		
Dept 003-0400	Intergovernmental Tsfr							
E62								

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
003-0400-5626	Xfer to Other	444,750.00	28,798.50	87,344.30	357,405.70	0.00	357,405.70	80.36
	<b>E62 Sub Totals:</b>	444,750.00	28,798.50	87,344.30	357,405.70	0.00	357,405.70	80.36
	Expense Sub Totals:	444,750.00	28,798.50	87,344.30	357,405.70	0.00	357,405.70	80.36
	<b>Dept 0400 Sub Totals:</b>	444,750.00	28,798.50	87,344.30	357,405.70	0.00		
	Fund Revenue Sub Totals:	1,349,250.00	95,323.30	344,729.85	1,004,520.15	0.00	1,004,520.15	74.45
	Fund Expense Sub Totals:	1,334,250.00	94,968.92	285,855.56	1,048,394.44	0.00	1,048,394.44	78.58
	<b>Fund 003 Sub Totals:</b>	-15,000.00	-354.38	-58,874.29	43,874.29	0.00		
Fund 005	Designated Tax Fund - Gen'l							
Dept 005-0100	Administration							
R85	Interest Revenue	250.00	76.06	219.25	30.75	0.00	30.75	12.30
005-0100-4850	Interest Revenue	250.00	76.06	219.25	30.75	0.00	30.75	12.30
	<b>R85 Sub Totals:</b>	250.00	76.06	219.25	30.75	0.00	30.75	12.30
	Revenue Sub Totals:	250.00	76.06	219.25	30.75	0.00	30.75	12.30
	<b>Dept 0100 Sub Totals:</b>	-250.00	-76.06	-219.25	-30.75	0.00		
Dept 005-0200	Animal Control							
R10	Taxes - Sales							
005-0200-4100	Designated Tax - AC	416,000.00	29,515.68	103,004.54	312,995.46	0.00	312,995.46	75.24
	<b>R10 Sub Totals:</b>	416,000.00	29,515.68	103,004.54	312,995.46	0.00	312,995.46	75.24
	Revenue Sub Totals:	416,000.00	29,515.68	103,004.54	312,995.46	0.00	312,995.46	75.24
E62	Intergovernmental Trsfr							
005-0200-5620	Xfer to General - AC	416,000.00	34,666.66	103,999.98	312,000.02	0.00	312,000.02	75.00
	<b>E62 Sub Totals:</b>	416,000.00	34,666.66	103,999.98	312,000.02	0.00	312,000.02	75.00
	Expense Sub Totals:	416,000.00	34,666.66	103,999.98	312,000.02	0.00	312,000.02	75.00
	<b>Dept 0200 Sub Totals:</b>	0.00	5,150.98	995.44	-995.44	0.00		
Dept 005-0400	Parks General							
R10	Taxes - Sales							
005-0400-4100	Designated Tax - Park	416,000.00	29,515.68	103,004.54	312,995.46	0.00	312,995.46	75.24

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R10	R10 Sub Totals:	416,000.00	29,515.68	103,004.54	312,995.46	0.00	312,995.46	75.24
	Revenue Sub Totals:	416,000.00	29,515.68	103,004.54	312,995.46	0.00	312,995.46	75.24
E62	Intergovernmental Tsfr							
005-0400-5620	Xfer to General - Park	416,000.00	34,666.66	103,999.98	312,000.02	0.00	312,000.02	75.00
	E62 Sub Totals:	416,000.00	34,666.66	103,999.98	312,000.02	0.00	312,000.02	75.00
	Expense Sub Totals:	416,000.00	34,666.66	103,999.98	312,000.02	0.00	312,000.02	75.00
Dept 005-0500	Dept 0400 Sub Totals:	0.00	5,150.98	995.44	-995.44	0.00		
R10	Fire Department							
005-0500-4100	Taxes - Sales	1,041,000.00	73,789.20	257,511.34	783,488.66	0.00	783,488.66	75.26
	Designated Tax - Fire	1,041,000.00	73,789.20	257,511.34	783,488.66	0.00	783,488.66	75.26
	R10 Sub Totals:	1,041,000.00	73,789.20	257,511.34	783,488.66	0.00	783,488.66	75.26
E62	Revenue Sub Totals:	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00
005-0500-5620	Intergovernmental Tsfr							
	Xfer to General - Fire	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00
	E62 Sub Totals:	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00
	Expense Sub Totals:	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00
Dept 005-0600	Dept 0500 Sub Totals:	0.00	12,960.80	2,738.66	-2,738.66	0.00		
R10	Police							
005-0600-4100	Taxes - Sales	1,041,000.00	73,789.19	257,511.33	783,488.67	0.00	783,488.67	75.26
	Designated Tax - Police	1,041,000.00	73,789.19	257,511.33	783,488.67	0.00	783,488.67	75.26
	R10 Sub Totals:	1,041,000.00	73,789.19	257,511.33	783,488.67	0.00	783,488.67	75.26
E62	Revenue Sub Totals:	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00
005-0600-5620	Intergovernmental Tsfr							
	Xfer to General - Police	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00
	E62 Sub Totals:	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00
	Expense Sub Totals:	1,041,000.00	86,750.00	260,250.00	780,750.00	0.00	780,750.00	75.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 005-0800	Dept 0600 Sub Totals:							
R10	Street	0.00	12,960.81	2,738.67	-2,738.67			
005-0800-4100	Taxes - Sales							
	Designated Tax - Street	1,250,000.00	88,547.04	309,013.57	940,986.43	0.00	940,986.43	75.28
	R10 Sub Totals:	1,250,000.00	88,547.04	309,013.57	940,986.43	0.00	940,986.43	75.28
	Revenue Sub Totals:	1,250,000.00	88,547.04	309,013.57	940,986.43	0.00	940,986.43	75.28
E62	Intergovernmental Tsfr							
005-0800-5622	Xfer to Street	1,250,000.00	104,166.66	312,499.98	937,500.02	0.00	937,500.02	75.00
	E62 Sub Totals:	1,250,000.00	104,166.66	312,499.98	937,500.02	0.00	937,500.02	75.00
	Expense Sub Totals:	1,250,000.00	104,166.66	312,499.98	937,500.02	0.00	937,500.02	75.00
	Dept 0800 Sub Totals:	0.00	15,619.62	3,486.41	-3,486.41	0.00		
	Fund Revenue Sub Totals:	4,164,250.00	295,232.85	1,030,264.57	3,133,985.43	0.00	3,133,985.43	75.26
	Fund Expense Sub Totals:	4,164,000.00	346,999.98	1,040,999.94	3,123,000.06	0.00	3,123,000.06	75.00
Fund 010	Fund 005 Sub Totals:	-250.00	51,767.13	10,735.37	-10,985.37	0.00		
Dept 010-0000	Electronic Tax							
E01	Personnel Expense							
010-0000-5058	Taxable Clothing Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 020	Fund 010 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 020-0200	Animal Control Donation							
R68	Donation Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
020-0200-4680	Donation Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
020-0200-4682	Donations Dog Park	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
R68 Sub Totals:		5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
R85	Interest Revenue							
020-0200-4850	Interest Revenue	0.00	0.78	2.28	-2.28	0.00	-2.28	0.00
R85 Sub Totals:		0.00	0.78	2.28	-2.28	0.00	-2.28	0.00
Revenue Sub Totals:								
Donation Expense								
AC Donation Expense		5,000.00	0.78	2.28	4,997.72	0.00	4,997.72	99.95
E68 Sub Totals:		9,500.00	98.50	98.50	9,401.50	0.00	9,401.50	98.96
Expense Sub Totals:		9,500.00	98.50	98.50	9,401.50	0.00	9,401.50	98.96
Dept 0200 Sub Totals:		4,500.00	97.72	96.22	4,403.78	0.00		
Fund Revenue Sub Totals:		5,000.00	0.78	2.28	4,997.72	0.00	4,997.72	99.95
Fund Expense Sub Totals:		9,500.00	98.50	98.50	9,401.50	0.00	9,401.50	98.96
Fund 020 Sub Totals:		4,500.00	97.72	96.22	4,403.78	0.00		
Act 1256 of 1995 Court								
Fines & Forfeitures								
Act 1256 Civil Division		71,250.00	8,740.00	19,565.00	51,685.00	0.00	51,685.00	72.54
Act 1256 District Court Rev		360,000.00	27,255.45	62,909.78	297,090.22	0.00	297,090.22	82.53
R40 Sub Totals:		431,250.00	35,995.45	82,474.78	348,775.22	0.00	348,775.22	80.88
Revenue Sub Totals:		431,250.00	35,995.45	82,474.78	348,775.22	0.00	348,775.22	80.88
Personnel Expense								
Act 1256 Judge Retirement		5,200.00	394.84	1,184.52	4,015.48	0.00	4,015.48	77.22
E01 Sub Totals:		5,200.00	394.84	1,184.52	4,015.48	0.00	4,015.48	77.22
Operations Expense								
Act 316 of 1991 Expense		250.00	18.12	54.36	195.64	0.00	195.64	78.26
Act 918 of 1983 Expense		17,500.00	1,342.64	4,027.92	13,472.08	0.00	13,472.08	76.98
Act 1256 Co Admin of Justice		140,500.00	10,741.60	32,224.80	108,275.20	0.00	108,275.20	77.06
Act 1256 Court Costs		15,250.00	1,181.04	3,543.12	11,706.88	0.00	11,706.88	76.77



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
030-0300-5435	Act 1256 City Attorney	28,500.00	2,190.68	6,572.04	21,927.96	0.00	21,927.96	76.94
030-0300-5440	Act 1256 DFA (State)	197,250.00	18,092.79	28,766.80	168,483.20	0.00	168,483.20	85.42
030-0300-5445	Act 1256 Ordinance 89-15	26,000.00	1,966.60	5,899.80	20,100.20	0.00	20,100.20	77.31
030-0300-5495	Act 1256 Intoximeter Expense	900.00	67.14	201.42	698.58	0.00	698.58	77.62
E40 Sub Totals:		426,150.00	35,600.61	81,290.26	344,859.74	0.00	344,859.74	80.92
Expense Sub Totals:		431,350.00	35,995.45	82,474.78	348,875.22	0.00	348,875.22	80.88
Dept 0300 Sub Totals:		100.00	0.00	0.00	100.00	0.00		
Fund Revenue Sub Totals:		431,250.00	35,995.45	82,474.78	348,775.22	0.00	348,775.22	80.88
Fund Expense Sub Totals:		431,350.00	35,995.45	82,474.78	348,875.22	0.00	348,875.22	80.88
Fund 030 Sub Totals:		100.00	0.00	0.00	100.00	0.00		
Act 1809 of 2001 Court Auto								
Fines & Forfeitures								
Act 1809 of 2001 Revenue		26,000.00	4,329.85	9,859.85	16,140.15	0.00	16,140.15	62.08
R40 Sub Totals:		26,000.00	4,329.85	9,859.85	16,140.15	0.00	16,140.15	62.08
Interest Revenue								
Interest Revenue		0.00	2.72	7.71	-7.71	0.00	-7.71	0.00
R85 Sub Totals:		0.00	2.72	7.71	-7.71	0.00	-7.71	0.00
Revenue Sub Totals:		26,000.00	4,332.57	9,867.56	16,132.44	0.00	16,132.44	62.05
Miscellaneous Expense								
Software - Computer		32,250.00	2,010.50	6,031.50	26,218.50	0.00	26,218.50	81.30
E60 Sub Totals:		32,250.00	2,010.50	6,031.50	26,218.50	0.00	26,218.50	81.30
Expense Sub Totals:		32,250.00	2,010.50	6,031.50	26,218.50	0.00	26,218.50	81.30
Dept 0300 Sub Totals:		6,250.00	-2,322.07	-3,836.06	10,086.06	0.00		
Fund Revenue Sub Totals:		26,000.00	4,332.57	9,867.56	16,132.44	0.00	16,132.44	62.05
Fund Expense Sub Totals:		32,250.00	2,010.50	6,031.50	26,218.50	0.00	26,218.50	81.30

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 045	Fund 031 Sub Totals:							
Dept 045-0400	Park 1/8 Sales Tax O & M	6,250.00	-2,322.07	-3,836.06	10,086.06	0.00		
R10	Parks General							
045-0400-4110	Taxes - Sales							
	Park 1/8 Sales Tax	521,000.00	36,894.60	128,755.67	392,244.33	0.00	392,244.33	75.29
R10 Sub Totals:		521,000.00	36,894.60	128,755.67	392,244.33	0.00	392,244.33	75.29
R85	Interest Revenue							
045-0400-4850	Interest Revenue	0.00	4.18	11.33	-11.33	0.00	-11.33	0.00
R85 Sub Totals:		0.00	4.18	11.33	-11.33	0.00	-11.33	0.00
E62	Revenue Sub Totals:							
045-0400-5620	Intergovernmental Tsfr	521,000.00	36,898.78	128,767.00	392,233.00	0.00	392,233.00	75.28
	Xfer to General	521,000.00	43,416.66	130,249.98	390,750.02	0.00	390,750.02	75.00
E62 Sub Totals:		521,000.00	43,416.66	130,249.98	390,750.02	0.00	390,750.02	75.00
Expense Sub Totals:		521,000.00	43,416.66	130,249.98	390,750.02	0.00	390,750.02	75.00
Dept 0400 Sub Totals:		0.00	6,517.88	1,482.98	-1,482.98	0.00		
Fund Revenue Sub Totals:		521,000.00	36,898.78	128,767.00	392,233.00	0.00	392,233.00	75.28
Fund Expense Sub Totals:		521,000.00	43,416.66	130,249.98	390,750.02	0.00	390,750.02	75.00
Fund 050	Fund 045 Sub Totals:							
Dept 050-0500	Fire Donation	0.00	6,517.88	1,482.98	-1,482.98	0.00		
R68	Fire Department							
050-0500-4680	Donation Revenue	1,000.00	237.07	337.07	662.93	0.00	662.93	66.29
R68 Sub Totals:		1,000.00	237.07	337.07	662.93	0.00	662.93	66.29
R85	Interest Revenue							
050-0500-4850	Interest Revenue	1.00	0.14	0.39	0.61	0.00	0.61	61.00
R85 Sub Totals:		1.00	0.14	0.39	0.61	0.00	0.61	61.00
E68	Revenue Sub Totals:							
050-0500-5580	Donation Expense	1,001.00	237.21	337.46	663.54	0.00	663.54	66.29
	Donations Expense Fire	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E68	Sub Totals:	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	Expense Sub Totals:	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
Dept 0500	Sub Totals:	-1.00	-237.21	-337.46	336.46	0.00		
Fund Revenue	Sub Totals:	1,001.00	237.21	337.46	663.54	0.00	663.54	66.29
Fund Expense	Sub Totals:	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
Fund 050	Sub Totals:	-1.00	-237.21	-337.46	336.46	0.00		
Act 833 of 1991	Fire							
Dept 051-0500	Fire Department							
R15	Taxes - Property	15,000.00	0.00	473.46	14,526.54	0.00	14,526.54	96.84
051-0500-4150	State Turnback	15,000.00	0.00	473.46	14,526.54	0.00	14,526.54	96.84
R85	Interest Revenue	15.00	1.02	4.33	10.67	0.00	10.67	71.13
051-0500-4850	Interest Revenue	15.00	1.02	4.33	10.67	0.00	10.67	71.13
R85	Sub Totals:	15,015.00	1.02	477.79	14,537.21	0.00	14,537.21	96.82
E40	Revenue Sub Totals:	40,000.00	1,644.69	18,564.66	21,435.34	240.90	21,194.44	52.99
Operations Expense								
Act 833	Expense	40,000.00	1,644.69	18,564.66	21,435.34	240.90	21,194.44	52.99
E40	Sub Totals:	40,000.00	1,644.69	18,564.66	21,435.34	240.90	21,194.44	52.99
Expense Sub Totals:								
Dept 0500	Sub Totals:	24,985.00	1,643.67	18,086.87	6,898.13	240.90		
Fund Revenue	Sub Totals:	15,015.00	1.02	477.79	14,537.21	0.00	14,537.21	96.82
Fund Expense	Sub Totals:	40,000.00	1,644.69	18,564.66	21,435.34	240.90	21,194.44	52.99
Fund 051	Sub Totals:	24,985.00	1,643.67	18,086.87	6,898.13	240.90		
Fire 3/8	SalesTax							
Dept 055-0500	Fire Department							
R10	Taxes - Sales	1,562,000.00	110,683.80	386,267.00	1,175,733.00	0.00	1,175,733.00	75.27
055-0500-4120	Fire 3/8 Sales Tax	1,562,000.00	110,683.80	386,267.00	1,175,733.00	0.00	1,175,733.00	75.27

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R10	R10 Sub Totals:	1,562,000.00	110,683.80	386,267.00	1,175,733.00	0.00	1,175,733.00	75.27
	Interest Revenue							
055-0500-4850	Interest Revenue	100.00	8.79	27.37	72.63	0.00	72.63	72.63
R85	R85 Sub Totals:	100.00	8.79	27.37	72.63	0.00	72.63	72.63
	Revenue Sub Totals:	1,562,100.00	110,692.59	386,294.37	1,175,805.63	0.00	1,175,805.63	75.27
E62	Intergovernmental Tsfr							
055-0500-5620	Xfer to General	1,562,000.00	130,166.66	390,499.98	1,171,500.02	0.00	1,171,500.02	75.00
E80	E62 Sub Totals:	1,562,000.00	130,166.66	390,499.98	1,171,500.02	0.00	1,171,500.02	75.00
	Fixed Assets							
055-0500-5814	Fixed Assets - Firc Trucks	169,000.00	13,974.34	41,839.76	127,160.24	0.00	127,160.24	75.24
E80	E80 Sub Totals:	169,000.00	13,974.34	41,839.76	127,160.24	0.00	127,160.24	75.24
	Interest Expense							
E85	Interest Expense	7,030.00	683.50	2,133.76	4,896.24	0.00	4,896.24	69.65
055-0500-5850	Interest Expense	7,030.00	683.50	2,133.76	4,896.24	0.00	4,896.24	69.65
E85	E85 Sub Totals:	7,030.00	683.50	2,133.76	4,896.24	0.00	4,896.24	69.65
	Expense Sub Totals:	1,738,030.00	144,824.50	434,473.50	1,303,556.50	0.00	1,303,556.50	75.00
	Dept 0500 Sub Totals:	175,930.00	34,131.91	48,179.13	127,750.87	0.00		
	Fund Revenue Sub Totals:	1,562,100.00	110,692.59	386,294.37	1,175,805.63	0.00	1,175,805.63	75.27
	Fund Expense Sub Totals:	1,738,030.00	144,824.50	434,473.50	1,303,556.50	0.00	1,303,556.50	75.00
Fund 060	Fund 055 Sub Totals:	175,930.00	34,131.91	48,179.13	127,750.87	0.00		
Dept 060-0600	Police Donation							
R68	Police							
060-0600-4680	Donation Revenue	500.00	237.07	237.07	262.93	0.00	262.93	52.59
	Donation Revenue	500.00	237.07	237.07	262.93	0.00	262.93	52.59
R85	R68 Sub Totals:	500.00	237.07	237.07	262.93	0.00	262.93	52.59
	Interest Revenue							
060-0600-4850	Interest Revenue	5.00	0.08	0.22	4.78	0.00	4.78	95.60
	R85 Sub Totals:	5.00	0.08	0.22	4.78	0.00	4.78	95.60

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E60	Revenue Sub Totals:							
060-0600-5600	Miscellaneous Expense	505.00	237.15	237.29	267.71	0.00	267.71	53.01
	Miscellaneous Expense	505.00	0.00	0.00	505.00	0.00	505.00	100.00
	E60 Sub Totals:	505.00	0.00	0.00	505.00	0.00	505.00	100.00
	Expense Sub Totals:	505.00	0.00	0.00	505.00	0.00	505.00	100.00
	Dept 0600 Sub Totals:	0.00	-237.15	-237.29	237.29	0.00		
	Fund Revenue Sub Totals:	505.00	237.15	237.29	267.71	0.00	267.71	53.01
	Fund Expense Sub Totals:	505.00	0.00	0.00	505.00	0.00	505.00	100.00
Fund 061	Fund 060 Sub Totals:	0.00	-237.15	-237.29	237.29	0.00		
Dept 061-0600	Act 918 of 1983 Police							
R40	Police							
061-0600-4410	Fines & Forfeitures	20,000.00	1,342.64	4,027.92	15,972.08	0.00	15,972.08	79.86
	Admin of Justice Revenue	20,000.00	1,342.64	4,027.92	15,972.08	0.00	15,972.08	79.86
R85	R40 Sub Totals:	10.00	1.21	3.37	6.63	0.00	6.63	66.30
061-0600-4850	Interest Revenue	10.00	1.21	3.37	6.63	0.00	6.63	66.30
	Interest Revenue	10.00	1.21	3.37	6.63	0.00	6.63	66.30
	R85 Sub Totals:	20,010.00	1,343.85	4,031.29	15,978.71	0.00	15,978.71	79.85
E40	Revenue Sub Totals:							
061-0600-5415	Operations Expense	20,010.00	0.00	0.00	20,010.00	0.00	20,010.00	100.00
	Act 918 of 1983 Expense	20,010.00	0.00	0.00	20,010.00	0.00	20,010.00	100.00
	E40 Sub Totals:	20,010.00	0.00	0.00	20,010.00	0.00	20,010.00	100.00
	Expense Sub Totals:	20,010.00	0.00	0.00	20,010.00	0.00	20,010.00	100.00
	Dept 0600 Sub Totals:	0.00	-1,343.85	-4,031.29	4,031.29	0.00		
	Fund Revenue Sub Totals:	20,010.00	1,343.85	4,031.29	15,978.71	0.00	15,978.71	79.85
	Fund Expense Sub Totals:	20,010.00	0.00	0.00	20,010.00	0.00	20,010.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 062	Fund 061 Sub Totals:							
Dept 062-0600	Act 988 of 1991 Emerg Veh	0.00	-1,343.85	-4,031.29	4,031.29	0.00		
R40	Police							
062-0600-4402	Fines & Forfeitures							
	Act 988 of 1991 Revenue	20,000.00	1,345.00	3,267.50	16,732.50	0.00	16,732.50	83.66
	R40 Sub Totals:	20,000.00	1,345.00	3,267.50	16,732.50	0.00	16,732.50	83.66
R85	Interest Revenue							
062-0600-4850	Interest Revenue	10.00	0.30	0.71	9.29	0.00	9.29	92.90
	R85 Sub Totals:	10.00	0.30	0.71	9.29	0.00	9.29	92.90
E40	Revenue Sub Totals:							
062-0600-5420	Operations Expense	20,010.00	1,345.30	3,268.21	16,741.79	0.00	16,741.79	83.67
	Act 988 Expense	20,010.00	0.00	0.00	20,010.00	0.00	20,010.00	100.00
	E40 Sub Totals:	20,010.00	0.00	0.00	20,010.00	0.00	20,010.00	100.00
	Expense Sub Totals:							
	Dept 0600 Sub Totals:	0.00	-1,345.30	-3,268.21	3,268.21	0.00		
	Fund Revenue Sub Totals:	20,010.00	1,345.30	3,268.21	16,741.79	0.00	16,741.79	83.67
	Fund Expense Sub Totals:	20,010.00	0.00	0.00	20,010.00	0.00	20,010.00	100.00
Fund 066	Fund 062 Sub Totals:							
Dept 066-0600	Federal Drug Control	0.00	-1,345.30	-3,268.21	3,268.21	0.00		
R85	Police							
066-0600-4850	Interest Revenue	0.00	0.11	0.38	-0.38	0.00	-0.38	0.00
	Interest Revenue							
	R85 Sub Totals:	0.00	0.11	0.38	-0.38	0.00	-0.38	0.00
E60	Revenue Sub Totals:							
066-0600-5600	Miscellaneous Expense	0.00	850.00	850.00	-850.00	0.00	-850.00	0.00
	Miscellaneous Expense							
	E60 Sub Totals:	0.00	850.00	850.00	-850.00	0.00	-850.00	0.00
	Expense Sub Totals:	0.00	850.00	850.00	-850.00	0.00	-850.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0600 Sub Totals:	0.00	849.89	849.62	-849.62	0.00		
	Fund Revenue Sub Totals:	0.00	0.11	0.38	-0.38	0.00	-0.38	0.00
	Fund Expense Sub Totals:	0.00	850.00	850.00	-850.00	0.00	-850.00	0.00
Fund 068	Fund 066 Sub Totals:	0.00	849.89	849.62	-849.62	0.00		
Dept 068-0600	State Drug Control							
R40	Police							
068-0600-4418	Fines & Forfeitures							
	Drug Seizure Revenue	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
	R40 Sub Totals:	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
R85	Interest Revenue	5.00	0.70	2.06	2.94	0.00	2.94	58.80
068-0600-4850	Interest Revenue							
	R85 Sub Totals:	5.00	0.70	2.06	2.94	0.00	2.94	58.80
	Revenue Sub Totals:	10,005.00	0.70	2.06	10,002.94	0.00	10,002.94	99.98
E60	Miscellaneous Expense	10,005.00	25.00	75.00	9,930.00	0.00	9,930.00	99.25
068-0600-5600	Miscellaneous Expense							
	E60 Sub Totals:	10,005.00	25.00	75.00	9,930.00	0.00	9,930.00	99.25
	Expense Sub Totals:	10,005.00	25.00	75.00	9,930.00	0.00	9,930.00	99.25
	Dept 0600 Sub Totals:	0.00	24.30	72.94	-72.94	0.00		
	Fund Revenue Sub Totals:	10,005.00	0.70	2.06	10,002.94	0.00	10,002.94	99.98
	Fund Expense Sub Totals:	10,005.00	25.00	75.00	9,930.00	0.00	9,930.00	99.25
	Fund 068 Sub Totals:	0.00	24.30	72.94	-72.94	0.00		
Fund 080	Street Fund							
Dept 080-0000	Sale of Equipment							
R66	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
080-0000-4900								
	R66 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	Interest Revenue							
080-0000-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E80	R85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
080-0000-5824	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fixed Assets							
	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 08000	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E01	Personnel Expense							
080-0140-5000	Salary Expense	82,016.00	4,754.24	17,683.95	64,332.05	0.00	64,332.05	78.44
080-0140-5010	Overtime Expense	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
080-0140-5020	FICA Expense	6,351.00	354.62	1,325.60	5,025.40	0.00	5,025.40	79.13
080-0140-5022	Unemployment Expense	1,080.00	0.00	72.80	1,007.20	0.00	1,007.20	93.26
080-0140-5025	Worker's Comp Expense	500.00	0.00	383.00	117.00	0.00	117.00	23.40
080-0140-5030	APERS Expense	12,353.00	689.38	2,564.21	9,788.79	0.00	9,788.79	79.24
080-0140-5040	Health Insurance Expense	22,700.00	1,132.32	4,142.96	18,557.04	0.00	18,557.04	81.75
080-0140-5050	Physical & Drug Screen Exp	300.00	0.00	0.00	300.00	0.00	300.00	100.00
080-0140-5055	Uniform Expense	1,200.00	0.00	152.59	1,047.41	54.49	992.92	82.74
080-0140-5060	Travel & Training Expense	2,600.00	924.00	924.00	1,676.00	0.00	1,676.00	64.46
E01	E01 Sub Totals:	130,100.00	7,854.56	27,249.11	102,850.89	54.49	102,796.40	79.01
E10	Building & Grounds Exp							
080-0140-5115	Communication Exp - Telephone	700.00	53.58	148.03	551.97	0.00	551.97	78.85
080-0140-5116	Communication Exp - Cellular	1,400.00	0.00	220.82	1,179.18	165.36	1,013.82	72.42
E10	E10 Sub Totals:	2,100.00	53.58	368.85	1,731.15	165.36	1,565.79	74.56
E20	Vehicle Expense							
080-0140-5200	Fuel Expense	6,000.00	609.51	872.12	5,127.88	0.00	5,127.88	85.46
080-0140-5210	Service & Repair - Vehicle	2,000.00	0.00	951.81	1,048.19	963.50	84.69	4.23
080-0140-5218	Tire Expense	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
080-0140-5225	Insurance Expense - Vehicle	500.00	0.00	437.50	62.50	0.00	62.50	12.50
E20	E20 Sub Totals:	10,500.00	609.51	2,261.43	8,238.57	963.50	7,275.07	69.29
E30	Supply Expense							
080-0140-5300	Supplies - Office	500.00	0.00	161.52	338.48	0.00	338.48	67.70
080-0140-5322	Supplies - Operating	1,500.00	292.99	292.99	1,207.01	2,747.98	-1,540.97	0.00
080-0140-5380	Prisoner Care Expense	2,000.00	122.33	122.33	1,877.67	0.00	1,877.67	93.88



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E30 Sub Totals:		4,000.00	415.32	576.84	3,423.16	2,747.98	675.18	16.88
E40	Operations Expense							
080-0140-5515	Special Elec or Permit Fee Exp	500.00	0.00	0.00	500.00	0.00	500.00	100.00
080-0140-5520	Public Education Expense	2,500.00	623.30	623.30	1,876.70	619.88	1,256.82	50.27
E40 Sub Totals:		3,000.00	623.30	623.30	2,376.70	619.88	1,756.82	58.56
E55	Professional Services							
080-0140-5571	Prof Services - Engineering	0.00	1,530.00	4,590.00	-4,590.00	0.00	-4,590.00	0.00
080-0140-5574	Prof Services - GIS	6,120.00	0.00	0.00	6,120.00	1,530.00	4,590.00	75.00
080-0140-5589	Prof Services - Printing	200.00	0.00	0.00	200.00	0.00	200.00	100.00
E55 Sub Totals:		6,320.00	1,530.00	4,590.00	1,730.00	1,530.00	200.00	3.16
Expense Sub Totals:		156,020.00	11,086.27	35,669.53	120,350.47	6,081.21	114,269.26	73.24
Dept 080-0800	Dept 0140 Sub Totals:	156,020.00	11,086.27	35,669.53	120,350.47	6,081.21		
R10	Taxes - Sales							
080-0800-4152	1/2 Cent Sales Tax	326,000.00	25,929.37	81,296.53	244,703.47	0.00	244,703.47	75.06
R10 Sub Totals:		326,000.00	25,929.37	81,296.53	244,703.47	0.00	244,703.47	75.06
R15	Taxes - Property							
080-0800-4150	State Turnback	1,084,000.00	56,427.12	180,705.82	903,294.18	0.00	903,294.18	83.33
080-0800-4151	Saline County Treasurer	380,000.00	9,050.01	29,916.09	350,083.91	0.00	350,083.91	92.13
R15 Sub Totals:		1,464,000.00	65,477.13	210,621.91	1,253,378.09	0.00	1,253,378.09	85.61
R60	Miscellaneous Revenue							
080-0800-4600	Miscellaneous Revenue	111,206.00	0.00	111,206.00	0.00	0.00	0.00	0.00
R60 Sub Totals:		111,206.00	0.00	111,206.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Tsfrs							
080-0800-4627	Xfer Designated Tax - Street	1,250,000.00	104,166.66	312,499.98	937,500.02	0.00	937,500.02	75.00
R62 Sub Totals:		1,250,000.00	104,166.66	312,499.98	937,500.02	0.00	937,500.02	75.00
R85	Interest Revenue							
080-0800-4850	Interest Revenue	500.00	50.40	189.92	310.08	0.00	310.08	62.02
R85 Sub Totals:		500.00	50.40	189.92	310.08	0.00	310.08	62.02
E01	Revenue Sub Totals:	3,151,706.00	195,623.56	715,814.34	2,435,891.66	0.00	2,435,891.66	77.29
	Personnel Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
080-0800-5000	Salary Expense	425,247.93	28,496.02	83,507.99	341,739.94	0.00	341,739.94	80.36
080-0800-5005	SWB Reimbursement	109,000.00	9,083.33	27,249.99	81,750.01	0.00	81,750.01	75.00
080-0800-5010	Overtime Expense	15,000.00	637.18	2,398.86	12,601.14	0.00	12,601.14	84.01
080-0800-5020	FICA Expense	33,673.05	2,186.60	6,444.00	27,229.05	0.00	27,229.05	80.86
080-0800-5022	Unemployment Expense	5,550.00	0.00	16.65	5,533.35	0.00	5,533.35	99.70
080-0800-5025	Worker's Comp Expense	17,500.00	0.00	17,198.00	302.00	0.00	302.00	1.73
080-0800-5030	APERS Expense	63,735.26	4,224.33	12,456.51	51,278.75	0.00	51,278.75	80.46
080-0800-5040	Health Insurance Expense	94,955.04	6,884.64	20,704.51	74,250.53	0.00	74,250.53	78.20
080-0800-5050	Physical & Drug Screen Exp	2,000.00	350.00	350.00	1,650.00	50.00	1,600.00	80.00
080-0800-5055	Uniform Expense	6,000.00	1,477.51	1,609.91	4,390.09	1,516.40	2,873.69	47.89
080-0800-5060	Travel & Training Expense	3,500.00	2.61	2.61	3,497.39	0.00	3,497.39	99.93
	<b>E01 Sub Totals:</b>	<b>776,161.28</b>	<b>53,342.22</b>	<b>171,939.03</b>	<b>604,222.25</b>	<b>1,566.40</b>	<b>602,655.85</b>	<b>77.65</b>
E10	Building & Grounds Exp							
080-0800-5102	Repairs & Maint - Building	2,000.00	0.00	78.26	1,921.74	477.00	1,444.74	72.24
080-0800-5110	Utilities - Electric	18,000.00	3,310.72	9,740.47	8,259.53	0.00	8,259.53	45.89
080-0800-5111	Utilities - Gas	2,500.00	298.12	949.84	1,550.16	0.00	1,550.16	62.01
080-0800-5112	Utilities - Water	500.00	29.41	87.99	412.01	0.00	412.01	82.40
080-0800-5115	Communication Exp - Telephone	7,200.00	454.23	1,362.20	5,837.80	0.00	5,837.80	81.08
080-0800-5116	Communication Exp - Cellular	3,000.00	0.00	449.08	2,550.92	364.52	2,186.40	72.88
080-0800-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
080-0800-5130	Sanitation	1,800.00	133.08	430.88	1,369.12	135.00	1,234.12	68.56
080-0800-5140	Supplies - B&G	2,600.00	239.65	239.65	2,360.35	296.44	2,063.91	79.38
080-0800-5142	Janitorial Supplies and Main	2,000.00	125.93	283.35	1,716.65	0.00	1,716.65	85.83
080-0800-5145	Tools	10,000.00	354.83	677.26	9,322.74	188.23	9,134.51	91.35
	<b>E10 Sub Totals:</b>	<b>51,100.00</b>	<b>4,945.97</b>	<b>14,298.98</b>	<b>36,801.02</b>	<b>1,461.19</b>	<b>35,339.83</b>	<b>69.16</b>
E20	Vehicle Expense							
080-0800-5200	Fuel Expense	70,000.00	2,463.17	5,470.18	64,529.82	0.00	64,529.82	92.19
080-0800-5210	Service & Repair - Vehicle	70,000.00	5,718.60	10,626.01	59,373.99	3,158.30	56,215.69	80.31
080-0800-5218	Tire Expense	7,000.00	765.14	2,154.78	4,845.22	0.00	4,845.22	69.22
080-0800-5225	Insurance Expense - Vehicle	13,650.00	0.00	20,958.18	-7,308.18	0.00	-7,308.18	0.00
080-0800-5230	Radios	1,000.00	0.00	74.05	925.95	0.00	925.95	92.60
080-0800-5240	Equipment Rental	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	<b>E20 Sub Totals:</b>	<b>163,650.00</b>	<b>8,946.91</b>	<b>39,283.20</b>	<b>124,366.80</b>	<b>3,158.30</b>	<b>121,208.50</b>	<b>74.07</b>
E30	Supply Expense							
080-0800-5300	Supplies - Office	4,000.00	70.00	670.23	3,329.77	0.00	3,329.77	83.24
080-0800-5316	Supplies - Signs	35,500.00	6,273.56	20,908.22	14,591.78	446.76	14,145.02	39.85
080-0800-5322	Supplies - Operating	91,000.00	3,492.35	9,353.86	81,646.14	1,530.89	80,115.25	88.04
080-0800-5350	Postage Expense	500.00	0.00	0.00	500.00	32.47	467.53	93.51
080-0800-5380	Prisoner Care Expense	2,000.00	127.00	127.00	1,873.00	117.11	1,755.89	87.79

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E30 Sub Totals:		133,000.00	9,962.91	31,059.31	101,940.69	2,127.23	99,813.46	75.05
E40	Operations Expense							
080-0800-5323	Material and Maint	15,000.00	2,856.28	6,851.63	8,148.37	2,713.90	5,434.47	36.23
080-0800-5480	Dues & Subscriptions	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
080-0800-5530	Safety Program	1,000.00	10.24	545.78	454.22	0.00	454.22	45.42
080-0800-5545	Street Paving Expense	150,000.00	1,806.46	2,787.03	147,212.97	718.37	146,494.60	97.66
080-0800-5546	Street Lights Installed	135,000.00	6,427.65	19,547.88	115,452.12	0.00	115,452.12	85.52
080-0800-5547	Traffic Signal Maintenance	25,000.00	0.00	276.06	24,723.94	0.00	24,723.94	98.90
E40 Sub Totals:		327,000.00	11,100.63	30,008.38	296,991.62	3,432.27	293,559.35	89.77
E55	Professional Services							
080-0800-5553	Prof Services - Advertising	3,000.00	0.00	169.56	2,830.44	375.30	2,455.14	81.84
080-0800-5562	Prof Services - Bridge Inspection	1,000.00	0.00	530.42	469.58	0.00	469.58	46.96
080-0800-5571	Prof Services - Engineering	12,624.00	1,020.00	3,060.00	9,564.00	0.00	9,564.00	75.76
080-0800-5574	Prof Services - GIS	6,120.00	0.00	0.00	6,120.00	1,530.00	4,590.00	75.00
080-0800-5586	Prof Services - Other	352,461.99	6,390.00	14,461.20	338,000.79	2,618.70	335,382.09	95.15
080-0800-5589	Prof Services - Printing	590.00	0.00	0.00	590.00	0.00	590.00	100.00
E55 Sub Totals:		375,795.99	7,410.00	18,221.18	357,574.81	4,524.00	353,050.81	93.95
E60	Miscellaneous Expense							
080-0800-5600	Miscellaneous Expense	116,000.00	78,667.07	89,226.23	26,773.77	21,786.77	4,987.00	4.30
080-0800-5604	Hardware - Computer	4,000.00	0.00	353.06	3,646.94	0.00	3,646.94	91.17
080-0800-5606	Main Renewals Computer Related	1,000.00	88.11	2,165.26	-1,165.26	0.00	-1,165.26	0.00
080-0800-5608	Software - Computer	2,500.00	532.16	532.16	1,967.84	0.00	1,967.84	78.71
E60 Sub Totals:		123,500.00	79,287.34	92,276.71	31,223.29	21,786.77	9,436.52	7.64
E80	Fixed Assets							
080-0800-5808	Fixed Assets - Other Equipment	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
080-0800-5810	Fixed Assets - Equipment	200,000.00	0.00	-1,985.15	201,985.15	4,745.73	197,239.42	98.62
080-0800-5816	Fixed Assets - Infrastructure	700,000.00	2,846.99	4,887.66	695,112.34	183,905.84	511,206.50	73.03
080-0800-5828	Projects	1,110,000.00	1,900.00	890,675.52	219,324.48	122,926.00	96,398.48	8.68
080-0800-5898	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80 Sub Totals:		2,040,000.00	4,746.99	893,578.03	1,146,421.97	311,577.57	834,844.40	40.92
E90	Construction Projects							
080-0800-5910	Project - Overlay 2013	340,000.00	6,340.24	6,340.24	333,659.76	0.00	333,659.76	98.14
E90 Sub Totals:		340,000.00	6,340.24	6,340.24	333,659.76	0.00	333,659.76	98.14
Expense Sub Totals:		4,330,207.27	186,083.21	1,297,005.06	3,033,202.21	349,633.73	2,683,568.48	61.97

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0800 Sub Totals:	1,178,501.27	-9,540.35	581,190.72	597,310.55	349,633.73		
	Fund Revenue Sub Totals:	3,151,706.00	195,623.56	715,814.34	2,435,891.66	0.00	2,435,891.66	77.29
	Fund Expense Sub Totals:	4,486,227.27	197,169.48	1,332,674.59	3,153,552.68	355,714.94	2,797,837.74	62.37
Fund 140	Fund 080 Sub Totals:	1,334,521.27	1,545.92	616,860.25	717,661.02			
Dept 140-0400	Park Bond 2006 DS							
R10	Parks General							
140-0400-4111	Taxes - Sales							
	Park Bond Sales Tax	1,041,000.00	73,789.20	257,511.34	783,488.66	0.00	783,488.66	75.26
R62	R10 Sub Totals:	1,041,000.00	73,789.20	257,511.34	783,488.66	0.00	783,488.66	75.26
140-0400-4626	Intergovernmental Tsfrs							
	Xfer from Other	0.00	6.32	18.64	-18.64	0.00	-18.64	0.00
R85	R62 Sub Totals:	0.00	6.32	18.64	-18.64	0.00	-18.64	0.00
140-0400-4850	Interest Revenue							
	Interest Revenue	0.00	4.40	11.75	-11.75	0.00	-11.75	0.00
R85	R85 Sub Totals:	0.00	4.40	11.75	-11.75	0.00	-11.75	0.00
E72	Revenue Sub Totals:	1,041,000.00	73,799.92	257,541.73	783,458.27	0.00	783,458.27	75.26
140-0400-5722	Bond Expense							
140-0400-5724	Bond Principal Pmt	1,026,000.00	302,460.00	302,460.00	723,540.00	0.00	723,540.00	70.52
	Bond Fee	5,000.00	664.00	664.00	4,336.00	0.00	4,336.00	86.72
E72	E72 Sub Totals:	1,031,000.00	303,124.00	303,124.00	727,876.00	0.00	727,876.00	70.60
	Expense Sub Totals:	1,031,000.00	303,124.00	303,124.00	727,876.00	0.00	727,876.00	70.60
Dept 0400 Sub Totals:		-10,000.00	229,324.08	45,582.27	-55,582.27	0.00		
Fund Revenue Sub Totals:		1,041,000.00	73,799.92	257,541.73	783,458.27	0.00	783,458.27	75.26
Fund Expense Sub Totals:		1,031,000.00	303,124.00	303,124.00	727,876.00	0.00	727,876.00	70.60
Fund 141	Fund 140 Sub Totals:	-10,000.00	229,324.08	45,582.27	-55,582.27	0.00		
Dept 141-0400	Park Bond 2006 DSR							
R85	Parks General							
	Interest Revenue							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
141-0400-4850	Interest Revenue	0.00	6.32	18.64	-18.64	0.00	-18.64	0.00
141-0400-4855	Gain on Investment	0.00	0.00	295.38	-295.38	0.00	-295.38	0.00
	<b>R85 Sub Totals:</b>	0.00	6.32	314.02	-314.02	0.00	-314.02	0.00
	<b>Revenue Sub Totals:</b>	0.00	6.32	314.02	-314.02	0.00	-314.02	0.00
E62 141-0400-5626	Intergovernmental Tsfr Xfer to Other	0.00	6.32	18.64	-18.64	0.00	-18.64	0.00
	<b>E62 Sub Totals:</b>	0.00	6.32	18.64	-18.64	0.00	-18.64	0.00
	<b>Interest Expense</b>							
E85 141-0400-5855	Loss on Investment	0.00	72.90	115.56	-115.56	0.00	-115.56	0.00
	<b>E85 Sub Totals:</b>	0.00	72.90	115.56	-115.56	0.00	-115.56	0.00
	<b>Expense Sub Totals:</b>	0.00	79.22	134.20	-134.20	0.00	-134.20	0.00
	<b>Dept 0400 Sub Totals:</b>	0.00	72.90	-179.82	179.82	0.00		
	<b>Fund Revenue Sub Totals:</b>	0.00	6.32	314.02	-314.02	0.00	-314.02	0.00
	<b>Fund Expense Sub Totals:</b>	0.00	79.22	134.20	-134.20	0.00	-134.20	0.00
	<b>Fund 141 Sub Totals:</b>	0.00	72.90	-179.82	179.82	0.00		
Fund 142	Park Bond 2006 O&M							
Dept 142-0400	Parks General							
R62	Intergovernmental Tsfrs							
142-0400-4110	Park 1/8 Sales Tax	521,000.00	36,894.60	128,755.67	392,244.33	0.00	392,244.33	75.29
	<b>R62 Sub Totals:</b>	521,000.00	36,894.60	128,755.67	392,244.33	0.00	392,244.33	75.29
	<b>Interest Revenue</b>							
R85 142-0400-4850	Interest Revenue	0.00	0.07	0.13	-0.13	0.00	-0.13	0.00
	<b>R85 Sub Totals:</b>	0.00	0.07	0.13	-0.13	0.00	-0.13	0.00
	<b>Revenue Sub Totals:</b>	521,000.00	36,894.67	128,755.80	392,244.20	0.00	392,244.20	75.29
E62 142-0400-5626	Intergovernmental Tsfr Xfer to Other	521,000.00	36,894.60	128,755.67	392,244.33	0.00	392,244.33	75.29
	<b>E62 Sub Totals:</b>	521,000.00	36,894.60	128,755.67	392,244.33	0.00	392,244.33	75.29

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	521,000.00	36,894.60	128,755.67	392,244.33	0.00	392,244.33	75.29
	Dept 0400 Sub Totals:	0.00	-0.07	-0.13	0.13	0.00		
	Fund Revenue Sub Totals:	521,000.00	36,894.67	128,755.80	392,244.20	0.00	392,244.20	75.29
	Fund Expense Sub Totals:	521,000.00	36,894.60	128,755.67	392,244.33	0.00	392,244.33	75.29
Fund 143	Fund 142 Sub Totals:	0.00	-0.07	-0.13	0.13	0.00		
Dept 143-0400	Park Bond 2007 DS							
R10	Parks General							
143-0400-4111	Taxes - Sales							
	Park Bond Sales Tax	1,041,000.00	73,789.20	257,511.33	783,488.67	0.00	783,488.67	75.26
	R10 Sub Totals:	1,041,000.00	73,789.20	257,511.33	783,488.67	0.00	783,488.67	75.26
R62	Intergovernmental Tsfrs							
143-0400-4626	Xfer from Other	0.00	8.41	24.81	-24.81	0.00	-24.81	0.00
	R62 Sub Totals:	0.00	8.41	24.81	-24.81	0.00	-24.81	0.00
R85	Interest Revenue							
143-0400-4850	Interest Revenue	0.00	4.38	11.69	-11.69	0.00	-11.69	0.00
	R85 Sub Totals:	0.00	4.38	11.69	-11.69	0.00	-11.69	0.00
	Revenue Sub Totals:	1,041,000.00	73,801.99	257,547.83	783,452.17	0.00	783,452.17	75.26
E72	Bond Expense							
143-0400-5722	Bond Principal Pmt	1,026,000.00	181,658.75	181,658.75	844,341.25	0.00	844,341.25	82.29
143-0400-5724	Bond Fee	5,000.00	1,850.00	1,850.00	3,150.00	0.00	3,150.00	63.00
	E72 Sub Totals:	1,031,000.00	183,508.75	183,508.75	847,491.25	0.00	847,491.25	82.20
	Expense Sub Totals:	1,031,000.00	183,508.75	183,508.75	847,491.25	0.00	847,491.25	82.20
	Dept 0400 Sub Totals:	-10,000.00	109,706.76	-74,039.08	64,039.08	0.00		
	Fund Revenue Sub Totals:	1,041,000.00	73,801.99	257,547.83	783,452.17	0.00	783,452.17	75.26
	Fund Expense Sub Totals:	1,031,000.00	183,508.75	183,508.75	847,491.25	0.00	847,491.25	82.20
	Fund 143 Sub Totals:	-10,000.00	109,706.76	-74,039.08	64,039.08	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 144	Park Bond 2007 DSR							
Dept 144-0400	Parks General							
R85	Interest Revenue	0.00	8.41	24.81	-24.81	0.00	-24.81	0.00
144-0400-4850	Interest Revenue	0.00	0.00	371.96	-371.96	0.00	-371.96	0.00
144-0400-4855	Gain on Investment							
	R85 Sub Totals:	0.00	8.41	396.77	-396.77	0.00	-396.77	0.00
	Revenue Sub Totals:	0.00	8.41	396.77	-396.77	0.00	-396.77	0.00
E62	Intergovernmental Tsfr							
144-0400-5626	Xfer to Other	0.00	8.41	24.81	-24.81	0.00	-24.81	0.00
	E62 Sub Totals:	0.00	8.41	24.81	-24.81	0.00	-24.81	0.00
E85	Interest Expense							
144-0400-5855	Loss on Investment	0.00	91.80	145.52	-145.52	0.00	-145.52	0.00
	E85 Sub Totals:	0.00	91.80	145.52	-145.52	0.00	-145.52	0.00
	Expense Sub Totals:	0.00	100.21	170.33	-170.33	0.00	-170.33	0.00
	Dept 0400 Sub Totals:	0.00	91.80	-226.44	226.44	0.00		
	Fund Revenue Sub Totals:	0.00	8.41	396.77	-396.77	0.00	-396.77	0.00
	Fund Expense Sub Totals:	0.00	100.21	170.33	-170.33	0.00	-170.33	0.00
	Fund 144 Sub Totals:	0.00	91.80	-226.44	226.44	0.00		
Fund 145	Park Bond 2010 DS							
Dept 145-0400	Parks General							
R62	Intergovernmental Tsfrs							
145-0400-4627	Xfer from Other	444,750.00	241,110.20	270,961.25	173,788.75	0.00	173,788.75	39.08
	R62 Sub Totals:	444,750.00	241,110.20	270,961.25	173,788.75	0.00	173,788.75	39.08
R85	Interest Revenue							
145-0400-4850	Interest Revenue	0.00	0.10	8.94	-8.94	0.00	-8.94	0.00
	R85 Sub Totals:	0.00	0.10	8.94	-8.94	0.00	-8.94	0.00
	Revenue Sub Totals:	444,750.00	241,110.30	270,970.19	173,779.81	0.00	173,779.81	39.07
E72	Bond Expense							
145-0400-5722	Bond Principal Pmt	360,000.00	253,948.57	491,282.32	-131,282.32	0.00	-131,282.32	0.00
145-0400-5724	Bond Fee	0.00	0.00	2,217.50	-2,217.50	0.00	-2,217.50	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E72	Sub Totals:	360,000.00	253,948.57	493,499.82	-133,499.82	0.00	-133,499.82	0.00
	Expense Sub Totals:	360,000.00	253,948.57	493,499.82	-133,499.82	0.00	-133,499.82	0.00
	Dept 0400 Sub Totals:	-84,750.00	12,838.27	222,529.63	-307,279.63	0.00		
	Fund Revenue Sub Totals:	444,750.00	241,110.30	270,970.19	173,779.81	0.00	173,779.81	39.07
	Fund Expense Sub Totals:	360,000.00	253,948.57	493,499.82	-133,499.82	0.00	-133,499.82	0.00
	Fund 145 Sub Totals:	-84,750.00	12,838.27	222,529.63	-307,279.63	0.00		
Fund 146	Park Bond 2010 DSR							
Dept 146-0400	Parks General							
R62	Intergovernmental Tsfrs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
146-0400-4627	Xfer from Other							
R62	Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	Interest Revenue							
146-0400-4850	Interest Revenue	0.00	465.33	570.71	-570.71	0.00	-570.71	0.00
146-0400-4855	Gain on Investment	0.00	949.35	1,180.00	-1,180.00	0.00	-1,180.00	0.00
	R85 Sub Totals:	0.00	1,414.68	1,750.71	-1,750.71	0.00	-1,750.71	0.00
E62	Revenue Sub Totals:	0.00	1,414.68	1,750.71	-1,750.71	0.00	-1,750.71	0.00
146-0400-5626	Intergovernmental Tsfr							
	Xfer to Other	0.00	183,513.20	183,616.95	-183,616.95	0.00	-183,616.95	0.00
	E62 Sub Totals:	0.00	183,513.20	183,616.95	-183,616.95	0.00	-183,616.95	0.00
E85	Interest Expense							
146-0400-5855	Loss on Investment	0.00	1,279.86	1,279.86	-1,279.86	0.00	-1,279.86	0.00
	E85 Sub Totals:	0.00	1,279.86	1,279.86	-1,279.86	0.00	-1,279.86	0.00
	Expense Sub Totals:	0.00	184,793.06	184,896.81	-184,896.81	0.00	-184,896.81	0.00
	Dept 0400 Sub Totals:	0.00	183,378.38	183,146.10	-183,146.10	0.00		
	Fund Revenue Sub Totals:	0.00	1,414.68	1,750.71	-1,750.71	0.00	-1,750.71	0.00
	Fund Expense Sub Totals:	0.00	184,793.06	184,896.81	-184,896.81	0.00	-184,896.81	0.00



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 181	Fund 146 Sub Totals:	0.00	183,378.38	183,146.10	-183,146.10		0.00	
Dept 181-0800	Street Bond 2008 DSR							
R85	Interest Revenue	1,000.00	422.85	431.46	568.54		568.54	56.85
181-0800-4850	Interest Revenue	1,000.00	1,011.65	1,172.85	-172.85		-172.85	0.00
181-0800-4855	Gain on Investment							
	R85 Sub Totals:	2,000.00	1,434.50	1,604.31	395.69		395.69	19.78
	Revenue Sub Totals:	2,000.00	1,434.50	1,604.31	395.69		395.69	19.78
E62	Intergovernmental Tsfr	1,000.00	176,722.34	176,722.34	-175,722.34		-175,722.34	0.00
181-0800-5626	Xfer to Other							
	E62 Sub Totals:	1,000.00	176,722.34	176,722.34	-175,722.34		-175,722.34	0.00
E85	Interest Expense	1,000.00	1,207.14	1,207.14	-207.14		-207.14	0.00
181-0800-5855	Loss on Investment							
	E85 Sub Totals:	1,000.00	1,207.14	1,207.14	-207.14		-207.14	0.00
	Expense Sub Totals:	2,000.00	177,929.48	177,929.48	-175,929.48		-175,929.48	0.00
	Dept 0800 Sub Totals:	0.00	176,494.98	176,325.17	-176,325.17			
	Fund Revenue Sub Totals:	2,000.00	1,434.50	1,604.31	395.69		395.69	19.78
	Fund Expense Sub Totals:	2,000.00	177,929.48	177,929.48	-175,929.48		-175,929.48	0.00
	Fund 181 Sub Totals:	0.00	176,494.98	176,325.17	-176,325.17			
Fund 182	Street Bond 2008 DS							
Dept 182-0800	Intergovernmental Tsfrs	444,750.00	205,830.26	264,046.10	180,703.90		180,703.90	40.63
R62	Xfer from Other Fund							
182-0800-4623	R62 Sub Totals:	444,750.00	205,830.26	264,046.10	180,703.90		180,703.90	40.63
	Interest Revenue	60.00	1.00	7.16	52.84		52.84	88.07
182-0800-4850	Interest Revenue							
	R85 Sub Totals:	60.00	1.00	7.16	52.84		52.84	88.07
	Revenue Sub Totals:	444,810.00	205,831.26	264,053.26	180,756.74		180,756.74	40.64
E72	Bond Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
182-0800-5722	Bond Principal Pmt	350,000.00	311,691.28	392,338.78	-42,338.78	0.00	-42,338.78	0.00
182-0800-5724	Bond Fee	2,000.00	0.00	1,898.00	102.00	0.00	102.00	5.10
	<b>E72 Sub Totals:</b>	<b>352,000.00</b>	<b>311,691.28</b>	<b>394,236.78</b>	<b>-42,236.78</b>	<b>0.00</b>	<b>-42,236.78</b>	<b>0.00</b>
	<b>Expense Sub Totals:</b>	<b>352,000.00</b>	<b>311,691.28</b>	<b>394,236.78</b>	<b>-42,236.78</b>	<b>0.00</b>	<b>-42,236.78</b>	<b>0.00</b>
	<b>Dept 0800 Sub Totals:</b>	<b>-92,810.00</b>	<b>105,860.02</b>	<b>130,183.52</b>	<b>-222,993.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Fund Revenue Sub Totals:</b>	<b>444,810.00</b>	<b>205,831.26</b>	<b>264,053.26</b>	<b>180,756.74</b>	<b>0.00</b>	<b>180,756.74</b>	<b>40.64</b>
	<b>Fund Expense Sub Totals:</b>	<b>352,000.00</b>	<b>311,691.28</b>	<b>394,236.78</b>	<b>-42,236.78</b>	<b>0.00</b>	<b>-42,236.78</b>	<b>0.00</b>
	<b>Fund 182 Sub Totals:</b>	<b>-92,810.00</b>	<b>105,860.02</b>	<b>130,183.52</b>	<b>-222,993.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Fund 500	Revenue - Water & WW							
Dept 500-0900	Water Distribution							
R50	Sale of Services							
500-0900-4504	CAW Watershed	45,000.00	3,792.04	11,258.55	33,741.45	0.00	33,741.45	74.98
500-0900-4532	One Time Charge	20,000.00	2,336.00	6,960.00	13,040.00	0.00	13,040.00	65.20
500-0900-4536	Penalties	148,000.00	7,143.89	30,297.37	117,702.63	0.00	117,702.63	79.53
500-0900-4537	Insufficient Check Fee	3,000.00	450.00	925.00	2,075.00	0.00	2,075.00	69.17
500-0900-4540	Sales - CAW System Devel	22,000.00	1,200.00	4,350.00	17,650.00	0.00	17,650.00	80.23
500-0900-4542	Sales - FSDWA	30,000.00	2,305.80	6,830.70	23,169.30	0.00	23,169.30	77.23
500-0900-4544	Water Misc Income	83,000.00	4,841.00	21,080.00	61,920.00	0.00	61,920.00	74.60
500-0900-4548	Sales - Pump Maintenance	1,000.00	126.00	378.00	622.00	0.00	622.00	62.20
500-0900-4550	Sales - Service Charges	20,000.00	2,010.00	5,505.00	14,495.00	0.00	14,495.00	72.48
500-0900-4554	Sales - Water	2,586,883.00	196,508.94	578,497.56	2,008,385.44	0.00	2,008,385.44	77.64
500-0900-4556	Sales - Water Connections	30,000.00	3,330.00	10,215.00	19,785.00	0.00	19,785.00	65.95
500-0900-4560	Sales Tax Revenue	253,000.00	18,567.21	55,554.35	197,445.65	0.00	197,445.65	78.04
500-0900-4562	Swimming Pool Fill	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
500-0900-4566	Woodland Hills Watershed	2,500.00	220.95	667.35	1,832.65	0.00	1,832.65	73.31
	<b>R50 Sub Totals:</b>	<b>3,245,383.00</b>	<b>242,831.83</b>	<b>732,518.88</b>	<b>2,512,864.12</b>	<b>0.00</b>	<b>2,512,864.12</b>	<b>77.43</b>
R62	Intergovernmental Tsfrs							
500-0900-4629	Xfer to Water Impact	60,000.00	4,950.00	20,424.00	39,576.00	0.00	39,576.00	65.96
500-0900-4630	Xfer Salem Royalty	1,000.00	54.00	164.40	835.60	0.00	835.60	83.56
500-0900-4632	Xfer to Subdivision Impact W/tr	0.00	0.00	1,900.00	-1,900.00	0.00	-1,900.00	0.00
	<b>R62 Sub Totals:</b>	<b>61,000.00</b>	<b>5,004.00</b>	<b>22,488.40</b>	<b>38,511.60</b>	<b>0.00</b>	<b>38,511.60</b>	<b>63.13</b>
	<b>Revenue Sub Totals:</b>	<b>3,306,383.00</b>	<b>247,835.83</b>	<b>755,007.28</b>	<b>2,551,375.72</b>	<b>0.00</b>	<b>2,551,375.72</b>	<b>77.17</b>
E40	Operations Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
500-0900-5475	Credit Card Fees	58,000.00	5,297.51	16,744.36	41,255.64	0.00	41,255.64	71.13
E40 Sub Totals:		58,000.00	5,297.51	16,744.36	41,255.64	0.00	41,255.64	71.13
E60	Miscellaneous Expense							
500-0900-5600	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E62	Intergovernmental Tsfr							
500-0900-5624	Xfer to Water	3,000,000.00	0.00	0.00	3,000,000.00	0.00	3,000,000.00	100.00
500-0900-5629	Xfer to Water Impact	60,000.00	20,424.00	20,424.00	39,576.00	0.00	39,576.00	65.96
500-0900-5630	Xfer to Salem Royalty	1,000.00	165.60	165.60	834.40	0.00	834.40	83.44
500-0900-5632	Xfer to Subdivision Impact W/tr	0.00	1,900.00	1,900.00	-1,900.00	0.00	-1,900.00	0.00
E62 Sub Totals:		3,061,000.00	22,489.60	22,489.60	3,038,510.40	0.00	3,038,510.40	99.27
Expense Sub Totals:		3,119,000.00	27,787.11	39,233.96	3,079,766.04	0.00	3,079,766.04	98.74
Dept 500-0950	Dept 0900 Sub Totals:	-187,383.00	-220,048.72	-715,773.32	528,390.32	0.00		
R50	Wastewater Collection							
500-0950-4552	Sale of Services	3,495,815.00	322,377.39	981,040.80	2,514,774.20	0.00	2,514,774.20	71.94
500-0950-4558	Sales - Wastewater	13,000.00	2,100.00	4,350.00	8,650.00	0.00	8,650.00	66.54
R50 Sub Totals:		3,508,815.00	324,477.39	985,390.80	2,523,424.20	0.00	2,523,424.20	71.92
R60	Miscellaneous Revenue							
500-0950-4600	Miscellaneous Revenue	1,000.00	0.00	50.27	949.73	0.00	949.73	94.97
R60 Sub Totals:		1,000.00	0.00	50.27	949.73	0.00	949.73	94.97
R62	Intergovernmental Tsfrs							
500-0950-4631	Xfer Wastewater Impact	44,000.00	7,150.00	14,650.00	29,350.00	0.00	29,350.00	66.70
500-0950-4632	Xfer to Subdivision Impact WW	0.00	0.00	1,900.00	-1,900.00	0.00	-1,900.00	0.00
R62 Sub Totals:		44,000.00	7,150.00	16,550.00	27,450.00	0.00	27,450.00	62.39
Revenue Sub Totals:		3,553,815.00	331,627.39	1,001,991.07	2,551,823.93	0.00	2,551,823.93	71.81
E62	Intergovernmental Tsfr							
500-0950-5624	Xfer to Water	3,000,000.00	0.00	0.00	3,000,000.00	0.00	3,000,000.00	100.00
500-0950-5631	Xfer to Wastewater Impact	44,000.00	11,000.00	11,000.00	33,000.00	0.00	33,000.00	75.00
500-0950-5632	Xfer to Subdivision Impact WW	0.00	1,900.00	1,900.00	-1,900.00	0.00	-1,900.00	0.00
500-0950-5722	Bond Principal Pmt	0.00	58,997.97	176,993.91	-176,993.91	0.00	-176,993.91	0.00
E62 Sub Totals:		3,044,000.00	71,897.97	189,893.91	2,854,106.09	0.00	2,854,106.09	93.76

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	3,044,000.00	71,897.97	189,893.91	2,854,106.09	0.00	2,854,106.09	93.76
	Dept 0950 Sub Totals:	-509,815.00	-259,729.42	-812,097.16	302,282.16	0.00		
	Fund Revenue Sub Totals:	6,860,198.00	579,463.22	1,756,998.35	5,103,199.65	0.00	5,103,199.65	74.39
	Fund Expense Sub Totals:	6,163,000.00	99,685.08	229,127.87	5,933,872.13	0.00	5,933,872.13	96.28
Fund 510	Fund 500 Sub Totals:	-697,198.00	-479,778.14	-1,527,870.48	830,672.48	0.00		
Dept 510-0000	Water Operating							
R66	Sale of Equipment							
510-0000-4900	Sale of Fixed Assets	0.00	125.00	125.00	-125.00	0.00	-125.00	0.00
	R66 Sub Totals:	0.00	125.00	125.00	-125.00	0.00	-125.00	0.00
R85	Interest Revenue							
510-0000-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	125.00	125.00	-125.00	0.00	-125.00	0.00
E80	Fixed Assets							
510-0000-5898	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0000 Sub Totals:	0.00	-125.00	-125.00	125.00	0.00		
Dept 510-0900	Miscellaneous Revenue							
R60	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510-0900-4600								
	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Tsfrs							
510-0900-4625	Xfer from Water	3,000,000.00	0.00	0.00	3,000,000.00	0.00	3,000,000.00	100.00
	R62 Sub Totals:	3,000,000.00	0.00	0.00	3,000,000.00	0.00	3,000,000.00	100.00
	Revenue Sub Totals:	3,000,000.00	0.00	0.00	3,000,000.00	0.00	3,000,000.00	100.00
E01	Personnel Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0900-5000	Salary Expense	301,208.44	22,397.21	66,596.33	234,612.11	0.00	234,612.11	77.89
510-0900-5005	SWB Reimbursement	109,000.00	9,083.33	27,249.99	81,750.01	0.00	81,750.01	75.00
510-0900-5010	Overtime Expense	18,000.00	1,461.47	3,368.46	14,631.54	0.00	14,631.54	81.29
510-0900-5020	FICA Expense	24,413.49	1,799.88	5,274.25	19,139.24	0.00	19,139.24	78.40
510-0900-5022	Unemployment Expense	3,345.00	0.00	210.53	3,134.47	0.00	3,134.47	93.71
510-0900-5025	Worker's Comp Expense	6,500.00	0.00	7,917.00	-1,417.00	0.00	-1,417.00	0.00
510-0900-5030	APERS Expense	45,667.94	3,310.87	9,699.00	35,968.94	0.00	35,968.94	78.76
510-0900-5040	Health Insurance Expense	95,274.72	5,767.69	16,775.04	78,499.68	0.00	78,499.68	82.39
510-0900-5050	Physical & Drug Screen Exp	1,500.00	0.00	101.00	1,399.00	0.00	1,399.00	93.27
510-0900-5055	Uniform Expense	4,000.00	385.57	1,186.64	2,813.36	273.29	2,540.07	63.50
510-0900-5060	Travel & Training Expense	6,295.00	813.00	813.00	5,482.00	125.69	5,356.31	85.09
	<b>E01 Sub Totals:</b>	<b>615,204.59</b>	<b>45,019.02</b>	<b>139,191.24</b>	<b>476,013.35</b>	<b>398.98</b>	<b>475,614.37</b>	<b>77.31</b>
E10	<b>Building &amp; Grounds Exp</b>							
510-0900-5102	Repairs & Maint - Building	7,300.00	0.00	2,367.58	4,932.42	660.18	4,272.24	58.52
510-0900-5104	Repairs & Maint - Grounds	3,600.00	109.00	109.00	3,491.00	0.00	3,491.00	96.97
510-0900-5110	Utilities - Electric	53,000.00	3,810.53	11,186.24	41,813.76	0.00	41,813.76	78.89
510-0900-5111	Utilities - Gas	4,000.00	160.93	637.65	3,362.35	0.00	3,362.35	84.06
510-0900-5112	Utilities - Water	200.00	17.71	49.32	150.68	0.00	150.68	75.34
510-0900-5115	Communication Exp - Telephone	4,500.00	334.01	976.11	3,523.89	0.00	3,523.89	78.31
510-0900-5116	Communication Exp - Cellular	6,600.00	0.00	756.32	5,843.68	517.19	5,326.49	80.70
510-0900-5120	Insurance - Property	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
510-0900-5130	Sanitation	5,000.00	325.90	950.71	4,049.29	370.00	3,679.29	73.59
510-0900-5140	Supplies - B&G	1,000.00	0.00	0.00	1,000.00	54.69	945.31	94.53
510-0900-5142	Janitorial Supplies and Main	2,000.00	123.93	283.35	1,716.65	0.00	1,716.65	85.83
510-0900-5145	Tools	5,500.00	731.07	2,858.40	2,641.60	74.35	2,567.25	46.68
	<b>E10 Sub Totals:</b>	<b>102,700.00</b>	<b>5,615.08</b>	<b>20,174.68</b>	<b>82,525.32</b>	<b>1,676.41</b>	<b>80,848.91</b>	<b>78.72</b>
E20	<b>Vehicle Expense</b>							
510-0900-5200	Fuel Expense	20,000.00	2,248.16	3,942.95	16,057.05	0.00	16,057.05	80.29
510-0900-5210	Service & Repair - Vehicle	12,000.00	472.61	1,430.26	10,569.74	150.48	10,419.26	86.83
510-0900-5218	Tire Expense	6,600.00	0.00	989.08	5,610.92	0.00	5,610.92	85.01
510-0900-5225	Insurance Expense - Vehicle	4,500.00	0.00	2,984.11	1,515.89	0.00	1,515.89	33.69
510-0900-5240	Equipment Rental	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	<b>E20 Sub Totals:</b>	<b>44,100.00</b>	<b>2,720.77</b>	<b>9,346.40</b>	<b>34,753.60</b>	<b>150.48</b>	<b>34,603.12</b>	<b>78.47</b>
E30	<b>Supply Expense</b>							
510-0900-5300	Supplies - Office	8,000.00	307.25	883.33	7,116.67	7.45	7,109.22	88.87
510-0900-5322	Supplies - Operating	100,000.00	7,438.01	18,251.98	81,748.02	16,814.39	64,933.63	64.93
510-0900-5324	Supplies - Chemicals	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
510-0900-5326	Supplies - Lab	500.00	0.00	0.00	500.00	0.00	500.00	100.00
510-0900-5350	Postage Expense	26,000.00	3,579.75	8,229.20	17,770.80	11.66	17,759.14	68.30
510-0900-5360	Cost of Water	1,113,000.00	75,645.26	236,121.63	876,878.37	0.00	876,878.37	78.79

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40	E30 Sub Totals:	1,251,000.00	86,970.27	263,486.14	987,513.86	16,833.50	970,680.36	77.59
	Operations Expense							
510-0900-5475	Credit Card Fees	14,500.00	1,275.37	4,936.00	9,564.00	0.00	9,564.00	65.96
510-0900-5480	Dues & Subscriptions	8,500.00	443.45	2,005.03	6,494.97	0.00	6,494.97	76.41
510-0900-5515	Special Elec or Permit Fee Exp	36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
510-0900-5530	Safety Program	1,000.00	17.39	226.31	773.69	0.00	773.69	77.37
510-0900-5535	Sales Tax Expense	260,000.00	47,066.88	70,274.88	189,725.12	0.00	189,725.12	72.97
E40 Sub Totals:		320,000.00	48,803.09	77,442.22	242,557.78	0.00	242,557.78	75.80
E55	Professional Services							
510-0900-5550	Prof Services - Acctg & Audit	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
510-0900-5553	Prof Services - Advertising	6,500.00	0.00	0.00	6,500.00	375.30	6,124.70	94.23
510-0900-5571	Prof Services - Engineering	9,468.00	765.00	2,295.00	7,173.00	0.00	7,173.00	75.76
510-0900-5574	Prof Services - GIS	6,120.00	0.00	0.00	6,120.00	1,530.00	4,590.00	75.00
510-0900-5586	Prof Services - Other	10,000.00	54.06	54.06	9,945.94	0.00	9,945.94	99.46
510-0900-5589	Prof Services - Printing	80.00	874.25	2,258.00	-2,178.00	28.74	-2,206.74	0.00
E55 Sub Totals:		42,168.00	1,693.31	4,607.06	37,560.94	1,934.04	35,626.90	84.49
E60	Miscellaneous Expense							
510-0900-5600	Miscellaneous Expense	0.00	0.00	132.00	-132.00	0.00	-132.00	0.00
510-0900-5604	Hardware - Computer	0.00	0.00	353.07	-353.07	0.00	-353.07	0.00
510-0900-5606	Main Renewals Computer Related	5,000.00	0.00	2,077.15	2,922.85	0.00	2,922.85	58.46
510-0900-5608	Software - Computer	20,000.00	532.17	532.17	19,467.83	0.00	19,467.83	97.34
510-0900-5610	Website Expense	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
510-0900-5614	Copier Maint & Lease	10,000.00	193.40	971.48	9,028.52	465.20	8,563.32	85.63
E60 Sub Totals:		36,000.00	725.57	4,065.87	31,934.13	465.20	31,468.93	87.41
E62	Intergovernmental Tsfr							
510-0900-5626	Xfer Depreciation Fd - Water	80,000.00	23,781.86	23,781.86	56,218.14	0.00	56,218.14	70.27
E62 Sub Totals:		80,000.00	23,781.86	23,781.86	56,218.14	0.00	56,218.14	70.27
E72	Bond Expense							
510-0900-5722	Bond Principal Pmt	1,284,000.00	20,969.05	62,907.15	1,221,092.85	0.00	1,221,092.85	95.10
E72 Sub Totals:		1,284,000.00	20,969.05	62,907.15	1,221,092.85	0.00	1,221,092.85	95.10
E80	Fixed Assets							
510-0900-5816	Fixed Assets - Infrastructure	1,100,000.00	1,153.00	5,832.00	1,094,168.00	0.00	1,094,168.00	99.47
510-0900-5819	AMI Meter Reading Expense	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
510-0900-5821	Other Equipment	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
510-0900-5822	COE Degray Project	90,000.00	0.00	0.00	90,000.00	0.00	90,000.00	100.00
510-0900-5823	COE Degray O&M	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0900-5828	Projects	350,000.00	0.00	0.00	350,000.00	0.00	350,000.00	100.00
E80 Sub Totals:		1,615,000.00	1,153.00	5,832.00	1,609,168.00	0.00	1,609,168.00	99.64
E85	Interest Expense							
510-0900-5850	Interest Expense	0.00	15,077.96	45,233.88	-45,233.88	0.00	-45,233.88	0.00
E85 Sub Totals:		0.00	15,077.96	45,233.88	-45,233.88	0.00	-45,233.88	0.00
Expense Sub Totals:		5,390,172.59	252,528.98	656,068.50	4,734,104.09	21,458.61	4,712,645.48	87.43
Dept 0900 Sub Totals:		2,390,172.59	252,528.98	656,068.50	1,734,104.09	21,458.61		
Dept 510-0950								
R60	Miscellaneous Revenue							
510-0950-4600	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R60 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Tsfrs							
510-0950-4625	Xfer from Sewer Sales	3,000,000.00	0.00	0.00	3,000,000.00	0.00	3,000,000.00	100.00
R62 Sub Totals:		3,000,000.00	0.00	0.00	3,000,000.00	0.00	3,000,000.00	100.00
Revenue Sub Totals:		3,000,000.00	0.00	0.00	3,000,000.00	0.00	3,000,000.00	100.00
E01	Personnel Expense							
510-0950-5000	Salary Expense	477,359.72	35,160.23	103,011.00	374,348.72	0.00	374,348.72	78.42
510-0950-5005	SWB Reimbursement	109,000.00	9,083.33	27,249.99	81,750.01	0.00	81,750.01	75.00
510-0950-5010	Overtime Expense	50,000.00	2,837.45	8,435.93	41,564.07	0.00	41,564.07	83.13
510-0950-5020	FICA Expense	40,336.91	2,884.93	8,461.20	31,875.71	0.00	31,875.71	79.02
510-0950-5022	Unemployment Expense	5,505.00	0.00	128.45	5,376.55	0.00	5,376.55	97.67
510-0950-5025	Worker's Comp Expense	5,500.00	0.00	7,079.00	-1,579.00	0.00	-1,579.00	0.00
510-0950-5030	APERS Expense	76,477.17	5,509.65	16,159.80	60,317.37	0.00	60,317.37	78.87
510-0950-5040	Health Insurance Expense	90,798.72	8,462.11	22,866.45	67,932.27	0.00	67,932.27	74.82
510-0950-5050	Physical & Drug Screen Exp	2,000.00	0.00	289.00	1,711.00	0.00	1,711.00	85.55
510-0950-5055	Uniform Expense	4,000.00	552.43	919.32	3,080.68	157.80	2,922.88	73.07
510-0950-5060	Travel & Training Expense	6,295.00	960.69	966.69	5,328.31	0.00	5,328.31	84.64
E01 Sub Totals:		867,272.52	65,450.82	195,566.83	671,705.69	157.80	671,547.89	77.43
E10	Building & Grounds Exp							
510-0950-5102	Repairs & Maint - Building	8,600.00	1,657.77	4,107.10	4,492.90	0.00	4,492.90	52.24
510-0950-5110	Utilities - Electric	300,000.00	19,797.79	64,096.17	235,903.83	0.00	235,903.83	78.63
510-0950-5111	Utilities - Gas	1,600.00	128.18	535.40	1,064.60	0.00	1,064.60	66.54
510-0950-5112	Utilities - Water	200.00	43.73	75.34	124.66	0.00	124.66	62.33
510-0950-5115	Communication Exp - Telephone	3,500.00	258.50	1,127.01	2,372.99	0.00	2,372.99	67.80

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0950-5116	Communication Exp - Cellular	4,200.00	0.00	491.91	3,708.09	246.54	3,461.55	82.42
510-0950-5120	Insurance - Property	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
510-0950-5130	Sanitation	6,800.00	325.85	950.69	5,849.31	370.00	5,479.31	80.58
510-0950-5140	Supplies - B&G	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
510-0950-5142	Janitorial Supplies and Main	2,000.00	125.92	283.31	1,716.69	0.00	1,716.69	85.83
510-0950-5145	Tools	5,500.00	117.08	2,022.65	3,477.35	87.53	3,389.82	61.63
E10 Sub Totals:		343,900.00	22,454.82	73,689.58	270,210.42	704.07	269,506.35	78.37
E20	Vehicle Expense							
510-0950-5200	Fuel Expense	20,000.00	2,205.41	3,843.55	16,156.45	35.00	16,121.45	80.61
510-0950-5210	Service & Repair - Vehicle	40,000.00	5,435.75	5,946.33	34,053.67	2,585.29	31,468.38	78.67
510-0950-5218	Tire Expense	8,000.00	49.05	1,187.28	6,812.72	16.35	6,796.37	84.95
510-0950-5225	Insurance Expense - Vehicle	6,500.00	0.00	6,690.93	-190.93	0.00	-190.93	0.00
510-0950-5240	Equipment Rental	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
E20 Sub Totals:		75,500.00	7,690.21	17,668.09	57,831.91	2,636.64	55,195.27	73.11
E30	Supply Expense							
510-0950-5300	Supplies - Office	7,000.00	406.01	1,024.62	5,975.38	233.83	5,741.55	82.02
510-0950-5322	Supplies - Operating	174,000.00	4,755.08	11,740.26	162,259.74	11,334.85	150,924.89	86.74
510-0950-5324	Supplies - Chemicals	76,000.00	4,045.48	6,151.57	69,848.43	2,426.74	67,421.69	88.71
510-0950-5326	Supplies - Lab	35,000.00	3,152.00	5,941.00	29,059.00	3,152.00	25,907.00	74.02
510-0950-5350	Postage Expense	28,500.00	1,579.75	3,229.18	25,270.82	11.67	25,259.15	88.63
E30 Sub Totals:		320,500.00	13,938.32	28,086.63	292,413.37	17,159.09	275,254.28	85.88
E40	Operations Expense							
510-0950-5475	Credit Card Fees	14,500.00	1,275.38	4,936.00	9,564.00	0.00	9,564.00	65.96
510-0950-5480	Dues & Subscriptions	14,000.00	586.40	10,695.66	3,304.34	0.00	3,304.34	23.60
510-0950-5530	Safety Program	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
510-0950-5540	Equip Purchase - I & I	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
510-0950-5541	Outside Contractors- I & I	191,000.00	0.00	23,652.00	167,348.00	0.00	167,348.00	87.62
510-0950-5542	Service & Repair - I & I	13,000.00	0.00	318.29	12,681.71	0.00	12,681.71	97.55
E40 Sub Totals:		238,500.00	1,861.78	39,601.95	198,898.05	0.00	198,898.05	83.40
E55	Professional Services							
510-0950-5550	Prof Services - Acctg & Audit	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
510-0950-5553	Prof Services - Advertising	6,500.00	0.00	0.00	6,500.00	375.30	6,124.70	94.23
510-0950-5571	Prof Services - Engineering	9,468.00	765.00	2,295.00	7,173.00	0.00	7,173.00	75.76
510-0950-5574	Prof Services - GIS	6,120.00	0.00	0.00	6,120.00	1,530.00	4,590.00	75.00
510-0950-5586	Prof Services - Other	20,000.00	41.07	41.07	19,958.93	0.00	19,958.93	99.79
510-0950-5589	Prof Services - Printing	80.00	31.76	5,069.21	-4,989.21	28.75	-5,017.96	0.00
E55 Sub Totals:		52,168.00	837.83	7,405.28	44,762.72	1,934.05	42,828.67	82.10



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E60	Miscellaneous Expense							
510-0950-5600	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510-0950-5604	Hardware - Computer	0.00	0.00	362.83	-362.83	0.00	-362.83	0.00
510-0950-5606	Main Renewals Computer Related	5,000.00	0.00	2,711.15	2,288.85	0.00	2,288.85	45.78
510-0950-5608	Software - Computer	46,000.00	532.17	1,800.17	44,199.83	0.00	44,199.83	96.09
510-0950-5614	Copier Maint & Lease	10,000.00	233.41	1,091.49	8,908.51	465.20	8,443.31	84.43
	<b>E60 Sub Totals:</b>	<b>61,000.00</b>	<b>765.58</b>	<b>5,965.64</b>	<b>55,034.36</b>	<b>465.20</b>	<b>54,569.16</b>	<b>89.46</b>
E62	Intergovernmental Tsfr							
510-0950-5626	Xfer to Other	113,500.00	26,470.77	26,470.77	87,029.23	0.00	87,029.23	76.68
	<b>E62 Sub Totals:</b>	<b>113,500.00</b>	<b>26,470.77</b>	<b>26,470.77</b>	<b>87,029.23</b>	<b>0.00</b>	<b>87,029.23</b>	<b>76.68</b>
E72	Bond Expense							
510-0950-5722	Bond Principal Pmt	1,290,000.00	27,022.44	81,067.32	1,208,932.68	0.00	1,208,932.68	93.72
	<b>E72 Sub Totals:</b>	<b>1,290,000.00</b>	<b>27,022.44</b>	<b>81,067.32</b>	<b>1,208,932.68</b>	<b>0.00</b>	<b>1,208,932.68</b>	<b>93.72</b>
E80	Fixed Assets							
510-0950-5808	Fixed Assets - Vehicles	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
510-0950-5810	Fixed Assets - Equipment	71,000.00	0.00	0.00	71,000.00	0.00	71,000.00	100.00
510-0950-5816	Fixed Assets - Infrastructure	850,000.00	0.00	7,430.00	842,570.00	0.00	842,570.00	99.13
510-0950-5818	Meters / Boxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510-0950-5819	Project - Dewatering Facility	1,400,000.00	3,515.00	30,426.00	1,369,574.00	0.00	1,369,574.00	97.83
	<b>E80 Sub Totals:</b>	<b>2,351,000.00</b>	<b>3,515.00</b>	<b>37,856.00</b>	<b>2,313,144.00</b>	<b>0.00</b>	<b>2,313,144.00</b>	<b>98.39</b>
E85	Interest Expense							
510-0950-5850	Interest Expense	0.00	12,956.99	38,870.99	-38,870.99	0.00	-38,870.99	0.00
	<b>E85 Sub Totals:</b>	<b>0.00</b>	<b>12,956.99</b>	<b>38,870.99</b>	<b>-38,870.99</b>	<b>0.00</b>	<b>-38,870.99</b>	<b>0.00</b>
	<b>Expense Sub Totals:</b>	<b>5,713,340.52</b>	<b>182,964.56</b>	<b>552,249.08</b>	<b>5,161,091.44</b>	<b>23,056.85</b>	<b>5,138,034.59</b>	<b>89.93</b>
	<b>Dept 0950 Sub Totals:</b>	<b>2,713,340.52</b>	<b>182,964.56</b>	<b>552,249.08</b>	<b>2,161,091.44</b>	<b>23,056.85</b>	<b>2,138,034.59</b>	<b>79.33</b>
	<b>Fund Revenue Sub Totals:</b>	<b>6,000,000.00</b>	<b>125.00</b>	<b>125.00</b>	<b>5,999,875.00</b>	<b>0.00</b>	<b>5,999,875.00</b>	<b>100.00</b>
	<b>Fund Expense Sub Totals:</b>	<b>11,103,513.11</b>	<b>435,493.54</b>	<b>1,208,317.58</b>	<b>9,895,195.53</b>	<b>44,515.46</b>	<b>9,850,680.07</b>	<b>88.72</b>
	<b>Fund 510 Sub Totals:</b>	<b>5,103,513.11</b>	<b>435,368.54</b>	<b>1,208,192.58</b>	<b>3,895,320.53</b>	<b>44,515.46</b>	<b>4,750,680.07</b>	<b>93.27</b>
Fund 520	Depreciation - Water							
Dept 520-0900								
R62	Intergovernmental Tsfrs							
520-0900-4625	Xfer from Water	80,000.00	0.00	0.00	80,000.00	0.00	80,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	R62 Sub Totals:	80,000.00	0.00	0.00	80,000.00		80,000.00	100.00
520-0900-4850	Interest Revenue							
	Interest Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	R85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E62	Revenue Sub Totals:	80,000.00	0.00	0.00	80,000.00		80,000.00	100.00
520-0900-5624	Intergovernmental Tsfr							
	Xfer to Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E62	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
	Dept 0900 Sub Totals:	-80,000.00	0.00	0.00	-80,000.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	80,000.00	0.00	0.00	80,000.00	0.00	80,000.00	100.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 520 Sub Totals:	-80,000.00	0.00	0.00	-80,000.00	0.00		
Fund 525	Depreciation - WW							
Dept 525-0950	Intergovernmental Tsfrs							
R62	Xfer from Water	113,500.00	33,432.36	33,432.36	80,067.64	0.00	80,067.64	70.54
525-0950-4625	R62 Sub Totals:	113,500.00	33,432.36	33,432.36	80,067.64	0.00	80,067.64	70.54
R85	Interest Revenue							
525-0950-4850	Interest Revenue	0.00	36.59	104.66	-104.66	0.00	-104.66	0.00
R85	R85 Sub Totals:	0.00	36.59	104.66	-104.66	0.00	-104.66	0.00
E62	Revenue Sub Totals:	113,500.00	33,468.95	33,537.02	79,962.98	0.00	79,962.98	70.45
525-0950-5624	Intergovernmental Tsfr							
	Xfer to Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E62	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0950 Sub Totals:	-113,500.00	-33,468.95	-33,537.02	-79,962.98	0.00		
	Fund Revenue Sub Totals:	113,500.00	33,468.95	33,537.02	79,962.98	0.00	79,962.98	70.45
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 525 Sub Totals:	-113,500.00	-33,468.95	-33,537.02	-79,962.98	0.00		
Fund 530	Sub-Div Impact Water							
Dept 530-0900								
R62	Intergovernmental Tsfrs							
530-0900-4625	Xfer from Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	Interest Revenue							
530-0900-4850	Interest Revenue	0.00	0.09	0.26	-0.26	0.00	-0.26	0.00
	R85 Sub Totals:	0.00	0.09	0.26	-0.26	0.00	-0.26	0.00
	Revenue Sub Totals:	0.00	0.09	0.26	-0.26	0.00	-0.26	0.00
E62	Intergovernmental Tsfr							
530-0900-5624	Xfer to Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0900 Sub Totals:	0.00	-0.09	-0.26	0.26	0.00		
	Fund Revenue Sub Totals:	0.00	0.09	0.26	-0.26	0.00	-0.26	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 530 Sub Totals:	0.00	-0.09	-0.26	0.26	0.00		
Fund 535	Sub-Div Impact WW							
Dept 535-0950								
R62	Intergovernmental Tsfrs							
535-0950-4625	Xfer from Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	Interest Revenue							
535-0950-4850	Interest Revenue	0.00	0.04	0.12	-0.12	0.00	-0.12	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R85 Sub Totals:	0.00	0.04	0.12	-0.12	0.00	-0.12	0.00
	Revenue Sub Totals:							
	Intergovernmental Tsfr	0.00	0.04	0.12	-0.12	0.00	-0.12	0.00
	Xfer to Water							
	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0950 Sub Totals:	0.00	-0.04	-0.12	0.12	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.04	0.12	-0.12	0.00	-0.12	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 535 Sub Totals:	0.00	-0.04	-0.12	0.12	0.00	0.00	0.00
	Impact - Water							
	Intergovernmental Tsfrs	60,000.00	7,350.00	7,350.00	52,650.00	0.00	52,650.00	87.75
	Xfer from Water							
	R62 Sub Totals:	60,000.00	7,350.00	7,350.00	52,650.00	0.00	52,650.00	87.75
	Interest Revenue							
	Interest Revenue	0.00	7.40	21.12	-21.12	0.00	-21.12	0.00
	R85 Sub Totals:	0.00	7.40	21.12	-21.12	0.00	-21.12	0.00
	Revenue Sub Totals:							
	Intergovernmental Tsfr	60,000.00	7,357.40	7,371.12	52,628.88	0.00	52,628.88	87.71
	Xfer to Water							
	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0900 Sub Totals:	-60,000.00	-7,357.40	-7,371.12	-52,628.88	0.00		
	Fund Revenue Sub Totals:	60,000.00	7,357.40	7,371.12	52,628.88	0.00	52,628.88	87.71

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:							
		0.00	0.00	0.00	0.00		0.00	0.00
Fund 555	Fund 550 Sub Totals:							
Dept 555-0950	Impact - WW	-60,000.00	-7,357.40	-7,371.12	-52,628.88	0.00		
R62								
555-0950-4625	Intergovernmental Tsfrs							
	Xfer from Water	44,000.00	5,000.00	5,000.00	39,000.00	0.00	39,000.00	88.64
	R62 Sub Totals:	44,000.00	5,000.00	5,000.00	39,000.00	0.00	39,000.00	88.64
R85	Interest Revenue							
555-0950-4850	Interest Revenue	0.00	7.88	22.72	-22.72	0.00	-22.72	0.00
	R85 Sub Totals:	0.00	7.88	22.72	-22.72	0.00	-22.72	0.00
E62	Revenue Sub Totals:							
555-0950-5624	Intergovernmental Tsfr	44,000.00	5,007.88	5,022.72	38,977.28	0.00	38,977.28	88.58
	Xfer to Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
	Dept 0950 Sub Totals:	-44,000.00	-5,007.88	-5,022.72	-38,977.28	0.00		
	Fund Revenue Sub Totals:	44,000.00	5,007.88	5,022.72	38,977.28	0.00	38,977.28	88.58
	Fund Expense Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 555 Sub Totals:	-44,000.00	-5,007.88	-5,022.72	-38,977.28	0.00		
Fund 560	Salem Royalty							
Dept 560-0900								
R62	Intergovernmental Tsfrs							
560-0900-4625	Xfer from Water	1,000.00	110.00	110.00	890.00	0.00	890.00	89.00
	R62 Sub Totals:	1,000.00	110.00	110.00	890.00	0.00	890.00	89.00
R85	Interest Revenue							
560-0900-4850	Interest Revenue	0.00	1.85	5.43	-5.43	0.00	-5.43	0.00
	R85 Sub Totals:	0.00	1.85	5.43	-5.43	0.00	-5.43	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E60	Revenue Sub Totals:							
560-0900-5602	Miscellaneous Expense	1,000.00	111.85	115.43	884.57	0.00	884.57	88.46
	Royalty Payment	1,000.00	78.60	226.40	773.60	0.00	773.60	77.36
	E60 Sub Totals:	1,000.00	78.60	226.40	773.60	0.00	773.60	77.36
	Expense Sub Totals:	1,000.00	78.60	226.40	773.60	0.00	773.60	77.36
	Dept 0900 Sub Totals:	0.00	-33.25	110.97	-110.97	0.00		
	Fund Revenue Sub Totals:	1,000.00	111.85	115.43	884.57	0.00	884.57	88.46
	Fund Expense Sub Totals:	1,000.00	78.60	226.40	773.60	0.00	773.60	77.36
Fund 600	Fund 560 Sub Totals:	0.00	-33.25	110.97	-110.97	0.00		
Dept 600-0900	W/WW Bond 2008A DS							
R62	Intergovernmental Tsfrs	720,000.00	59,007.14	236,018.94	483,981.06	0.00	483,981.06	67.22
600-0900-4625	Xfer from Water	720,000.00	59,007.14	236,018.94	483,981.06	0.00	483,981.06	67.22
R85	R62 Sub Totals:	0.00	7.54	11.06	-11.06	0.00	-11.06	0.00
600-0900-4850	Interest Revenue	0.00	7.54	11.06	-11.06	0.00	-11.06	0.00
	R85 Sub Totals:	0.00	7.54	11.06	-11.06	0.00	-11.06	0.00
E72	Revenue Sub Totals:	720,000.00	59,014.68	236,030.00	483,970.00	0.00	483,970.00	67.22
600-0900-5722	Bond Expense	425,000.00	0.00	0.00	425,000.00	0.00	425,000.00	100.00
600-0900-5724	Bond Principal Pmt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Bond Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E72 Sub Totals:	425,000.00	0.00	0.00	425,000.00	0.00	425,000.00	100.00
E85	Interest Expense	295,000.00	0.00	0.00	295,000.00	0.00	295,000.00	100.00
600-0900-5850	Interest Expense	295,000.00	0.00	0.00	295,000.00	0.00	295,000.00	100.00
	E85 Sub Totals:	295,000.00	0.00	0.00	295,000.00	0.00	295,000.00	100.00
	Expense Sub Totals:	720,000.00	0.00	0.00	720,000.00	0.00	720,000.00	100.00
	Dept 0900 Sub Totals:	0.00	-59,014.68	-236,030.00	236,030.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	720,000.00	59,014.68	236,030.00	483,970.00	0.00	483,970.00	67.22
	Fund Expense Sub Totals:	720,000.00	0.00	0.00	720,000.00	0.00	720,000.00	100.00
Fund 601	Fund 600 Sub Totals:	0.00	-59,014.68	-236,030.00	236,030.00	0.00		
Dept 601-0900	W/WW Bond 2008A DSR							
R62	Intergovernmental Tsfrs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
601-0900-4627	Xfer from Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	R62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Interest Revenue	0.00	4.00	11.80	-11.80	0.00	-11.80	0.00
601-0900-4850	Interest Revenue	0.00	0.00	169.57	-169.57	0.00	-169.57	0.00
601-0900-4855	Gain on Investment	0.00	4.00	181.37	-181.37	0.00	-181.37	0.00
	R85 Sub Totals:	0.00	4.00	181.37	-181.37	0.00	-181.37	0.00
E62	Revenue Sub Totals:	0.00	4.00	181.37	-181.37	0.00	-181.37	0.00
601-0900-5626	Intergovernmental Tsfr	0.00	4.00	11.80	-11.80	0.00	-11.80	0.00
	Xfer to Other	0.00	4.00	11.80	-11.80	0.00	-11.80	0.00
E85	E62 Sub Totals:	0.00	4.00	11.80	-11.80	0.00	-11.80	0.00
601-0900-5855	Interest Expense	0.00	41.85	66.34	-66.34	0.00	-66.34	0.00
	Loss on Investment	0.00	41.85	66.34	-66.34	0.00	-66.34	0.00
	E85 Sub Totals:	0.00	41.85	66.34	-66.34	0.00	-66.34	0.00
	Expense Sub Totals:	0.00	45.85	78.14	-78.14	0.00	-78.14	0.00
	Dept 0900 Sub Totals:	0.00	41.85	-103.23	103.23	0.00		
	Fund Revenue Sub Totals:	0.00	4.00	181.37	-181.37	0.00	-181.37	0.00
	Fund Expense Sub Totals:	0.00	45.85	78.14	-78.14	0.00	-78.14	0.00
Fund 605	Fund 601 Sub Totals:	0.00	41.85	-103.23	103.23	0.00		
Dept 605-0900	W/WW Bond 2008B DSR							
R62	Intergovernmental Tsfrs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
605-0900-4627	Xfer from Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	R62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
605-0900-4850	Interest Revenue							
605-0900-4855	Interest Revenue	0.00	5.17	15.26	-15.26	0.00	-15.26	0.00
	Gain on Investment	0.00	0.00	219.76	-219.76	0.00	-219.76	0.00
	R85 Sub Totals:	0.00	5.17	235.02	-235.02	0.00	-235.02	0.00
E62	Revenue Sub Totals:	0.00	5.17	235.02	-235.02	0.00	-235.02	0.00
605-0900-5626	Intergovernmental Tsfr							
	Xfer to Other	0.00	5.17	15.26	-15.26	0.00	-15.26	0.00
	E62 Sub Totals:	0.00	5.17	15.26	-15.26	0.00	-15.26	0.00
E85	Interest Expense							
605-0900-5855	Loss on Investment	0.00	52.99	83.64	-83.64	0.00	-83.64	0.00
	E85 Sub Totals:	0.00	52.99	83.64	-83.64	0.00	-83.64	0.00
	Expense Sub Totals:	0.00	58.16	98.90	-98.90	0.00	-98.90	0.00
	Dept 0900 Sub Totals:	0.00	52.99	-136.12	136.12	0.00		
	Fund Revenue Sub Totals:	0.00	5.17	235.02	-235.02	0.00	-235.02	0.00
	Fund Expense Sub Totals:	0.00	58.16	98.90	-98.90	0.00	-98.90	0.00
Fund 615	Fund 605 Sub Totals:	0.00	52.99	-136.12	136.12	0.00		
Dept 615-0950	WW Bond 2012 Constr							
R60	Miscellaneous Revenue							
615-0950-4610	CWRLF Loan	447,747.00	134,375.00	864,807.00	-417,060.00	0.00	-417,060.00	0.00
	R60 Sub Totals:	447,747.00	134,375.00	864,807.00	-417,060.00	0.00	-417,060.00	0.00
E80	Revenue Sub Totals:	447,747.00	134,375.00	864,807.00	-417,060.00	0.00	-417,060.00	0.00
615-0950-5835	Fixed Assets							
	FA - ANRC - 12" Force Main	447,747.00	134,374.62	864,805.30	-417,058.30	0.00	-417,058.30	0.00
	E80 Sub Totals:	447,747.00	134,374.62	864,805.30	-417,058.30	0.00	-417,058.30	0.00
	Expense Sub Totals:	447,747.00	134,374.62	864,805.30	-417,058.30	0.00	-417,058.30	0.00



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0950 Sub Totals:	0.00	-0.38	-1.70	1.70	0.00		
	Fund Revenue Sub Totals:	447,747.00	134,375.00	864,807.00	-417,060.00	0.00	-417,060.00	0.00
	Fund Expense Sub Totals:	447,747.00	134,374.62	864,805.30	-417,058.30	0.00	-417,058.30	0.00
	Fund 615 Sub Totals:	0.00	-0.38	-1.70	1.70	0.00		
	Revenue Totals:	45,620,607.00	3,501,894.62	10,821,466.53	34,799,140.47	0.00	34,798,980.47	76.28
	Expense Totals:	51,493,936.39	4,743,950.84	11,737,927.47	39,756,008.92	790,644.87	38,965,364.05	75.67
	Report Totals:	5,873,329.39	1,242,056.22	916,460.94	4,956,868.45	790,804.87		

RESOLUTION NO. 2016 \_\_\_\_\_

**A RESOLUTION PROVIDING FOR THE ADOPTION OF AN AMENDED BUDGET FOR THE CITY OF BRYANT FOR THE TWELVE MONTH PERIOD BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016**

WHEREAS, the City of Bryant, Arkansas adopted a budget for The City of Bryant on December 22, 2015, recorded as Resolution 2015-XX, and

WHEREAS, the City of Bryant, Arkansas, desires to amend said Budget for Fiscal Year 2016 as attached.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:**

**Section** This resolution (with attachment) shall be known as the amended budget resolution for the City of Bryant,

**1.** Arkansas, for the twelve (12) month period beginning January 1, 2016 and ending December 31, 2016.

- General Fund 001 (52,779.55)
- Federal Drug Control Fund 066 (850.00)
- Street Fund 080 181,971.00
- Various Bond Funds (see attached details) (535,770.00)
- Water Revenue Fund 500 (649,000.00)
- Water Operating Fund 510 537,625.00
- ANRC 2012 Clean Water Loan Fund 615 0.00

**Section** The amended city budget for the calendar year 2016 is hereby amended and adopted to read as attached.

**2.**

**PASSED AND APPROVED this \_\_\_\_\_ day of April, 2016.**

APPROVED:

\_\_\_\_\_  
Jill Dabbs, Mayor

Approved as to Form:

\_\_\_\_\_  
Richard Chris Madison, Staff Attorney

ATTEST:

\_\_\_\_\_  
Sue Ashcraft, City Clerk



Budget Adjustment List to Adjust April 2016

Account Number	Description	Original Budget	New Budget	Transfer Amt.	Transaction Description	Transfer Description
FUNDS 001 - General Fund						
DEPT 0100 - Administration						
001-0100-5054	BYOD - Admin	0.00	900.00	-900.00		
001-0100-5213	Equipment Repairs	500.00	550.00	-50.00		
001-0100-5225	Insurance Expense - Vehicle	1,000.00	925.00	75.00		Transfer to 001-0200-5225
001-0100-5586	Prof Services - Other	251,590.00	45,770.00	205,820.00	Removing the Money for the Early Census Count	
DEPT 0120 - Planning and Dev						
001-0120-5000	Salary Expense	98,427.72	118,427.72	-20,000.00	Moving SCEDC Money to Salary Line per Council	Transfer from 001-0120-5480
001-0120-5480	Dues & Subscriptions	49,000.00	29,000.00	20,000.00	Moving SCEDC Money to Salary Line per Council	Transfer to 001-0120-5000
001-0120-5480	Dues & Subscriptions	29,000.00	19,050.00	9,950.00	To cover Garver work in the interim and Speaker	Transfer to 001-0120-5600
001-0120-5480	Dues & Subscriptions	19,050.00	19,000.00	50.00		Transfer to 001-0120-5589
001-0120-5589	Prof Services - Printing	300.00	350.00	-50.00		Transfer from 001-0120-5480
001-0120-5600	Miscellaneous Expense	0.00	9,950.00	-9,950.00	To cover Garver work in the interim and Speaker	Transfer from 001-0120-5480
DEPT 0200 - Animal Control						
001-0200-5000	Salary Expense	151,540.54	151,040.54	500.00		Transfer to 001-0200-5606
001-0200-5225	Insurance Expense - Vehicle	1,000.00	1,075.00	-75.00		Transfer from 001-0100-5225
001-0200-5300	Supplies - Office	500.00	575.00	-75.00		
001-0200-5606	Computer Maint & Support	0.00	500.00	-500.00		Transfer from 001-0200-5000
DEPT 0300 - Court						
001-0300-5025	Worker's Comp Expense	500.00	800.00	-300.00		Transfer from 001-0300-5102
001-0300-5102	Repairs & Maint - Building	10,915.00	10,615.00	300.00		Transfer to 001-0300-5025
001-0300-5102	Repairs & Maint - Building	10,615.00	10,440.00	175.00		Transfer to 001-0300-5130
001-0300-5130	Sanitation	865.00	1,040.00	-175.00		Transfer from 001-0300-5102
DEPT 0400 - Parks General						
001-0400-5000	Salary Expense	259,939.55	239,500.55	20,439.00	Part of Parks Director New Staffing Plan	
001-0400-5001	Part Time Labor	47,000.00	49,500.00	-2,500.00	Part of Parks Director New Staffing Plan	
001-0400-5020	FICA Expense	25,034.00	22,000.00	3,034.00	Part of Parks Director New Staffing Plan	
001-0400-5025	Worker's Comp Expense	7,000.00	6,800.00	200.00		Transfer to 001-0430-5025
001-0400-5030	APERS Expense	37,736.06	34,800.00	2,936.06	Part of the Parks Director New Staffing Plan	
001-0400-5040	Health Insurance Expense	63,463.20	58,500.00	4,963.20	Part of the Parks Director New Staffing Plan	
001-0400-5060	Travel & Training Expense	10,500.00	500.00	10,000.00	Part of the Parks Director New Staffing Plan	
001-0400-5104	Repairs & Maint - Grounds	30,000.00	25,000.00	5,000.00	Part of Parks Director New Staffing Plan	
001-0400-5225	Insurance Expense - Vehicle	3,000.00	2,900.00	100.00	Using left over Veh Insurance to cover Anticipated Postage	Transfer to 001-0400-5350
001-0400-5225	Insurance Expense - Vehicle	2,900.00	2,800.00	100.00	Using leftover Veh Ins to cover coverage in Advertising	Transfer to 001-0430-5553
001-0400-5225	Insurance Expense - Vehicle	2,800.00	2,100.00	700.00	Using Veh Ins leftover to cover shortage in Sanitation Haul off costs	Transfer to 001-0430-5130
001-0400-5225	Insurance Expense - Vehicle	2,100.00	1,850.00	250.00	Using left over Veh Ins to cover Computer software	Transfer to 001-0400-5608
001-0400-5322	Supplies - Operating	105,000.00	100,000.00	5,000.00	Part of the Parks Director New Staffing Plan	
001-0400-5350	Postage Expense	0.00	100.00	-100.00	Using left over Veh Insurance to cover Anticipated Postage	Transfer from 001-0400-5225
001-0400-5608	Software - Computer	1,000.00	1,250.00	-250.00	Using left over Veh Ins to cover Computer software	Transfer from 001-0400-5225
001-0400-5608	Software - Computer	1,250.00	1,750.00	-500.00	Reclassing to cover share of Iworgs	Transfer from 001-0430-5608
DEPT 0410 -						
001-0410-5025	Worker's Comp Expense	1,000.00	550.00	450.00		Transfer to 001-0430-5025
001-0410-4740	Sponsorship/Rebates	0.00	-5,000.00	5,000.00		
001-0410-5104	Repairs & Maint - Grounds	5,000.00	10,000.00	-5,000.00		
DEPT 0420 -						
001-0420-4740	Sponsorship/Rebates	0.00	-5,000.00	5,000.00		
001-0420-5104	Repairs & Maint - Grounds	0.00	5,000.00	-5,000.00		
DEPT 0430 -						
001-0430-4305	Silver & Fit Annual Fees	0.00	-10,500.00	10,500.00	New Silver and Fit Annual Fees Account added in 2016 was 4304 ac	
001-0430-4342	Room Rental Full Gym	0.00	-2,000.00	2,000.00		
001-0430-4352	Rental - Outdoor Field Fees	0.00	-160.00	160.00		
001-0430-4360	Aerobic Classes	0.00	-90.00	90.00		
001-0430-4374	Life Coach Class	-2,000.00	-3,600.00	1,600.00		
001-0430-4384	Spec Prgms-Tennis Youth	0.00	-1,000.00	1,000.00		
001-0430-4532	Spectator Admissions	-5,000.00	-8,000.00	3,000.00		
001-0430-5000	Salary Expense	259,348.19	389,500.00	-130,151.81	Part of Parks Director New Staffing Plan	
001-0430-5001	Part Time Labor	90,000.00	106,000.00	-16,000.00	Part of Parks Director New Staffing Plan	
001-0430-5025	Worker's Comp Expense	5,500.00	5,700.00	-200.00		Transfer from 001-0400-5025
001-0430-5025	Worker's Comp Expense	5,700.00	6,150.00	-450.00		Transfer from 001-0410-5025
001-0430-5025	Worker's Comp Expense	6,150.00	11,000.00	-4,850.00		
001-0430-5104	Repairs & Maint - Grounds	60,000.00	55,000.00	5,000.00	Part of Parks Director New Staffing Plan	
001-0430-5130	Sanitation	24,000.00	24,700.00	-700.00	Using Veh Ins leftover to cover shortage in Sanitation Haul off	Transfer from 001-0400-5225
001-0430-5142	Janitorial Supplies and Main	30,000.00	25,000.00	5,000.00	Part of Parks Director New Staffing Plan	
001-0430-5475	Credit Card Fees	40,000.00	25,000.00	15,000.00	Part of Parks Director New Staffing Plan	
001-0430-5553	Prof Services - Advertising	3,000.00	3,100.00	-100.00	Using leftover Veh Ins to cover coverage in Advertising	Transfer from 001-0400-5225
001-0430-5553	Prof Services - Advertising	3,100.00	3,190.00	-90.00		
001-0430-5587	Prof Services - Aerobic Instr	52,000.00	32,000.00	20,000.00	Part of Parks Director New Staffing Plan	
001-0430-5608	Software - Computer	10,000.00	9,500.00	500.00	Reclassing to cover share of Iworgs	Transfer to 001-0400-5608
001-0430-5700	Grant Expense	200,000.00	303,640.00	-103,640.00	Increasing Budget to Cover Overages in the Mills Park Bathroom	
DEPT 0440 - Alcoa Park						
001-0440-5110	Utilities - Electric	750.00	1,800.00	-1,050.00		
001-0440-4740	Sponsorship/Rebates	0.00	-5,000.00	5,000.00		
001-0440-5104	Repairs & Maint - Grounds	5,000.00	10,000.00	-5,000.00		
DEPT 0450 -						
001-0450-4740	Sponsorship/Rebates	0.00	-5,000.00	5,000.00		
001-0450-5104	Repairs & Maint - Grounds	0.00	5,000.00	-5,000.00		
DEPT 0500 - Fire Department						
001-0500-4600	Miscellaneous Revenue	0.00	-200.00	200.00		
Annual Budget						
001-0500-5000	Salary Expense	2,097,930.00	2,138,055.00	-40,125.00	For 3/4 of the Step and Grade Change	
001-0500-5010	Overtime Expense	188,000.00	191,600.00	-3,600.00	For 3/4 of the Step and Grade Change	
001-0500-5020	FICA Expense	34,501.00	35,076.00	-575.00	For 3/4 of the Step and Grade Change	
001-0500-5025	Worker's Comp Expense	75,000.00	81,700.00	-6,700.00	Workers Comp same in higher this year	
001-0500-5035	LDPH Expense	442,324.62	450,524.62	-8,200.00	For 3/4 of the Step and Grade Change	
001-0500-5216	M&R Apparatus	14,400.00	15,900.00	-1,500.00	Reclassing from Tires to M&R Apparatus for Fire	Transfer from 001-0500-5218

001-0500-5218	Tire Expense	3,000.00	1,500.00	1,500.00	Reclassing from Tires to Radios for Fire	Transfer to 001-0500-5230
001-0500-5218	Tire Expense	1,500.00	0.00	1,500.00	Reclassing from Tires to M&R Apparatus for Fire	Transfer to 001-0500-5216
001-0500-5230	Radios	4,000.00	5,500.00	-1,500.00	Reclassing from Tires to Radios for Fire	Transfer from 001-0500-5218
<b>DEPT 0600 - Police</b>						
001-0600-5000	Salary Expense	1,540,652.46	1,582,152.46	-41,500.00	For 3/4 of the Step and Grade Change	
001-0600-5020	FICA Expense	117,089.58	120,239.58	-3,150.00	For 3/4 of the Step and Grade Change	
001-0600-5025	Worker's Comp Expense	28,000.00	27,150.00	850.00	Using leftover to cover other division	Transfer to 001-0610-5023
001-0600-5025	Worker's Comp Expense	27,150.00	25,550.00	1,600.00		Transfer to 001-0620-5025
001-0600-5035	LOPHI Expense	319,416.46	328,416.46	-9,000.00	For 3/4 of the Step and Grade Change	
001-0600-5586	Prof Services - Other	14,000.00	13,000.00	1,000.00		Transfer to 001-0600-5604
001-0600-5604	Hardware - Computer	32,000.00	33,000.00	-1,000.00		Transfer from 001-0600-5586
<b>DEPT 0610 -</b>						
001-0610-5025	Worker's Comp Expense	850.00	1,700.00	-850.00	Using leftover to cover other division	Transfer from 001-0600-5025
<b>DEPT 0620 -</b>						
001-0620-5025	Worker's Comp Expense	3,500.00	5,100.00	-1,600.00		Transfer from 001-0600-5025
<b>DEPT 0700 -</b>						
001-0700-4560	Vacant Home Cleanup - Revenue	-250.00	-385.00	135.00		
<b>001-0700-5225</b>						
001-0700-5225	Insurance Expense - Vehicle	325.00	175.00	150.00	Reclassing Veh Ins coverage for Office Supplies	Transfer to 001-0700-5300
001-0700-5300	Supplies - Office	150.00	300.00	-150.00	Reclassing Veh Ins coverage for Office Supplies	Transfer from 001-0700-5225
001-0700-5608	Software - Computer	0.00	1,500.00	-1,500.00		
<b>General Fund Totals</b>		<b>6,990,613.38</b>	<b>7,013,192.93</b>	<b>-22,579.55</b>		
<b>FUND 066 - Federal Drug Control</b>						
<b>DEPT 0600 - Police</b>						
066-0600-5600	Miscellaneous Expense	0.00	850.00	-850.00		
<b>FUND 080 - Street Fund</b>						
<b>DEPT 0140 - EXPENSE</b>						
<b>Annual Budget</b>						
080-0140-5322	Supplies - Operating	1,500.00	3,100.00	-1,600.00	To cover the Fence Project for Stormwater	Transfer from 080-0800-5322
080-0140-5571	Prof Services - Engineering	0.00	6,120.00	-6,120.00	Only temporary until Stormwater Fund is up and running	Transfer from 080-0800-5322
<b>DEPT 0800 -</b>						
080-0800-5225	Insurance Expense - Vehicle	13,650.00	21,150.00	-7,500.00		Transfer from 080-0800-5322
080-0800-5322	Supplies - Operating	91,000.00	83,500.00	7,500.00		Transfer to 080-0800-5225
080-0800-5322	Supplies - Operating	83,500.00	77,380.00	6,120.00	Only temporary until Stormwater Fund is up and running	Transfer to 080-0140-5571
080-0800-5322	Supplies - Operating	77,380.00	75,780.00	1,600.00	To cover the Fence Project for Stormwater	Transfer to 080-0140-5322
080-0800-5322	Supplies - Operating	75,780.00	74,180.00	1,600.00		Transfer to 080-0800-5606
080-0800-5322	Supplies - Operating	74,180.00	73,930.00	250.00		Transfer to 080-0800-5608
080-0800-5586	Prof Services - Other	352,461.99	170,499.99	181,971.00	Renovating the Money for the Early Census Count in Street	
080-0800-5606	Main Renewals Computer Related	1,000.00	2,600.00	-1,600.00		Transfer from 080-0800-5322
080-0800-5608	Software - Computer	2,500.00	2,750.00	-250.00		Transfer from 080-0800-5322
<b>Street Fund Totals</b>		<b>772,931.99</b>	<b>590,980.99</b>	<b>181,971.00</b>		
<b>FUND 145 - Park Bond 2010 DS</b>						
<b>DEPT 0400 - Parks General</b>						
145-0400-5722	Bond Principal Pmt	360,000.00	491,500.00	-131,500.00	Open to review for new Bond Payments	
145-0400-5724	Bond Fee	0.00	2,220.00	-2,220.00		
<b>FUND 146 - Park Bond 2010 DSR</b>						
<b>DEPT 0400 - Parks General</b>						
146-0400-4850	Interest Revenue	0.00	-550.00	550.00		
146-0400-4855	Gain on Investment	0.00	-1,180.00	1,180.00		
146-0400-5626	Xfer to Other	0.00	184,000.00	-184,000.00	Transfer for 2016 Bond New Fund	
146-0400-5855	Loss on Investment	0.00	1,280.00	-1,280.00		
<b>FUND 181 - Street Bond 2008 DSR</b>						
<b>DEPT 0800 -</b>						
181-0800-5626	Xfer to Other	1,000.00	177,000.00	-176,000.00	Transfer for New 2016 Bond Fund	
<b>FUND 182 - Street Bond 2008 DS</b>						
<b>DEPT 0800 -</b>						
182-0800-5722	Bond Principal Pmt	330,000.00	392,500.00	-62,500.00	Open to review for new bond funds	
<b>Various Bond Fund Totals</b>		<b>711,000.00</b>	<b>1,246,770.00</b>	<b>-535,770.00</b>		
<b>FUND 500 - Revenue - Water &amp;</b>						
<b>DEPT 0900 - Water Distribution</b>						
500-0900-4632	Xfer to Subdivision Impact Wtr	0.00	-1,900.00	1,900.00		
500-0900-5632	Xfer to Subdivision Impact Wtr	0.00	1,900.00	-1,900.00		
<b>DEPT 0950 - Wastewater Collection</b>						
500-0950-4632	Xfer to Subdivision Impact WW	0.00	-1,900.00	1,900.00		
500-0950-5632	Xfer to Subdivision Impact WW	0.00	1,900.00	-1,900.00		
500-0950-5722	Bond Principal Pmt	0.00	649,000.00	-649,000.00	Bond still coming out of 500 not 510	
<b>Water Revenue Fund Totals</b>		<b>0.00</b>	<b>649,000.00</b>	<b>-649,000.00</b>		
<b>FUND 510 - Water Operating</b>						
<b>DEPT 0000 -</b>						
510-0000-4900	Sale of Fixed Assets	0.00	-125.00	125.00		
<b>DEPT 0900 -</b>						
510-0900-5225	Insurance Expense - Vehicle	4,500.00	5,000.00	-500.00		Transfer from 510-0950-5322
510-0900-5322	Supplies - Operating	100,000.00	97,750.00	2,250.00		Transfer to 510-0900-5589
510-0900-5322	Supplies - Operating	97,750.00	97,250.00	500.00		Transfer to 510-0900-5604
510-0900-5589	Prof Services - Printing	80.00	2,330.00	-2,250.00		Transfer from 510-0900-5322
510-0900-5604	Hardware - Computer	0.00	500.00	-500.00		Transfer from 510-0900-5322
510-0900-5722	Bond Principal Pmt	1,284,000.00	959,000.00	325,000.00		
510-0900-5850	Interest Expense	0.00	60,500.00	-60,500.00	Not changing 5850 Account for GL yet	
<b>DEPT 0950 -</b>						
510-0950-5025	Worker's Comp Expense	5,500.00	7,100.00	-1,600.00		Transfer from 510-0950-5322
510-0950-5225	Insurance Expense - Vehicle	6,500.00	6,000.00	500.00		Transfer to 510-0900-5225
510-0950-5225	Insurance Expense - Vehicle	6,900.00	6,200.00	700.00		Transfer from 510-0950-5322
510-0950-5322	Supplies - Operating	174,000.00	168,950.00	5,050.00		Transfer to 510-0950-5589
510-0950-5322	Supplies - Operating	168,950.00	167,350.00	1,600.00		Transfer to 510-0950-5025
510-0950-5322	Supplies - Operating	167,350.00	166,850.00	500.00		Transfer to 510-0950-5604
510-0950-5322	Supplies - Operating	166,850.00	166,650.00	200.00		Transfer to 510-0950-5225
510-0950-5322	Supplies - Operating	166,650.00	166,500.00	150.00		Transfer to 510-0950-5600
510-0950-5589	Prof Services - Printing	80.00	5,130.00	-5,050.00		Transfer from 510-0950-5322
510-0950-5600	Miscellaneous Expense	0.00	150.00	-150.00		Transfer from 510-0950-5322
510-0950-5604	Hardware - Computer	0.00	500.00	-500.00		Transfer from 510-0950-5322
510-0950-5722	Bond Principal Pmt	1,290,000.00	965,000.00	325,000.00		
510-0950-5850	Interest Expense	0.00	52,000.00	-52,000.00	Not Changing GL 5850 account yet for GL	

FUND 615 - WW Bond 2012 Const	<u>Water Operations Fund Totals</u>	<u>3,638,210.00</u>	<u>3,100,583.00</u>	<u>537,625.00</u>	
DEPT 0950 -					
615-0950-4610	CWRLF Loan	-447,747.00	-864,807.00	-417,060.00	ANRC Project Costs and Associated Bond Revenue
615-0950-5835	FA - ANRC - 12" Force Main	447,747.00	864,807.00	-417,060.00	ANRC Project Costs and Associated Bond Revenue
	<u>ANRC Loan Fund Totals</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	

**ORDINANCE NO. 2016 -X**  
**A ORDINANCE PROVIDING FOR THE PERMISSION TO DESTROY CERTAIN CITY RECORDS PER CITY**  
**POLICY IN RESOLUTION 2015- 5 ; AND FOR OTHER PURPOSES.**

**WHEREAS**, it is sound administrative practice that the City of Bryant, Arkansas destroy certain records in a systematic procedure; and that

**WHEREAS**, certain state (not only but including 14-59-114 and 14-237-112) and federal laws require the City records be maintained for the minimum period of time required by a Records Management System; and it is determined that these records listed here have no further administrative, legal or historical value, and are otherwise inappropriate for preservation in the City's archives.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:**

**Section 1.** Purpose: The destruction of records by the Finance Department of Bryant requires the approval of Council by Affidavit (here in). The means of destruction shall be Shredding.

**Section 2.** Authority of Records Management and Retention Plan: Attached find the signed by the Department Head and one Council Member listing of the records to be destroyed and the time periods to which they apply.

**PASSED AND APPROVED this \_\_\_\_\_ day of April, 2016.**

APPROVED:

\_\_\_\_\_  
Jill Dabbs, Mayor

Approved as to Form:

\_\_\_\_\_  
Richard Chris Madison, Staff Attorney

ATTEST:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

**CITY OF BRYANT, AR**  
**Records Storage Inventory Sheets**  
**2016**

**Council Member Signature**  
**Finance Department**

Date \_\_\_\_\_

**Department Head Signature**

The above Department Head requests that the following below described records be certified to the Council for destruction. The Department Head further states that these records have exceeded all retention dates and are no longer needed by this department or the City of Bryant.

	Related Fund	Description	Year
1	General	Check copies	2009
2	Street	AP Invoices A-Z	2009
3	General	AP Invoices W-Z	2009
4	General	AP Invoices B-L	2009
5	Water/Waste Water	AP Invoices A-L	2009
6	General	AP/AR Reports All Funds/Voided,cleared checks	2009
7	General	AP Invoices M-W	2009
8	Street	AP Invoices A-Z	2009
9	Water/Waste Water	Water adjustments, Salem Royalty, Statement billing	2009
10	Water/Waste Water	AP Invoices J-Z	2008
11	General	AP Invoices P-Z	2008
12	Water/Waste Water	AP Invoices M-W	2009
13	General	AP Invoices A-B	2008
14	Street	AP Invoices A-Z	2008
15	Water/Waste Water	AP Invoices A-I	2008
16	Water/Waste Water	Check copies	2008
17	General/Street	AP Cash Collections	2007
18	General	Check copies	2006
19	Water/Waste Water	AP Invoices H-W	2006
20	Water/Waste Water	AP Invoices A-H	2006
21	Waster/Waste Water	AP Invoices A-N	2005
22	General	AP Invoices	2005
23	General	PO's	2004
24	Water/Waste Water	AP Invoices A-C	2004
25	General	Check copies	2004
26	Water/Waste Water	Check copies	2004
27	Water/Waste Water	AP Invoices P-W	2004
28	Street	AP Invoices A-Z	2004
29	General	PO's	2004

**RESOLUTION NO. 2016 - \_\_\_\_\_**

**RESOLUTION ESTABLISHING THE APPROVAL OF THE 2016 STEP AND GRADE SCALES FOR THE CITY OF BRYANT FIRE AND POLICE DEPARTMENTS**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated 2016 Step and Grade scales and compensation policy for the Bryant Fire and Police Departments.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached Exhibit “A” “Bryant Fire/Rescue 10 Year JESAP Based Pay Scale, Revised 3/29/2016.”

**Section 2.** The City Council of the City of Bryant hereby adopts the attached Exhibit “B” “Bryant Police 10 Year Pay Scale, 2016.”

**Section 3.** The City Council of the City of Bryant hereby adopts the attached Exhibit “C” “Step and Grade Compensation Policy.”

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**APPROVED:**

\_\_\_\_\_  
Jill Dabbs, Mayor

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Richard Chris Madison, Staff Attorney



# Bryant Fire/Rescue

## 10 YEAR JESAP Based Pay Scale Revised 3/29/2016

Revised Copy  
Revised 3/29/2016

Year	Hourly Rate	24 Hour Shift		Cert. Pay	24 Hour Shift Base Pay	Holiday Pay	24 Hour Yearly Pay	Firefighter 30 - Positions	
		Regular Base	Overtime					Present Hourly	Present Yearly
1	\$9.70	\$28,324.00	\$756.60		\$29,080.60	\$1,008.80	\$30,089.40	\$9.57	\$26,584.14
2	\$10.05	\$29,343.66	\$783.84		\$30,127.50	\$1,045.12	\$31,172.62	\$9.00	\$27,913.35
3	\$10.35	\$30,223.97	\$807.35		\$31,031.33	\$1,076.47	\$32,107.80	\$9.36	\$29,029.88
4	\$10.66	\$31,130.69	\$831.57		\$31,962.27	\$1,108.76	\$33,071.03	\$9.73	\$30,191.08
5	\$10.98	\$32,064.61	\$856.52		\$32,921.13	\$1,142.03	\$34,063.16	\$10.12	\$31,396.72
6	\$11.31	\$33,026.55	\$882.22		\$33,908.77	\$1,176.29	\$35,085.06	\$10.53	\$32,654.67
7	\$11.65	\$34,017.35	\$908.68		\$34,925.03	\$1,211.58	\$36,137.61	\$10.95	\$33,960.85
8	\$12.00	\$35,037.87	\$935.94		\$35,973.81	\$1,247.92	\$37,221.74	\$11.39	\$35,319.29
9	\$12.36	\$36,089.01	\$964.02		\$37,053.03	\$1,285.36	\$38,338.39	\$11.84	\$36,732.06
10	\$12.73	\$37,171.68	\$992.94		\$38,164.62	\$1,323.92	\$39,488.54	\$12.32	\$38,201.34
	\$13.11	\$38,286.83	\$1,022.73		\$39,309.56	\$1,363.64	\$40,673.20	\$12.81	\$39,729.40

Year	Hourly Rate	24 Hour Shift		Cert. Pay	24 Hour Shift Base Pay	Holiday Pay	24 Hour Yearly Pay	Lieutenant 9 - Positions	
		Regular Base	Overtime					Present Hourly	Present Yearly
1	\$13.19	\$38,514.80	\$1,028.82		\$39,543.62	\$1,371.76	\$40,915.38		
2	\$13.40	\$39,131.04	\$1,045.28		\$40,176.32	\$1,393.71	\$41,570.03		
3	\$13.62	\$39,757.13	\$1,062.01		\$40,419.14	\$1,416.01	\$42,235.15		
4	\$13.83	\$40,393.25	\$1,079.00		\$41,412.25	\$1,438.66	\$42,910.91		
5	\$14.05	\$41,039.54	\$1,096.26		\$42,135.80	\$1,461.68	\$43,597.48		
6	\$14.28	\$41,696.17	\$1,113.80		\$42,600.97	\$1,485.07	\$44,295.04		
7	\$14.51	\$42,363.31	\$1,131.62		\$43,269.93	\$1,508.83	\$45,003.76		
8	\$14.74	\$43,041.12	\$1,149.73		\$44,169.85	\$1,532.97	\$45,723.82		
9	\$14.98	\$43,729.78	\$1,168.12		\$44,907.91	\$1,557.50	\$46,455.41		
10	\$15.22	\$44,429.46	\$1,186.81		\$45,619.27	\$1,582.42	\$47,198.89		

Year	Hourly Rate	24 Hour Shift		Cert. Pay	24 Hour Shift Base Pay	Holiday Pay	24 Hour Yearly Pay	Captain 3 - Positions	
		Regular Base	Overtime					Present Hourly	Present Yearly
1	\$15.87	\$45,762.34	\$1,222.42		\$46,984.76	\$1,629.89	\$48,614.65		
2	\$15.91	\$46,448.78	\$1,240.76		\$47,689.53	\$1,654.34	\$49,343.87		
3	\$16.15	\$47,145.51	\$1,259.37		\$48,404.88	\$1,679.16	\$50,084.03		
4	\$16.39	\$47,852.69	\$1,278.26		\$49,130.95	\$1,704.34	\$50,835.29		
5	\$16.63	\$48,570.48	\$1,297.43		\$49,967.91	\$1,729.91	\$51,597.82		
6	\$16.88	\$49,299.04	\$1,316.89		\$50,815.93	\$1,755.86	\$52,371.79		
7	\$17.14	\$50,038.52	\$1,336.65		\$51,675.17	\$1,782.19	\$53,157.36		
8	\$17.39	\$50,789.10	\$1,356.70		\$52,543.80	\$1,808.93	\$53,954.72		
9	\$17.65	\$51,550.94	\$1,377.95		\$53,427.96	\$1,836.06	\$54,764.05		
10	\$17.92	\$52,324.20	\$1,397.70		\$54,321.90	\$1,863.60	\$55,585.51		

Year	Hourly Rate	10 Hour Shift		Cert. Pay	10 Hour Shift Base Pay	Holiday Pay	10 Hour Yearly Pay	Training-Captain 1 - Positions	
		Regular Base	Overtime					Present Hourly	Present Yearly
1	\$20.42	\$53,092.00	\$0.00		\$53,092.00	\$2,123.68	\$55,215.68		
2	\$20.62	\$53,622.92	\$0.00		\$54,159.15	\$2,144.92	\$55,767.84		
3	\$20.83	\$54,159.15	\$0.00		\$54,700.74	\$2,166.37	\$56,325.52		
4	\$21.04	\$54,700.74	\$0.00		\$55,247.75	\$2,188.03	\$56,888.77		
5	\$21.25	\$55,247.75	\$0.00		\$55,800.23	\$2,209.91	\$57,457.66		
6	\$21.46	\$55,800.23	\$0.00		\$56,358.23	\$2,232.01	\$58,032.23		
7	\$21.68	\$56,358.23	\$0.00		\$56,921.81	\$2,254.33	\$58,612.96		
8	\$21.89	\$56,921.81	\$0.00		\$57,491.03	\$2,276.87	\$59,198.68		
9	\$22.11	\$57,491.03	\$0.00		\$58,061.03	\$2,299.64	\$59,790.67		

10	\$22.33	\$58,065.94	\$0.00	\$58,065.94	\$2,322.64	\$60,388.58	
<b>3% Promotion - 1.2% Annual</b>							
<b>Bat Chief 3 - Positions</b>							
Year	Hourly Rate	24 Hour Shift Regular Base	24 Hour Shift Overtime	Cert. Pay	24 Hour Shift Base Pay	24 Hour Shift Holiday Pay	24 Hour Shift Yearly Pay
1	\$18.46	\$53,893.93	\$1,439.63		\$55,333.56	\$1,919.51	\$57,253.07
2	\$18.68	\$54,540.66	\$1,456.91		\$56,997.56	\$1,942.54	\$58,940.11
3	\$18.90	\$55,195.14	\$1,474.39		\$58,669.54	\$1,965.85	\$60,635.39
4	\$19.13	\$55,857.49	\$1,492.08		\$60,349.57	\$1,989.44	\$62,339.01
5	\$19.36	\$56,527.78	\$1,509.99		\$62,037.76	\$2,013.32	\$64,051.08
6	\$19.59	\$57,206.11	\$1,528.11		\$63,734.22	\$2,037.48	\$65,771.70
7	\$19.83	\$57,892.58	\$1,546.45		\$65,439.03	\$2,061.93	\$67,500.96
8	\$20.06	\$58,587.29	\$1,565.00		\$67,152.30	\$2,086.67	\$69,238.97
9	\$20.30	\$59,290.34	\$1,583.78		\$68,874.12	\$2,111.71	\$70,985.83
10	\$20.55	\$60,001.83	\$1,602.79		\$70,604.61	\$2,137.05	\$72,741.66
<b>3% Promotion 1% Annual</b>							
<b>Asst. Chief 1 - Positions</b>							
Year	Hourly Rate	8 Hour Shift Regular Base	8 Hour Shift Overtime	Cert. Pay	8 Hour Shift Base Pay	8 Hour Shift Holiday Pay	8 Hour Shift Yearly Pay
1	\$30.52	\$63,481.60	\$0.00		\$63,481.60	\$3,174.08	\$66,655.68
2	\$30.83	\$64,116.42	\$0.00		\$64,116.42	\$3,205.82	\$67,322.24
3	\$31.13	\$64,757.98	\$0.00		\$64,757.98	\$3,237.88	\$67,995.86
4	\$31.44	\$65,405.16	\$0.00		\$65,405.16	\$3,270.26	\$68,675.41
5	\$31.76	\$66,059.21	\$0.00		\$66,059.21	\$3,302.96	\$69,362.17
6	\$32.08	\$66,719.40	\$0.00		\$66,719.40	\$3,335.99	\$70,055.39
7	\$32.40	\$67,387.00	\$0.00		\$67,387.00	\$3,369.35	\$70,756.35
8	\$32.72	\$68,060.87	\$0.00		\$68,060.87	\$3,403.04	\$71,463.91
9	\$33.05	\$68,741.48	\$0.00		\$68,741.48	\$3,437.07	\$72,178.55
10	\$33.38	\$69,428.83	\$0.00		\$69,428.89	\$3,471.44	\$72,900.34

Certified means obtaining IFSAC Firefighter I & II Certifications

24 hour schedule would be based on 2920 hrs per year & 156 hrs. O.T.  
 Training Captain is a 50 hour per week position based on 2600 hrs per year & 0 hrs. of normally scheduled O.T.  
 Assistant Chief is a 40 hour per week position based on 2080 hrs per year & 0 hrs. O.T.  
 Newly hired employees will start at either the certified or uncertified Firefighter position. To start at the certified Firefighter position the newly hired Firefighter must have IFSAC Firefighter I & II certifications.  
 Any time an employee changes job positions they will start at 1st position for that Job Classification, with the exception of the Training Captain moving back to a regular Captain position.  
 Any employee that caps out in a position of 10 years, that employee will be paid an annual bonus in the amount of \$50.00 per year standing the 11th year, with a maximum bonus not to exceed 20 years and/or \$1,000.00.

# Bryant Police 10 YEAR Pay Scale

2016

Revised Copy

42 Total Current Positions Including Chief

Certified Year	Cert 5% - 2.5% Annual		1 Warrant		4 SRO		1 Traffic		Cert. Pay	Base Pay	Holiday Pay	Yearly Pay
	12 Patrol	1 PIO	8 Hourly Rate	2080	8.5 Hourly Rate	2210	9 Hourly Rate	2340				
0	\$13.15	\$13.81	\$13.00	\$12.27	\$28,719.60	\$12.89	\$30,155.58	\$12.89	\$28,719.60	\$1,367.60	\$30,087.20	
1	\$13.81	\$14.50	\$13.65	\$12.89	\$30,909.47	\$13.21	\$31,999.47	\$13.21	\$30,909.47	\$1,435.98	\$31,591.56	
2	\$14.15	\$14.86	\$13.99	\$13.21	\$31,682.21	\$13.54	\$32,866.12	\$13.54	\$31,682.21	\$1,471.88	\$32,381.35	
3	\$14.51	\$15.23	\$14.34	\$13.54	\$32,474.26	\$13.88	\$33,418.27	\$13.88	\$32,474.26	\$1,508.68	\$33,190.88	
4	\$14.87	\$15.61	\$14.69	\$13.88	\$33,286.12	\$14.22	\$34,118.27	\$14.22	\$33,286.12	\$1,546.39	\$34,020.65	
5	\$15.24	\$16.00	\$15.06	\$14.22	\$34,118.27	\$14.58	\$34,971.23	\$14.58	\$34,118.27	\$1,585.05	\$34,871.17	
6	\$15.62	\$16.40	\$15.44	\$14.58	\$35,845.51	\$15.32	\$36,992.56	\$15.32	\$35,845.51	\$1,624.68	\$35,742.95	
7	\$16.01	\$16.81	\$15.82	\$15.32	\$36,992.56	\$15.81	\$38,472.27	\$15.81	\$36,992.56	\$1,665.30	\$36,636.52	
8	\$16.41	\$17.23	\$16.22	\$15.81	\$38,472.27	\$16.44		\$16.44	\$38,472.27	\$1,706.93	\$37,552.44	
9	\$16.94	\$17.78	\$16.74	\$16.44						\$1,761.55	\$38,754.12	
10	\$17.62	\$18.50	\$17.41	\$16.44						\$1,832.01	\$40,304.28	

Officer 18- Positions

## 16% over Certified Officer - 2.5% Annual

2 Detectives	2 K-9		Cert. Pay	Base Pay	Holiday Pay	Yearly Pay
	2080	2184				
1	\$14.860	\$14.15	\$30,909.47	\$30,909.47	\$1,545.47	\$32,454.94
2	\$15.232	\$14.51	\$31,682.21	\$31,682.21	\$1,584.11	\$33,266.32
3	\$15.613	\$14.87	\$32,474.26	\$32,474.26	\$1,623.71	\$34,097.97
4	\$16.003	\$15.24	\$33,286.12	\$33,286.12	\$1,664.31	\$34,950.42
5	\$16.403	\$15.62	\$34,118.27	\$34,118.27	\$1,705.91	\$35,824.18
6	\$16.813	\$16.01	\$34,971.23	\$34,971.23	\$1,748.56	\$36,719.79
7	\$17.519	\$16.68	\$36,440.02	\$36,440.02	\$1,822.00	\$38,262.02
8	\$18.220	\$17.35	\$37,897.62	\$37,897.62	\$1,894.88	\$39,792.50
9	\$18.949	\$18.05	\$39,413.52	\$39,413.52	\$1,970.68	\$41,384.20
10	\$19.707	\$18.77	\$40,990.07	\$40,990.07	\$2,049.50	\$43,039.57

CID Detective 4- Positions

## 3% Promotion - 1.6% Annual

4 Patrol	1 PIO		1 SRO		Cert. Pay	Base Pay	Holiday Pay	Yearly Pay
	2080	2210	8 Hourly Rate	8.5 Hourly Rate				
1	\$18.117	\$19.023	\$17.904	\$17.904	\$39,567.67	\$1,884.17	\$41,451.84	
2	\$18.407	\$19.327	\$18.190	\$18.190	\$40,200.75	\$1,914.32	\$42,115.07	
3	\$18.701	\$19.637	\$18.481	\$18.481	\$40,843.96	\$1,944.95	\$42,788.92	
4	\$19.001	\$19.951	\$18.777	\$18.777	\$41,497.47	\$1,976.07	\$43,473.54	
5	\$19.305	\$20.270	\$19.078	\$19.078	\$42,161.43	\$2,007.69	\$44,169.11	
6	\$19.614	\$20.594	\$19.383	\$19.383	\$42,836.01	\$2,039.81	\$44,875.82	
7	\$19.927	\$20.924	\$19.693	\$19.693	\$43,521.39	\$2,072.45	\$45,593.83	
8	\$20.246	\$21.259	\$20.008	\$20.008	\$44,217.73	\$2,105.61	\$46,323.34	
9	\$20.570	\$21.599	\$20.328	\$20.328	\$44,925.21	\$2,139.30	\$47,064.51	
10	\$20.899	\$21.944	\$20.653	\$20.653	\$45,644.02	\$2,173.52	\$47,817.54	

Corporal 6- Positions

1.6% Promotion Over reg Corporal - 1.6% Annual

1 CID Corporal		CID Detective Corporal				1 - Positions	
2080		Regular Base	Cert. Pay	Base Pay	Holiday Pay	Yearly Pay	
1	8 Hourly Rate	\$40,182.31		\$40,182.31	\$2,009.12	\$42,191.43	
2	\$19,318	\$40,825.23		\$40,825.23	\$2,041.26	\$42,866.49	
3	\$19,628	\$41,478.43		\$41,478.43	\$2,073.92	\$43,552.35	
4	\$19,942	\$42,142.09		\$42,142.09	\$2,107.10	\$44,249.19	
5	\$20,261	\$42,816.36		\$42,816.36	\$2,140.82	\$44,957.18	
6	\$20,585	\$43,501.42		\$43,501.42	\$2,175.07	\$45,676.49	
7	\$20,914	\$44,197.44		\$44,197.44	\$2,209.87	\$46,407.32	
8	\$21,249	\$44,904.60		\$44,904.60	\$2,245.23	\$47,149.83	
9	\$21,589	\$45,623.08		\$45,623.08	\$2,281.15	\$47,904.23	
10	\$21,934	\$46,353.05		\$46,353.05	\$2,317.65	\$48,670.70	

3% Promotion - 1.5% Annual

4 Patrol		1 Training		1 SRO		1 Traffic		Sergeant		7 - Positions	
2184	2080	2210	2340	8.5 Hourly Rate	9 Hourly Rate	Regular Base	Cert. Pay	Base Pay	Holiday Pay	Yearly Pay	
1	\$21,526	\$22,603	\$21,273	\$21,273	\$20,091	\$47,013.34		\$47,013.34	\$2,238.73	\$49,252.07	
2	\$21,849	\$22,942	\$21,592	\$21,592	\$20,393	\$47,718.54		\$47,718.54	\$2,272.31	\$49,990.85	
3	\$22,177	\$23,286	\$21,916	\$21,916	\$20,698	\$48,434.31		\$48,434.31	\$2,306.40	\$50,740.71	
4	\$22,510	\$23,635	\$22,245	\$22,245	\$21,009	\$49,160.33		\$49,160.33	\$2,340.99	\$51,501.82	
5	\$22,847	\$23,990	\$22,578	\$22,578	\$21,324	\$49,898.24		\$49,898.24	\$2,376.11	\$52,274.35	
6	\$23,190	\$24,349	\$22,917	\$22,917	\$21,644	\$50,646.72		\$50,646.72	\$2,411.75	\$53,058.46	
7	\$23,538	\$24,715	\$23,261	\$23,261	\$21,969	\$51,406.42		\$51,406.42	\$2,447.92	\$53,854.34	
8	\$23,891	\$25,085	\$23,610	\$23,610	\$22,298	\$52,177.51		\$52,177.51	\$2,484.64	\$54,662.16	
9	\$24,249	\$25,462	\$23,964	\$23,964	\$22,633	\$52,960.17		\$52,960.17	\$2,521.91	\$55,482.09	
10	\$24,613	\$25,844	\$24,323	\$24,323	\$22,972	\$53,754.58		\$53,754.58	\$2,559.74	\$56,314.32	

1.5% Promotion Over Regular Sergeant - 1.5% Annual

1 CID Sergeant / 1 Narcotic Sergeant		Detective Sergeant				2 - Positions	
2080		Regular Base	Cert. Pay	Base Pay	Holiday Pay	Yearly Pay	
1	8 Hourly Rate	\$47,807.74		\$47,807.74	\$2,390.39	\$50,198.13	
2	\$22,984	\$48,524.86		\$48,524.86	\$2,426.24	\$50,951.10	
3	\$23,329	\$49,252.73		\$49,252.73	\$2,462.64	\$51,715.36	
4	\$23,679	\$49,991.52		\$49,991.52	\$2,499.58	\$52,491.09	
5	\$24,034	\$50,741.39		\$50,741.39	\$2,537.07	\$53,278.46	
6	\$24,395	\$51,502.51		\$51,502.51	\$2,575.13	\$54,077.64	
7	\$24,761	\$52,275.05		\$52,275.05	\$2,613.75	\$54,888.80	
8	\$25,132	\$53,059.18		\$53,059.18	\$2,652.96	\$55,712.13	
9	\$25,509	\$53,855.06		\$53,855.06	\$2,692.75	\$56,547.82	
10	\$25,892	\$54,662.89		\$54,662.89	\$2,733.14	\$57,396.03	

3% Promotion - 1.2% Annual

1 Admin / 1 Patrol / 1 SRO

2080 Salary		8 Hour Shift		8 Hour Shift		8 Hour Shift		Lieutenant 3 - Position	
Hourly Rate	Hourly Rate	Regular Base	Base Pay	Base Pay	Holiday Pay	Yearly Pay	Yearly Pay	Yearly Pay	Yearly Pay
1 \$ 26.619	\$55,367.21	\$55,367.21	\$55,367.21	\$55,367.21	\$2,768.36	\$58,135.58	\$58,135.58	\$58,135.58	\$58,135.58
2 \$ 26.938	\$56,031.62	\$56,031.62	\$56,031.62	\$56,031.62	\$2,801.58	\$59,539.20	\$59,539.20	\$59,539.20	\$59,539.20
3 \$ 27.262	\$56,704.00	\$56,704.00	\$56,704.00	\$56,704.00	\$2,869.22	\$60,253.67	\$60,253.67	\$60,253.67	\$60,253.67
4 \$ 27.589	\$57,384.45	\$57,384.45	\$57,384.45	\$57,384.45	\$2,903.65	\$60,976.72	\$60,976.72	\$60,976.72	\$60,976.72
5 \$ 27.920	\$58,073.06	\$58,073.06	\$58,073.06	\$58,073.06	\$2,938.50	\$61,708.44	\$61,708.44	\$61,708.44	\$61,708.44
6 \$ 28.255	\$58,769.94	\$58,769.94	\$58,769.94	\$58,769.94	\$2,973.76	\$62,448.94	\$62,448.94	\$62,448.94	\$62,448.94
7 \$ 28.594	\$59,475.18	\$59,475.18	\$59,475.18	\$59,475.18	\$3,009.44	\$63,198.32	\$63,198.32	\$63,198.32	\$63,198.32
8 \$ 28.937	\$60,188.88	\$60,188.88	\$60,188.88	\$60,188.88	\$3,045.56	\$63,956.70	\$63,956.70	\$63,956.70	\$63,956.70
9 \$ 29.284	\$60,911.15	\$60,911.15	\$60,911.15	\$60,911.15	\$3,082.10	\$64,724.18	\$64,724.18	\$64,724.18	\$64,724.18
10 \$ 29.636	\$61,642.08	\$61,642.08	\$61,642.08	\$61,642.08					

3% Promotion 1% Annual

1 Captain

2080 Salary		8 Hour Shift		8 Hour Shift		8 Hour Shift		Captain 1 - Positions	
Hourly Rate	Hourly Rate	Regular Base	Base Pay	Base Pay	Holiday Pay	Yearly Pay	Yearly Pay	Yearly Pay	Yearly Pay
1 \$ 30.525	\$63,491.34	\$63,491.34	\$63,491.34	\$63,491.34	\$3,174.57	\$66,665.91	\$66,665.91	\$66,665.91	\$66,665.91
2 \$ 30.830	\$64,126.26	\$64,126.26	\$64,126.26	\$64,126.26	\$3,206.31	\$67,332.57	\$67,332.57	\$67,332.57	\$67,332.57
3 \$ 31.138	\$64,767.52	\$64,767.52	\$64,767.52	\$64,767.52	\$3,238.38	\$68,005.90	\$68,005.90	\$68,005.90	\$68,005.90
4 \$ 31.450	\$65,415.19	\$65,415.19	\$65,415.19	\$65,415.19	\$3,270.76	\$68,685.95	\$68,685.95	\$68,685.95	\$68,685.95
5 \$ 31.764	\$66,069.35	\$66,069.35	\$66,069.35	\$66,069.35	\$3,303.47	\$69,372.81	\$69,372.81	\$69,372.81	\$69,372.81
6 \$ 32.082	\$66,730.04	\$66,730.04	\$66,730.04	\$66,730.04	\$3,336.50	\$70,066.54	\$70,066.54	\$70,066.54	\$70,066.54
7 \$ 32.403	\$67,397.34	\$67,397.34	\$67,397.34	\$67,397.34	\$3,369.87	\$70,767.21	\$70,767.21	\$70,767.21	\$70,767.21
8 \$ 32.727	\$68,071.31	\$68,071.31	\$68,071.31	\$68,071.31	\$3,403.57	\$71,474.88	\$71,474.88	\$71,474.88	\$71,474.88
9 \$ 33.054	\$68,752.03	\$68,752.03	\$68,752.03	\$68,752.03	\$3,437.60	\$72,189.63	\$72,189.63	\$72,189.63	\$72,189.63
10 \$ 33.384	\$69,439.55	\$69,439.55	\$69,439.55	\$69,439.55	\$3,471.98	\$72,911.52	\$72,911.52	\$72,911.52	\$72,911.52

The Step and Grade program will be based on actual years of service worked for the City of Bryant Police Department or Fire Department. Steps within rank will be awarded on the employee's anniversary date of hire and in accordance to the years employed with the City's Police or Fire Department. If an employee receives a promotion, steps within rank will be awarded on the anniversary of the promotion. In the event an employee leaves employment with the Police or Fire Department and returns at a later time, the employee will start at the beginning of the step and grade scale. (The City elects not to award credit for years of service should an employee leave and return to the Police or Fire Department) Police Department

Any uniformed employee that caps out in a position of 10 years will be paid an annual bonus in the amount of \$50.00 per year starting on the 11 year. Maximum bonus will not exceed 20 years and/or \$1,000.00.

### **Police Specific Policies:**

**New hire officers will be hired in accordance with one of the following pay scales:**

- ***Uncertified*** Officers will start at Year 1 for Officers **without their basic certificate**. They will follow the uncertified scale until year 11 or promotion regardless of City requirement to obtain certification within one year of service.
- ***Certified*** Officers will start at Year 1 for Officers **with their basic certificate**. They will follow the certified scale until year 10 or promotion.

### **Within Rank Lateral Transfer:**

1. Officers who change positions within the same rank will be considered *lateral transfers*. and they will stay at their current year of service. Examples of lateral transfers within the same rank are as follows:
  - Patrol to Warrant, SRO, Traffic, Detective, or K-9
  - Patrol Corporal to CID Corporal, or SRO Corporal
  - Patrol Sergeant to CID Sergeant, SRO Sergeant, Training, or Traffic Sergeant

Detective, K-9, CID Corporal, CID Sergeant positions are paid a higher rate after a lateral transfer due to being on-call and having added responsibilities.

If an Officer lateral transfers from Detective, K-9, CID Corporal or CID Sergeant they will have a reduction in rate of pay but not years of service.

### **Promotions:**

2. In the event an Officer earns a *promotion*, he/she will begin at year 1 of that rank regardless of years of service in lower rank.

Promotions only apply to upwards movement between the following ranks:

- Corporal
- Sergeant
- Lieutenant
- Captain
- Chief

**Fire Specific Policies:**

**New hire officers will be hired in accordance with one of the following pay scales:**

- *Uncertified*, year 1 if the Firefighter does not have IFSAC Firefighter I and II certifications. Once the Firefighter earns these certifications they will move to the Certified Firefighter pay scale in accordance with years of service.
- *Certified*, year 1 if the Firefighter has already obtained IFSAC Firefighter I and II certifications

**Promotions:**

1. Any time a Firefighter gets promoted to a higher ranking position, he/she will start at the year 1 level for that position regardless of years of service in the lower ranking position.

**RESOLUTION NO. 2016 - \_\_\_\_\_**

**RESOLUTION ESTABLISHING THE APPROVAL OF THE 2016 BRYANT PARKS DEPARTMENT RESTRUCTURE**

**WHEREAS**, The City Council of the City of Bryant has received information regarding the structure of the Parks Department, and challenges related to current job descriptions, duties, and personnel allocation

**WHEREAS**, The City Council of the City of Bryant, based upon the recommendation of the Parks Department Director, and after presenting the restructure and long term goals of the department to Parks Committee, desires to adopt the Parks Department restructure effective May, 2016.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached Exhibit “A” “Bryant Parks Department Organizational Chart.”

**Section 2.** The City Council of the City of Bryant hereby adopts the attached Exhibit “B” “Bryant Parks Department Full-Time Salary Structure.”

**Section 3.** The City Council of the City of Bryant hereby adopts the attached Exhibit “C” “Bryant Parks Department position descriptions.”

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**APPROVED:**

\_\_\_\_\_  
Jill Dabbs, Mayor

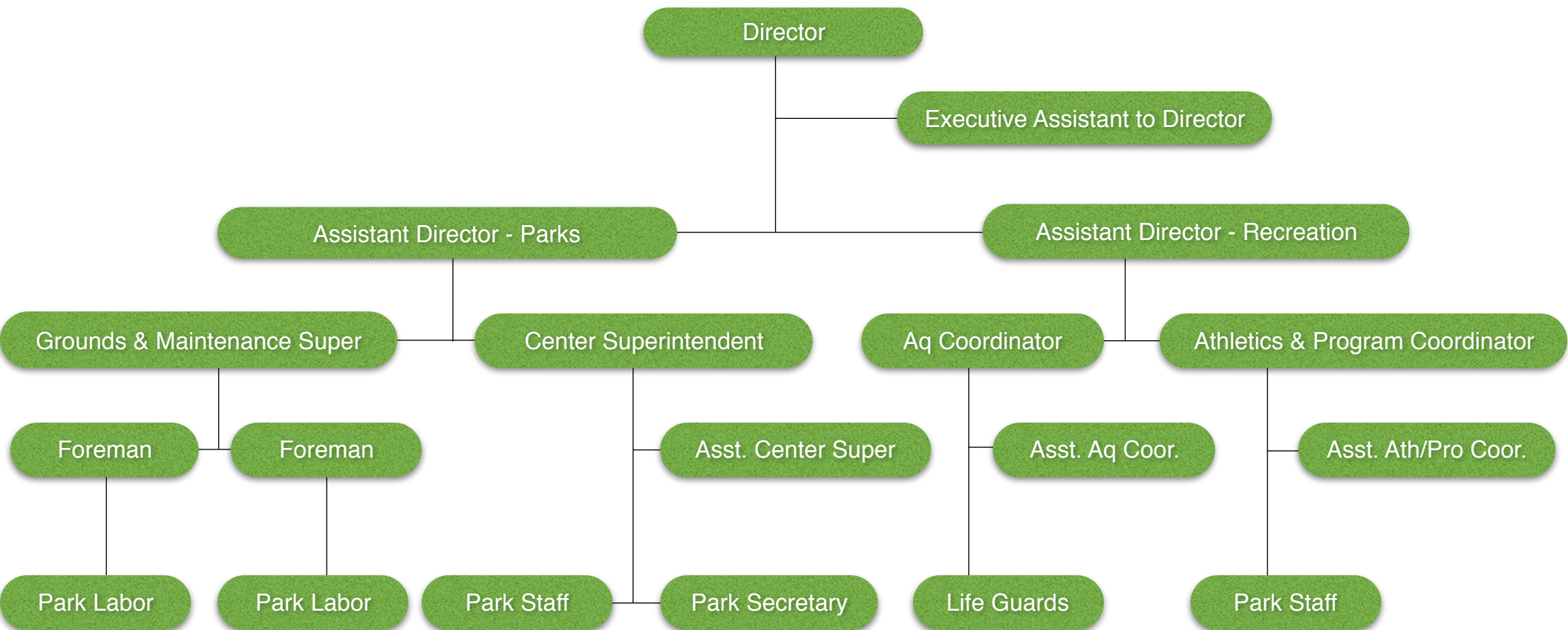
**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Richard Chris Madison, Staff Attorney





## Bryant Parks Department Full-Time Salary Structure

Title - Proposed	JESAP Points	Minimum	Mid	Max
Parks Director	1858	\$59,642.77	\$74,553.46	\$89,464.15
Exec Asst to Parks Dir	791	\$33,136.54	\$41,420.67	\$49,704.80
Asst Director/Parks	1260	\$44,848.59	\$56,060.74	\$67,272.89
Asst Director/Rec	1253	\$44,848.59	\$56,069.74	\$67,272.89
Parks Center Superintendent	780	\$33,136.54	\$41,420.67	\$49,704.80
Asst Center Super	582	\$28,205.14	\$35,256.43	\$42,307.72
Grounds and Maint Super	655	\$30,670.00	\$38,338.00	\$46,006.26
Parks Secretary	310	\$22,040.90	\$27,551.30	\$33,061.36
Parks Staff - Full time	456	\$25,739.45	\$32,174.31	\$38,609.17
Athletic & Program Coord	786	\$33,136.54	\$41,420.67	\$49,704.80
Asst Athletic/Prog Coord	576	\$28,205.14	\$35,256.43	\$42,307.72
Aquatic Coordinator	585	\$28,205.00	\$35,256.00	\$42,307.72

# City of Brvant Parks Director - Proposed 2016

## Job Description

**Job Code:** 3000  
**Exempt:** Yes  
**Department:** Parks and Recreation  
**Reports To:** Mayor  
**Location:** Parks Department  
**Date Prepared:** October 17, 2008  
**Date Revised:** April 15, 2016

### GENERAL DESCRIPTION OF POSITION

Works with the citizens, City Council, and Mayor of Bryant to create and implement the vision and goals of the Parks Department. Recruits, trains, and leads the Assistant Directors. Works with the leadership team (Assistant Directors, Executive Assistant) Plans, promotes, organizes, and administers public recreation service for entire community, under advisement established by Bryant Parks and Recreation Committee. Other duties may be assigned.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Selects, develops, and supervises paid staff and volunteers. This duty is performed daily.
2. Reviews acquisition, planning, design, construction, and maintenance of recreation facilities. This duty is performed daily.
3. Evaluates effectiveness of recreation areas, facilities and services. This duty is performed daily.
4. Studies local conditions and develops immediate and long range plans to meet recreational needs of all age groups. This duty is performed weekly.
5. Prepares and monitors parks budget and directs expenditure of department funds. Supervises and determines cost effectiveness and revenue potential of park services and programs. This duty is performed weekly.
6. Interprets recreation program to public and maintains cooperative planning and working relationships with allied public and voluntary agencies. This duty is performed weekly.
7. Serves as technical adviser to managing authority and as recreation consultant to community. This duty is performed daily.
8. Must be familiar with departmental rules, regulations, policies and procedures, and Federal, State and local employment laws. This duty is performed daily.
9. Represents the department at meetings, City Council meetings, and public gatherings when requested. This duty is performed weekly.
10. Prepares work schedules and maintains personnel time keeping records Inspects playground equipment, swimming pool, pavilion, bathrooms, etc;. and repair as needed. This duty is performed weekly.
11. Coordinates and supervises all new construction within the city parks. This duty is

performed annually.

12. Creates strong working relationships with community business with particular interest in developing sponsorship opportunities for Parks and Park programs. This duty is performed daily.

13. Regular and punctual attendance. This duty is performed daily.

14. Ability to effectively interact and communicate with all levels of staff. This duty is performed daily.

15. Works closely with staff to promote events and programs within the Parks department. This duty is performed monthly.

16. Works closely with City and Park administrative officers on all grant and award programs. This duty is performed weekly.

17. Positively handles customer service responsibilities to include requests and complaints. This duty is performed daily.

18. Supervises, creates and monitors all fitness programs as they apply to the parks department. This duty is performed weekly.

19. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Broad knowledge of such fields as accounting, marketing, business administration, finance, etc. Equivalent to a four year college degree, plus 3 years related experience and/or training, and 5 years related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to write speeches and articles for publication that conform to prescribed style and format; Ability to effectively present information to top management, public groups, and/or boards of directors.

## **MATHEMATICAL SKILLS**

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane, algebra, solid geometry and trigonometry.

## **CRITICAL THINKING SKILLS**

Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems. Ability to deal with nonverbal, logical or scientific symbolism such as formulas, scientific equations, and graphs. Ability to deal with a variety of abstract and concrete variables.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas drivers license or valid drivers license recognized by the state of Arkansas.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Certified Parks and Recreation Professional, Certified Pool Operator, Aquatic Facility Operator, ISA Certified Arborist, Certified Playground Inspector, Certified Park and Recreation Executive

## **SOFTWARE SKILLS REQUIRED**

Advanced: Word Processing/Typing

Intermediate: Accounting, Database, Presentation/PowerPoint, Spreadsheet

Basic: 10-Key, Alphanumeric Data Entry, Contact Management, Other

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under administrative direction, setting up own standard of performance. Virtually self-supervising. Reports to senior management of the organization.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the organization and delegation of work operations for a group of employees engaged in widely diversified activities.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of major importance which would have considerable effect on the final attainment of multiple major activities and the organization's projects of a large organization component and organization's clientele.

## **MENTAL DEMAND**

Highly intense mental demand. Continual involvement with strategic and operational management functions which relate to both the short-term and long-term time periods.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

General oversight. Activities covered by general organizational philosophy and objectives. Solving problems in novel, non-recurring or swiftly changing situations in which the approach is not fully defined. Guidance by top executive officer or business owner.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises and manages multiple departments through 3 to 5 supervisors who supervise 50+ employees who are engaged in diversified activities.

Supervises the following departments: Parks & Recreation

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for funds, building premises, inventory, or other property owned, controlled, or leased by the organization and, in addition, may have temporary custody and responsibility of patron property, which through carelessness, error, loss, theft, misappropriation, or similar action would result in very important monetary losses to the

organization. The total value for the above would range from \$1,000,000 to \$10,000,000.

### **ACCURACY**

Probable errors would normally not be detected in succeeding operations and may have serious effects in relationships with patrons and/or with the operations of other segments of the organization. Frequent possibilities of error would exist at all times, since the above mentioned areas are inherent in the job.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Moderately directed. Freedom to act is given by upper level management guided by general policies and objectives that are reviewed by top management.

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Medium. Job creates a monetary impact for the organization from \$1mm to \$10mm.

#### **IMPACT ON END RESULTS**

Major impact. Job has a considerable impact on the organization's end results. A high level of accountability to generate, manage, and/or control funds within a department and/or total organization.

### **PUBLIC CONTACT**

Extensive contacts with various diversified sectors of the public environment; wherein, the contacts are of extreme importance and failure to exercise proper judgment can lead to substantial losses to the organization.

### **EMPLOYEE CONTACT**

Continuous contacts frequently involving difficult negotiations which require a well-developed sense of strategy and timing. Involves contacts with senior level internal officials.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of highly complex machines and equipment; specialized or advanced software programs.

### **WORKING CONDITIONS**

Somewhat disagreeable working conditions. Continuously exposed to one or two elements such as noise, intermittent standing, walking; and occasional pushing, carrying, or lifting.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is frequently exposed to outdoor weather conditions, wet or humid conditions, extreme heat; and occasionally exposed to work near moving mechanical parts, work in high, precarious places, fumes

or airborne particles, toxic or caustic chemicals, extreme cold, risk of electrical shock. The noise level in the work environment is usually moderate.

**PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, low physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which are not as varied as those positions with high-level diversity and decision-making.

While performing the functions of this job, the employee is frequently required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, talk or hear, taste or smell. The employee must occasionally lift and/or move up to 100 pounds; frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

**ADDITIONAL INFORMATION**

Not indicated.





**City of Brvant**  
**Exec. Asst. to Parks Director - Proposed 16**  
**Job Description**

**Job Code:** 3000  
**Exempt:** Yes  
**Department:** Parks and Recreation  
**Reports To:** Parks Director  
**Location:** Park Office  
**Date Prepared:** March 04, 2009  
**Date Revised:** April 15, 2016

**GENERAL DESCRIPTION OF POSITION**

Works with the Parks department executive team to implement the vision and goals of the department. Directly supports the Parks Director in the management and administration of the department.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Plans and implements Parks department employee orientation program.
2. Trains new employees in office procedures, telephone system, and office equipment.
3. Reviews all timecards ensuring accuracy and compliance with the Parks budget.
4. Responsible for PO approval and processing.
5. Assists with departmental mail processing.
6. Compiles data and reports for meetings.
7. Prepares Parks department items for City Council and Parks Committee agendas.
8. Trains and oversees staff in ActiveNet or system equivalent.
9. Works with Center Superintendent to develop office procedures and policies.
10. Deals with complex queries and complaints, and refers, when necessary, to appropriate persons.
11. Oversees Parks department grant procedures.
12. Ensures filing systems are maintained and up-to-date, maintains office supplies and manages and updates office forms.
13. Maintains basic web page changes on a regular basis.
14. Works with the Director to prepare and evaluate budget in order to maximize Parks department financial efficiency.
15. Processes and deposits all funds received and forwards to Accounts Payable.
16. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 2 years related experience and/or training, and 12 to 18 months related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to read, analyze, and understand general business/company related articles and professional journals; Ability to speak effectively before groups of customers or employees. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public. Ability to read, analyze, and understand common scientific and technical journals, financial reports, and legal documents; Ability to respond to complex or difficult inquiries or complaints from customers, regulatory agencies, or members of the business community.

## **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

## **CRITICAL THINKING SKILLS**

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas Drivers License or a valid drivers license recognized by the State of Arkansas.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

CPR and Basic First Aid

## **SOFTWARE SKILLS REQUIRED**

Advanced: Contact Management, Word Processing/Typing

Intermediate: 10-Key, Accounting, Alphanumeric Data Entry, Database, Spreadsheet

Basic: Other, Presentation/PowerPoint

## **INITIATIVE AND INGENUITY**

## **SUPERVISION RECEIVED**

Under general supervision where standard practice enables the employee to proceed alone on routine work, referring all questionable cases to supervisor.

## **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

## **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele.

## **MENTAL DEMAND**

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (1-3) of employees in the same or lower classification. Assigns and checks work; assists and instructs as required, but performs same work as those supervised, or closely related work, most of the time. Content of the work supervised is of a non-technical nature and does not vary in complexity to any great degree.

Supervises the following departments: Not indicated.

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

## **ACCURACY**

Probable errors of internal and external scope would have a moderate effect on the operational efficiency of the organizational component concerned. Errors might possibly go undetected for a considerable period of time, thereby creating an inaccurate picture of an existing situation. Could cause further errors, losses, or embarrassment to the organization. The possibility for error is always present due to requirements of the job.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

## **PUBLIC CONTACT**

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

## **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of highly complex machines and equipment; specialized or advanced software programs.

## **WORKING CONDITIONS**

Periodically exposed to such elements as noise, intermittent standing, walking, occasionally pushing, carrying, or lifting; but none are present to the extent of being disagreeable.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is occasionally exposed to work near moving mechanical parts, fumes or airborne particles, outdoor weather conditions, risk of electrical shock. The noise level in the work environment is usually moderate.

## **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, low physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which are not as varied as those positions with high-level diversity and decision-making.

While performing the functions of this job, the employee is continuously required to talk or hear; regularly required to sit, use hands to finger, handle, or feel; and frequently required to walk, reach with hands and arms; occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl, taste or smell. The employee must occasionally lift and/or move up to 50 pounds; frequently lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; depth perception; and ability to adjust focus.

**ADDITIONAL INFORMATION**

Not indicated.

# **City of Brvant Asst. Director of Parks - Proposed 2016**

## **Job Description**

**Job Code:** 3000  
**Exempt:** Yes  
**Department:** Parks and Recreation  
**Reports To:** Parks Director  
**Location:** Parks Department  
**Date Prepared:** October 17, 2008  
**Date Revised:** April 15, 2016

### **GENERAL DESCRIPTION OF POSITION**

Works with Director of Parks and Recreation to implement the vision and goals of the Department. Works with Assistant Director of Recreation and Executive Assistant of the Director to ensure effective communication and cooperation with Recreation Division . Performs responsible administrative and leadership work to maintain existing parks and facilities and develop new parks and facilities. Oversee, recruit, and train Parks Staff. This position is responsible for the effective management of the city's diversified public parks through the supervision and direction of parks supervisors and specialists and other subordinate personnel. Responsibilities include oversight of the budget for the entire parks division. Work involves overseeing the operation of all city sponsored special events and festivals coordinating volunteer support for such events.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Plans, develops, schedules, directs and implements a year round, city wide recreation program serving all ages and community needs.
2. Serves as a liaison between the parks department and community parks partners organizations.
3. Develops strategic partnerships with local businesses, non-profit organizations, community groups, city schools, and other governmental agencies, etc., as necessary to maximize the strength and effectiveness of programming.
4. Ensures the implementation of effective publicity and marketing efforts to maximize community awareness participation in parks.
5. Prepares and monitors budgets relating to parks operation, including, but not limited to, determining cost effectiveness and revenue potential of programs.
6. Prepares and reviews, as directed, contracts, agreements, and bid specifications.
7. Promotes the public use of parks resources, areas, and facilities for group and individual play and recreations.
8. Manages the training and guidance of parks program personnel and administrators.
9. Directly oversees the Center Superintendent and Maintenance & Grounds Superintendent.
10. Completes daily logs and reports as assigned.
11. Develop and delegate Parks marketing strategy to include event, programs, etc.

12. Writes all media/press releases concerning the Parks Department functions, hearings and news.
13. Assists Parks Department Director in all operations including budget and future planning.
14. Proposes new ideas to improve event opportunity and planning.
15. Prepares and modifies event contracts as needed.
16. Perform any other related duties as required or assigned.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

### **EDUCATION AND EXPERIENCE**

Broad knowledge of such fields as accounting, marketing, business administration, finance, etc. Equivalent to a four year college degree, plus 4 years related experience and/or training, and 12 to 18 months related management experience, or equivalent combination of education and experience.

### **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to read, analyze, and understand general business/company related articles and professional journals; Ability to speak effectively before groups of customers or employees. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public. Ability to write speeches and articles for publication that conform to prescribed style and format; Ability to effectively present information to top management, public groups, and/or boards of directors. Ability to read, analyze, and understand the most complex documents; Ability to respond effectively to the most sensitive inquiries or complaints; Ability to write speeches and articles using original or innovative techniques or style; Ability to make effective and persuasive speeches and presentations on controversial or complex topics to top management, public groups, and/or boards of directors.

### **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

### **CRITICAL THINKING SKILLS**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas drivers license or a valid drivers license recognized by state of Arkansas.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Certified Playground Inspector and International Society of Arboriculture preferred but not required. Certified Parks and Recreation Professional.

## **SOFTWARE SKILLS REQUIRED**

Intermediate: Presentation/PowerPoint, Spreadsheet, Word Processing/Typing  
Basic: 10-Key, Accounting, Contact Management, Database, Other

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under general direction, working from policies and general directives. Rarely refers specific cases to supervisor unless clarification or interpretation of the organization's policy is required.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the organization and delegation of work operations for a group of employees engaged in widely diversified activities.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of major importance which would have considerable effect on the final attainment of multiple major activities and the organization's projects of a large organization component and organization's clientele.

## **MENTAL DEMAND**

Intense mental demand. Operations requiring sustained directed thinking to analyze, solve, or plan highly variable, administrative, professional, or technical tasks involving complex problems or mechanisms.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Oversight. Activities covered by expansive policies and objectives, and oversight as to execution and review. High order of analytical, interpretative, and constructive thinking in varied situations covering multiple areas of the organization.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a large group (16-25) of employees who are engaged in diversified activities.

Supervises the following departments: Recreation Staff

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**



Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

### **ACCURACY**

Probable errors would normally not be detected in succeeding operations and could possibly affect organization-patron relationship, involve re-work, or additional expenditures in order to properly resolve the error. The possibility of such errors would occur quite frequently in performance of the job. May also cause inaccuracies or incomplete information that would be used in other segments of the organization as a basis for making subsequent decisions, plans, or actions.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Oversight. High level of freedom to complete the duties of the position and guided by broad policy with oversight by president, elected official, etc

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

#### **IMPACT ON END RESULTS**

Major impact. Job has a considerable impact on the organization's end results. A high level of accountability to generate, manage, and/or control funds within a department and/or total organization.

### **PUBLIC CONTACT**

Extensive contacts with various diversified sectors of the public environment; wherein, the contacts are of major importance and failure to exercise proper judgment can lead to substantial losses to the organization.

### **EMPLOYEE CONTACT**

Continuous contacts frequently involving difficult negotiations which require a well-developed sense of strategy and timing. Involves contacts with senior level internal officials.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

### **WORKING CONDITIONS**

Outside working environment, wherein there are disagreeable working conditions part of the time.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is frequently exposed to outdoor weather conditions, extreme heat; and occasionally exposed to work near moving mechanical parts, work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, wet or humid conditions, extreme cold, risk of electrical shock. The noise level in the work environment is usually moderate.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to talk or hear; and frequently required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, taste or smell; occasionally required to sit, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 100 pounds; frequently lift and/or move up to 50 pounds; regularly lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Not indicated.

**City of Brvant  
Asst. Director of Recreation - Proposed 2016  
Job Description**

**Job Code:** 3000  
**Exempt:** Yes  
**Department:** Parks and Recreation  
**Reports To:** Parks and Recreation Director  
**Location:** Parks Department  
**Date Prepared:** October 17, 2008  
**Date Revised:** April 15, 2016

**GENERAL DESCRIPTION OF POSITION**

Works with Director of Parks and Recreation to implement the vision and goals of the Department. Performs responsible administrative work to plan, promote and implement Recreation programs for the Parks and Recreation Department. Oversees, recruits, and trains Parks Department Recreation staff. This position is responsible for the effective management of the city's diversified public recreation program through the supervision and direction of recreation program supervisors and specialists and other subordinate personnel. Responsibilities include oversight of the budget for the entire recreation division.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Plans, develops, schedules, directs and implements a year round, city wide recreation program serving all ages and community needs.
2. Serves as a liaison between the parks department and community recreation partners organizations.
3. Develops strategic partnerships with local businesses, non-profit organizations, community groups, city schools, and other governmental agencies, etc., as necessary to maximize the strength and effectiveness of programming.
4. Ensures the implementation of effective publicity and marketing efforts to maximize community awareness participation in department programming.
5. Prepares and monitors budgets relating to recreation operation, including, but not limited to, determining cost effectiveness and revenue potential of programs.
6. Prepares and reviews, as directed, contracts, agreements, and bid specifications.
7. Promotes the public use of recreational resources, areas, and facilities for group and individual play and recreations.
8. Manages the training and guidance to recreation program personnel, coaches, league/program administrators.
9. Manages the scheduling, operation, and maintenance of recreational facilities.
10. Completes daily logs and reports as assigned.
11. Effectively interacts, mentors and communicates with team members.
12. Serves as recreation/facility software manager.

13. Assists in facility and programming marketing.
14. Writes all media/press releases concerning the Parks Department functions, hearings and news.
15. Assists Parks Department Director in all operations including budget and future planning.
16. Performs other duties as assigned.
17. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Broad knowledge of such fields as accounting, marketing, business administration, finance, etc. Equivalent to a four year college degree, plus 4 years related experience and/or training, and 12 to 18 months related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to read, analyze, and understand general business/company related articles and professional journals; Ability to speak effectively before groups of customers or employees. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public. Ability to write speeches and articles for publication that conform to prescribed style and format; Ability to effectively present information to top management, public groups, and/or boards of directors. Ability to read, analyze, and understand the most complex documents; Ability to respond effectively to the most sensitive inquiries or complaints; Ability to write speeches and articles using original or innovative techniques or style; Ability to make effective and persuasive speeches and presentations on controversial or complex topics to top management, public groups, and/or boards of directors.

## **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

## **CRITICAL THINKING SKILLS**

Ability to utilize common sense understanding in order to carry out written, oral or diagrammed instructions. Ability to deal with problems involving several known variables in situations of a routine nature.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas drivers license or a valid drivers license recognized by state of Arkansas.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Certified Playground Inspector and International Society of Arboriculture preferred but not required. Certified Parks and Recreation Professional.

## **SOFTWARE SKILLS REQUIRED**

Intermediate: Presentation/PowerPoint, Spreadsheet, Word Processing/Typing  
Basic: 10-Key, Accounting, Contact Management, Database, Other

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under administrative direction, setting up own standard of performance. Virtually self-supervising. Reports to senior management of the organization.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the organization and delegation of work operations for a group of employees engaged in widely diversified activities.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of major importance which would have considerable effect on the final attainment of multiple major activities and the organization's projects of a large organization component and organization's clientele.

## **MENTAL DEMAND**

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Oversight. Activities covered by expansive policies and objectives, and oversight as to execution and review. High order of analytical, interpretative, and constructive thinking in varied situations covering multiple areas of the organization.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a large group (16-25) of employees who are engaged in diversified activities.

Supervises the following departments: Recreation Staff

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

## **ACCURACY**

Probable errors would normally not be detected in succeeding operations and may have serious effects in relationships with patrons and/or with the operations of other segments of the organization. Frequent possibilities of error would exist at all times, since the above mentioned areas are inherent in the job.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Oversight. High level of freedom to complete the duties of the position and guided by broad policy with oversight by president, elected official, etc

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

### **IMPACT ON END RESULTS**

Major impact. Job has a considerable impact on the organization's end results. A high level of accountability to generate, manage, and/or control funds within a department and/or total organization.

## **PUBLIC CONTACT**

Extensive contacts with various diversified sectors of the public environment; wherein, the contacts are of major importance and failure to exercise proper judgment can lead to substantial losses to the organization.

## **EMPLOYEE CONTACT**

Continuous contacts frequently involving difficult negotiations which require a well-developed sense of strategy and timing. Involves contacts with senior level internal officials.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

## **WORKING CONDITIONS**

Outside working environment, wherein there are disagreeable working conditions part of the time.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is frequently exposed to outdoor weather conditions, extreme heat; and occasionally exposed to work near moving mechanical parts, work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, wet or humid conditions, extreme cold, risk of electrical shock. The noise level in the work environment is usually moderate.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to talk or hear; and frequently required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, taste or smell; occasionally required to sit, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 100 pounds; frequently lift and/or move up to 50 pounds; regularly lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Not indicated.

**City of Brvant  
Parks Center Superintendent - Proposed 16  
Job Description**

**Job Code:** 3000  
**Exempt:** No  
**Department:** Parks and Recreation  
**Reports To:** Assistant Director of Parks  
**Location:** Parks Department  
**Date Prepared:** March 26, 2010  
**Date Revised:** April 15, 2016

**GENERAL DESCRIPTION OF POSITION**

Works with the Assistant Director of Parks to implement the vision and goals of the Department. This position is responsible for the effective management of the Center through the supervision and direction of Center staff. Coordinate and market all Center events. Responsibilities also include customer service, activity coordination; employee supervision; facility management; rentals; budget; maintaining records; inventory.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Manages the day to day operations of the facility.
2. Ensures all policies and procedures of the facility are enforced.
3. Resolves concerns, conflicts, and problems of the patrons ensuring that services are provided in a professional and safe manner.
4. Oversees building security and responds to all center emergencies; ensures patron and staff safety; may include janitorial or other necessary duties.
5. Oversees, recruits, and trains Center and general parks staff.
6. Conducts regular walk through of the facility to assist visual maintenance and security.
7. Assists staff, instructors, and officials with adult programs and special events in the parks.
8. Completes records and reports as required.
9. Responsible for making sure set up and tear down for events is correct and on time.
10. Oversees membership process, assigns and monitors clerical and secretarial function.
11. Deals with complex queries and complaints, and refers, when necessary, to appropriate persons.
12. Evaluates the performance of clerical, secretarial and general parks staff and gives recommendations to Assistant Directors.
13. Oversees software system for reservations and membership.
14. Maintains and updates rules and regulations as well as other forms at the front desk.



15. Maintains and communicates Center schedule.
16. Coordinates general parks staff schedules with the needs of the Parks and Recreation Divisions.
17. Prepare and modify event contracts as needed.
18. Ability to interact with team members.
19. Perform any other related duties as required or assigned.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

### **EDUCATION AND EXPERIENCE**

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 12 to 18 months related experience and/or training, and 7 to 11 months related management experience, or equivalent combination of education and experience.

### **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to read, analyze, and understand general business/company related articles and professional journals; Ability to speak effectively before groups of customers or employees.

### **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

### **CRITICAL THINKING SKILLS**

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

### **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas drivers license or a valid license recognized by the state of Arkansas

### **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

## **SOFTWARE SKILLS REQUIRED**

Basic: 10-Key, Accounting, Alphanumeric Data Entry, Contact Management, Spreadsheet, Word Processing/Typing

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the organization and delegation of work operations for a group of employees engaged in widely diversified activities.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele.

## **MENTAL DEMAND**

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a moderate size group (8-15) of employees, but possibly smaller if difficult, semi-technical work, requiring considerable direction and assistance, is involved. Plans, directs and coordinates work, makes decisions, and performs personally the more difficult aspects of the same broad assignment.

Supervises the following departments:

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$5,000 to \$150,000.

## **ACCURACY**

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

## **PUBLIC CONTACT**

Extensive contacts with various diversified sectors of the public environment; wherein, the contacts are of major importance and failure to exercise proper judgment can lead to substantial losses to the organization.

## **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Occasional use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, etc.)

## **WORKING CONDITIONS**

Periodically exposed to such elements as noise, intermittent standing, walking, occasionally pushing, carrying, or lifting; but none are present to the extent of being disagreeable.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is frequently exposed to outdoor weather conditions; and occasionally exposed to work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, wet or humid conditions,

extreme cold, extreme heat, vibration. The noise level in the work environment is usually moderate.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is frequently required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, talk or hear; and occasionally required to climb or balance, stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Valid Arkansas drivers license or one recognized by the state of Arkansas.

**City of Brvant**  
**Asst Center Superintendent - Proposed 16**  
**Job Description**

**Job Code:** 3000  
**Exempt:** No  
**Department:** Parks and Recreation  
**Reports To:** Center Super  
**Location:** Bishop Park  
**Date Prepared:** November 05, 2009  
**Date Revised:** April 15, 2016

**GENERAL DESCRIPTION OF POSITION**

Works with the Center Superintendent to implement the vision and goals of the Department. Manage and direct parks facility operations in the absences of the Center Supervisor. Provide direct oversight to general parks staff. Address programming and staffing issues, employee schedules and daily operational concerns as they arise. Monitor staff performance and ensure that customer needs are being satisfied.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Prepares logs and reports related to facility use, recreation and outreach programs.
2. Assists with reception desk support, special events and on-going programs.
3. Maintains the operations of the facility on weekdays, evenings, and weekends in the absence of the Center Supervisor.
4. Provides administrative supervision and support for parks staff. Listens to and solves employee problems.
5. Coordinates information from administration to part time staff and instructors.
6. Prepares and submits reports for parks administration as required.
7. Communicates with administration regarding the purchasing of office supplies and equipment.
8. Greets and checks-in customers, verify customer information, memberships and permits when needed.
9. Acts as Center Superintendent as needed.
10. Enters data into recreational management software as needed.
11. Provides back-up support for other office positions; re: payments, information, data entry, etc.
12. Assists with preparing facilities and amenities for patron use, drop-in clientele, recreation programs, special events, private use reservations including weddings, receptions, banquets and meetings; assist with the set-up and break-down of rooms, equipment and audio/visual equipment.
13. Ensures facility and equipment are properly maintained. Routine equipment maintenance may be required.

14. Provides courteous assistance to various facility patrons, the general public, City of Bryant staff and Supervisors.

15. Assists with managing membership and scheduling software.

16. Coordinates general parks staff schedules with the needs of the Parks and Recreation Divisions.

17. Oversees all front desk transactions ensuring all policies and regulations are followed.

18. Handles daily bank deposits and cash drops, as well as prepares contractor invoices and organize payroll.

19. Perform any other related duties as required or assigned.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

### **EDUCATION AND EXPERIENCE**

Mental alertness and adaptability to office and field area work routines. Equivalent to four years high school or GED, with particular emphasis during high school in office skills, shop skills, or others, plus 12 to 18 months related experience and/or training, and 1 to 6 months related management experience, or equivalent combination of education and experience.

### **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

### **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

### **CRITICAL THINKING SKILLS**

Ability to utilize common sense understanding in order to carry out written, oral or diagrammed instructions. Ability to deal with problems involving several known variables in situations of a routine nature.

### **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas drivers license or valid drivers license recognized by the state of Arkansas

### **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

None

## **SOFTWARE SKILLS REQUIRED**

Advanced: Contact Management, Database, Word Processing/Typing

Basic: 10-Key, Accounting, Alphanumeric Data Entry, Human Resources Systems, Payroll Systems, Spreadsheet

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under general supervision where standard practice enables the employee to proceed alone on routine work, referring all questionable cases to supervisor.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele.

## **MENTAL DEMAND**

Moderate mental demand. Operations requiring almost continuous attention, but work is sufficiently repetitive that a habit cycle is formed; operations requiring intermittent directed thinking to determine or select materials, equipment or operations where variable sequences may be selected by the employee.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (3-7) of employees, usually of lower classifications. Assigns and checks work; assists and instructs as required and performs same work as those supervised, or closely related work, a portion of the time. Content of the work supervised is of non-technical nature, but presents numerous situations to which policies and precedents must be interpreted and applied.

Supervises the following departments: None

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Occasionally responsible for the organization's and/or associated organization's property where carelessness or error would result in only minor damage or minor monetary loss. Ordinary care and attention is required when handling this property in order to prevent loss.

## **ACCURACY**

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

### **IMPACT ON END RESULTS**

Modest impact. Job has some impact on the organizations end results, but still from an indirect level. Provides assistance and support services that facilitates decision making by others.

## **PUBLIC CONTACT**

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper judgment may result in important tangible or intangible losses to the organization.

## **EMPLOYEE CONTACT**

Contacts occasionally with others beyond immediate associates, but generally of a routine nature. May obtain, present or discuss data, but only as pertains to an immediate and specific assignment. No responsibility for obtaining cooperation or approval of action or decision.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Occasional use of highly complex machines and equipment; specialized or advanced software programs.

## **WORKING CONDITIONS**

Periodically exposed to such elements as noise, intermittent standing, walking, occasionally pushing, carrying, or lifting; but none are present to the extent of being disagreeable.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



While performing the functions of this job, the employee is frequently exposed to outdoor weather conditions, wet or humid conditions, extreme cold; and occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock. The noise level in the work environment is usually moderate.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Semi-repetitive, low physical. Semi-repetitive type work which requires periods of concentration for varied time cycles as prescribed by the tasks.

While performing the functions of this job, the employee is continuously required to use hands to finger, handle, or feel, reach with hands and arms; regularly required to stand, walk, sit; and occasionally required to climb or balance, stoop, kneel, crouch, or crawl, talk or hear, taste or smell. The employee must occasionally lift and/or move up to 50 pounds; frequently lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Not indicated.

# **City of Brvant Grounds and Maint Super - Proposed 2016**

## **Job Description**

**Job Code:** 3000  
**Exempt:** No  
**Department:** Parks and Recreation  
**Reports To:** Parks and Recreation Director  
**Location:** Parks Department  
**Date Prepared:** October 17, 2008  
**Date Revised:** April 15, 2016

### **GENERAL DESCRIPTION OF POSITION**

Works with the Assistant Director of Parks to implement the vision and goals of the Department. Oversees the maintaining of grounds, playground equipment, structures and facilities. Cleans, adjusts and performs minor repairs auxiliary equipment. Other duties may be assigned.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Performs manual construction and maintenance work under little or no supervision.
2. Performs operation of equipment such as lawn mowing equipment.
3. May act as temporary relief for other departments as needed.
4. Completes daily logs as assigned.
5. Develops work standards and deploys a work force of multiple supervisors, full-time and part-time employees.
6. Provides priorities and coordinates the schedules of the maintenance and grounds operation.
7. Designs and oversees in house improvements to existing facilities.
8. Participates in the design of new, and the rehabilitation of related city facilities.
9. Operates and coordinates a maintenance management system.
10. Assists the Parks Department with annual and long range plans.
11. Assists in the development of the Parks Department maintenance budget and monitors the departments expenditures.
12. Works with HR and Ast. Director to interview, hire, and discipline G&M staff.
13. Develops and oversees contracted maintenance work.
14. Oversees the inspection of contract construction of new and renovated facilities in accordance with industry specifications.
15. Develops, enforces, and maintains safe work practices and conditions to conform to local, state and federal regulatory agencies.
16. Performs other duties as assigned.

17. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 2 years related experience and/or training, and 12 to 18 months related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

## **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

## **CRITICAL THINKING SKILLS**

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas drivers license or a valid drivers license recognized by state of Arkansas.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Certified Playground Inspector and International Society of Arboriculture preferred but not required.

## **SOFTWARE SKILLS REQUIRED**

Basic: Other, Word Processing/Typing

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the organization and delegation of work operations for a group of employees engaged in widely diversified activities.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major

importance, either of which would affect the work operations of small organizational component and the organization's clientele.

### **MENTAL DEMAND**

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

### **ANALYTICAL ABILITY / PROBLEM SOLVING**

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

### **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (3-7) of employees, usually of lower classifications. Assigns and checks work; assists and instructs as required and performs same work as those supervised, or closely related work, a portion of the time. Content of the work supervised is of non-technical nature, but presents numerous situations to which policies and precedents must be interpreted and applied.

Supervises the following departments: Parks

### **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for property where carelessness or error would result in only minor damage or minor monetary loss. Almost continuous care and attention is required when handling this property in order to prevent loss.

### **ACCURACY**

Probable errors of internal scope should ordinarily be detected within the department or office in which they occur, but may affect the work of others within the unit, requiring additional expenditure of time to trace errors and make all necessary corrections. Errors would require a moderate amount of time to correct.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

None. Job does not create any dollar monetary impact for the organization.

### **IMPACT ON END RESULTS**

Modest impact. Job has some impact on the organizations end results, but still from an indirect level. Provides assistance and support services that facilitates decision making by others.

### **PUBLIC CONTACT**

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

### **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Occasional use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, etc.)

### **WORKING CONDITIONS**

Outside working environment, wherein there are disagreeable working conditions part of the time.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to work near moving mechanical parts, outdoor weather conditions; frequently exposed to extreme heat; and occasionally exposed to work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, wet or humid conditions, extreme cold, risk of electrical shock, vibration. The noise level in the work environment is usually loud.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to talk or hear; and frequently required to walk, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, taste or smell; occasionally required to stand, sit, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move more than 100 pounds; frequently lift and/or move up to 50 pounds; regularly lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; peripheral vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Ability to use weed eater, lawn mower, chainsaw, carpentry tools, concrete finishing

tools, tractors, trucks, yard maintenance equipment and other equipment. Principles and practices of management, selection, appraisal, and motivation of employees; work, planning and control, including estimating and inspection; methods, materials and equipment for the design, construction and maintenance of landscaped and recreational areas and facilities; supervise multiple work units through subordinate supervisors; establish and maintain effective working relationships with others; identify requirements, procedures, and deficiencies in landscape maintenance, including pruning, diseases, growth and aesthetics; design and review designs for landscaping and irrigation systems; address and resolve with the public, park related issues and problems; plan, organize and control short and long-term department accountabilities; work safely in potentially hazardous conditions.

**City of Brvant  
Park Secretary - Proposed 16  
Job Description**

**Job Code:** 3000  
**Exempt:** No  
**Department:** Parks and Recreation  
**Reports To:** Parks Director  
**Location:** Parks Department  
**Date Prepared:** October 17, 2008  
**Date Revised:** April 15, 2016

**GENERAL DESCRIPTION OF POSITION**

Assists in the office at Parks Department performing various clerical functions.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Takes telephone calls and messages.
2. Takes reservations for various park facilities.
3. Completes work orders for service personnel regarding repairs or maintenance issues to be checked, etc.
4. Opens, sorts, and distributes incoming mail, and collects, seals, and stamps outgoing mail.
5. Delivers oral and/or written messages taken through main phone lines.
6. Collects and distributes paperwork, such as records or timecards, from one department to another.
7. Compiles data for meetings and reports as needed.
8. Transcribes letters, reports, statements and any other material assigned.
9. Operates office equipment such as photocopying machine, computer and typewriter.
10. Regular and punctual attendance.
11. Keeps park information up to date, prints inspection orders and records maintenance information monthly.
12. Files correspondence and other departmental records.
13. Maintains and organizes the front office area.
14. Ability to work overtime.
15. Communicates openly and effectively with team members.
16. Assists with managing membership and scheduling software.
17. Performs other duties as assigned.
18. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Mental alertness and adaptability to office and field area work routines. Equivalent to four years high school or GED, with particular emphasis during high school in office skills, shop skills, or others, plus 0 to 6 months related experience and/or training. Or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence.

## **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

## **CRITICAL THINKING SKILLS**

Ability to use common sense understanding in order to carry out detailed written or oral instructions. Ability to deal with problems involving a few known variables in situations of a routine nature.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas drivers license or a valid drivers license recognized by state of Arkansas.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

## **SOFTWARE SKILLS REQUIRED**

Advanced: Word Processing/Typing

Intermediate: 10-Key, Accounting, Alphanumeric Data Entry, Contact Management, Database, Spreadsheet

Basic: Other, Presentation/PowerPoint

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under general supervision where standard practice enables the employee to proceed alone on routine work, referring all questionable cases to supervisor.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.



## **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

## **MENTAL DEMAND**

Moderate mental demand. Operations requiring almost continuous attention, but work is sufficiently repetitive that a habit cycle is formed; operations requiring intermittent directed thinking to determine or select materials, equipment or operations where variable sequences may be selected by the employee.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately repetitive. Activities with slight variation using a definite set of processes or directions with some degree of supervision. Choice of learned things in situations which conform to clearly established patterns and modes.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

No supervision.

Supervises the following departments:

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Ordinarily has little, if any, association with funds, supplies, equipment or other property where there would exist any appreciable opportunity for damage, misappropriation, or other monetary loss.

## **ACCURACY**

Probable errors of internal and external scope would have a moderate effect on the operational efficiency of the organizational component concerned. Errors might possibly go undetected for a considerable period of time, thereby creating an inaccurate picture of an existing situation. Could cause further errors, losses, or embarrassment to the organization. The possibility for error is always present due to requirements of the job.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Defined. Semi-repetitive prescribed processes and procedures with nearby supervision.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

None. Job does not create any dollar monetary impact for the organization.

## **IMPACT ON END RESULTS**

Modest impact. Job has some impact on the organizations end results, but still from an indirect level. Provides assistance and support services that facilitates decision making by others.

## **PUBLIC CONTACT**

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

## **EMPLOYEE CONTACT**

Contacts of considerable importance within the department or office, such as those required in coordination of effort, or frequent contacts with other departments or offices, generally in normal course of performing duties. Requires tact in discussing problems and presenting data and making recommendations, but responsibility for action and decision reverts to others.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Occasional use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, etc.)

## **WORKING CONDITIONS**

Normal working conditions as found within an office setting, wherein there is controlled temperature and a low noise level, plus a minimum of distractions.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

## **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, low physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which are not as varied as those positions with high-level diversity and decision-making.

While performing the functions of this job, the employee is regularly required to sit, talk or hear; and occasionally required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, taste or smell. The employee must occasionally lift and/or move up to 25 pounds; frequently lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision; color vision; and ability to adjust focus.

## **ADDITIONAL INFORMATION**

Knowledge and skills of operation Window programs. Good typing skills.

**City of Brvant  
Parks Staff - Proposed 16  
Job Description**

**Job Code:** 3000  
**Exempt:** No  
**Department:** Parks and Recreation  
**Reports To:** Center Superintendent  
**Location:** The Center  
**Date Prepared:** March 24, 2016  
**Date Revised:** April 15, 2016

**GENERAL DESCRIPTION OF POSITION**

Works with The Center Superintendent to implement the vision and goals of the Department. This position is responsible for the effective implementation of the city's diversified public recreation programs by carrying out assigned tasks given by Parks and Recreation Divisions.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Facilitate recreational activities for community members of all ages.
2. Prepare facilities (fields, rooms, etc.) for planned events.
3. Ensure facility is maintained and safe procedures are followed. Report violations of procedure/regulations to the Center Superintendent.
4. Assist with advertising for upcoming events as assigned.
5. Monitor recreational events.
6. Order and maintain sporting equipment (balls, bats, exercise equipment, etc.).
7. Perform clerical duties. Answer inquiries on upcoming events. Preregister participants.
8. Assist in managing membership and scheduling software.
9. Coordinate reports for patron injury, accidents and other incidents.
10. Plan, schedule, and prepare for events.
11. Serve as receptionist when needed. (answering phone, ensure scanning of cards, take payments, etc.).
12. Perform any other related duties as required and assigned.
13. Perform any other related duties as required or assigned.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 7 to 11 months related experience and/or training. Or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

## **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

## **CRITICAL THINKING SKILLS**

Ability to use common sense understanding in order to carry out detailed written or oral instructions. Ability to deal with problems involving a few known variables in situations of a routine nature.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas drivers license or a valid drivers license recognized by the state of Arkansas

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

## **SOFTWARE SKILLS REQUIRED**

Intermediate: Alphanumeric Data Entry, Word Processing/Typing

Basic: 10-Key, Accounting, Contact Management, Database, Spreadsheet

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under general supervision where standard practice enables the employee to proceed alone on routine work, referring all questionable cases to supervisor.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

## **MENTAL DEMAND**

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately repetitive. Activities with slight variation using a definite set of processes or directions with some degree of supervision. Choice of learned things in situations which conform to clearly established patterns and modes.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

No supervision.

Supervises the following departments:

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for property where carelessness or error would result in only minor damage or minor monetary loss. Almost continuous care and attention is required when handling this property in order to prevent loss.

## **ACCURACY**

Probable errors of internal and external scope would have a moderate effect on the operational efficiency of the organizational component concerned. Errors might possibly go undetected for a considerable period of time, thereby creating an inaccurate picture of an existing situation. Could cause further errors, losses, or embarrassment to the organization. The possibility for error is always present due to requirements of the job.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Standardized. Accepted processes covered by well-defined standardized policies and procedures with supervisory review.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

### **IMPACT ON END RESULTS**

Modest impact. Job has some impact on the organizations end results, but still from an indirect level. Provides assistance and support services that facilitates decision making

by others.

### **PUBLIC CONTACT**

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

### **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of non-complex machines and equipment (adding machines, calculators, copy/fax machines, etc.)

### **WORKING CONDITIONS**

Somewhat disagreeable working conditions. Continuously exposed to one or two elements such as noise, intermittent standing, walking; and occasional pushing, carrying, or lifting.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Highly repetitive, moderately physical. Highly repetitive type of work which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is continuously required to use hands to finger, handle, or feel; regularly required to reach with hands and arms; frequently required to stand, walk, stoop, kneel, crouch, or crawl; and occasionally required to sit. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Not indicated.

**City of Bryant**  
**Athletic & Program Coord - Proposed 16**  
**Job Description**

**Job Code:** 3000  
**Exempt:** No  
**Department:** Parks and Recreation  
**Reports To:** Assistant Director of Recreation  
**Location:** Parks Department  
**Date Prepared:** March 26, 2010  
**Date Revised:** April 15, 2016

**GENERAL DESCRIPTION OF POSITION**

Work with the Assistant Director - Recreation to implement the vision and goals of the Department. Oversees the current recreation programs, tries new ideas and programs. Must be able to develop new programs to fit the needs of the community

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Supervises recreation staff, including determining workloads and schedules, implementing and interpreting policies and procedures, effectively evaluating staff and making hiring and disciplinary recommendations.
2. Plans, organizes, conducts and coordinates a wide variety of recreational and community service programs at a park, center and/or other recreation facility, including meeting with public groups and communities to explain and promote programs; schedules activities and programs; coordinates programs with those of other departments and agencies.
3. Oversees the day-to-day operations, including janitorial, maintenance and usage, including rental, City usage and community programming of a facility.
4. Monitors program activities, including approving expenditures and ensuring activities are running smoothly; responds to questions and complaints.
5. Prepares a variety of reports and other documents such as operating, activity and statistical reports, promotional materials and agenda items; presents materials to interested groups.
6. Provides input into the development of budgets, including determining staffing and materials; develops fundraising campaigns and solicits sponsor and sponsorship packages.
7. Oversee rental and registration activities and ensures accurate record keeping for program receipts.
8. Maintains contacts with neighborhood groups, schools, businesses, law enforcement agencies, volunteer and other community groups and provides necessary coordination of services.
9. Instructs and supervises, recreation staff and volunteers in the performance of assigned duties and checks on the completion of work.
10. Work with Executive Assistant to the Director to research, write, and fund grants.
11. Ability to work overtime.

12. Ability to interact with team members.
13. Regular and punctual attendance.
14. Performs other duties of a similar nature or level.
15. Work with Executive Assistant to the Director to research, write, and fund grants.
16. Perform any other related duties as required or assigned.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

### **EDUCATION AND EXPERIENCE**

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 12 to 18 months related experience and/or training, and 19 to 23 months related management experience, or equivalent combination of education and experience.

### **COMMUNICATION SKILLS**

Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

### **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

### **CRITICAL THINKING SKILLS**

Ability to utilize common sense understanding in order to carry out written, oral or diagrammed instructions. Ability to deal with problems involving several known variables in situations of a routine nature.

### **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

### **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

### **SOFTWARE SKILLS REQUIRED**

Basic: 10-Key, Accounting, Alphanumeric Data Entry, Contact Management, Database, Programming Languages, Spreadsheet, Word Processing/Typing

### **INITIATIVE AND INGENUITY**

#### **SUPERVISION RECEIVED**

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.



## **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

## **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of large organizational component and the organization's clientele.

## **MENTAL DEMAND**

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a moderate size group (8-15) of employees, but possibly smaller if difficult, semi-technical work, requiring considerable direction and assistance, is involved. Plans, directs and coordinates work, makes decisions, and performs personally the more difficult aspects of the same broad assignment.

Supervises the following departments:

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$5,000 to \$150,000.

## **ACCURACY**

Probable errors of internal and external scope would have a moderate effect on the operational efficiency of the organizational component concerned. Errors might possibly go undetected for a considerable period of time, thereby creating an inaccurate picture of an existing situation. Could cause further errors, losses, or embarrassment to the organization. The possibility for error is always present due to requirements of the job.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Directed. Freedom to complete duties as defined by wide-ranging policies and

precedents with mid to upper-level managerial oversight.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

### **PUBLIC CONTACT**

Extensive contacts with various diversified sectors of the public environment; wherein, the contacts are of major importance and failure to exercise proper judgment can lead to substantial losses to the organization.

### **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Occasional use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, etc.)

### **WORKING CONDITIONS**

Somewhat disagreeable working conditions. Continuously exposed to one or two elements such as noise, intermittent standing, walking; and occasional pushing, carrying, or lifting.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is occasionally exposed to work near moving mechanical parts, work in high, precarious places, outdoor weather conditions, wet or humid conditions, extreme cold, extreme heat, vibration. The noise level in the work environment is usually moderate.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Semi-repetitive, low physical. Semi-repetitive type work which requires periods of concentration for varied time cycles as prescribed by the tasks.

While performing the functions of this job, the employee is regularly required to talk or

hear; frequently required to stand, walk; and occasionally required to sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

**ADDITIONAL INFORMATION**

Valid Arkansas drivers license or one recognized by the state of Arkansas

**City of Brvant**  
**Asst Athletic/Program Coord. - proposed 2016**  
**Job Description**

**Job Code:** 3000  
**Exempt:** No  
**Department:** Parks and Recreation  
**Reports To:** Athletic & Program Director  
**Location:** Parks Department  
**Date Prepared:** March 26, 2010  
**Date Revised:** April 15, 2016

**GENERAL DESCRIPTION OF POSITION**

Assists the Athletic & Program Coordinator to implement the vision and goals of the Department. Assists in overseeing the current recreation programs, tries new ideas and programs. Must be able to develop new programs to fit the needs of the community

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Supervises recreation staff in the absence of the Athletic/Program Coordinator.
2. Assists with planning, organizing, conducting and coordinating recreational programs.
3. Assists with overseeing day-to-day operations of recreation and athletic programs.
4. Prepares a variety of reports and other documents.
5. Assist in the research and writing grants.
6. Provides input regarding the development of budgets, including determining staffing and materials; develops fundraising campaigns and solicits sponsor and sponsorship packages.
7. Assists with rental and registration activities and ensures accurate record keeping for program receipts.
8. Maintains contacts with neighborhood groups, schools, businesses, law enforcement agencies, volunteer and other community groups and provides necessary coordination of services.
9. Instructs recreation staff and volunteers in the performance of assigned duties and checks on the completion of work.
10. Performs other duties of a similar nature or level.
11. Ability to work overtime.
12. Ability to interact with team members.
13. Performs other duties as assigned.
14. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 7 to 11 months related experience and/or training, and 7 to 11 months related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence.

## **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

## **CRITICAL THINKING SKILLS**

Ability to utilize common sense understanding in order to carry out written, oral or diagrammed instructions. Ability to deal with problems involving several known variables in situations of a routine nature.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

## **SOFTWARE SKILLS REQUIRED**

Basic: 10-Key, Accounting, Alphanumeric Data Entry, Contact Management, Database, Programming Languages, Spreadsheet, Word Processing/Typing

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under general supervision where standard practice enables the employee to proceed alone on routine work, referring all questionable cases to supervisor.

### **PLANNING**

Limited responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work operations.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

## **MENTAL DEMAND**

Moderate mental demand. Operations requiring almost continuous attention, but work

is sufficiently repetitive that a habit cycle is formed; operations requiring intermittent directed thinking to determine or select materials, equipment or operations where variable sequences may be selected by the employee.

### **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately repetitive. Activities with slight variation using a definite set of processes or directions with some degree of supervision. Choice of learned things in situations which conform to clearly established patterns and modes.

### **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a moderate size group (8-15) of employees, but possibly smaller if difficult, semi-technical work, requiring considerable direction and assistance, is involved. Plans, directs and coordinates work, makes decisions, and performs personally the more difficult aspects of the same broad assignment.

Supervises the following departments:

### **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for property where carelessness or error would result in only minor damage or minor monetary loss. Almost continuous care and attention is required when handling this property in order to prevent loss.

### **ACCURACY**

Probable errors of internal scope should ordinarily be detected within the department or office in which they occur, but may affect the work of others within the unit, requiring additional expenditure of time to trace errors and make all necessary corrections. Errors would require a moderate amount of time to correct.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Generally controlled. General processes covered by established policies and standards with supervisory oversight.

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

#### **IMPACT ON END RESULTS**

Modest impact. Job has some impact on the organizations end results, but still from an indirect level. Provides assistance and support services that facilitates decision making by others.

## **PUBLIC CONTACT**

Extensive contacts with various diversified sectors of the public environment; wherein, the contacts are of major importance and failure to exercise proper judgment can lead to substantial losses to the organization.

## **EMPLOYEE CONTACT**

Contacts of considerable importance within the department or office, such as those required in coordination of effort, or frequent contacts with other departments or offices, generally in normal course of performing duties. Requires tact in discussing problems and presenting data and making recommendations, but responsibility for action and decision reverts to others.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

## **WORKING CONDITIONS**

Somewhat disagreeable working conditions. Continuously exposed to one or two elements such as noise, intermittent standing, walking; and occasional pushing, carrying, or lifting.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is occasionally exposed to work near moving mechanical parts, work in high, precarious places, outdoor weather conditions, wet or humid conditions, extreme cold, extreme heat, vibration. The noise level in the work environment is usually moderate.

## **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Semi-repetitive, low physical. Semi-repetitive type work which requires periods of concentration for varied time cycles as prescribed by the tasks.

While performing the functions of this job, the employee is regularly required to talk or hear; frequently required to stand, walk; and occasionally required to sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

## **ADDITIONAL INFORMATION**

Valid Arkansas drivers license or one recognized by the state of Arkansas

# **City of Brvant Aquatic Coordinator - Proposed 16**

## **Job Description**

**Job Code:** 3000  
**Exempt:** No  
**Department:** Parks and Recreation  
**Reports To:** Assistant Director/Recreation  
**Location:** Bishop Park  
**Date Prepared:** October 22, 2013  
**Date Revised:** April 15, 2016

### **GENERAL DESCRIPTION OF POSITION**

Will manage the operations and programs of the Aquatic Department at the Bishop Park community center. Responsible for supervising water safety instructors, lifeguards, water aerobic instructors, and others assigned by the Recreation Superintendent. Must demonstrate a strong personal commitment to the mission and goals of the Bryant Parks & Recreation Department while carrying out their assigned responsibilities in accordance with the organization's policies and applicable laws.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Plans, schedules, supervises and coordinates the operations of City aquatics programs; plans and directs recreation activities, athletic contests, sporting events, games, classes, and special events; evaluates and analyzes issues, and recommends solutions; assures activities are in compliance with all laws, policies, regulations, goals and safety standards.
2. Coordinates and supervises the daily activities of assigned aquatics staff; plans, prioritizes and assigns tasks; orients and trains staff, conducts in-service training, monitors work, and evaluates performance; coaches and instructs employees as required; establishes and enforces work methods, procedures and standards.
3. Assures that staff maintains safe, playable, and aesthetically pleasing aquatics recreation venues and events, and adhere to policies and procedures for efficient and safe operations.
4. Oversees procurement activities for supplies and equipment in accordance with City policies.
5. Monitors and recommends the maintenance of aquatics recreation venues, equipment, materials and other assets; inspects recreation program venues & pools, identifies conditions needing repair or maintenance and requests maintenance services.
6. Maintains program accounting and administrative records, manages expenditures, tracks revenue, and monitors budgets.
7. Promotes, organizes and stimulates good relationships with neighborhood and community groups and other agencies; interprets and explains City aquatics programs and philosophies to groups and individuals, community resources, committees, staff and volunteers; coordinates with other City departments, and community agencies.
8. Ensures staff certifications are current and all rules and regulations as set forth in



the Department of Health code are met.

9. Supervises, evaluates and makes recommendations with regards to staffing and disciplinary issues.

10. prepares operational, statistical and financial reports on recreation programs, special events and cost recovery analysis.

11. Ability to interact with team members.

12. Regular and punctual attendance.

13. Performs other related duties as assigned.

14. Perform any other related duties as required or assigned.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

### **EDUCATION AND EXPERIENCE**

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 7 to 11 months related experience and/or training. Or equivalent combination of education and experience.

### **COMMUNICATION SKILLS**

Not indicated.

### **MATHEMATICAL SKILLS**

Not indicated.

### **CRITICAL THINKING SKILLS**

Not indicated.

### **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

### **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

### **SOFTWARE SKILLS REQUIRED**

Not indicated.

### **INITIATIVE AND INGENUITY**

#### **SUPERVISION RECEIVED**

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

#### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

## **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele.

## **MENTAL DEMAND**

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately directed. Activities covered by wide-ranging policies and courses of action, and generally directed as to execution and review. High order of analytical, interpretative, and/or constructive thinking in varied situations.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a moderate size group (8-15) of employees, but possibly smaller if difficult, semi-technical work, requiring considerable direction and assistance, is involved. Plans, directs and coordinates work, makes decisions, and performs personally the more difficult aspects of the same broad assignment.

Supervises the following departments: Aquatics Department

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for property where carelessness or error would result in only minor damage or minor monetary loss. Almost continuous care and attention is required when handling this property in order to prevent loss.

## **ACCURACY**

Probable errors of internal and external scope would have a moderate effect on the operational efficiency of the organizational component concerned. Errors might possibly go undetected for a considerable period of time, thereby creating an inaccurate picture of an existing situation. Could cause further errors, losses, or embarrassment to the organization. The possibility for error is always present due to requirements of the job.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties /

responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

None. Job does not create any dollar monetary impact for the organization.

### **IMPACT ON END RESULTS**

Modest impact. Job has some impact on the organizations end results, but still from an indirect level. Provides assistance and support services that facilitates decision making by others.

### **PUBLIC CONTACT**

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper judgment may result in important tangible or intangible losses to the organization.

### **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

### **WORKING CONDITIONS**

Outside working environment, wherein there are disagreeable working conditions part of the time.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is not indicated.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

Not indicated.

### **ADDITIONAL INFORMATION**

Not indicated.

**ORDINANCE NUMBER 2016 - \_\_\_\_**

**AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF BRYANT TO REZONE CERTAIN PROPERTY FROM R-2 (Single Family) to PUD (Planned Unit Development).**

**BE IT ORDAINED BY THE CITY COUNCIL OF BRYANT, ARKANSAS;**

Section 1. That certain real property described more fully below is hereby rezoned from a classification of R-2 to PUD located in Ward 1.

Section 2. The comprehensive zoning ordinance and map of the City of Bryant is hereby amended to reflect the change of zoning classification set out in Section 1.

Section 3. The property affected by this ordinance is described as:

A parcel of land containing five acres, more or less, more particularly described as follows:

From a point at the Northwest corner of the Northeast Quarter of the Northeast Quarter of Section 23, Township 1 South, Range 14 West, Saline County, Arkansas; thence East 165 feet, along the Northern boundary of said Section 23 to a Point of Beginning; from said Point of Beginning, thence South 440 feet; thence West 495 feet; thence North 440 feet; thence East along the Northern boundary of said Section 23 a distance of 495 feet to the Point of Beginning.

Section 4. This ordinance shall be effective from and after \_\_\_\_\_, 2016.

Dated: \_\_\_\_\_, 2016

Approved: \_\_\_\_\_  
Mayor Jill Dabbs

Attest: \_\_\_\_\_  
Sue Ashcraft, City Clerk


Re-Zoning  
2219 Raymar Road  
(DBA: B&K Electrical  
Contractors)  
Property owned by  
Brent Hunter


### BRYANT PLANNING COMMISSION

WHEREAS, the Bryant Planning Commission has considered the rezoning of certain property in Bryant, Arkansas located at 2219 Raymar Road from a classification of R-2 (Single Family) to PUD (Planned Unit Development) for which a public hearing was held on April 11, 2016, authorized by Act 185 of the 1957 General Assembly, as amended.

NOW, THEREFORE, BE IT RESOLVED by the Bryant Planning Commission that said property is hereby adopted for a classification of PUD located in Ward 1 and will be submitted to the Bryant City Council in said form.

PASSED this 11th day of April, 2016.

  
\_\_\_\_\_  
Lance Penfield, Chairman

  
\_\_\_\_\_  
Tina Davis, Secretary

CITY OF BRYANT  
210 SW 3<sup>RD</sup> STREET  
BRYANT, AR 72022  
501-943-0309

PC MEETING DATE: SECOND MONDAY OF EACH MONTH  
TIME: 6:00 P.M.  
PLACE: COURTROOM - BRYANT OFFICE COMPLEX  
AGENDA DEADLINE: 5:00 P.M. THREE WEEKS PRIOR TO THE REGULARLY SCHEDULED MEETING DATE

**APPLICATION  
FOR CHANGE IN  
ZONING DISTRICT BOUNDARIES**

Applicant Name: B & K Electrical Contractors

Spouse Name: -----

Property Address: 2219 Raymar Road, Bryant, AR 72022

Legal Description: See attached

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Existing Zoning Classification: R-2

Requested Change: P.U.D.

Plat of Property is Attached Yes

Vicinity Map of property is attached Yes

The undersigned designates the following process agent or attorney to represent the applicant at all hearings:

Michael Bolin

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

received  
3-8-16

*Beef Hunter*

Applicant

N/A

Spouse of Applicant

0219 Raymar Road

Address  
Bryant, AR 72022

501-847-0200

Phone

**Legal Description – 2219 Raymar Road, Bryant, AR**

**A parcel of land containing five acres, more or less, more particularly described as follows:  
From a point at the Northwest corner of the NE 1/4 of the NE 1/4 of Section 23, Township 1  
South, Range 14 West, Saline County, Arkansas; thence East 165 feet, along the Northern  
boundary of said Section 23 to a point of beginning; from said point of beginning, thence South  
440 feet; thence West 495 feet; thence North 440 feet; thence East along the Northern boundary  
of said Section 23 a distance of 495 feet to the point of beginning.**



March 4, 2016

Bryant Planning Commission  
210 Southwest 3<sup>rd</sup> Street  
Bryant, AR 72022

Re: 2219 Raymar Road  
Bryant, Arkansas

Dear Mr. Green:

This is to request a rezoning of our property located in the NE 1/4 NE 1/4, Section 23,  
Township 1 South, Range 14 West.

We request that this property be rezoned from R-2 to P.U.D.

Sincerely,



Brent Hunter

# BOUNDARY/PROPERTY MAP

NW, COR. NE 1/4, NE 1/4  
SECT. 23, T-1-S, R-14-W

RAYMAR ROAD (MINOR ARTERIAL) 80' RIGHT-OF-WAY

EAST 165' P.O.B.



Legal Description - 2219 Raymar Road, Bryant, AR

A parcel of land containing five acres, more or less, more particularly described as follows: From a point at the Northwest corner of the NE 1/4 of the NE 1/4 of Section 23, Township 1 South, Range 14 West, Saline County, Arkansas; thence East 165 feet, along the Northern boundary of said Section 23 to a point of beginning; from said point of beginning, thence South 440 feet; thence West 495 feet; thence North 440 feet; thence East along the Northern boundary of said Section 23 a distance of 495 feet to the point of beginning.

**MICHAEL BOLIN  
& ASSOCIATES, INC.**  
**CONSULTING ENGINEERS**  
P.O. BOX 605, BENTON, AR 72018, (501) 776-2692  
FAX (501) 776-2619 EMAIL: cmbolin@sbcglobal.net





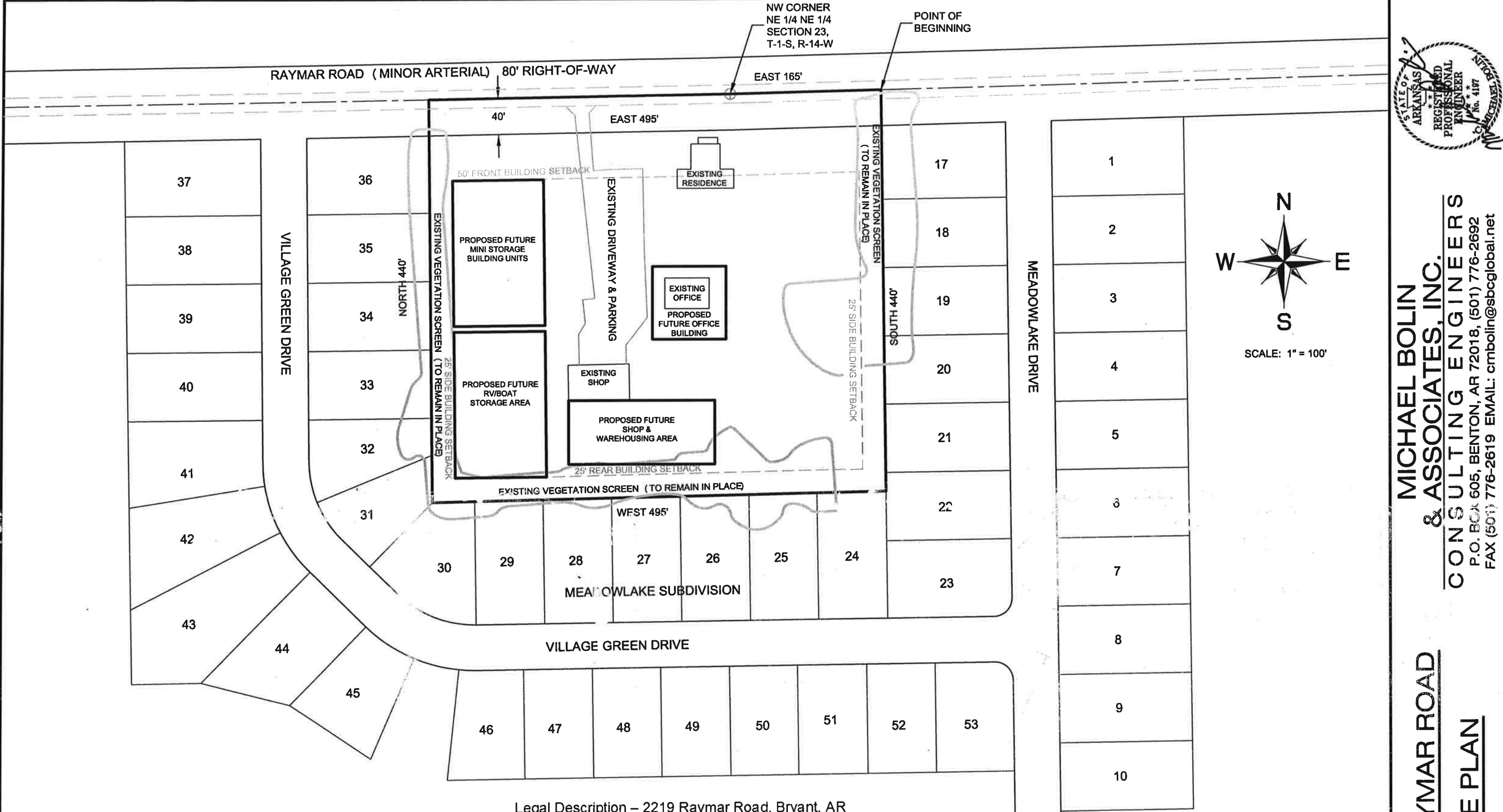
# VICINITY MAP

SCALE: 1" = 2000'



**MICHAEL BOLIN & ASSOCIATES, INC.**  
**CONSULTING ENGINEERS**  
 P.O. BOX 605, BENTON, AR 72018, (501) 776-2692  
 FAX (501) 776-2619 EMAIL: cmbolin@sbcglobal.net

**2219 RAYMAR ROAD**  
**SITE PLAN**



5.00 ACRES  
 EXISTING ZONING: R-2  
 PROPOSED ZONING: P.U.D.

Legal Description – 2219 Raymar Road, Bryant, AR

A parcel of land containing five acres, more or less, more particularly described as follows: From a point at the Northwest corner of the NE 1/4 of the NE 1/4 of Section 23, Township 1 South, Range 14 West, Saline County, Arkansas; thence East 165 feet, along the Northern boundary of said Section 23 to a point of beginning; from said point of beginning, thence South 440 feet; thence West 495 feet; thence North 440 feet; thence East along the Northern boundary of said Section 23 a distance of 495 feet to the point of beginning.