



**Bryant City Council  
Regular Meeting**  
April 30th, 2019  
Boswell Municipal Complex - City Hall Courtroom

**AGENDA**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**Approval Minutes**

Approval of the March 26, 2019, Regular Minutes

Documents:

[APPROVED MARCH 26 2019 MINUTES.pdf](#)

**COMMITTEE And COMMISSION REPORTS**

**ANNOUNCEMENTS And PRESENTATIONS**

**Proclamations**

*Drowning Prevention Awareness Month*

*Christiansen Syndrome Awareness Month*

**DEPARTMENT REPORTS**

- *Department Reports are given on a quarterly basis unless otherwise requested*

**PUBLIC COMMENTS**

- *Public Comments should be limited the three (3) minutes per speaker*

**OLD BUSINESS**

**NEW BUSINESS**

## **Finance**

Joy Black Presenting

1. Presentation and Approval of the 2019 March Year to Date City Financial Report (see attachment)
2. Ordinance- An Ordinance Providing for the Permission to Destroy Certain Specified City Records per City Policy in Resolution 2015-5; And For Other Purposes including departments: Finance

Documents:

[MARMTDREP.pdf](#)  
[4353.pdf](#)

## **Bryant Fire Department**

*Presenter: JP Jordan, Fire Chief*

3. Department General Rules and Regulations Amended Draft 2019 with Engineer

Documents:

[DeptRIsRgsAmndDrft.pdf](#)

## **Human Resources**

4. Resolution - Resolution regarding a new position description and compensation plan for the Planner position
5. Resolution - Resolution regarding an updated position description and compensation plan for the Accounts Payable Technician

Documents:

[Resolution - Planner.pdf](#)  
[Planner - Proposed 19.pdf](#)  
[Resolution - Accounts Payable Tech.pdf](#)  
[Accounts Payable Technician - Proposed 2019.pdf](#)

## **Parks Department**

*Presenter - Parks Director Chris Treat*

6. 2019 Bryant Barracudas Program Agreement
7. Project funding request: Ashley and Alcoa 40 Renovation Phase 1

Documents:

[2019 Bryant Barracudas Program Agreement.pdf](#)

## **Public Works**

*Presenter: Mark Grimmatt*

8. Yard Waste Pilot Program

Documents:

[Yard Waste Pilot Program \(2\).docx](#)

## **MAYOR COMMENTS**

**COUNCIL COMMENTS**

**ADJOURNMENT**

**APPROVAL OF MINUTES**

210 SW 3rd St.  
Bryant. AR 72022  
[\(501\)943-0999](tel:(501)943-0999)

**Bryant City Council**  
**Regular Meeting**  
**March 26th, 2019**  
Boswell Municipal Complex-City Hall Courtroom

**Approved Minutes**

- **INVOCATION** by Council Member Billingsley
- **PLEDGE OF ALLEGIANCE**
- **CALL TO ORDER** – by Mayor Scott at 6:30 pm
- **ROLL CALL** - All Council Member present
- **QUORUM PRESENT**
- **NO RECORDING** - this month due to technical problems.

**APPROVAL OF MINUTES**

**Approval of the January 8th and the January 29th meetings.**

**Motion** to approve by Council Member Miller, second by Council Member Gladden.  
Voice vote 8 yeas and no nays. Passed.

**Approve the Regular Feb. 26<sup>th</sup>, 2019 Minutes**

**Motion** to approve by Council Member Higginbotham, second by Council Member Hawk.  
Voice vote 8 yeas and no nays. Passed.

**COMMITTEE and COMMISSION REPORTS** – Recording @ 2:30  
Mayor commented on Health Insurance.

**Motion** by Council Member Roedel to add an item at this time for the State of the City Address,  
Second by Council Member Hawk. Voice vote: 8 yeas. Passed.

**ANNOUNCEMENTS and PRESENTATIONS** Recording @ 4:00

- THE STATE OF THE CITY ADDRESS BY MAYOR SCOTT.  
LINK TO THE ADDRESS - <http://www.cityofbryant.com/civicalerts.aspx?AID=446>

**DEPARTMENT REPORTS** Recording @ 9:15

- Parks Department- Chris Treat, Parks Long Term Plan.
- **MOTION** By Council Member Hawk for a workshop before next month on Parks, second by Council Member Higginbotham. Voice vote: 8 yeas. Passed.
- Chief J.P. Jordan – Fire Department update.

- Captain Plouch – Police update.
- Truitt Smith Director – Planning update.

**PUBLIC COMMENTS** Recording @ 28:00

- Jason Brown – Bryant Chamber
- Mayor – Bingo for the Boys and Girls club April 15 @ 6pm.

**OLD BUSINESS**

**1. Bond Project Updates** Recording @ 30:01

- Bond Project Updates by Baldwin and Shell.
- Parks Director Chris Treat – Parks Bond Projects.
- Mayor – Parkway Road

**NEW BUSINESS** Recording @ 30:01

**Finance** Finance Director - Joy Black Presenting Recording @ 38:28

**2. Presentation and Approval** of the 2019 February Year to Date City Financial Report.

**Motion** to approve by Council Member Higginbotham, second by Council Member Miller. Voice vote 8 yeas and no nays. Passed.

**3.Presentation and Approval** of the 2018 City Reports to be published in the newspaper by April 1, 2019 per State Statutes 14-59-116 (general budget) and 14-237- 113 (water/waste water) .

**Motion** to approve by Council Member Miller, second by Council Member Henson. Voice vote 8 yeas and no nays. Passed.

**4. Resolution** - A Resolution Providing for the Adoption of an Amended Budget for the City of Bryant for the twelve month period beginning January 1, 2019 and ending December 31, 2019

**Motion** to approve by Council Member Roedel, **second by Council Member Higginbotham. Voice vote 8 yeas and no nays. Passed. RESOLUTION 2019-29**

Recording @ 47:19

**5. Presentation and Approval** and Discussion for the Finance Director to explore investment strategies in alignment with state statutes on Bond Reserve accounts and 120 day reserves as well.

**Motion** to approve by Council Member Billingsley, second by Council Member Gladden. Voice vote 8 yeas and no nays. Passed.

**6. Presentation and Approval** of the LOPFI report.

**Motion** to approve by Council Member Miller, second by Council Member Hawk.  
Voice vote 8 yeas and no nays. Passed.

**Legal Department** Presenter- Josh Farm, Bryant City Attorney

Recording @ 50:00

7. **Resolution** Permitting the Sale of Real Property Located at 2109 S. Shobe Road, Bryant, AR Owned by the City of Bryant.

**Motion** to approve by Council Member Miller, second by Council Member Hawk.  
Voice vote 8 yeas and no nays. Passed. **RESOLUTION 2019-30**

8. **Resolution** Permitting the Sale of Real Property Located in Springhill Manor and Sherwood Estates Owned by the City of Bryant.

**Motion** to approve by Council Member Higginbotham, second by Council Member Roedel.  
Voice vote 8 yeas and no nays. Passed. **RESOLUTION 2019-31**

### **Planning & Community Development Department**

Presenter: Truett Smith, Director of Planning and Community Development

9. **Ordinance** - An Ordinance Amending the Comprehensive Zoning Ordinance of the City of Bryant to Rezone Certain Property from C-2/R-E to C-2 (7822 Highway 5).

**Motion** to approve the first, second and the third reading by title only by Council Member Higginbotham, second by Council Member Billingsley. Voice vote: 8 yeas. Ordinance read by Mayor Scott. Passed.

**Motion to Adopt** by Council Member Roedel, second by Council Member Hawk.  
Roll call vote: 8 yeas. Passed **ORDINANCE 2019-05**

Recording @ 56:00

10. **Ordinance** - An Ordinance Amending the Comprehensive Zoning Ordinance of the City of Bryant to Rezone Certain Property from C-1 to C-2 (9113 Highway 5).

**Motion** to approve the first, second and the third reading by title only by Council Member Higginbotham, second by Council Member Permenter. Voice vote: 8 yeas.  
Ordinance read by Mayor Scott. Passed.

**Motion to Adopt** by Council Member Roedel, second by Council Member Permenter.  
Roll call vote: 8 yeas. Passed **ORDINANCE 2019-06**

### **MAYOR COMMENTS**

NONE

**COUNCIL COMMENTS** Recording @ 60:00

- Council Member Hawk – Leaf burning and monthly debris pick up.
- Mark Grimmett – Pilot Program for debris monthly pick up.

- Council Member Hawk – Light on Hwy 5 and Hill Farm.
- Council Member Higginbotham – Layover on roads.
- Council Member Miller – Thanked the Chamber for lunch for the Fire Department.
- Council Member Billingsley – Sheath fencing.
- Council Member Higginbotham - thanked the employees and staff on the communication now in place at the city.
- Mayor Scott - Announced Council Member Higginbotham's Birthday and invited everyone to eat cake.

## **ADJOURNMENT**

**Motion** to adjourn by Council Member Higginbotham, second by Council Member Miller.  
Voice vote – 8 yeas. Meeting Adjourned at - time: 7:45p. Recording # 1:16:07

**Minutes Approved this day, April 30th, 2019**

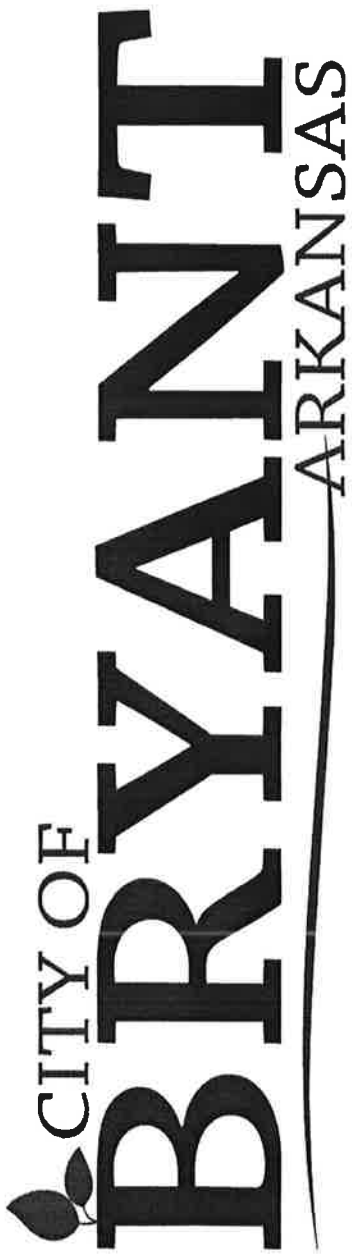
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**Mayor Allen E. Scott**

**ATTEST**

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**City Clerk Sue Ashcraft**



Financial Report  
March 2019





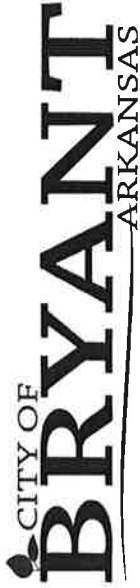
### General - Executive Summary Revenue & Expenditures

March 2019

	Annual Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual YTD Total	Favorable (Unfavorable) Variance	Annual Budget Remaining
<b>Revenues:</b>																	
General	13,691,050	3,422,763	1,224,516	1,028,479	1,103,580	-	-	-	-	-	-	-	-	-	3,356,575	(66,188)	10,334,475
Administration	5,452,200	1,363,050	485,068	422,885	424,574	-	-	-	-	-	-	-	-	-	1,342,526	(20,524)	4,108,674
PCD	7,000	1,750	25	-	1,488	-	-	-	-	-	-	-	-	-	1,513	(237)	5,487
Animal Control	484,500	121,125	88,708	40,335	41,462	-	-	-	-	-	-	-	-	-	120,505	(620)	363,995
Court	743,420	185,855	54,613	99,979	42,988	-	-	-	-	-	-	-	-	-	197,580	11,725	545,840
Parks	2,127,995	531,998	183,816	131,863	151,736	-	-	-	-	-	-	-	-	-	477,404	(54,584)	1,650,591
Fire	2,895,910	723,978	276,252	218,830	233,291	-	-	-	-	-	-	-	-	-	730,374	6,396	2,165,536
Police	1,570,980	392,745	87,552	95,650	131,072	-	-	-	-	-	-	-	-	-	324,275	(66,470)	1,246,705
Code	409,045	102,261	66,482	16,947	76,969	-	-	-	-	-	-	-	-	-	162,398	60,137	246,647
<b>Total Revenues</b>	<b>13,691,050</b>	<b>3,422,763</b>	<b>1,224,516</b>	<b>1,028,479</b>	<b>1,103,580</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,356,575</b>	<b>(66,188)</b>	<b>10,334,475</b>
<b>Expenditures:</b>																	
General	14,079,149	3,519,787	1,165,163	1,276,413	1,063,821	-	-	-	-	-	-	-	-	-	3,505,396	14,391	10,573,753
Administration	1,190,778	297,694	82,823	309,856	65,675	-	-	-	-	-	-	-	-	-	458,454	(160,760)	732,324
PCD	316,767	79,692	24,390	6,724	14,648	-	-	-	-	-	-	-	-	-	47,952	31,740	270,815
Animal Control	448,711	112,176	27,822	30,539	33,340	-	-	-	-	-	-	-	-	-	91,701	20,476	357,010
Court	460,748	115,187	32,263	29,853	29,754	-	-	-	-	-	-	-	-	-	91,670	23,317	368,678
Parks	2,575,155	643,789	182,869	165,146	236,795	-	-	-	-	-	-	-	-	-	584,810	56,979	1,990,345
Fire	4,113,673	1,028,418	370,555	343,656	295,145	-	-	-	-	-	-	-	-	-	1,009,855	19,063	3,104,317
Police	4,387,375	1,146,844	414,853	359,602	361,695	-	-	-	-	-	-	-	-	-	1,136,150	10,694	3,451,225
Code	383,943	85,986	29,499	29,037	26,569	-	-	-	-	-	-	-	-	-	85,104	10,882	298,839
<b>Total Expenditures</b>	<b>14,079,149</b>	<b>3,519,787</b>	<b>1,165,163</b>	<b>1,276,413</b>	<b>1,063,821</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,505,396</b>	<b>14,391</b>	<b>10,573,753</b>
<b>Excess (Deficit) of Revenues over Expenditures</b>	<b>(388,099)</b>	<b>(97,025)</b>	<b>59,353</b>	<b>(247,934)</b>	<b>39,759</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(148,821)</b>	<b>-</b>	<b>-</b>

### Street - Executive Summary Revenue & Expenditures

	Annual Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual YTD Total	Favorable (Unfavorable) Variance	Annual Budget Remaining
<b>Revenues:</b>																	
Street	3,093,568	773,392	270,011	283,603	218,458	-	-	-	-	-	-	-	-	-	772,072	(1,320)	2,321,496
<b>Total Revenues</b>	<b>3,093,568</b>	<b>773,392</b>	<b>270,011</b>	<b>283,603</b>	<b>218,458</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>772,072</b>	<b>(1,320)</b>	<b>2,321,496</b>
<b>Expenditures:</b>																	
Street	4,041,795	1,010,439	235,045	306,238	7,768	-	-	-	-	-	-	-	-	-	549,050	461,388	3,492,705
<b>Total Expenditures</b>	<b>4,041,795</b>	<b>1,010,439</b>	<b>235,045</b>	<b>306,238</b>	<b>7,768</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>549,050</b>	<b>461,388</b>	<b>3,492,705</b>
<b>Excess (Deficit) of Revenues over Expenditures</b>	<b>(948,187)</b>	<b>(237,047)</b>	<b>34,966</b>	<b>(22,635)</b>	<b>210,690</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>223,021</b>	<b>-</b>	<b>-</b>



## Water/Wastewater - Executive Summary Revenue & Expenditures

March 2019

	Annual Budget	YTD Budget	Actual YTD												YTD Favorable (Unfavorable) Variance	Annual Budget Remaining					
			January	February	March	April	May	June	July	August	September	October	November	December			Total				
<b>Revenues:</b>																					
R50 Sales of Services	8,385,528	2,096,382	640,061	647,614	647,172																
R60 Misc Rev	73,725	18,431	9,489	6,570	14,916																
R62 Intergovernmental	6,750,000	1,687,500	500,000	500,000	1,000,000																
R64 Reimbursement		0																			
<b>Total Revenues</b>	<b>15,209,253</b>	<b>3,802,313</b>	<b>1,149,550</b>	<b>1,154,183</b>	<b>1,662,088</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,965,821</b>	<b>163,508</b>	<b>11,243,432</b>		
<b>Expenditures:</b>																					
E01 Personnel Cost	2,154,763	538,691	136,736	113,315	132,476															156,164	1,772,237
E10 Building & Ground Exp	483,642	120,911	30,461	36,588	44,211															9,650	372,382
E20 Vehicle Expense	137,000	34,250	21,885	6,379	6,937															(951)	101,799
E30 Supply Expense	2,377,704	594,426	229,974	53,634	156,690															154,128	1,937,407
E40 Expense Professional	777,900	194,475	31,612	36,660	31,303															94,900	678,325
E55 Services	138,000	34,500	103	8,110	434															25,853	129,353
E60 Miscellaneous	193,675	48,419	0	5,281	210															42,928	186,184
E62 Intergovernmental	7,194,800	1,798,700	550,654	1,050,356	547,363															(349,673)	5,046,427
E72 Bond Expense	1,165,836	291,459	91,889	91,889	91,889															15,793	890,170
E80 Fixed Assets	4,516,474	1,129,119	0	182,258	15,067															931,794	4,319,150
E85 Interest Expense	525,801	131,450	41,356	41,356	41,356															7,384	401,735
<b>Total Expenditures</b>	<b>19,665,596</b>	<b>4,916,399</b>	<b>1,134,669</b>	<b>1,625,824</b>	<b>1,067,936</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,087,970</b>	<b>15,837,167</b>	
<b>Excess (Deficit) of Revenues over Expenditures</b>	<b>(4,456,343)</b>	<b>(1,114,086)</b>	<b>14,881</b>	<b>(471,641)</b>	<b>594,152</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>137,392</b>		
Rev over Exp w/out Fixed Assets %	60,132 %	15,033 %	14,881 %	(289,383) %	609,219 %	0 %	0 %	0 %	0 %	0 %	0 %	0 %	0 %	0 %	0 %	0 %	0 %	0 %	0 %	334,717 %	8%





**Cash Reserves**

**Reviewed 2/20/19**

120 days cash = \$4.8M

**March 2019**

Funds:	Gen Operating Acct	Sales Tax Fund	Designated Tax	Days	Administration	Animal Control	Parks	Fire	Police	GF Totals
	5,566,405	1,607,666	928,543	139	30,728	189,977	73,998	86,212	547,627	928,543
	8,102,613			203						
	(121,117)			-3						
	(115,599)			-3						
	(300,000)			-8						
	(300,000)			-8						
	(50,000)			-1						
	7,215,898			180						

Designated Divided into Depts

Springhill Fire Department (see details below)  
 Emergency Telephone Service (See details below)  
 Placeholder for Parks Request for Ashley/Alcoa  
 Placeholder for General Ledger Software  
 Parks FEMA Money Reserved for Flooding (added June of 2018)  
 \$5K used for Pier Flood Damage

**Springhill Fire Department Summary**

Beginning Balance (as of January 1, 2019)	\$ 172,993
2019 Revenue (Act 001-0510-4152)	\$ -
2019 Expenses (Act 001-0510-5XXX all)	\$ 51,876
Current Balance as of this report ending date	\$ 121,117

**Emergency Telephone Service**

Beginning Balance (as of January 1, 2019)	\$ 136,637
2019 Revenue (Act 001-0610-4650)	\$ -
2019 Expenses (Act 001-0610-5650)	\$ 21,038
Current Balance as of this report ending date	\$ 115,599

New Position amount deducted manually, start March 19, 2018

**Street**

Funds:	120 days cash = \$922k	Operating Acct	1,798,270	Watch Cash Flows Carefully	116,000	Alcoa
		Designated Tax	173,071	Vehicles	792,000	Bryant Pkw Hilldale/Hilltop
		Capital	1,971,342	Equipment	131,000	Jump Start
			1,864,000	Infrastructure	10,000	Northlake Fire Signal and Trail
				Projects (Multi Year)	150,000	Stormwater in Street ROW
				Overlays	24,500	Elm Street
				Total Capital	1,223,500	<b>Originally Approved Budget</b>



**Water . Wastewater Cash Reserves**

**March 2019**

Reviewed 2/20/19

120 days cash = \$4.9M

**Funds:**

500	Revenue Fund	2,804,414
510	Operating Fund	800,230
		<b>3,604,644</b>
		<b>88</b>

Reserved - Fixed Assets Vehicles	510-0900-5808	42,500	1
Reserved - Fixed Assets Infrastructure	510-0900-5816	641,677	16
Reserved - Fixed Assets Equipment	510-0900-5821	15,000	0
Reserved - Fixed Assets DeGray Agree	510-0900-5822	100,000	2
Reserved - Fixed Assets Vehicles	510-0950-5808	-	0
Reserved - Fixed Assets Equipment	510-0950-5810	15,000	0
Reserved - Fixed Assets Infrastructure	510-0950-5816	1,727,298	42
Reserved - Dewatering Facility	510-0950-5819	75,000	2
		<b>2,616,474</b>	<b>64</b>

**Water Infrastructure**

72 hwy 5 related

500	Indian Springs Main Replacement
572	Original Budget +rolled Pos

**Wastewater Infrastructure**

72	hwy 5 related
0	SCADA System Upgrades
774	5 year plan for CAO-SSES
1000	CAO for SSO's
1846	Original Budget + rolled Pos

(118,702) Diff to watch  
69,677

Difference	<b>24</b>
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	001	002	003	005	010	020	030	031	045	050	051	055	061	062	066	068
	General Fund	Sales Tax Fund	Franchise Fees	Designated Tax Fund	Electronic Fund	Animal Control Donation	Act 1256 of 1995	Act 1809 of 2001	Park 1/8 Sales Tax O&M	Fire Donation	Act 833 Of 1991	Fire 3/8 Sales Tax	Act 918 of 1983	Act 988 of 1991	Federal Drug Control	State Drug Control
<b>REVENUE</b>																
Taxes - Sales	6,692	347,892	0	347,892	0	0	0	0	43,487	0	0	130,460	0	0	0	0
Taxes - Property	31,783	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Licenses Permits & Fees	70,976	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Membership Fees	20,316	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rental Fees	19,136	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Park Program Fees	7,080	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fines & Forfeitures	39,295	0	0	0	0	0	2,863	0	0	0	0	0	1,343	699	0	2,038
Sales of Services	16,742	0	108,908	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Rev	41,412	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	840,414	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sale of Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Donation Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant Revenue	5,169	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sponsorships	4,375	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest Revenue	193	65	(50)	45	0	0	0	3	5	0	2	4	1	1	0	1
<b>Total Revenue</b>	1,103,580	347,957	108,858	347,937	0	0	24,681	2,866	43,491	0	2	130,464	1,343	700	0	2,039
<b>Expense</b>																
Personnel Cost	786,118	0	0	0	0	0	395	0	0	0	0	0	0	0	0	0
Building & Ground Exp	110,184	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Expense	17,357	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Supply Expense	16,392	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operations Expense	5,534	0	0	0	0	0	24,286	0	0	0	0	0	0	0	0	0
Professional Services	39,433	0	0	0	0	0	0	0	0	0	0	0	0	107	0	0
Miscellaneous	36,753	0	0	0	0	0	0	2,058	0	0	0	0	0	0	0	0
Intergovernmental	0	376,667	68,408	376,664	0	0	0	0	46,375	0	0	139,125	0	0	0	0
Contract/Don Expense	0	0	0	0	0	0	0	0	1,042	0	0	0	0	0	0	0
Grant Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bond Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fixed Assets	49,074	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest Expense	2,977	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Expense</b>	1,063,821	376,667	68,408	376,664	0	0	24,681	2,058	46,375	1,042	0	139,125	0	107	0	47
<b>Change in Fund</b>																
Balance/Net Position	39,759	(28,709)	40,451	(28,727)	0	1	0	808	(2,884)	(1,042)	2	(8,661)	1,343	592	0	1,991
<b>Beginning Fund</b>																
Balance/Net Position	5,526,646	1,636,375	1,492,788	1,130,340	67	(4,041)	2	80,001	120,736	3,629	46,463	106,896	16,023	29,824	2,346	20,641
<b>Ending Fund</b>																
Balance/Net Position	5,566,405	1,607,666	1,533,239	1,101,614	67	(4,040)	2	80,809	117,852	2,587	46,465	98,235	17,366	30,417	2,346	22,632
<b>End Bank Bal</b>																
OutStand Checks	5,391,736	1,607,665	1,527,569	1,101,614	308,199	23,138	10,743	81,795	117,853	2,587	46,463	98,235	17,366	30,417	2,346	22,633
Dep in Transit	51,459	0	(5,668)	0	223,827	0	10,742	986	0	0	0	0	0	0	0	0
GL on Bank Recon	(20,980)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Bal Sheet Items	5,361,257	1,607,665	1,533,238	1,101,614	84,372	23,138	1	80,809	117,853	2,587	46,463	98,235	17,366	30,417	2,346	22,633
	(205,148)	(1)	(1)	(1)	84,305	27,179	(1)	(0)	0	(1)	(2)	0	(0)	(0)	(0)	0

	080	110	113	114	147	157	165	185	186	187	500	510	515	525	535
	Street Fund	Special Redemp Fund	Debt Service Reserve	Bond Fund	Park&Rec Const Fund	Fire Const Fund	Police Fleet (reused as Fire/Pks Lease	Street Bond 2016 DS	Street Bond 2016 DSR	Stre Const Fund	Revenue Water	Water Operating	Stormwater Utility	Depreciation WW	Sub-Div Impact
<b>REVENUE</b>															
Taxes - Sales	30,385	0	0	173,946	0	0	0	0	0	0	0	0	0	0	0
Taxes - Property	75,005	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Licenses Permits & Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Membership Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rental Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Park Program Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fines & Forfeitures	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales of Services	0	0	0	0	0	0	0	0	0	0	647,172	0	0	0	0
Miscellaneous Rev	0	0	0	0	0	0	0	0	0	0	14,454	462	0	0	0
Intergovernmental	113,000	1,314	0	0	0	0	53,824	0	0	0	1,000,000	23,361	17,906	0	0
Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sale of Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Donation Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sponsorships	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest Revenue	68	30	1,314	838	1,541	625	48	571	19,112	11	0	0	0	0	1
<b>Total Revenue</b>	<b>218,458</b>	<b>1,344</b>	<b>1,314</b>	<b>174,784</b>	<b>1,541</b>	<b>625</b>	<b>0</b>	<b>53,873</b>	<b>571</b>	<b>19,112</b>	<b>661,626</b>	<b>1,000,462</b>	<b>23,372</b>	<b>17,906</b>	<b>1</b>
<b>Expense</b>															
Personnel Cost	77,920	0	0	0	0	0	0	0	0	0	0	132,476	0	0	0
Building & Ground Exp	5,628	0	0	0	0	0	0	0	0	0	0	44,211	0	0	0
Vehicle Expense	7,565	0	0	0	0	0	0	0	0	0	0	6,937	0	0	0
Supply Expense	24,900	0	0	0	0	0	0	0	0	0	0	156,690	0	0	0
Operations Expense	12,180	0	0	0	0	0	0	0	0	0	5,996	25,307	0	0	0
Professional Services	14,531	0	0	0	0	0	0	0	0	0	0	434	0	0	0
Miscellaneous	23	0	0	0	0	0	0	0	0	0	0	210	0	0	0
Intergovernmental	0	0	1,314	0	0	0	0	0	0	0	529,457	17,906	0	0	0
Contract/Don Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bond Expense	0	0	0	0	0	0	83	0	0	0	0	91,889	0	0	0
Fixed Assets	(134,979)	0	0	0	0	0	0	0	0	0	0	15,067	582	0	0
Interest Expense	0	0	0	0	0	0	0	0	0	0	0	41,356	0	0	0
Construction Projects	0	0	0	0	10,897	40,518	0	0	0	399,087	0	0	0	0	0
<b>Total Expense</b>	<b>7,768</b>	<b>0</b>	<b>1,314</b>	<b>0</b>	<b>10,897</b>	<b>40,518</b>	<b>83</b>	<b>0</b>	<b>399,087</b>	<b>532,483</b>	<b>582</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Change in Fund Balance/Net Position</b>	<b>210,690</b>	<b>1,344</b>	<b>0</b>	<b>174,784</b>	<b>(9,356)</b>	<b>(39,893)</b>	<b>0</b>	<b>53,789</b>	<b>571</b>	<b>(379,975)</b>	<b>126,173</b>	<b>467,979</b>	<b>22,790</b>	<b>17,906</b>	<b>1</b>
<b>Beginning Fund Balance/Net Position</b>	<b>1,587,580</b>	<b>17,029</b>	<b>742,409</b>	<b>670,274</b>	<b>758,055</b>	<b>340,393</b>	<b>0</b>	<b>69,675</b>	<b>324,794</b>	<b>10,477,416</b>	<b>2,678,240</b>	<b>332,252</b>	<b>260,286</b>	<b>1,523,767</b>	<b>20,726</b>
<b>Ending Fund Balance/Net Position</b>	<b>1,798,270</b>	<b>18,373</b>	<b>742,409</b>	<b>845,058</b>	<b>748,699</b>	<b>300,500</b>	<b>0</b>	<b>123,465</b>	<b>325,365</b>	<b>10,097,441</b>	<b>2,804,414</b>	<b>800,230</b>	<b>283,076</b>	<b>1,541,674</b>	<b>20,727</b>
<b>End Bank Bal</b>	<b>1,729,581</b>	<b>18,373</b>	<b>742,409</b>	<b>845,058</b>	<b>748,699</b>	<b>300,500</b>	<b>0</b>	<b>123,465</b>	<b>325,365</b>	<b>10,097,441</b>	<b>2,649,768.99</b>	<b>701,418</b>	<b>283,076</b>	<b>1,541,673</b>	<b>20,728</b>
<b>Outstand Checks</b>	<b>85,370</b>										<b>11,589.18</b>	<b>51,097</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dep in Transit</b>	<b>(10,771)</b>										<b>(3,585.26)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GL on Bank Recon</b>	<b>1,654,982</b>	<b>18,373</b>	<b>742,409</b>	<b>845,058</b>	<b>748,699</b>	<b>300,500</b>	<b>0</b>	<b>123,465</b>	<b>325,365</b>	<b>10,097,441</b>	<b>2,641,765.07</b>	<b>650,321</b>	<b>283,076</b>	<b>1,541,673</b>	<b>20,728</b>
<b>Other Bal Sheet Items</b>	<b>(143,288)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(162,648.63)</b>	<b>(149,910)</b>	<b>0</b>	<b>(0)</b>	<b>0</b>

	550	555	560	604	606	
	Water Impact		Salem Royalty	W/WW Ref	W/WW Ref	Totals
	Impact	WW	Bd Fd	Rev Bds 2017	Rev Bds 2017	
				DSR	DSR	
<b>REVENUE</b>						
Taxes - Sales	0	0	0	0	0	1,080,754
Taxes - Property	0	0	0	0	0	106,788
Licenses Permits & Fees	0	0	0	0	0	70,976
Membership Fees	0	0	0	0	0	20,316
Rental Fees	0	0	0	0	0	19,136
Park Program Fees	0	0	0	0	0	7,080
Fines & Forfeitures	0	0	0	0	0	70,917
Sales of Services	0	0	0	0	0	772,822
Miscellaneous Rev	0	0	0	0	0	56,328
Intergovernmental	2,550	3,500	46	0	0	2,055,916
Reimbursement	0	0	0	0	0	0
Sale of Equipment	0	0	0	0	0	0
Donation Revenue	0	0	0	0	0	0
Grant Revenue	0	0	0	0	0	5,169
Sponsorships	0	0	0	0	0	4,375
Interest Revenue	2	2	2	50,388	463	75,287
<b>Total Revenue</b>	<b>2,552</b>	<b>3,502</b>	<b>48</b>	<b>50,388</b>	<b>463</b>	<b>4,345,862</b>
<b>Expense</b>						
Personnel Cost	0	0	0	0	0	996,908
Building & Ground Exp	0	0	0	0	0	160,024
Vehicle Expense	0	0	0	0	0	31,858
Supply Expense	0	0	0	0	0	197,982
Operations Expense	0	0	0	0	0	73,410
Professional Services	0	0	0	0	0	54,398
Miscellaneous	0	0	(4)	0	0	39,087
Intergovernmental	0	0	0	0	0	1,555,916
Contract/Don Expense	0	0	0	0	0	1,042
Grant Expense	0	0	0	0	0	0
Bond Expense	0	0	0	167	0	92,139
Fixed Assets	0	0	0	0	0	(70,256)
Interest Expense	0	0	0	0	0	44,332
Construction Projects	0	0	0	0	0	450,502
<b>Total Expense</b>	<b>0</b>	<b>0</b>	<b>(4)</b>	<b>167</b>	<b>0</b>	<b>3,627,343</b>
<b>Change in Fund Balance/Net Position</b>	<b>2,552</b>	<b>3,502</b>	<b>52</b>	<b>50,222</b>	<b>463</b>	<b>718,519</b>
<b>Beginning Fund Balance/Net Position</b>	<b>51,362</b>	<b>40,850</b>	<b>42,887</b>	<b>108,544</b>	<b>263,272</b>	<b>30,518,550</b>
<b>Ending Fund Balance/Net Position</b>	<b>53,914</b>	<b>44,352</b>	<b>42,938</b>	<b>158,766</b>	<b>263,735</b>	<b>31,237,069</b>
<b>End Bank Bal</b>	<b>53,914</b>	<b>44,352</b>	<b>42,939</b>	<b>158,766</b>	<b>263,735</b>	<b>31,081,619</b>
<b>Outstand Checks</b>			<b>0</b>			<b>435,069</b>
<b>Dep in Transit</b>						<b>(41,004)</b>
<b>GL on Bank Recon</b>	<b>53,914</b>	<b>44,352</b>	<b>42,939</b>	<b>158,766</b>	<b>263,735</b>	<b>30,687,553</b>
<b>Other Bal Sheet Items</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>(549,516)</b>



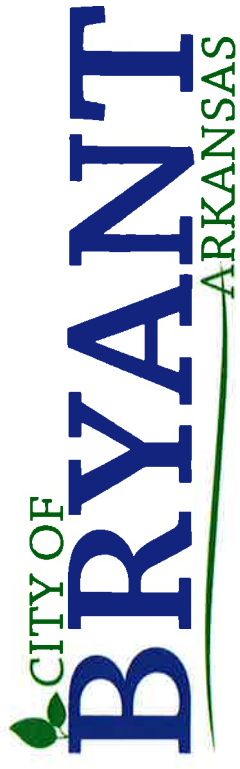
# General Ledger

## Budget Status

User: jblack

Printed: 4/11/2019 - 11:19 AM

Period: 3, 2019



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 001	General Fund							
Dept 001-0000								
R66	Sale of Equipment							
001-0000-4900	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R66 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	Interest Revenue							
001-0000-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenue Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Fixed Assets							
001-0000-5824	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0000-5898	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 000 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
R15	Administration							
001-0100-4150	Taxes - Property	248,000.00	18,138.84	72,067.12	175,932.88	0.00	175,932.88	70.94
001-0100-4151	State Turnback	500,000.00	13,643.69	94,526.09	405,473.91	0.00	405,473.91	81.09
	Saline County Treas - Turnback							
R15 Sub Totals:		748,000.00	31,782.53	166,593.21	581,406.79	0.00	581,406.79	77.73
R60	Miscellaneous Revenue							
001-0100-4600	Miscellaneous Revenue	1,000.00	0.00	240.05	759.95	0.00	759.95	76.00
001-0100-4602	A&P Admin Fees	7,200.00	1,348.31	1,348.31	5,851.69	0.00	5,851.69	81.27
R60 Sub Totals:		8,200.00	1,348.31	1,588.36	6,611.64	0.00	6,611.64	80.63
R62	Intergovernmental Trsfrs							
001-0100-4627	Xfer from Sales Tax	4,520,000.00	376,666.66	1,129,999.98	3,390,000.02	0.00	3,390,000.02	75.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0100-4629	Xfer Franchise Tax Fd21	175,000.00	14,583.33	43,749.99	131,250.01	0.00	131,250.01	75.00
R62 Sub Totals:		4,695,000.00	391,249.99	1,173,749.97	3,521,250.03	0.00	3,521,250.03	75.00
R85	Interest Revenue							
001-0100-4850	Interest Revenue	1,000.00	192.71	594.45	405.55	0.00	405.55	40.56
001-0100-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85 Sub Totals:		1,000.00	192.71	594.45	405.55	0.00	405.55	40.56
Revenue Sub Totals:		5,452,200.00	424,573.54	1,342,525.99	4,109,674.01	0.00	4,109,674.01	75.38
E01	Personnel Expense							
001-0100-5000	Salary Expense	583,261.19	36,505.25	115,580.20	467,680.99	0.00	467,680.99	80.18
001-0100-5001	Elected Off. 2009-24,2011-27	219,176.64	17,186.49	48,075.47	171,101.17	0.00	171,101.17	78.07
001-0100-5005	SWB Reimbursement	-545,000.00	-18,166.66	-54,499.98	-490,500.02	0.00	-490,500.02	0.00
001-0100-5010	Overtime Expense	8,800.00	211.01	1,129.26	7,670.74	0.00	7,670.74	87.17
001-0100-5020	FICA Expense	60,545.03	4,052.91	12,361.11	48,183.92	0.00	48,183.92	79.58
001-0100-5022	Unemployment Expense	660.00	0.00	23.03	636.97	0.00	636.97	96.51
001-0100-5025	Worker's Comp Expense	2,000.00	0.00	768.50	1,231.50	0.00	1,231.50	61.58
001-0100-5030	APERS Expense	137,207.71	8,061.02	31,290.65	105,917.06	0.00	105,917.06	77.19
001-0100-5038	Pension Expense	2,160.00	179.37	538.11	1,621.89	0.00	1,621.89	75.09
001-0100-5040	Health Insurance Expense	85,690.20	5,059.94	16,499.36	69,190.84	0.00	69,190.84	80.75
001-0100-5042	Employee Assistance Program	4,500.00	0.00	985.88	3,514.12	0.00	3,514.12	78.09
001-0100-5050	Physical & Drug Screen Exp	600.00	27.00	27.00	573.00	27.00	546.00	91.00
001-0100-5054	BYOD - Admin	1,175.00	50.00	150.00	1,025.00	0.00	1,025.00	87.23
001-0100-5055	Uniform Expense	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-0100-5057	Vehicle Allowance	6,000.00	461.52	1,153.80	4,846.20	0.00	4,846.20	80.77
001-0100-5060	Travel & Training Expense	18,000.00	0.00	745.00	17,255.00	625.00	16,630.00	92.39
001-0100-5061	Training Aids	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0100-5062	Travel & Training - Mayor	6,500.00	0.00	49.68	6,450.32	295.92	6,154.40	94.68
001-0100-5063	Travel & Training - City Clerk	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0100-5065	First Aid Expense	900.00	0.00	0.00	900.00	0.00	900.00	100.00
E01 Sub Totals:		595,075.77	53,627.85	174,877.07	420,198.70	947.92	419,250.78	70.45
E10	Building & Grounds Exp							
001-0100-5102	Repairs & Maint - Building	6,687.40	0.00	53.26	6,634.14	0.00	6,634.14	99.20
001-0100-5104	Repairs & Maint - Grounds	5,500.00	0.00	10.90	5,489.10	114.80	5,374.30	97.71
001-0100-5110	Utilities - Electric	8,400.00	414.98	1,140.28	7,259.72	0.00	7,259.72	86.43
001-0100-5111	Utilities - Gas	1,000.00	165.69	583.11	416.89	0.00	416.89	41.69
001-0100-5112	Utilities - Water	750.00	46.89	149.89	600.11	0.00	600.11	80.01
001-0100-5115	Communication Exp - Telephone	14,010.00	1,399.16	4,191.82	9,818.18	0.00	9,818.18	70.08
001-0100-5116	Communication Exp - Cellular	4,800.00	529.99	1,322.79	3,477.21	0.00	3,477.21	72.44
001-0100-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0100-5130	Sanitation	1,080.00	86.25	258.75	821.25	0.00	821.25	76.04
001-0100-5142	Janitorial Supplies and Main	4,000.00	369.22	1,030.71	2,969.29	935.00	2,034.29	50.86
001-0100-5145	Tools	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
E10 Sub Totals:		48,727.40	3,012.18	8,741.51	39,985.89	1,049.80	38,936.09	79.91
E20	Vehicle Expense							
001-0100-5200	Fuel Expense	1,500.00	122.00	284.22	1,215.78	0.00	1,215.78	81.05
001-0100-5212	Service & Repair - Equipment	1,000.00	0.00	32.85	967.15	0.00	967.15	96.72
001-0100-5225	Insurance Expense - Vehicle	925.00	0.00	509.00	416.00	0.00	416.00	44.97
E20 Sub Totals:		3,425.00	122.00	826.07	2,598.93	0.00	2,598.93	75.88
E30	Supply Expense							
001-0100-5300	Supplies - Office	4,500.00	262.42	556.52	3,943.48	1,058.50	2,884.98	64.11
001-0100-5334	Supplies - Volunteer	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0100-5350	Postage Expense	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
E30 Sub Totals:		9,500.00	262.42	556.52	8,943.48	1,058.50	7,884.98	83.00
E40	Operations Expense							
001-0100-5480	Dues & Subscriptions	22,500.00	19.98	208.98	22,291.02	9.99	22,281.03	99.03
001-0100-5505	Mayor's Expense	3,000.00	78.50	1,027.19	1,972.81	0.00	1,972.81	65.76
001-0100-5506	City Clerk Expense	10,100.00	350.00	350.00	9,750.00	6,700.00	3,050.00	30.20
001-0100-5510	Meeting Expense	500.00	221.72	221.72	278.28	33.95	244.33	48.87
E40 Sub Totals:		36,100.00	670.20	1,807.89	34,292.11	6,743.94	27,548.17	76.31
E55	Professional Services							
001-0100-5553	Prof Services - Advertising	7,500.00	2,976.50	2,976.50	4,523.50	500.00	4,023.50	53.65
001-0100-5583	Prof Services - Legal	25,000.00	454.50	6,101.30	18,898.70	4,090.50	14,808.20	59.23
001-0100-5586	Prof Services - Other	19,999.80	0.00	0.00	19,999.80	0.00	19,999.80	100.00
001-0100-5588	Prof Services - Legal Notices	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0100-5589	Prof Services - Printing	100.00	0.00	0.00	100.00	0.00	100.00	100.00
E55 Sub Totals:		55,099.80	3,431.00	9,077.80	46,022.00	4,590.50	41,431.50	75.19
E60	Miscellaneous Expense							
001-0100-5600	Miscellaneous Expense	100.00	264.96	264.96	-164.96	0.00	-164.96	0.00
001-0100-5604	Hardware - New & Renewals	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0100-5608	Software - New & Renewals	8,520.00	0.00	555.27	7,964.73	108.49	7,856.24	92.21
E60 Sub Totals:		10,620.00	264.96	820.23	9,799.77	108.49	9,691.28	91.25
E68	Donation Expense							
001-0100-5680	Boys and Girls Club Contract	35,000.00	0.00	8,750.00	26,250.00	0.00	26,250.00	75.00
001-0100-5681	Sr. Adults Contract	20,000.00	0.00	5,000.00	15,000.00	0.00	15,000.00	75.00
001-0100-5682	Historic Society Contract	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E80	E68 Sub Totals:	65,000.00	0.00	13,750.00	51,250.00	10,000.00	41,250.00	63.46
	Fixed Assets							
001-0100-5800	Fixed Assets - Land	230,000.00	0.00	229,878.10	121.90	0.00	121.90	0.05
	E80 Sub Totals:	230,000.00	0.00	229,878.10	121.90	0.00	121.90	0.05
	Expense Sub Totals:	1,053,547.97	61,390.61	440,335.19	613,212.78	24,499.15	588,713.63	55.88
	Dept 0100 Sub Totals:	-4,398,652.03	-363,182.93	-902,190.80	-3,496,461.23	24,499.15		
Dept 001-0110	Information Technology							
E60	Miscellaneous Expense							
001-0110-5604	Hardware - New & Renewals	42,000.00	0.00	0.00	42,000.00	0.00	42,000.00	100.00
001-0110-5606	IT Projects & Labor	31,880.00	4,204.18	10,705.12	21,174.88	2,537.50	18,637.38	58.46
001-0110-5608	Software - New & Renewals	44,950.00	79.99	6,678.61	38,271.39	79.99	38,191.40	84.96
001-0110-5610	Website	6,600.00	0.00	0.00	6,600.00	0.00	6,600.00	100.00
001-0110-5612	IT Tools & Supplies	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0110-5614	Copiers & Maintenance	10,800.00	0.00	735.11	10,064.89	0.00	10,064.89	93.19
	E60 Sub Totals:	137,230.00	4,284.17	18,118.84	119,111.16	2,617.49	116,493.67	84.89
	Expense Sub Totals:	137,230.00	4,284.17	18,118.84	119,111.16	2,617.49	116,493.67	84.89
Dept 001-0120	Dept 0110 Sub Totals:	137,230.00	4,284.17	18,118.84	119,111.16	2,617.49		
R20	Planning & Development							
	Licenses Permits & Fees							
001-0120-4206	Annex/Rezoning Fees	2,500.00	625.00	625.00	1,875.00	0.00	1,875.00	75.00
001-0120-4250	Subdivision Plat & Filing Fees	4,500.00	863.00	888.00	3,612.00	0.00	3,612.00	80.27
	R20 Sub Totals:	7,000.00	1,488.00	1,513.00	5,487.00	0.00	5,487.00	78.39
	Revenue Sub Totals:	7,000.00	1,488.00	1,513.00	5,487.00	0.00	5,487.00	78.39
E01	Personnel Expense							
001-0120-5000	Salary Expense	117,998.08	5,641.00	16,983.00	101,015.08	0.00	101,015.08	85.61
001-0120-5010	Overtime Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0120-5020	FICA Expense	9,099.52	428.96	1,291.47	7,808.05	0.00	7,808.05	85.81
001-0120-5022	Unemployment Expense	120.00	0.00	0.00	120.00	0.00	120.00	100.00
001-0120-5025	Worker's Comp Expense	1,200.00	0.00	70.53	1,129.47	0.00	1,129.47	94.12
001-0120-5030	APERS Expense	16,177.61	707.18	2,130.73	14,046.88	0.00	14,046.88	86.83
001-0120-5040	Health Insurance Expense	14,987.16	411.08	1,233.24	13,753.92	0.00	13,753.92	91.77
001-0120-5050	Physical & Drug Screen Exp	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-0120-5060	Travel & Training Expense	6,400.00	0.00	0.00	6,400.00	0.00	6,400.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E01	E01 Sub Totals:	166,632.37	7,188.22	21,708.97	144,923.40	0.00	144,923.40	86.97
	Building & Grounds Exp							
	Utilities - Electric	1,320.00	103.76	285.09	1,034.91	0.00	1,034.91	78.40
	Utilities - Gas	240.00	41.43	117.51	122.49	0.01	122.48	51.03
	Utilities - Water	150.00	11.73	37.49	112.51	0.00	112.51	75.01
	Communication Exp - Telephone	1,300.00	106.20	317.94	982.06	0.00	982.06	75.54
	Communication Exp - Cellular	840.00	51.48	154.40	685.60	0.00	685.60	81.62
	Sanitation	300.00	21.56	64.68	235.32	0.00	235.32	78.44
E10	E10 Sub Totals:	4,150.00	336.16	977.11	3,172.89	0.01	3,172.88	76.45
E30	Supply Expense							
	Supplies - Office	700.00	244.64	244.64	455.36	0.00	455.36	65.05
	Postage Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
E30	E30 Sub Totals:	1,200.00	244.64	244.64	955.36	0.00	955.36	79.61
E40	Operations Expense							
	Dues & Subscriptions	20,000.00	0.00	16,807.66	3,192.34	0.00	3,192.34	15.96
	Meeting Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
E40	E40 Sub Totals:	20,100.00	0.00	16,807.66	3,292.34	0.00	3,292.34	16.38
E55	Professional Services							
	Prof Services - Advertising	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Prof Services - Engineering	13,300.00	1,134.60	2,269.20	11,030.80	0.00	11,030.80	82.94
	Prof Services - GIS	0.00	0.00	0.00	0.00	815.40	-815.40	0.00
	Prof Services - Printing	300.00	0.00	0.00	300.00	0.00	300.00	100.00
E55	E55 Sub Totals:	15,600.00	1,134.60	2,269.20	13,330.80	815.40	12,515.40	80.23
E60	Miscellaneous Expense							
	Miscellaneous Expense	97,035.00	5,944.75	5,944.75	91,090.25	92,035.00	-944.75	0.00
	IT Projects & Labor	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
	Software - New & Renewals	12,550.00	0.00	0.00	12,550.00	0.00	12,550.00	100.00
E60	E60 Sub Totals:	111,085.00	5,944.75	5,944.75	105,140.25	92,035.00	13,105.25	11.80
	Expense Sub Totals:	318,767.37	14,848.37	47,952.33	270,815.04	92,850.41	177,964.63	55.83
	Dept 0120 Sub Totals:	311,767.37	13,360.37	46,439.33	265,328.04	92,850.41		
R20	Animal Control							
	Licenses Permits & Fees							
	Adoption Revenue	4,000.00	420.00	850.00	3,150.00	0.00	3,150.00	78.75
	Misc Revenue - Animal Control	8,000.00	960.00	2,030.00	5,970.00	0.00	5,970.00	74.63

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0200-4224	Dog License Fee	2,000.00	626.00	796.00	1,204.00	0.00	1,204.00	60.20
001-0200-4246	Spay & Neuter Revenue	12,500.00	1,250.00	2,490.00	10,010.00	0.00	10,010.00	80.08
R20 Sub Totals:		26,500.00	3,256.00	6,166.00	20,334.00	0.00	20,334.00	76.73
R40	Fines & Forfeitures							
001-0200-4420	Animal Control Fines	6,000.00	540.00	1,340.00	4,660.00	0.00	4,660.00	77.67
R40 Sub Totals:		6,000.00	540.00	1,340.00	4,660.00	0.00	4,660.00	77.67
R62	Intergovernmental Tsfrs							
001-0200-4627	Xfer Designated Tax	452,000.00	37,666.00	112,999.32	339,000.68	0.00	339,000.68	75.00
R62 Sub Totals:		452,000.00	37,666.00	112,999.32	339,000.68	0.00	339,000.68	75.00
Revenue Sub Totals:		484,500.00	41,462.00	120,505.32	363,994.68	0.00	363,994.68	75.13
E01	Personnel Expense							
001-0200-5000	Salary Expense	164,609.50	12,379.03	37,266.90	127,342.60	0.00	127,342.60	77.36
001-0200-5005	SWB Reimbursement	43,600.00	3,633.33	10,899.99	32,700.01	0.00	32,700.01	75.00
001-0200-5010	Overtime Expense	11,000.00	1,268.48	3,504.14	7,495.86	0.00	7,495.86	68.14
001-0200-5020	FICA Expense	14,692.82	989.34	2,987.18	11,705.64	0.00	11,705.64	79.67
001-0200-5022	Unemployment Expense	374.72	0.00	92.54	282.18	0.00	282.18	75.30
001-0200-5025	Worker's Comp Expense	1,468.00	0.00	1,033.56	434.44	0.00	434.44	29.59
001-0200-5030	APERS Expense	27,056.57	2,090.80	6,246.13	20,810.44	0.00	20,810.44	76.91
001-0200-5040	Health Insurance Expense	29,974.32	4,205.00	10,054.32	19,920.00	0.00	19,920.00	66.46
001-0200-5050	Physical & Drug Screen Exp	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0200-5055	Uniform Expense	2,000.00	0.00	131.13	1,868.87	306.52	1,562.35	78.12
001-0200-5060	Travel & Training Expense	4,000.00	1,325.50	2,307.12	1,692.88	234.30	1,458.58	36.46
001-0200-5065	First Aid Expense	100.00	0.00	61.41	38.59	0.00	38.59	38.59
E01 Sub Totals:		299,375.93	25,891.48	74,584.42	224,791.51	540.82	224,250.69	74.91
E10	Building & Grounds Exp							
001-0200-5102	Repairs & Maint - Building	2,000.00	54.50	227.40	1,772.60	44.82	1,727.78	86.39
001-0200-5104	Repairs & Maint - Grounds	2,000.00	477.24	545.94	1,454.06	85.40	1,368.66	68.43
001-0200-5110	Utilities - Electric	8,900.00	1,048.19	3,094.49	5,805.51	0.00	5,805.51	65.23
001-0200-5111	Utilities - Gas	350.00	65.56	186.87	163.13	0.00	163.13	46.61
001-0200-5112	Utilities - Water	840.00	73.92	278.60	561.40	0.00	561.40	66.83
001-0200-5115	Communication Exp - Telephone	7,400.00	1,150.97	3,448.24	3,951.76	0.00	3,951.76	53.40
001-0200-5116	Communication Exp - Cellular	3,180.00	205.92	617.60	2,562.40	0.00	2,562.40	80.58
001-0200-5120	Insurance - Property	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-0200-5130	Sanitation	1,500.00	125.41	376.23	1,123.77	0.00	1,123.77	74.92
001-0200-5140	Supplies - B&G	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0200-5141	Pest/Chem/Seed/Fert	1,020.00	164.26	246.39	773.61	0.00	773.61	75.84
001-0200-5142	Janitorial Supplies and Main	3,000.00	0.00	475.20	2,524.80	197.50	2,327.30	77.58

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0200-5145	Tools	1,500.00	0.00	38.19	1,461.81	0.00	1,461.81	97.45
	<b>E10 Sub Totals:</b>	<b>32,890.00</b>	<b>3,365.97</b>	<b>9,535.15</b>	<b>23,354.85</b>	<b>327.72</b>	<b>23,027.13</b>	<b>70.01</b>
	Vehicle Expense							
001-0200-5200	Fuel Expense	6,000.00	189.45	734.27	5,265.73	0.00	5,265.73	87.76
001-0200-5210	Service & Repair - Vehicle	2,000.00	10.00	256.06	1,743.94	31.77	1,712.17	85.61
001-0200-5212	Service & Repair - Equipment	1,100.00	0.00	229.95	870.05	0.00	870.05	79.10
001-0200-5225	Insurance Expense - Vehicle	1,100.00	0.00	503.83	596.17	0.00	596.17	54.20
	<b>E20 Sub Totals:</b>	<b>10,200.00</b>	<b>199.45</b>	<b>1,724.11</b>	<b>8,475.89</b>	<b>31.77</b>	<b>8,444.12</b>	<b>82.79</b>
	Supply Expense							
001-0200-5300	Supplies - Office	1,200.00	9.79	236.45	963.55	67.40	896.15	74.68
001-0200-5302	Supplies - Kitchen	400.00	0.00	0.00	400.00	50.81	349.19	87.30
001-0200-5306	Supplies - Food Allowance	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0200-5322	Supplies - Operating	2,200.00	0.00	0.00	2,200.00	0.00	2,200.00	100.00
001-0200-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0200-5370	Medicine Expense	4,000.00	883.05	1,302.24	2,697.76	352.94	2,344.82	58.62
001-0200-5371	Spay & Neuter Vouchers	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	<b>E30 Sub Totals:</b>	<b>10,400.00</b>	<b>892.84</b>	<b>1,538.69</b>	<b>8,861.31</b>	<b>471.15</b>	<b>8,390.16</b>	<b>80.67</b>
	Operations Expense							
001-0200-5475	Credit Card Fees	3,120.00	43.39	218.90	2,901.10	0.00	2,901.10	92.98
001-0200-5480	Dues & Subscriptions	70,700.00	0.00	0.00	70,700.00	0.00	70,700.00	100.00
	<b>E40 Sub Totals:</b>	<b>73,820.00</b>	<b>43.39</b>	<b>218.90</b>	<b>73,601.10</b>	<b>0.00</b>	<b>73,601.10</b>	<b>99.70</b>
	Professional Services							
001-0200-5577	Prof Services - Incineration & Disp	3,000.00	285.00	525.00	2,475.00	180.00	2,295.00	76.50
001-0200-5589	Prof Services - Printing	25.00	0.00	0.00	25.00	318.97	-293.97	0.00
001-0200-5592	Prof Services - Veterinarian	13,500.00	2,526.08	2,746.08	10,753.92	1,110.00	9,643.92	71.44
001-0200-5593	Animal Care Charges	2,000.00	133.44	161.39	1,838.61	117.82	1,720.79	86.04
	<b>E55 Sub Totals:</b>	<b>18,525.00</b>	<b>2,944.52</b>	<b>3,432.47</b>	<b>15,092.53</b>	<b>1,726.79</b>	<b>13,365.74</b>	<b>72.15</b>
	Miscellaneous Expense							
001-0200-5600	Miscellaneous Expense	500.00	2.50	2.50	497.50	0.00	497.50	99.50
001-0200-5606	IT Projects & Labor	1,500.00	0.00	665.00	835.00	0.00	835.00	55.67
001-0200-5608	Software - New & Renewals	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
	<b>E60 Sub Totals:</b>	<b>3,500.00</b>	<b>2.50</b>	<b>667.50</b>	<b>2,832.50</b>	<b>0.00</b>	<b>2,832.50</b>	<b>80.93</b>
	<b>Expense Sub Totals:</b>	<b>448,710.93</b>	<b>33,340.15</b>	<b>91,701.24</b>	<b>357,009.69</b>	<b>3,098.25</b>	<b>353,911.44</b>	<b>78.87</b>
	<b>Dept 0200 Sub Totals:</b>	<b>-35,789.07</b>	<b>-8,121.85</b>	<b>-28,804.08</b>	<b>-6,984.99</b>	<b>3,098.25</b>	<b>3,098.25</b>	<b>99.70</b>

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0300	Court							
R40	Fines & Forfeitures							
001-0300-4400	Act 316 of 1991 Revenue	200.00	18.12	54.36	145.64	0.00	145.64	72.82
001-0300-4412	City Attorney Reim	26,000.00	2,190.68	6,572.04	19,427.96	0.00	19,427.96	74.72
001-0300-4414	Court Fines	400,000.00	28,242.65	104,992.05	295,007.95	0.00	295,007.95	73.75
001-0300-4416	District Court Reim	14,000.00	1,181.04	3,543.12	10,456.88	0.00	10,456.88	74.69
001-0300-4424	Judge Retirement Reim	4,700.00	394.84	1,184.52	3,515.48	0.00	3,515.48	74.80
001-0300-4426	Ordinance 89-15 Revenue	23,000.00	1,966.60	5,899.80	17,100.20	0.00	17,100.20	74.35
001-0300-4428	Warrant Fees	65,000.00	4,693.50	17,369.00	47,631.00	0.00	47,631.00	73.28
R40 Sub Totals:		532,900.00	38,687.43	139,614.89	393,285.11	0.00	393,285.11	73.80
R60	Miscellaneous Revenue							
001-0300-4600	Miscellaneous Revenue	50,520.00	4,300.70	12,955.73	37,564.27	0.00	37,564.27	74.36
R60 Sub Totals:		50,520.00	4,300.70	12,955.73	37,564.27	0.00	37,564.27	74.36
R64	Reimbursement							
001-0300-4640	Saline County	160,000.00	0.00	45,009.18	114,990.82	0.00	114,990.82	71.87
R64 Sub Totals:		160,000.00	0.00	45,009.18	114,990.82	0.00	114,990.82	71.87
Revenue Sub Totals:		743,420.00	42,988.13	197,579.80	545,840.20	0.00	545,840.20	73.42
E01	Personnel Expense							
001-0300-5000	Salary Expense	251,819.40	17,379.21	52,312.55	199,506.85	0.00	199,506.85	79.23
001-0300-5010	Overtime Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5020	FICA Expense	19,302.43	1,290.52	3,906.47	15,395.96	0.00	15,395.96	79.76
001-0300-5022	Unemployment Expense	420.00	0.00	39.19	380.81	0.00	380.81	90.67
001-0300-5025	Worker's Comp Expense	800.00	0.00	489.13	310.87	0.00	310.87	38.86
001-0300-5030	APERS Expense	44,458.01	2,662.50	8,014.31	36,443.70	0.00	36,443.70	81.97
001-0300-5038	Pension Expense-Judge Rtmnt	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
001-0300-5040	Health Insurance Expense	44,748.24	4,173.60	10,813.68	33,934.56	0.00	33,934.56	75.83
001-0300-5050	Physical & Drug Screen Exp	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-0300-5055	Uniform Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5060	Travel & Training Expense	10,500.00	0.00	0.00	10,500.00	0.00	10,500.00	100.00
001-0300-5070	Judge - Share to State	30,000.00	2,405.18	7,215.54	22,784.46	0.00	22,784.46	75.95
E01 Sub Totals:		409,798.08	27,911.01	82,790.87	327,007.21	0.00	327,007.21	79.80
E10	Building & Grounds Exp							
001-0300-5102	Repairs & Maint - Building	10,000.00	59.49	117.33	9,882.67	280.26	9,602.41	96.02
001-0300-5103	Repairs and Maint	1,000.00	0.00	139.96	860.04	0.00	860.04	86.00
001-0300-5110	Utilities - Electric	6,000.00	414.98	1,140.28	4,859.72	0.00	4,859.72	81.00
001-0300-5111	Utilities - Gas	1,200.00	165.69	470.03	729.97	0.00	729.97	60.83
001-0300-5112	Utilities - Water	650.00	46.89	149.89	500.11	0.00	500.11	76.94



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0300-5115	Communication Exp - Telephone	6,700.00	553.33	1,655.12	5,044.88	0.00	5,044.88	75.30
001-0300-5130	Sanitation	1,080.00	86.25	258.75	821.25	0.00	821.25	76.04
001-0300-5142	Janitorial Supplies and Main	860.00	0.00	0.00	860.00	0.00	860.00	100.00
E10 Sub Totals:		27,490.00	1,326.63	3,931.36	23,558.64	280.26	23,278.38	84.68
E30	Supply Expense							
001-0300-5300	Supplies - Office	7,000.00	516.35	1,022.66	5,977.34	338.74	5,638.60	80.55
001-0300-5350	Postage Expense	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
E30 Sub Totals:		9,000.00	516.35	1,022.66	7,977.34	338.74	7,638.60	84.87
E40	Operations Expense							
001-0300-5480	Dues & Subscriptions	3,000.00	0.00	825.00	2,175.00	0.00	2,175.00	72.50
E40 Sub Totals:		3,000.00	0.00	825.00	2,175.00	0.00	2,175.00	72.50
E55	Professional Services							
001-0300-5553	Prof Services - Advertising	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5589	Prof Services - Printing	6,000.00	0.00	2,540.40	3,459.60	0.00	3,459.60	57.66
E55 Sub Totals:		6,500.00	0.00	2,540.40	3,959.60	0.00	3,959.60	60.92
E60	Miscellaneous Expense							
001-0300-5608	Software - New & Renewals	1,959.90	0.00	0.00	1,959.90	0.00	1,959.90	100.00
001-0300-5614	Copiers & Maintenance	3,000.00	0.00	759.53	2,240.47	0.00	2,240.47	74.68
E60 Sub Totals:		4,959.90	0.00	759.53	4,200.37	0.00	4,200.37	84.69
Expense Sub Totals:		460,747.98	29,753.99	91,869.82	368,878.16	619.00	368,259.16	79.93
Dept 0300 Sub Totals:		-282,672.02	-13,234.14	-105,709.98	-176,962.04	619.00		
Dept 001-0400	Parks							
R62	Intergovernmental Tsfrs							
001-0400-4627	Xfer Designated Tax	452,000.00	37,666.00	112,999.32	339,000.68	0.00	339,000.68	75.00
001-0400-4629	Xfer Park 1/8 O & M	565,500.00	46,375.00	139,125.00	426,375.00	0.00	426,375.00	75.40
R62 Sub Totals:		1,017,500.00	84,041.00	252,124.32	765,375.68	0.00	765,375.68	75.22
Revenue Sub Totals:		1,017,500.00	84,041.00	252,124.32	765,375.68	0.00	765,375.68	75.22
E01	Personnel Expense							
001-0400-5000	Salary Expense	337,020.31	23,272.27	66,231.48	270,788.83	0.00	270,788.83	80.35
001-0400-5001	Part Time Labor	20,000.00	1,401.38	3,007.84	16,992.16	0.00	16,992.16	84.96
001-0400-5005	SWB Reimbursement	174,400.00	14,533.33	43,599.99	130,800.01	0.00	130,800.01	75.00
001-0400-5010	Overtime Expense	7,000.00	68.60	68.60	6,931.40	0.00	6,931.40	99.02
001-0400-5020	FICA Expense	24,822.64	1,872.37	5,248.79	19,573.85	0.00	19,573.85	78.85

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0400-5022	Unemployment Expense	771.24	0.00	64.41	706.83	0.00	706.83	91.65
001-0400-5025	Worker's Comp Expense	7,000.00	0.00	6,900.85	99.15	0.00	99.15	1.42
001-0400-5030	APERS Expense	45,771.64	3,575.80	10,157.16	35,614.48	0.00	35,614.48	77.81
001-0400-5040	Health Insurance Expense	80,898.54	5,869.55	16,767.59	64,130.95	0.00	64,130.95	79.27
001-0400-5050	Physical & Drug Screen Exp	1,050.00	0.00	120.00	930.00	310.00	620.00	59.05
001-0400-5055	Uniform Expense	3,000.00	0.00	997.89	2,002.11	0.00	2,002.11	66.74
001-0400-5057	Vehicle Allowance	6,000.00	461.54	1,384.62	4,615.38	0.00	4,615.38	76.92
001-0400-5060	Travel & Training Expense	5,200.00	0.00	316.75	4,883.25	43.38	4,839.87	93.07
	<b>E01 Sub Totals:</b>	<b>712,934.37</b>	<b>51,054.84</b>	<b>154,865.97</b>	<b>558,068.40</b>	<b>353.38</b>	<b>557,715.02</b>	<b>78.23</b>
E10	Building & Grounds Exp							
001-0400-5110	Utilities - Electric	0.00	32.58	87.34	-87.34	0.00	-87.34	0.00
001-0400-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0400-5145	Tools	2,000.00	117.69	795.12	1,204.88	18.60	1,186.28	59.31
	<b>E10 Sub Totals:</b>	<b>3,500.00</b>	<b>150.27</b>	<b>882.46</b>	<b>2,617.54</b>	<b>18.60</b>	<b>2,598.94</b>	<b>74.26</b>
E20	Vehicle Expense							
001-0400-5200	Fuel Expense	15,000.00	626.78	1,549.67	13,450.33	0.00	13,450.33	89.67
001-0400-5225	Insurance Expense - Vehicle	3,000.00	0.00	5,041.23	-2,041.23	104.18	-2,145.41	0.00
	<b>E20 Sub Totals:</b>	<b>18,000.00</b>	<b>626.78</b>	<b>6,590.90</b>	<b>11,409.10</b>	<b>104.18</b>	<b>11,304.92</b>	<b>62.81</b>
E30	Supply Expense							
001-0400-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	<b>E30 Sub Totals:</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>
E40	Operations Expense							
001-0400-5535	Sales Tax Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>E40 Sub Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
E55	Professional Services							
001-0400-5550	Prof Services - Acctg & Audit	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5586	Prof Services - Other	15,000.00	0.00	330.00	14,670.00	12,540.00	2,130.00	14.20
	<b>E55 Sub Totals:</b>	<b>20,000.00</b>	<b>0.00</b>	<b>330.00</b>	<b>19,670.00</b>	<b>12,540.00</b>	<b>7,130.00</b>	<b>35.65</b>
E60	Miscellaneous Expense							
001-0400-5604	Hardware - New & Renewals	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0400-5606	IT Projects & Labor	7,440.00	0.00	0.00	7,440.00	0.00	7,440.00	100.00
001-0400-5608	Software - New & Renewals	14,680.00	0.00	39.90	14,640.10	11,875.00	2,765.10	18.84
	<b>E60 Sub Totals:</b>	<b>27,120.00</b>	<b>0.00</b>	<b>39.90</b>	<b>27,080.10</b>	<b>11,875.00</b>	<b>15,205.10</b>	<b>56.07</b>
E80	Fixed Assets							
001-0400-5810	Fixed Assets - Equipment	7,000.00	1,812.00	1,812.00	5,188.00	0.00	5,188.00	74.11

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0400-5840	Principal Loan - Vehicles	61,740.99	5,113.81	15,313.24	46,427.75	0.00	46,427.75	75.20
E80 Sub Totals:		68,740.99	6,925.81	17,125.24	51,615.75	0.00	51,615.75	75.09
E85	Interest Expense							
001-0400-5850	Interest Expense	5,268.56	472.19	1,444.75	3,823.81	0.00	3,823.81	72.58
E85 Sub Totals:		5,268.56	472.19	1,444.75	3,823.81	0.00	3,823.81	72.58
Expense Sub Totals:		855,663.92	59,229.89	181,279.22	674,384.70	24,891.16	649,493.54	75.91
Dept 0400 Sub Totals:		-161,836.08	-24,811.11	-70,845.10	-90,990.98	24,891.16		
Dept 001-0410	Parks - Mills Park & Pool							
R50	Sale of Services	54,000.00	0.00	0.00	54,000.00	0.00	54,000.00	100.00
001-0410-4500	Mills Pool-Admin/Concessions	0.00	0.00	550.00	-550.00	0.00	-550.00	0.00
001-0410-4532	Admissions	5,000.00	1,005.00	1,695.00	3,305.00	0.00	3,305.00	66.10
001-0410-4534	Pavillion Fees							
R50 Sub Totals:		59,000.00	1,005.00	2,245.00	56,755.00	0.00	56,755.00	96.19
R70	Grant Revenue	36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
001-0410-4700	Grants Revenue	36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
R70 Sub Totals:		36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
Revenue Sub Totals:		95,000.00	1,005.00	2,245.00	92,755.00	0.00	92,755.00	97.64
E01	Personnel Expense							
001-0410-5001	Part Time Labor	11,000.00	0.00	0.00	11,000.00	0.00	11,000.00	100.00
001-0410-5020	FICA Expense	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0410-5025	Worker's Comp Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0410-5050	Physical & Drug Screen Exp	2,700.00	0.00	0.00	2,700.00	0.00	2,700.00	100.00
E01 Sub Totals:		15,700.00	0.00	0.00	15,700.00	0.00	15,700.00	100.00
E10	Building & Grounds Exp							
001-0410-5102	Repairs & Maint - Building	2,000.00	0.00	16.36	1,983.64	21.88	1,961.76	98.09
001-0410-5104	Repairs & Maint - Grounds	2,000.00	1,000.00	1,020.75	979.25	0.00	979.25	48.96
001-0410-5105	Repairs & Maint - Pool	6,500.00	0.00	0.00	6,500.00	3.27	6,496.73	99.95
001-0410-5110	Utilities - Electric	7,000.00	555.89	1,564.51	5,435.49	0.00	5,435.49	77.65
001-0410-5111	Utilities - Gas	150.00	14.83	44.49	105.51	0.00	105.51	70.34
001-0410-5112	Utilities - Water	1,000.00	72.75	189.13	810.87	0.00	810.87	81.09
001-0410-5120	Insurance - Property	500.00	0.00	0.00	500.00	0.00	500.00	100.00
E10 Sub Totals:		19,150.00	1,643.47	2,835.24	16,314.76	25.15	16,289.61	85.06
E30	Supply Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0410-5308	Supplies - Concession	3,500.00	-35.63	0.00	3,500.00	0.00	3,500.00	100.00
001-0410-5328	Supplies - Pools	9,500.00	0.00	0.00	9,500.00	0.00	9,500.00	100.00
E70	E30 Sub Totals:	13,000.00	-35.63	0.00	13,000.00	0.00	13,000.00	100.00
001-0410-5700	Grant Expense	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
E70	E70 Sub Totals:	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00	100.00
	Expense Sub Totals:	92,850.00	1,607.84	2,835.24	90,014.76	25.15	89,989.61	96.92
Dept 001-0420	Dept 0410 Sub Totals:	-2,150.00	602.84	590.24	-2,740.24	25.15		
R60	Parks - Midland							
001-0420-4600	Miscellaneous Revenue	0.00	30.00	95.00	-95.00	0.00	-95.00	0.00
	Miscellaneous Revenue							
R74	R60 Sub Totals:	0.00	30.00	95.00	-95.00	0.00	-95.00	0.00
001-0420-4740	Sponsorships	24,000.00	0.00	0.00	24,000.00	0.00	24,000.00	100.00
	Sponsorship/Rebates							
R74	R74 Sub Totals:	24,000.00	0.00	0.00	24,000.00	0.00	24,000.00	100.00
E10	Revenue Sub Totals:	24,000.00	30.00	95.00	23,905.00	0.00	23,905.00	99.60
001-0420-5104	Building & Grounds Exp	28,000.00	8,123.73	16,967.05	11,032.95	1,579.42	9,453.53	33.76
001-0420-5110	Repairs & Maint - Grounds	10,000.00	1,358.73	2,613.51	7,386.49	0.00	7,386.49	73.86
	Utilities - Electric							
E10	E10 Sub Totals:	38,000.00	9,482.46	19,580.56	18,419.44	1,579.42	16,840.02	44.32
	Expense Sub Totals:	38,000.00	9,482.46	19,580.56	18,419.44	1,579.42	16,840.02	44.32
Dept 001-0430	Dept 0420 Sub Totals:	14,000.00	9,452.46	19,485.56	-5,485.56	1,579.42		
R30	Parks - Bishop							
001-0430-4300	Membership Fees	375,000.00	18,873.00	112,074.05	262,925.95	0.00	262,925.95	70.11
001-0430-4302	Membership Family	0.00	-84.00	-109.00	109.00	0.00	109.00	0.00
001-0430-4303	Membership Adults	0.00	0.00	10.00	-10.00	0.00	-10.00	0.00
001-0430-4304	Membership Youth	0.00	1,527.00	3,499.00	-3,499.00	0.00	-3,499.00	0.00
	Membership Silver Sneakers							
R33	R30 Sub Totals:	375,000.00	20,316.00	115,474.05	259,525.95	0.00	259,525.95	69.21
001-0430-4332	Rental Fees	82,545.00	5,685.50	13,191.50	69,353.50	0.00	69,353.50	84.02
	Equipment Rental							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4340	Room Rental Party Room	15,000.00	1,400.00	5,520.00	9,480.00	0.00	9,480.00	63.20
001-0430-4350	Use Agreement Fees	26,450.00	5,750.00	5,750.00	20,700.00	0.00	20,700.00	78.26
001-0430-4354	Tournaments	50,000.00	6,300.00	12,050.00	37,950.00	0.00	37,950.00	75.90
	<b>R33 Sub Totals:</b>	<b>173,995.00</b>	<b>19,135.50</b>	<b>36,511.50</b>	<b>137,483.50</b>	<b>0.00</b>	<b>137,483.50</b>	<b>79.02</b>
R36	Park Program Fees							
001-0430-4364	Basketball	63,000.00	20.00	695.00	62,305.00	0.00	62,305.00	98.90
001-0430-4366	BASS Swim Program	42,000.00	2,925.00	8,719.80	33,280.20	0.00	33,280.20	79.24
001-0430-4374	Private Instruction	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0430-4382	Pool Swim Lessons	55,000.00	4,134.65	11,066.10	43,933.90	0.00	43,933.90	79.88
	<b>R36 Sub Totals:</b>	<b>161,500.00</b>	<b>7,079.65</b>	<b>20,480.90</b>	<b>141,019.10</b>	<b>0.00</b>	<b>141,019.10</b>	<b>87.32</b>
R50	Sale of Services							
001-0430-4500	Concessions - Bishop	60,000.00	6,090.36	13,851.66	46,148.34	0.00	46,148.34	76.91
001-0430-4514	Daily Admissions Adults	58,000.00	5,768.43	17,109.44	40,890.56	0.00	40,890.56	70.50
001-0430-4516	Daily Admissions Senior	0.00	0.00	10.00	-10.00	0.00	-10.00	0.00
001-0430-4530	Merchandise Sales	10,000.00	1,028.00	2,815.00	7,185.00	0.00	7,185.00	71.85
001-0430-4534	Red Cross Programs	8,000.00	2,850.00	3,600.00	4,400.00	0.00	4,400.00	55.00
	<b>R50 Sub Totals:</b>	<b>136,000.00</b>	<b>15,736.79</b>	<b>37,386.10</b>	<b>98,613.90</b>	<b>0.00</b>	<b>98,613.90</b>	<b>72.51</b>
R60	Miscellaneous Revenue							
001-0430-4600	Miscellaneous Revenue	55,000.00	17.10	1,048.55	53,951.45	0.00	53,951.45	98.09
	<b>R60 Sub Totals:</b>	<b>55,000.00</b>	<b>17.10</b>	<b>1,048.55</b>	<b>53,951.45</b>	<b>0.00</b>	<b>53,951.45</b>	<b>98.09</b>
R74	Sponsorships							
001-0430-4740	Sponsorship/Rebates	83,500.00	4,375.00	9,709.00	73,791.00	0.00	73,791.00	88.37
	<b>R74 Sub Totals:</b>	<b>83,500.00</b>	<b>4,375.00</b>	<b>9,709.00</b>	<b>73,791.00</b>	<b>0.00</b>	<b>73,791.00</b>	<b>88.37</b>
	<b>Revenue Sub Totals:</b>	<b>984,995.00</b>	<b>66,660.04</b>	<b>220,610.10</b>	<b>764,384.90</b>	<b>0.00</b>	<b>764,384.90</b>	<b>77.60</b>
E01	Personnel Expense							
001-0430-5000	Salary Expense	352,687.38	27,060.97	83,283.60	269,403.78	0.00	269,403.78	76.39
001-0430-5001	Part Time Labor	169,000.00	14,822.04	43,590.42	125,409.58	0.00	125,409.58	74.21
001-0430-5010	Overtime Expense	5,000.00	160.05	434.14	4,565.86	0.00	4,565.86	91.32
001-0430-5020	FICA Expense	67,478.79	3,286.43	9,889.84	57,588.95	0.00	57,588.95	85.34
001-0430-5022	Unemployment Expense	3,492.50	0.00	254.49	3,238.01	0.00	3,238.01	92.71
001-0430-5025	Worker's Comp Expense	5,000.00	0.00	3,450.42	1,549.58	0.00	1,549.58	30.99
001-0430-5030	APERS Expense	62,240.14	4,157.91	12,786.32	49,453.82	0.00	49,453.82	79.46
001-0430-5040	Health Insurance Expense	65,534.88	4,100.43	13,138.09	52,396.79	0.00	52,396.79	79.95
001-0430-5050	Physical & Drug Screen Exp	1,200.00	95.00	215.00	985.00	190.00	795.00	66.25
001-0430-5055	Uniform Expense	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E01	E01 Sub Totals:	735,633.69	53,682.83	167,042.32	568,591.37	190.00	568,401.37	77.27
	Building & Grounds Exp							
001-0430-5102	Repairs & Maint - Building	45,000.00	18,059.19	20,111.83	24,888.17	11,527.75	13,360.42	29.69
001-0430-5104	Repairs & Maint - Grounds	52,000.00	12,448.88	16,333.72	35,666.28	18,667.40	16,998.88	32.69
001-0430-5105	Repairs & Maint - Pool	55,000.00	3,112.91	9,510.95	45,489.05	4,798.78	40,690.27	73.98
001-0430-5106	Repairs & Maint - Splash Pad	2,000.00	109.50	109.50	1,890.50	0.00	1,890.50	94.53
001-0430-5110	Utilities - Electric	261,876.00	15,805.95	46,431.11	215,444.89	0.00	215,444.89	82.27
001-0430-5111	Utilities - Gas	38,000.00	9,179.76	21,536.13	16,463.87	0.00	16,463.87	43.33
001-0430-5112	Utilities - Water	10,000.00	303.88	1,582.10	8,417.90	0.00	8,417.90	84.18
001-0430-5115	Communication Exp - Telephone	20,000.00	2,222.08	6,655.63	13,344.37	0.00	13,344.37	66.72
001-0430-5116	Communication Exp - Cellular	5,364.00	388.78	1,166.17	4,197.83	0.00	4,197.83	78.26
001-0430-5120	Insurance - Property	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
001-0430-5130	Sanitation	34,500.00	5,588.58	9,938.18	24,561.82	0.00	24,561.82	71.19
001-0430-5140	Supplies - B&G	2,000.00	0.00	33.97	1,966.03	77.82	1,888.21	94.41
001-0430-5142	Janitorial Supplies and Main	25,000.00	876.60	4,331.53	20,668.47	3,111.67	17,556.80	70.23
E10	E10 Sub Totals:	570,740.00	68,096.11	137,740.82	432,999.18	38,183.42	394,815.76	69.18
	Vehicle Expense							
001-0430-5212	Service & Repair - Equipment	11,000.00	771.15	6,340.84	4,659.16	190.36	4,468.80	40.63
001-0430-5214	Service & Repair - Heavy Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20	E20 Sub Totals:	11,000.00	771.15	6,340.84	4,659.16	190.36	4,468.80	40.63
	Supply Expense							
001-0430-5300	Supplies - Office	1,000.00	37.66	820.99	179.01	140.32	38.69	3.87
001-0430-5308	Supplies - Concession	41,000.00	7,655.60	12,558.97	28,441.03	292.36	28,148.67	68.66
001-0430-5330	Supplies - Park Programs	14,000.00	1,432.98	1,860.04	12,139.96	110.60	12,029.36	85.92
001-0430-5332	Supplies - Resale Merchandise	6,000.00	759.39	3,544.78	2,455.22	175.00	2,280.22	38.00
E30	E30 Sub Totals:	62,000.00	9,885.63	18,784.78	43,215.22	718.28	42,496.94	68.54
	Operations Expense							
001-0430-5460	BASS Program Expense	15,000.00	1,845.40	5,121.44	9,878.56	60.23	9,818.33	65.46
001-0430-5461	Aquatic Program Expense	4,000.00	149.00	574.64	3,425.36	266.00	3,159.36	78.98
001-0430-5475	Credit Card Fees	12,780.00	539.89	2,181.06	10,598.94	72.08	10,526.86	82.37
001-0430-5480	Dues & Subscriptions	612.00	0.00	0.00	612.00	342.00	270.00	44.12
E40	E40 Sub Totals:	32,392.00	2,534.29	7,877.14	24,514.86	740.31	23,774.55	73.40
	Professional Services							
001-0430-5553	Prof Services - Advertising	2,500.00	135.02	135.02	2,364.98	0.00	2,364.98	94.60
001-0430-5585	Prof Service - Basketball	43,305.00	19,894.63	19,159.92	24,145.08	225.00	23,920.08	55.24
001-0430-5586	Prof Services - Other	41,040.00	3,593.34	7,216.13	33,823.87	0.00	33,823.87	82.42
001-0430-5587	Prof Services - Aerobic Instr	57,720.00	6,104.95	12,597.90	45,122.10	0.00	45,122.10	78.17

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-5589	Prof Services - Printing	5,000.00	605.00	947.71	4,052.29	227.81	3,824.48	76.49
E55 Sub Totals:		149,565.00	30,332.94	40,056.68	109,508.32	452.81	109,055.51	72.92
E60	Miscellaneous Expense							
001-0430-5485	Inspections & Monitoring	4,010.00	0.00	0.00	4,010.00	2,922.00	1,088.00	27.13
E60 Sub Totals:		4,010.00	0.00	0.00	4,010.00	2,922.00	1,088.00	27.13
E80	Fixed Assets							
001-0430-5811	Other Assets-Bishop	0.00	0.00	0.00	0.00	8,228.97	-8,228.97	0.00
E80 Sub Totals:		0.00	0.00	0.00	0.00	8,228.97	-8,228.97	0.00
Expense Sub Totals:		1,565,340.69	165,302.95	377,842.58	1,187,498.11	51,626.15	1,135,871.96	72.56
Dept 001-0440	Dept 0430 Sub Totals:	580,345.69	98,642.91	157,232.48	423,113.21	51,626.15		
R36	Parks - Alcoa							
001-0440-4260	Park Program Fees	2,500.00	0.00	1,250.00	1,250.00	0.00	1,250.00	50.00
	Parks Rental							
R74	R36 Sub Totals:	2,500.00	0.00	1,250.00	1,250.00	0.00	1,250.00	50.00
001-0440-4740	Sponsorships	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	Sponsorship/Rebates							
R74 Sub Totals:		2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
Revenue Sub Totals:		5,000.00	0.00	1,250.00	3,750.00	0.00	3,750.00	75.00
E10	Building & Grounds Exp							
001-0440-5104	Repairs & Maint - Grounds	5,000.00	0.00	0.00	5,000.00	10.98	4,989.02	99.78
001-0440-5110	Utilities - Electric	7,800.00	775.19	1,848.62	5,951.38	0.00	5,951.38	76.30
001-0440-5112	Utilities - Water	3,000.00	71.74	549.95	2,450.05	0.00	2,450.05	81.67
E10 Sub Totals:		15,800.00	846.93	2,398.57	13,401.43	10.98	13,390.45	84.75
Expense Sub Totals:		15,800.00	846.93	2,398.57	13,401.43	10.98	13,390.45	84.75
Dept 001-0450	Dept 0440 Sub Totals:	10,800.00	846.93	1,148.57	9,651.43	10.98		
R36	Parks - Ashley							
001-0450-4260	Park Program Fees	1,500.00	0.00	1,080.00	420.00	0.00	420.00	28.00
	Parks Rental							
R36 Sub Totals:		1,500.00	0.00	1,080.00	420.00	0.00	420.00	28.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	Revenue Sub Totals:	1,500.00	0.00	1,080.00	420.00	0.00	420.00	28.00
001-0450-5104	Building & Grounds Exp	3,500.00	0.00	51.19	3,448.81	0.00	3,448.81	98.54
001-0450-5110	Repairs & Maint - Grounds	4,000.00	324.99	822.71	3,177.29	0.00	3,177.29	79.43
	Utilities - Electric							
	E10 Sub Totals:	7,500.00	324.99	873.90	6,626.10	0.00	6,626.10	88.35
	Expense Sub Totals:	7,500.00	324.99	873.90	6,626.10	0.00	6,626.10	88.35
Dept 001-0500	Dept 0450 Sub Totals:	6,000.00	324.99	-206.10	6,206.10	0.00		
R15	Fire							
001-0500-4156	Taxes - Property	700.00	0.00	30.21	669.79	0.00	669.79	95.68
	Fire Rescue Funds							
	R15 Sub Totals:	700.00	0.00	30.21	669.79	0.00	669.79	95.68
R60	Miscellaneous Revenue							
001-0500-4600	Miscellaneous Revenue	250.00	0.00	0.00	250.00	0.00	250.00	100.00
	R60 Sub Totals:	250.00	0.00	0.00	250.00	0.00	250.00	100.00
R62	Intergovernmental Tsfrs							
001-0500-4627	Xfer Designated Tax	1,130,000.00	94,166.00	282,499.32	847,500.68	0.00	847,500.68	75.00
001-0500-4629	Xfer Fire Special Tax	1,669,500.00	139,125.00	417,375.00	1,252,125.00	0.00	1,252,125.00	75.00
	R62 Sub Totals:	2,799,500.00	233,291.00	699,874.32	2,099,625.68	0.00	2,099,625.68	75.00
R66	Sale of Equipment							
001-0500-4900	Sale of Fixed Assets	30,460.00	0.00	30,469.01	-9.01	0.00	-9.01	0.00
	R66 Sub Totals:	30,460.00	0.00	30,469.01	-9.01	0.00	-9.01	0.00
E01	Revenue Sub Totals:	2,830,910.00	233,291.00	730,373.54	2,100,536.46	0.00	2,100,536.46	74.20
001-0500-5000	Personnel Expense							
001-0500-5010	Salary Expense	2,187,385.05	169,672.14	504,032.22	1,683,352.83	0.00	1,683,352.83	76.96
001-0500-5020	Overtime Expense	194,584.06	10,109.54	36,726.43	157,857.63	0.00	157,857.63	81.13
001-0500-5022	FICA Expense	37,887.17	2,734.88	8,161.40	29,725.77	0.00	29,725.77	78.46
001-0500-5025	Unemployment Expense	3,060.00	0.00	110.11	2,949.89	0.00	2,949.89	96.40
001-0500-5030	Worker's Comp Expense	77,309.00	0.00	47,740.74	29,568.26	0.00	29,568.26	38.25
001-0500-5035	APERS Expense	5,501.64	499.15	1,340.22	4,161.42	0.00	4,161.42	75.64
001-0500-5036	LOPFI Expense	563,506.34	39,880.87	124,346.33	439,160.01	0.00	439,160.01	77.93
001-0500-5040	LOPFI Perm Advance	-150,000.00	0.00	0.00	-150,000.00	0.00	-150,000.00	0.00
001-0500-5050	Health Insurance Expense	445,954.68	33,009.12	102,316.00	343,638.68	0.00	343,638.68	77.06
	Physical & Drug Screen Exp	10,000.00	45.00	45.00	9,955.00	197.00	9,758.00	97.58



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0500-5055	Uniform Expense	26,000.00	331.47	840.99	25,159.01	3,105.56	22,053.45	84.82
001-0500-5060	Travel & Training Expense	18,150.00	1,769.00	5,357.00	12,793.00	1,615.20	11,177.80	61.59
001-0500-5061	Training Aids	10,500.00	2,846.82	3,965.86	6,534.14	180.47	6,353.67	60.51
	<b>E01 Sub Totals:</b>	<b>3,429,837.94</b>	<b>260,897.99</b>	<b>834,982.30</b>	<b>2,594,855.64</b>	<b>5,098.23</b>	<b>2,589,757.41</b>	<b>75.51</b>
E10	Building & Grounds Exp							
001-0500-5102	Repairs & Maint - Building	45,400.00	1,619.03	4,771.54	40,628.46	1,046.41	39,582.05	87.19
001-0500-5110	Utilities - Electric	39,900.00	3,363.11	9,516.18	30,383.82	0.00	30,383.82	76.15
001-0500-5111	Utilities - Gas	4,500.00	1,004.97	3,426.72	1,073.28	0.00	1,073.28	23.85
001-0500-5112	Utilities - Water	7,500.00	457.25	1,494.28	6,005.72	0.00	6,005.72	80.08
001-0500-5115	Communication Exp - Telephone	19,900.00	2,993.45	8,968.24	10,931.76	0.00	10,931.76	54.93
001-0500-5116	Communication Exp - Cellular	9,300.00	511.06	1,435.12	7,864.88	0.00	7,864.88	84.57
001-0500-5120	Insurance - Property	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00
001-0500-5130	Sanitation	2,500.00	345.64	787.77	1,712.23	0.00	1,712.23	68.49
001-0500-5141	Pest/Chem/Seed/Fert	2,000.00	0.00	241.97	1,758.03	39.07	1,718.96	85.95
001-0500-5142	Janitorial Supplies and Main	13,500.00	1,254.50	4,502.18	8,997.82	72.67	8,925.15	66.11
001-0500-5145	Tools	1,200.00	123.13	245.36	954.64	406.63	548.01	45.67
	<b>E10 Sub Totals:</b>	<b>153,200.00</b>	<b>11,672.14</b>	<b>35,389.36</b>	<b>117,810.64</b>	<b>1,564.78</b>	<b>116,245.86</b>	<b>75.88</b>
E20	Vehicle Expense							
001-0500-5200	Fuel Expense	33,000.00	2,311.16	6,487.86	26,512.14	14.80	26,497.34	80.29
001-0500-5210	Service & Repair - Vehicle	2,500.00	24.76	89.87	2,410.13	0.00	2,410.13	96.41
001-0500-5212	Service & Repair - Equipment	3,000.00	57.43	956.25	2,043.75	28.34	2,015.41	67.18
001-0500-5216	Service & Repair - Apparatus	42,000.00	339.61	2,994.99	39,005.01	2,521.87	36,483.14	86.86
001-0500-5218	Tire Expense	8,000.00	64.15	255.66	7,744.34	0.00	7,744.34	96.80
001-0500-5225	Insurance Expense - Vehicle	22,000.00	0.00	22,147.38	-147.38	-729.19	581.81	0.00
001-0500-5230	Radios	5,500.00	23.46	484.90	5,015.10	0.00	5,015.10	91.18
	<b>E20 Sub Totals:</b>	<b>116,000.00</b>	<b>2,820.57</b>	<b>33,416.91</b>	<b>82,583.09</b>	<b>1,835.82</b>	<b>80,747.27</b>	<b>69.61</b>
E30	Supply Expense							
001-0500-5300	Supplies - Office	3,250.00	2.19	962.94	2,287.06	0.00	2,287.06	70.37
001-0500-5302	Supplies - Kitchen	1,200.00	12.05	16.84	1,183.16	36.23	1,146.93	95.58
001-0500-5306	Supplies - Food Allowance	43,800.00	2,922.67	6,623.59	37,176.41	3,378.31	33,798.10	77.16
001-0500-5318	Supplies - Foam	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0500-5320	Supplies - Hazardous Mat'l	2,000.00	0.00	28.73	1,971.27	45.68	1,925.59	96.28
001-0500-5323	Material and Maint	1,800.00	6.50	9.79	1,790.21	644.06	1,146.15	63.68
001-0500-5350	Postage Expense	360.00	0.00	144.37	215.63	0.00	215.63	59.90
	<b>E30 Sub Totals:</b>	<b>53,910.00</b>	<b>2,943.41</b>	<b>7,786.26</b>	<b>46,123.74</b>	<b>4,104.28</b>	<b>42,019.46</b>	<b>77.94</b>
E40	Operations Expense							
001-0500-5480	Dues & Subscriptions	1,350.00	460.00	826.00	524.00	0.00	524.00	38.81
001-0500-5530	Safety Program	12,200.00	0.00	0.00	12,200.00	0.00	12,200.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E55	E40 Sub Totals:	13,550.00	460.00	826.00	12,724.00	0.00	12,724.00	93.90
	Professional Services							
001-0500-5553	Prof Services - Advertising	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0500-5574	Prof Services - GIS	0.00	0.00	0.00	0.00	543.60	-543.60	0.00
001-0500-5586	Prof Services - Other	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0500-5589	Prof Services - Printing	500.00	0.00	0.00	500.00	0.00	500.00	100.00
E55 Sub Totals:		3,000.00	0.00	0.00	3,000.00	543.60	2,456.40	81.88
E60	Miscellaneous Expense							
001-0500-5604	Hardware - New & Renewals	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0500-5606	IT Projects & Labor	7,440.00	174.78	174.78	7,265.22	0.00	7,265.22	97.65
001-0500-5608	Software - New & Renewals	600.00	0.00	0.00	600.00	0.00	600.00	100.00
E60 Sub Totals:		13,040.00	174.78	174.78	12,865.22	0.00	12,865.22	98.66
E80	Fixed Assets							
001-0500-5811	Other Assets-Fire	41,928.80	1,812.00	1,812.00	40,116.80	18,928.80	21,188.00	50.53
001-0500-5840	Principal Loan - Vehicles	158,782.56	13,149.79	39,376.89	119,405.67	0.00	119,405.67	75.20
E80 Sub Totals:		200,711.36	14,961.79	41,188.89	159,522.47	18,928.80	140,593.67	70.05
E85	Interest Expense							
001-0500-5850	Interest Expense	13,547.75	1,214.20	3,715.09	9,832.66	0.00	9,832.66	72.58
E85 Sub Totals:		13,547.75	1,214.20	3,715.09	9,832.66	0.00	9,832.66	72.58
	Expense Sub Totals:	3,996,797.05	295,144.88	957,479.59	3,039,317.46	32,075.51	3,007,241.95	75.24
Dept 001-0510	Dept 0500 Sub Totals:	1,165,887.05	61,853.88	227,106.05	938,781.00	32,075.51		
R15	Fire - Springhill Vol							
001-0510-4152	Taxes - Property	65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	100.00
	Springhill VFD Assessment							
R15 Sub Totals:		65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	100.00
	Revenue Sub Totals:	65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	100.00
E30	Supply Expense							
001-0510-5323	Material and Maint	116,875.62	0.00	51,875.63	64,999.99	47,939.10	17,060.89	14.60
E30 Sub Totals:		116,875.62	0.00	51,875.63	64,999.99	47,939.10	17,060.89	14.60
	Expense Sub Totals:	116,875.62	0.00	51,875.63	64,999.99	47,939.10	17,060.89	14.60

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0600	Dept 0510 Sub Totals:	51,875.62	0.00	51,875.63	-0.01	47,939.10		
R40	Police							
001-0600-4422	Fines & Forfeitures	780.00	67.14	201.42	578.58	0.00	578.58	74.18
	Intoximeter Revenue							
R40 Sub Totals:		780.00	67.14	201.42	578.58	0.00	578.58	74.18
R60	Miscellaneous Revenue							
001-0600-4600	Miscellaneous Revenue	70,000.00	5,595.85	5,760.85	64,239.15	0.00	64,239.15	91.77
R60 Sub Totals:		70,000.00	5,595.85	5,760.85	64,239.15	0.00	64,239.15	91.77
R62	Intergovernmental Tsfrs							
001-0600-4627	Xfer Designated Tax	1,130,000.00	94,166.00	282,499.32	847,500.68	0.00	847,500.68	75.00
R62 Sub Totals:		1,130,000.00	94,166.00	282,499.32	847,500.68	0.00	847,500.68	75.00
R66	Sale of Equipment							
001-0600-4900	Sale of Fixed Assets	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
R66 Sub Totals:		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
R70	Grant Revenue							
001-0600-4700	Grant - Police DUU/Step	26,700.00	5,168.79	9,738.70	16,961.30	0.00	16,961.30	63.53
001-0600-4702	Grant - Body Armor	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0600-4704	Grant - JAG Equip	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
R70 Sub Totals:		31,200.00	5,168.79	9,738.70	21,461.30	0.00	21,461.30	68.79
Revenue Sub Totals:		1,256,980.00	104,997.78	298,200.29	958,779.71	0.00	958,779.71	76.28
E01	Personnel Expense							
001-0600-5000	Salary Expense	1,674,479.75	125,153.77	392,471.75	1,282,008.00	0.00	1,282,008.00	76.56
001-0600-5010	Overtime Expense	65,000.00	7,945.44	16,805.34	48,194.66	0.00	48,194.66	74.15
001-0600-5020	FICA Expense	133,070.20	10,065.64	31,187.13	101,883.07	0.00	101,883.07	76.56
001-0600-5022	Unemployment Expense	2,280.00	0.00	184.13	2,095.87	0.00	2,095.87	91.92
001-0600-5025	Worker's Comp Expense	36,341.00	0.00	16,760.96	19,580.04	0.00	19,580.04	53.88
001-0600-5030	APERS Expense	4,103.49	353.40	984.84	3,118.65	0.00	3,118.65	76.00
001-0600-5035	LOPFI Expense	387,207.32	31,158.69	96,767.83	290,439.49	0.00	290,439.49	75.01
001-0600-5036	LOPFI Prem Advance	-135,000.00	0.00	0.00	-135,000.00	0.00	-135,000.00	0.00
001-0600-5040	Health Insurance Expense	320,604.72	24,681.29	73,895.23	246,709.49	0.00	246,709.49	76.95
001-0600-5050	Physical & Drug Screen Exp	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0600-5055	Uniform Expense	14,000.00	1,623.29	2,219.38	11,780.62	1,330.80	10,449.82	74.64
001-0600-5056	Uniform Expenses - PR Benefit	15,120.00	1,080.00	3,240.00	11,880.00	0.00	11,880.00	78.57
001-0600-5057	Uniform Expense - New Officer	15,000.00	0.00	2,454.00	12,546.00	0.00	12,546.00	83.64
001-0600-5060	Travel & Training Expense	27,500.00	2,227.85	9,908.69	17,591.31	5,010.35	12,580.96	45.75

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0600-5061	Training Aids	3,000.00	81.91	155.23	2,844.77	10.95	2,833.82	94.46
001-0600-5065	First Aid Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0600-5705	Grant Expense - DUJ/Step	26,700.00	2,753.47	7,206.45	19,493.55	0.00	19,493.55	73.01
	<b>E01 Sub Totals:</b>	<b>2,592,906.48</b>	<b>207,124.75</b>	<b>654,240.96</b>	<b>1,938,665.52</b>	<b>6,352.10</b>	<b>1,932,313.42</b>	<b>74.52</b>
E10	Building & Grounds Exp							
001-0600-5102	Repairs & Maint - Building	15,000.00	707.14	1,863.97	13,136.03	855.71	12,280.32	81.87
001-0600-5110	Utilities - Electric	13,992.00	1,136.80	3,075.32	10,916.68	0.00	10,916.68	78.02
001-0600-5111	Utilities - Gas	1,100.00	143.70	452.44	647.56	0.00	647.56	58.87
001-0600-5112	Utilities - Water	1,600.00	88.38	254.01	1,345.99	0.00	1,345.99	84.12
001-0600-5115	Communication Exp - Telephone	30,741.96	2,843.67	8,336.97	22,404.99	0.00	22,404.99	72.88
001-0600-5116	Communication Exp - Cellular	45,600.00	3,419.90	10,141.91	35,458.09	0.00	35,458.09	77.76
001-0600-5120	Insurance - Property	2,800.00	0.00	0.00	2,800.00	0.00	2,800.00	100.00
001-0600-5130	Sanitation	780.00	64.32	192.96	587.04	0.00	587.04	75.26
001-0600-5142	Janitorial Supplies and Main	5,000.00	266.42	1,274.49	3,725.51	235.98	3,489.53	69.79
	<b>E10 Sub Totals:</b>	<b>116,613.96</b>	<b>8,670.33</b>	<b>25,592.07</b>	<b>91,021.89</b>	<b>1,091.69</b>	<b>89,930.20</b>	<b>77.12</b>
E20	Vehicle Expense							
001-0600-5200	Fuel Expense	120,000.00	7,488.64	23,676.80	96,323.20	867.45	95,455.75	79.55
001-0600-5210	Service & Repair - Vehicle	47,000.00	3,998.68	10,953.57	36,046.43	8,656.39	27,390.04	58.28
001-0600-5212	Service & Repair - Equipment	1,500.00	0.00	0.00	1,500.00	144.49	1,355.51	90.37
001-0600-5213	Equipment Repairs	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0600-5214	Service & Repair - Heavy Equip	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-0600-5218	Tire Expense	18,000.00	0.00	3,945.54	14,054.46	2,653.52	11,400.94	63.34
001-0600-5225	Insurance Expense - Vehicle	30,000.00	0.00	14,515.37	15,484.63	0.00	15,484.63	51.62
001-0600-5230	Radios	10,500.00	0.00	529.27	9,970.73	0.00	9,970.73	94.96
001-0600-5245	Narcotics Rental	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	<b>E20 Sub Totals:</b>	<b>231,250.00</b>	<b>11,487.32</b>	<b>53,620.55</b>	<b>177,629.45</b>	<b>12,321.85</b>	<b>165,307.60</b>	<b>71.48</b>
E30	Supply Expense							
001-0600-5300	Supplies - Office	5,000.00	592.26	2,141.25	2,858.75	245.59	2,613.16	52.26
001-0600-5310	Supplies - Weapons	3,000.00	1,022.42	1,892.61	1,107.39	38.59	1,068.80	35.63
001-0600-5312	Supplies - Ammunition	19,600.00	0.00	0.00	19,600.00	0.00	19,600.00	100.00
001-0600-5314	Supplies - Raid Vests	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-0600-5322	Supplies - Operating - CID	2,900.00	0.00	84.79	2,815.21	0.00	2,815.21	97.08
001-0600-5350	Postage Expense	800.00	0.00	8.64	791.36	0.00	791.36	98.92
001-0600-5380	Prisoner Care Expense	500.00	0.00	0.00	500.00	81.21	418.79	83.76
	<b>E30 Sub Totals:</b>	<b>41,800.00</b>	<b>1,614.68</b>	<b>4,127.29</b>	<b>37,672.71</b>	<b>365.39</b>	<b>37,307.32</b>	<b>89.25</b>
E40	Operations Expense							
001-0600-5480	Dues & Subscriptions	2,000.00	0.00	313.00	1,687.00	0.00	1,687.00	84.35
001-0600-5525	Comm Crime Prevention Outreach	5,900.00	1,416.59	1,468.45	4,431.55	1,079.43	3,352.12	56.82

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0600-5530	Safety Program	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0600-5531	Radios - Police	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
E40 Sub Totals:		11,100.00	1,416.59	1,781.45	9,318.55	1,079.43	8,239.12	74.23
E55	Professional Services							
001-0600-5553	Prof Services - Advertising	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0600-5586	Prof Services - Other	6,000.00	94.88	190.58	5,809.42	2,712.50	3,096.92	51.62
001-0600-5589	Prof Services - Printing	500.00	0.00	0.00	500.00	0.00	500.00	100.00
E55 Sub Totals:		7,500.00	94.88	190.58	7,309.42	2,712.50	4,596.92	61.29
E60	Miscellaneous Expense							
001-0600-5604	Hardware - New & Renewals	19,800.00	18,806.63	20,714.23	-914.23	0.00	-914.23	0.00
001-0600-5606	IT Projects & Labor	7,440.00	0.00	0.00	7,440.00	0.00	7,440.00	100.00
001-0600-5608	Software - New & Renewals	41,900.00	7,274.80	35,358.49	6,541.51	0.00	6,541.51	15.61
001-0600-5616	Interpreter-Police	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0600-5617	Misc/Equipment Police	800.00	0.00	425.00	375.00	325.62	49.38	6.17
E60 Sub Totals:		70,440.00	26,081.43	56,497.72	13,942.28	325.62	13,616.66	19.33
E70	Grant Expense							
001-0600-5700	Grant Expense	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
E70 Sub Totals:		4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
E80	Fixed Assets							
001-0600-5840	Principal Loan - Vehicles	330,000.00	27,186.63	81,391.79	248,608.21	0.00	248,608.21	75.34
E80 Sub Totals:		330,000.00	27,186.63	81,391.79	248,608.21	0.00	248,608.21	75.34
E85	Interest Expense							
001-0600-5850	Interest Expense	13,500.00	1,290.20	4,038.70	9,461.30	0.00	9,461.30	70.08
E85 Sub Totals:		13,500.00	1,290.20	4,038.70	9,461.30	0.00	9,461.30	70.08
Expense Sub Totals:		3,419,610.44	284,966.81	881,481.11	2,538,129.33	24,248.58	2,513,880.75	73.51
Dept 001-0610	Police - Dispatch	2,162,630.44	179,969.03	583,280.82	1,579,349.62	24,248.58		
R60	Miscellaneous Revenue							
001-0610-4650	Emerg Telephone Service Rev	75,000.00	26,074.66	26,074.66	48,925.34	0.00	48,925.34	65.23
R60 Sub Totals:		75,000.00	26,074.66	26,074.66	48,925.34	0.00	48,925.34	65.23
Revenue Sub Totals:		75,000.00	26,074.66	26,074.66	48,925.34	0.00	48,925.34	65.23
E01	Personnel Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0610-5000	Salary Expense	297,215.81	21,439.16	66,580.00	230,635.81	0.00	230,635.81	77.60
001-0610-5010	Overtime Expense	40,000.00	5,102.92	18,542.49	21,457.51	0.00	21,457.51	53.64
001-0610-5020	FICA Expense	26,087.00	1,966.91	6,321.21	19,765.79	0.00	19,765.79	75.77
001-0610-5022	Unemployment Expense	720.00	0.00	90.37	629.63	0.00	629.63	87.45
001-0610-5025	Worker's Comp Expense	7,250.00	0.00	4,693.07	2,556.93	0.00	2,556.93	35.27
001-0610-5030	APERS Expense	46,459.45	3,771.15	12,240.87	34,218.58	0.00	34,218.58	73.65
001-0610-5040	Health Insurance Expense	70,002.84	5,406.84	15,809.44	54,193.40	0.00	54,193.40	77.42
E01 Sub Totals:		487,735.10	37,686.98	124,277.45	363,457.65	0.00	363,457.65	74.52
E55	Professional Services							
001-0610-5565	Prof Services - Dispatch	1,950.00	0.00	0.00	1,950.00	0.00	1,950.00	100.00
E55 Sub Totals:		1,950.00	0.00	0.00	1,950.00	0.00	1,950.00	100.00
E60	Miscellaneous Expense							
001-0610-5606	IT Projects & Labor	2,500.00	0.00	500.00	2,000.00	0.00	2,000.00	80.00
001-0610-5650	Emerg Telephone Service Exp	88,980.00	0.00	0.00	88,980.00	0.00	88,980.00	100.00
E60 Sub Totals:		91,480.00	0.00	500.00	90,980.00	0.00	90,980.00	99.45
Expense Sub Totals:		581,165.10	37,686.98	124,777.45	456,387.65	0.00	456,387.65	78.53
Dept 001-0620	Dept 0610 Sub Totals:	506,165.10	11,612.32	98,702.79	407,462.31	0.00		
R64	Police - SRO							
001-0620-4640	Reimbursement	239,000.00	0.00	0.00	239,000.00	0.00	239,000.00	100.00
	Bryant School - SRO Reim							
R64 Sub Totals:		239,000.00	0.00	0.00	239,000.00	0.00	239,000.00	100.00
Revenue Sub Totals:		239,000.00	0.00	0.00	239,000.00	0.00	239,000.00	100.00
E01	Personnel Expense							
001-0620-5000	Salary Expense	372,992.82	24,090.59	74,402.25	298,590.57	0.00	298,590.57	80.05
001-0620-5010	Overtime Expense	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0620-5020	FICA Expense	28,292.19	1,756.27	5,433.71	22,858.48	0.00	22,858.48	80.79
001-0620-5022	Unemployment Expense	540.00	0.00	0.00	540.00	0.00	540.00	100.00
001-0620-5025	Worker's Comp Expense	5,100.00	0.00	3,128.71	1,971.29	0.00	1,971.29	38.65
001-0620-5035	LOPFI Expense	86,675.67	5,710.66	17,625.56	69,050.11	0.00	69,050.11	79.66
001-0620-5036	LOPFI Prem Advance	-22,000.00	0.00	0.00	-22,000.00	0.00	-22,000.00	0.00
001-0620-5040	Health Insurance Expense	71,198.64	5,782.85	16,675.03	54,523.61	0.00	54,523.61	76.58
001-0620-5050	Physical & Drug Screen Exp	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0620-5056	Uniform Expenses	8,400.00	1,060.09	1,711.55	6,688.45	0.00	6,688.45	79.62
001-0620-5060	Travel & Training Expense	12,000.00	0.00	8,340.68	3,659.32	0.00	3,659.32	30.49

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	E01 Sub Totals:	564,699.32	38,400.46	127,317.49	437,381.83	0.00	437,381.83	77.45
001-0620-5116	Building & Grounds Exp							
	Communication Exp - Cellular	9,600.00	640.45	1,921.05	7,678.95	0.00	7,678.95	79.99
E10	E10 Sub Totals:	9,600.00	640.45	1,921.05	7,678.95	0.00	7,678.95	79.99
E60	Miscellaneous Expense	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0620-5608	Software - New & Renewals	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
E60	E60 Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	Expense Sub Totals:	576,799.32	39,040.91	129,238.54	447,560.78	0.00	447,560.78	77.59
Dept 001-0630	Dept 0620 Sub Totals:	337,799.32	39,040.91	129,238.54	208,560.78	0.00		
E30	Police - K9							
001-0630-5306	Supply Expense	1,800.00	0.00	217.13	1,582.87	0.00	1,582.87	87.94
	Supplies - Food Allowance	1,800.00	0.00	217.13	1,582.87	0.00	1,582.87	87.94
E40	E30 Sub Totals:	5,500.00	0.00	280.80	5,219.20	534.08	4,685.12	85.18
001-0630-5500	Operations Expense	5,500.00	0.00	280.80	5,219.20	534.08	4,685.12	85.18
	K9 Training	5,500.00	0.00	280.80	5,219.20	534.08	4,685.12	85.18
E55	E40 Sub Totals:	2,500.00	0.00	154.75	2,345.25	200.00	2,145.25	85.81
001-0630-5592	Professional Services	2,500.00	0.00	154.75	2,345.25	200.00	2,145.25	85.81
	Prof Services - Veterinarian	2,500.00	0.00	154.75	2,345.25	200.00	2,145.25	85.81
E55	E55 Sub Totals:	9,800.00	0.00	652.68	9,147.32	734.08	8,413.24	85.85
	Expense Sub Totals:	9,800.00	0.00	652.68	9,147.32	734.08		
Dept 001-0700	Dept 0630 Sub Totals:	40,000.00	6,691.64	10,265.94	29,734.06	0.00	29,734.06	74.34
R10	Code Enforcement							
001-0700-4656	Taxes - Sales	40,000.00	6,691.64	10,265.94	29,734.06	0.00	29,734.06	74.34
	Alcohol Sales Tax Collected	40,000.00	6,691.64	10,265.94	29,734.06	0.00	29,734.06	74.34
R20	R10 Sub Totals:	3,500.00	2,366.42	3,467.37	32.63	0.00	32.63	0.93
001-0700-4200	Licenses Permits & Fees	120.00	0.00	0.00	120.00	0.00	120.00	100.00
001-0700-4204	Act 474 Commercial Surcharge	90,250.00	7,120.90	30,545.90	59,704.10	0.00	59,704.10	66.15
001-0700-4208	Amusement Game Fees	2,500.00	473.00	834.72	1,665.28	0.00	1,665.28	66.61
001-0700-4210	Business License	3,000.00	3,497.78	4,202.78	-1,202.78	0.00	-1,202.78	0.00
001-0700-4212	Commercial Remodel Permits							
	Drainage Fees							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0700-4214	Electrical Permits	60,000.00	11,687.89	31,287.93	28,712.07	0.00	28,712.07	47.85
001-0700-4216	Electrical Reinspection	1,000.00	90.00	120.00	880.00	0.00	880.00	88.00
001-0700-4218	Fence Permits	300.00	75.00	175.00	125.00	0.00	125.00	41.67
001-0700-4220	HVACR Permits	35,000.00	14,376.21	18,247.07	16,752.93	0.00	16,752.93	47.87
001-0700-4226	Mobile Home Permits	2,000.00	150.00	265.00	1,735.00	0.00	1,735.00	86.75
001-0700-4228	New Commercial Permits	40,000.00	4,787.80	21,753.30	18,246.70	0.00	18,246.70	45.62
001-0700-4230	Permits - Other	2,500.00	100.00	1,171.72	1,328.28	0.00	1,328.28	53.13
001-0700-4232	Plumbing/Gas Inspections	35,000.00	12,530.84	16,151.66	18,848.34	0.00	18,848.34	53.85
001-0700-4234	Re-Inspection Fees	1,000.00	210.00	750.00	250.00	0.00	250.00	25.00
001-0700-4236	Residential Building Permits	30,000.00	2,521.40	8,893.71	21,106.29	0.00	21,106.29	70.35
001-0700-4238	Residential Remodel Permits	1,000.00	140.00	289.52	710.48	0.00	710.48	71.05
001-0700-4240	Sanitation License	175.00	0.00	0.00	175.00	0.00	175.00	100.00
001-0700-4242	Sign Permits	7,000.00	5,970.00	6,210.00	790.00	0.00	790.00	11.29
001-0700-4244	Solicitation Permits	500.00	15.00	60.00	440.00	0.00	440.00	88.00
001-0700-4248	Storage Building Permits	800.00	60.00	160.00	640.00	0.00	640.00	80.00
001-0700-4252	Swimming Pool Permits	900.00	60.00	60.00	840.00	0.00	840.00	93.33
001-0700-4258	Alcohol Permits - Revenue	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	100.00
<b>R20 Sub Totals:</b>		<b>344,545.00</b>	<b>66,232.24</b>	<b>144,645.68</b>	<b>199,899.32</b>	<b>0.00</b>	<b>199,899.32</b>	<b>58.02</b>
<b>R60</b>	<b>Miscellaneous Revenue</b>							
001-0700-4602	A&P Admin Fees	24,000.00	4,044.93	7,486.27	16,513.73	0.00	16,513.73	68.81
<b>R60 Sub Totals:</b>		<b>24,000.00</b>	<b>4,044.93</b>	<b>7,486.27</b>	<b>16,513.73</b>	<b>0.00</b>	<b>16,513.73</b>	<b>68.81</b>
<b>R64</b>	<b>Reimbursement</b>							
001-0700-4560	Vacant Home Cleanup - Revenue	500.00	0.00	0.00	500.00	0.00	500.00	100.00
<b>R64 Sub Totals:</b>		<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>100.00</b>
<b>Revenue Sub Totals:</b>		<b>409,045.00</b>	<b>76,968.81</b>	<b>162,397.89</b>	<b>246,647.11</b>	<b>0.00</b>	<b>246,647.11</b>	<b>60.30</b>
<b>E01</b>	<b>Personnel Expense</b>							
001-0700-5000	Salary Expense	223,591.62	15,508.64	46,102.63	177,488.99	0.00	177,488.99	79.38
001-0700-5010	Overtime Expense	2,000.00	174.04	281.15	1,718.85	0.00	1,718.85	85.94
001-0700-5020	FICA Expense	17,257.75	1,181.52	3,492.12	13,765.63	0.00	13,765.63	79.76
001-0700-5022	Unemployment Expense	300.00	0.00	20.17	279.83	0.00	279.83	93.28
001-0700-5025	Worker's Comp Expense	2,750.00	0.00	2,458.27	291.73	0.00	291.73	10.61
001-0700-5030	APERS Expense	34,563.63	2,402.59	7,106.01	27,457.62	0.00	27,457.62	79.44
001-0700-5040	Health Insurance Expense	45,149.76	3,353.74	10,007.22	35,142.54	0.00	35,142.54	77.84
001-0700-5050	Physical & Drug Screen Exp	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-0700-5055	Uniform Expense	1,500.00	49.22	147.66	1,352.34	0.00	1,352.34	90.16
001-0700-5060	Travel & Training Expense	5,000.00	0.00	0.00	5,000.00	856.00	4,144.00	82.88
<b>E01 Sub Totals:</b>		<b>332,262.76</b>	<b>22,651.75</b>	<b>69,615.23</b>	<b>262,647.53</b>	<b>856.00</b>	<b>261,791.53</b>	<b>78.79</b>



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	Building & Grounds Exp							
001-0700-5102	Repairs & Maint - Building	100.00	3.09	9.27	90.73	0.00	90.73	90.73
001-0700-5110	Utilities - Electric	1,140.00	72.82	197.54	942.46	0.00	942.46	82.67
001-0700-5111	Utilities - Gas	60.00	9.91	31.21	28.79	0.00	28.79	47.98
001-0700-5112	Utilities - Water	120.00	6.10	17.52	102.48	0.00	102.48	85.40
001-0700-5115	Communication Exp - Telephone	2,100.00	173.16	519.05	1,580.95	0.00	1,580.95	75.28
001-0700-5116	Communication Exp - Cellular	2,460.00	350.96	1,344.45	1,115.55	0.00	1,115.55	45.35
	<b>E10 Sub Totals:</b>	<b>5,980.00</b>	<b>616.04</b>	<b>2,119.04</b>	<b>3,860.96</b>	<b>0.00</b>	<b>3,860.96</b>	<b>64.56</b>
E20	Vehicle Expense							
001-0700-5200	Fuel Expense	5,000.00	478.59	1,357.89	3,642.11	0.00	3,642.11	72.84
001-0700-5210	Service & Repair - Vehicle	3,000.00	850.85	1,933.72	1,066.28	0.00	1,066.28	35.54
001-0700-5225	Insurance Expense - Vehicle	500.00	0.00	1,365.06	-865.06	0.00	-865.06	0.00
	<b>E20 Sub Totals:</b>	<b>8,500.00</b>	<b>1,329.44</b>	<b>4,656.67</b>	<b>3,843.33</b>	<b>0.00</b>	<b>3,843.33</b>	<b>45.22</b>
E30	Supply Expense							
001-0700-5300	Supplies - Office	800.00	67.72	513.95	286.05	0.00	286.05	35.76
001-0700-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	<b>E30 Sub Totals:</b>	<b>900.00</b>	<b>67.72</b>	<b>513.95</b>	<b>386.05</b>	<b>0.00</b>	<b>386.05</b>	<b>42.89</b>
E40	Operations Expense							
001-0700-5405	Act 474 Surcharge	4,000.00	0.00	2,046.48	1,953.52	0.00	1,953.52	48.84
001-0700-5475	Credit Card Fees	2,500.00	309.12	1,687.82	812.18	0.00	812.18	32.49
001-0700-5480	Dues & Subscriptions	500.00	100.00	260.00	240.00	20.00	220.00	44.00
	<b>E40 Sub Totals:</b>	<b>7,000.00</b>	<b>409.12</b>	<b>3,994.30</b>	<b>3,005.70</b>	<b>20.00</b>	<b>2,985.70</b>	<b>42.65</b>
E55	Professional Services							
001-0700-5560	Vacant Home Cleanup	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0700-5568	Prof Services - Elec Insp	15,000.00	1,440.00	4,150.00	10,850.00	0.00	10,850.00	72.33
001-0700-5589	Prof Services - Printing	300.00	54.75	54.75	245.25	0.00	245.25	81.75
	<b>E55 Sub Totals:</b>	<b>20,300.00</b>	<b>1,494.75</b>	<b>4,204.75</b>	<b>16,095.25</b>	<b>0.00</b>	<b>16,095.25</b>	<b>79.29</b>
E60	Miscellaneous Expense							
001-0700-5604	Hardware - New & Renewals	6,500.00	0.00	0.00	6,500.00	0.00	6,500.00	100.00
001-0700-5606	IT Projects & Labor	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0700-5608	Software - New & Renewals	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
	<b>E60 Sub Totals:</b>	<b>9,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>100.00</b>
	<b>Expense Sub Totals:</b>	<b>383,942.76</b>	<b>26,568.82</b>	<b>85,103.94</b>	<b>298,838.82</b>	<b>876.00</b>	<b>297,962.82</b>	<b>77.61</b>
	<b>Dept 0700 Sub Totals:</b>	<b>-25,102.24</b>	<b>-50,399.99</b>	<b>-77,293.95</b>	<b>52,191.71</b>	<b>876.00</b>	<b>876.00</b>	

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	13,691,050.00	1,103,579.96	3,356,574.91	10,334,475.09	0.00	10,334,475.09	75.48
	Fund Expense Sub Totals:	14,079,149.15	1,063,820.75	3,505,396.43	10,573,752.72	307,690.43	10,266,062.29	72.92
Fund 002	Fund 001 Sub Totals:	388,099.15	-39,759.21	148,821.52	239,277.63	307,690.43		
Dept 002-0100	Sales Tax Fund							
R10	Administration							
002-0100-4105	Taxes - Sales							
	Onc Ccnt Sales Tax	4,520,000.00	347,892.46	1,176,441.86	3,343,558.14	0.00	3,343,558.14	73.97
	R10 Sub Totals:	4,520,000.00	347,892.46	1,176,441.86	3,343,558.14	0.00	3,343,558.14	73.97
R85	Interest Revenue	250.00	64.93	192.49	57.51	0.00	57.51	23.00
002-0100-4850	Interest Revenue	250.00	64.93	192.49	57.51	0.00	57.51	23.00
	R85 Sub Totals:	250.00	64.93	192.49	57.51	0.00	57.51	23.00
E62	Revenue Sub Totals:	4,520,250.00	347,957.39	1,176,634.35	3,343,615.65	0.00	3,343,615.65	73.97
002-0100-5620	Intergovernmental Tsfr	4,520,000.00	376,666.66	1,129,999.98	3,390,000.02	0.00	3,390,000.02	75.00
	Xfer to General	4,520,000.00	376,666.66	1,129,999.98	3,390,000.02	0.00	3,390,000.02	75.00
	E62 Sub Totals:	4,520,000.00	376,666.66	1,129,999.98	3,390,000.02	0.00	3,390,000.02	75.00
	Expense Sub Totals:	4,520,000.00	376,666.66	1,129,999.98	3,390,000.02	0.00	3,390,000.02	75.00
	Dept 0100 Sub Totals:	-250.00	28,709.27	-46,634.37	46,384.37	0.00		
	Fund Revenue Sub Totals:	4,520,250.00	347,957.39	1,176,634.35	3,343,615.65	0.00	3,343,615.65	73.97
	Fund Expense Sub Totals:	4,520,000.00	376,666.66	1,129,999.98	3,390,000.02	0.00	3,390,000.02	75.00
	Fund 002 Sub Totals:	-250.00	28,709.27	-46,634.37	46,384.37	0.00		
Fund 003	Franchise Fees Fund							
Dept 003-0100	Administration							
R50	Sale of Services							
003-0100-4502	AT&T / SW Bell Franchise Fee	150,000.00	5,668.28	23,994.46	126,005.54	0.00	126,005.54	84.00
003-0100-4506	Centerpoint Energy Franchise Fee	200,000.00	32,381.58	94,073.59	105,926.41	0.00	105,926.41	52.96
003-0100-4508	Fidelity Franchise Fee	15,000.00	0.00	17,055.48	-2,055.48	0.00	-2,055.48	0.00
003-0100-4510	Comcast Cable Franchise Fee	75,000.00	0.00	18,542.13	56,457.87	0.00	56,457.87	75.28
003-0100-4526	Energy Franchise Fee	600,000.00	47,029.93	83,914.26	516,085.74	0.00	516,085.74	86.01
003-0100-4528	First Electric Franchise Fee	275,000.00	23,828.17	75,048.03	199,951.97	0.00	199,951.97	72.71
003-0100-4564	Windstream Franchise Fee	15,000.00	0.00	5,205.21	9,794.79	0.00	9,794.79	65.30

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	R50 Sub Totals:	1,330,000.00	108,907.96	317,833.16	1,012,166.84	0.00	1,012,166.84	76.10
003-0100-4850	Interest Revenue							
	Interest Revenue	300.00	-49.56	65.69	234.31	0.00	234.31	78.10
	R85 Sub Totals:	300.00	-49.56	65.69	234.31	0.00	234.31	78.10
E62	Revenue Sub Totals:	1,330,300.00	108,858.40	317,898.85	1,012,401.15	0.00	1,012,401.15	76.10
003-0100-5620	Intergovernmental Tsfr							
	Xfer to General	175,000.00	14,583.33	43,749.99	131,250.01	0.00	131,250.01	75.00
	E62 Sub Totals:	175,000.00	14,583.33	43,749.99	131,250.01	0.00	131,250.01	75.00
	Expense Sub Totals:	175,000.00	14,583.33	43,749.99	131,250.01	0.00	131,250.01	75.00
Dept 003-0800	Dept 0100 Sub Totals:	-1,155,300.00	-94,275.07	-274,148.86	-881,151.14	0.00		
E62	Street							
003-0800-5622	Intergovernmental Tsfr							
	Xfer to Fund 185	649,000.20	53,824.49	161,476.31	487,523.89	0.00	487,523.89	75.12
	E62 Sub Totals:	649,000.20	53,824.49	161,476.31	487,523.89	0.00	487,523.89	75.12
	Expense Sub Totals:	649,000.20	53,824.49	161,476.31	487,523.89	0.00	487,523.89	75.12
	Dept 0800 Sub Totals:	649,000.20	53,824.49	161,476.31	487,523.89	0.00		
	Fund Revenue Sub Totals:	1,330,300.00	108,858.40	317,898.85	1,012,401.15	0.00	1,012,401.15	76.10
	Fund Expense Sub Totals:	824,000.20	68,407.82	205,226.30	618,773.90	0.00	618,773.90	75.09
	Fund 003 Sub Totals:	-506,299.80	-40,450.58	-112,672.55	-393,627.25	0.00		
Fund 005	Designated Tax Fund							
Dept 005-0100	Administration							
R85	Interest Revenue							
005-0100-4850	Interest Revenue	700.00	44.83	130.86	569.14	0.00	569.14	81.31
	R85 Sub Totals:	700.00	44.83	130.86	569.14	0.00	569.14	81.31
	Revenue Sub Totals:	700.00	44.83	130.86	569.14	0.00	569.14	81.31
Dept 005-0200	Dept 0100 Sub Totals:	-700.00	-44.83	-130.86	-569.14	0.00		
	Animal Control							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R10	Taxes - Sales							
005-0200-4100	Designated Tax - AC	452,000.00	34,789.25	117,644.19	334,355.81	0.00	334,355.81	73.97
	R10 Sub Totals:	452,000.00	34,789.25	117,644.19	334,355.81	0.00	334,355.81	73.97
E62	Revenue Sub Totals:	452,000.00	34,789.25	117,644.19	334,355.81	0.00	334,355.81	73.97
005-0200-5620	Intergovernmental Tsfr Xfer to General - AC	452,000.00	37,666.00	112,999.32	339,000.68	0.00	339,000.68	75.00
	E62 Sub Totals:	452,000.00	37,666.00	112,999.32	339,000.68	0.00	339,000.68	75.00
	Expense Sub Totals:	452,000.00	37,666.00	112,999.32	339,000.68	0.00	339,000.68	75.00
Dept 005-0400	Dept 0200 Sub Totals:	0.00	2,876.75	-4,644.87	4,644.87	0.00		
R10	Parks							
005-0400-4100	Taxes - Sales							
	Designated Tax - Park	452,000.00	34,789.25	117,644.19	334,355.81	0.00	334,355.81	73.97
	R10 Sub Totals:	452,000.00	34,789.25	117,644.19	334,355.81	0.00	334,355.81	73.97
E62	Revenue Sub Totals:	452,000.00	34,789.25	117,644.19	334,355.81	0.00	334,355.81	73.97
005-0400-5620	Intergovernmental Tsfr Xfer to General - Park	452,000.00	37,666.00	112,999.32	339,000.68	0.00	339,000.68	75.00
	E62 Sub Totals:	452,000.00	37,666.00	112,999.32	339,000.68	0.00	339,000.68	75.00
	Expense Sub Totals:	452,000.00	37,666.00	112,999.32	339,000.68	0.00	339,000.68	75.00
Dept 005-0500	Dept 0400 Sub Totals:	0.00	2,876.75	-4,644.87	4,644.87	0.00		
R10	Fire							
005-0500-4100	Taxes - Sales							
	Designated Tax - Fire	1,130,000.00	86,973.12	294,110.47	835,889.53	0.00	835,889.53	73.97
	R10 Sub Totals:	1,130,000.00	86,973.12	294,110.47	835,889.53	0.00	835,889.53	73.97
E62	Revenue Sub Totals:	1,130,000.00	86,973.12	294,110.47	835,889.53	0.00	835,889.53	73.97
005-0500-5620	Intergovernmental Tsfr Xfer to General - Fire	1,130,000.00	94,166.00	282,499.32	847,500.68	0.00	847,500.68	75.00
	E62 Sub Totals:	1,130,000.00	94,166.00	282,499.32	847,500.68	0.00	847,500.68	75.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	1,130,000.00	94,166.00	282,499.32	847,500.68	0.00	847,500.68	75.00
Dept 005-0600	Dept 0500 Sub Totals:	0.00	7,192.88	-11,611.15	11,611.15	0.00		
R10	Police							
005-0600-4100	Taxes - Sales							
	Designated Tax - Police	1,130,000.00	86,973.12	294,110.47	835,889.53	0.00	835,889.53	73.97
	R10 Sub Totals:	1,130,000.00	86,973.12	294,110.47	835,889.53	0.00	835,889.53	73.97
	Revenue Sub Totals:	1,130,000.00	86,973.12	294,110.47	835,889.53	0.00	835,889.53	73.97
E62	Intergovernmental Tsfr							
005-0600-5620	Xfer to General - Police	1,130,000.00	94,166.00	282,499.32	847,500.68	0.00	847,500.68	75.00
	E62 Sub Totals:	1,130,000.00	94,166.00	282,499.32	847,500.68	0.00	847,500.68	75.00
	Expense Sub Totals:	1,130,000.00	94,166.00	282,499.32	847,500.68	0.00	847,500.68	75.00
Dept 005-0800	Dept 0600 Sub Totals:	0.00	7,192.88	-11,611.15	11,611.15	0.00		
R10	Street							
005-0800-4100	Taxes - Sales							
	Designated Tax - Street	1,356,000.00	104,367.72	352,932.54	1,003,067.46	0.00	1,003,067.46	73.97
	R10 Sub Totals:	1,356,000.00	104,367.72	352,932.54	1,003,067.46	0.00	1,003,067.46	73.97
	Revenue Sub Totals:	1,356,000.00	104,367.72	352,932.54	1,003,067.46	0.00	1,003,067.46	73.97
E62	Intergovernmental Tsfr							
005-0800-5622	Xfer to Street	1,356,000.00	113,000.00	339,000.00	1,017,000.00	0.00	1,017,000.00	75.00
	E62 Sub Totals:	1,356,000.00	113,000.00	339,000.00	1,017,000.00	0.00	1,017,000.00	75.00
	Expense Sub Totals:	1,356,000.00	113,000.00	339,000.00	1,017,000.00	0.00	1,017,000.00	75.00
	Dept 0800 Sub Totals:	0.00	8,632.28	-13,932.54	13,932.54	0.00		
	Fund Revenue Sub Totals:	4,520,700.00	347,937.29	1,176,572.72	3,344,127.28	0.00	3,344,127.28	73.97
	Fund Expense Sub Totals:	4,520,000.00	376,664.00	1,129,997.28	3,390,002.72	0.00	3,390,002.72	75.00
Fund 010	Fund 005 Sub Totals:	-700.00	28,726.71	-46,575.44	45,875.44	0.00		
Dept 010-0000	Electronic Tax							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E01	Personnel Expense							
010-0000-5058	Taxable Clothing Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E01 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 020	Fund 010 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 020-0200	Animal Control Donation							
R68	Animal Control							
	Donation Revenue							
020-0200-4680	Donation Revenue Ord 2011-24	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
020-0200-4682	Donation Dog Park -Ord 2011-24	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	R68 Sub Totals:	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
R85	Interest Revenue							
020-0200-4850	Interest Revenue	5.00	0.92	2.73	2.27	0.00	2.27	45.40
	R85 Sub Totals:	5.00	0.92	2.73	2.27	0.00	2.27	45.40
	Revenue Sub Totals:	3,505.00	0.92	2.73	3,502.27	0.00	3,502.27	99.92
E68	Donation Expense							
020-0200-5580	AC Donation Expense	3,505.00	0.00	0.00	3,505.00	0.00	3,505.00	100.00
	E68 Sub Totals:	3,505.00	0.00	0.00	3,505.00	0.00	3,505.00	100.00
	Expense Sub Totals:	3,505.00	0.00	0.00	3,505.00	0.00	3,505.00	100.00
	Dept 0200 Sub Totals:	0.00	-0.92	-2.73	2.73	0.00	0.00	0.00
	Fund Revenue Sub Totals:	3,505.00	0.92	2.73	3,502.27	0.00	3,502.27	99.92
	Fund Expense Sub Totals:	3,505.00	0.00	0.00	3,505.00	0.00	3,505.00	100.00
	Fund 020 Sub Totals:	0.00	-0.92	-2.73	2.73	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 030	Act 1256 of 1995 Court							
Dept 030-0300	Court							
R40	Fines & Forfeitures							
030-0300-4404	Act 1256 Civil Division	71,250.00	4,870.00	16,250.00	55,000.00	0.00	55,000.00	77.19
030-0300-4406	Act 1256 District Court Rev	360,000.00	19,811.10	71,340.15	288,659.85	0.00	288,659.85	80.18
	<b>R40 Sub Totals:</b>	<b>431,250.00</b>	<b>24,681.10</b>	<b>87,590.15</b>	<b>343,659.85</b>	<b>0.00</b>	<b>343,659.85</b>	<b>79.69</b>
	<b>Revenue Sub Totals:</b>	<b>431,250.00</b>	<b>24,681.10</b>	<b>87,590.15</b>	<b>343,659.85</b>	<b>0.00</b>	<b>343,659.85</b>	<b>79.69</b>
E01	Personnel Expense							
030-0300-5072	Act 1256 Judge Retirement	5,200.00	394.84	1,184.52	4,015.48	0.00	4,015.48	77.22
	<b>E01 Sub Totals:</b>	<b>5,200.00</b>	<b>394.84</b>	<b>1,184.52</b>	<b>4,015.48</b>	<b>0.00</b>	<b>4,015.48</b>	<b>77.22</b>
E40	Operations Expense							
030-0300-5400	Act 316 of 1991 Expense	250.00	18.12	54.36	195.64	0.00	195.64	78.26
030-0300-5415	Act 918 of 1983 Expense	17,500.00	1,342.64	4,027.92	13,472.08	0.00	13,472.08	76.98
030-0300-5425	Act 1256 Co Admin of Justice	140,500.00	10,741.60	32,224.80	108,275.20	0.00	108,275.20	77.06
030-0300-5430	Act 1256 Court Costs	15,250.00	1,181.04	3,543.12	11,706.88	0.00	11,706.88	76.77
030-0300-5435	Act 1256 City Attorney	28,500.00	2,190.68	6,572.04	21,927.96	0.00	21,927.96	76.94
030-0300-5440	Act 1256 DFA (State)	197,250.00	6,778.44	33,882.17	163,367.83	0.00	163,367.83	82.82
030-0300-5445	Act 1256 Ordinance 89-15	26,000.00	1,966.60	5,899.80	20,100.20	0.00	20,100.20	77.31
030-0300-5495	Act 1256 Intoximeter Expense	900.00	67.14	201.42	698.58	0.00	698.58	77.62
	<b>E40 Sub Totals:</b>	<b>426,150.00</b>	<b>24,286.26</b>	<b>86,405.63</b>	<b>339,744.37</b>	<b>0.00</b>	<b>339,744.37</b>	<b>79.72</b>
	<b>Expense Sub Totals:</b>	<b>431,350.00</b>	<b>24,681.10</b>	<b>87,590.15</b>	<b>343,759.85</b>	<b>0.00</b>	<b>343,759.85</b>	<b>79.69</b>
	<b>Dept 0300 Sub Totals:</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Fund Revenue Sub Totals:</b>	<b>431,250.00</b>	<b>24,681.10</b>	<b>87,590.15</b>	<b>343,659.85</b>	<b>0.00</b>	<b>343,659.85</b>	<b>79.69</b>
	<b>Fund Expense Sub Totals:</b>	<b>431,350.00</b>	<b>24,681.10</b>	<b>87,590.15</b>	<b>343,759.85</b>	<b>0.00</b>	<b>343,759.85</b>	<b>79.69</b>
	<b>Fund 030 Sub Totals:</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Fund 031	Act 1809 of 2001 Court Auto							
Dept 031-0300	Court							
R40	Fines & Forfeitures							
031-0300-4408	Act 1809 of 2001 Revenue	29,426.00	2,862.50	9,436.00	19,990.00	0.00	19,990.00	67.93
	<b>R40 Sub Totals:</b>	<b>29,426.00</b>	<b>2,862.50</b>	<b>9,436.00</b>	<b>19,990.00</b>	<b>0.00</b>	<b>19,990.00</b>	<b>67.93</b>
R85	Interest Revenue							
031-0300-4850	Interest Revenue	20.00	3.24	10.06	9.94	0.00	9.94	49.70

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85 Sub Totals:		20.00	3.24	10.06	9.94	0.00	9.94	49.70
Revenue Sub Totals:		29,446.00	2,865.74	9,446.06	19,999.94	0.00	19,999.94	67.92
E60	Miscellaneous Expense							
031-0300-5600	Miscellaneous Expense	0.00	47.29	47.29	-47.29	0.00	-47.29	0.00
031-0300-5608	Software - New & Renewals	61,676.00	2,010.50	10,198.95	51,477.05	0.00	51,477.05	83.46
E60 Sub Totals:		61,676.00	2,057.79	10,246.24	51,429.76	0.00	51,429.76	83.39
Expense Sub Totals:		61,676.00	2,057.79	10,246.24	51,429.76	0.00	51,429.76	83.39
Dept 0300 Sub Totals:		32,230.00	-807.95	800.18	31,429.82	0.00		
Fund Revenue Sub Totals:		29,446.00	2,865.74	9,446.06	19,999.94	0.00	19,999.94	67.92
Fund Expense Sub Totals:		61,676.00	2,057.79	10,246.24	51,429.76	0.00	51,429.76	83.39
Fund 031 Sub Totals:		32,230.00	-807.95	800.18	31,429.82	0.00		
Fund 045	Park 1/8 Sales Tax O & M							
Dept 045-0400	Parks							
R10	Taxes - Sales							
045-0400-4110	Park 1/8 Sales Tax	556,500.00	43,486.56	137,055.24	419,444.76	0.00	419,444.76	75.37
R10 Sub Totals:		556,500.00	43,486.56	137,055.24	419,444.76	0.00	419,444.76	75.37
R85	Interest Revenue							
045-0400-4850	Interest Revenue	30.00	4.79	14.63	15.37	0.00	15.37	51.23
R85 Sub Totals:		30.00	4.79	14.63	15.37	0.00	15.37	51.23
Revenue Sub Totals:		556,530.00	43,491.35	137,069.87	419,460.13	0.00	419,460.13	75.37
E62	Intergovernmental Tsfr							
045-0400-5620	Xfer to General	556,500.00	46,375.00	139,125.00	417,375.00	0.00	417,375.00	75.00
E62 Sub Totals:		556,500.00	46,375.00	139,125.00	417,375.00	0.00	417,375.00	75.00
Expense Sub Totals:		556,500.00	46,375.00	139,125.00	417,375.00	0.00	417,375.00	75.00
Dept 0400 Sub Totals:		-30.00	2,885.65	2,055.13	-2,085.13	0.00		
Fund Revenue Sub Totals:		556,530.00	43,491.35	137,069.87	419,460.13	0.00	419,460.13	75.37



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:	556,500.00	46,375.00	139,125.00	417,375.00	0.00	417,375.00	75.00
Fund 050	Fund 045 Sub Totals:							
Dept 050-0500	Fire Donation	-30.00	2,883.65	2,055.13	-2,085.13	0.00		
R68	Fire							
050-0500-4680	Donation Revenue	1,000.00	0.00	1,040.00	-40.00	0.00	-40.00	0.00
	Donation Revenue	1,000.00	0.00	1,040.00	-40.00	0.00	-40.00	0.00
R85	R68 Sub Totals:	0.00	0.12	0.36	-0.36	0.00	-0.36	0.00
050-0500-4850	Interest Revenue							
	Interest Revenue	0.00	0.12	0.36	-0.36	0.00	-0.36	0.00
	R85 Sub Totals:	0.00	0.12	0.36	-0.36	0.00	-0.36	0.00
E68	Revenue Sub Totals:	1,000.00	0.12	1,040.36	-40.36	0.00	-40.36	0.00
050-0500-5580	Donation Expense	1,000.00	1,042.29	1,042.29	-42.29	0.00	-42.29	0.00
	Donations Expense Fire	1,000.00	1,042.29	1,042.29	-42.29	0.00	-42.29	0.00
	E68 Sub Totals:	0.00	1,042.17	1.93	-1.93	0.00		
	Expense Sub Totals:	1,000.00	0.12	1,040.36	-40.36	0.00	-40.36	0.00
	Dept 0500 Sub Totals:	1,000.00	1,042.29	1,042.29	-42.29	0.00	-42.29	0.00
	Fund Revenue Sub Totals:	0.00	1,042.17	1.93	-1.93	0.00		
	Fund Expense Sub Totals:	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
Fund 051	Fund 050 Sub Totals:							
Dept 051-0500	Act 833 of 1991 Fire	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
R15	Fire							
051-0500-4150	Taxes - Property	15,000.00	1.85	5.66	9.34	0.00	9.34	62.27
	State Turnback	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
	R15 Sub Totals:	15.00	1.85	5.66	9.34	0.00	9.34	62.27
R85	Interest Revenue							
051-0500-4850	Interest Revenue	15.00	1.85	5.66	9.34	0.00	9.34	62.27
	R85 Sub Totals:	15.00	1.85	5.66	9.34	0.00	9.34	62.27

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40	Revenue Sub Totals:	15,015.00	1.85	5.66	15,009.34	0.00	15,009.34	99.96
051-0500-5410	Operations Expense Act 833 Expense	15,000.00	0.00	0.00	15,000.00	799.35	14,200.65	94.67
E40	E40 Sub Totals:	15,000.00	0.00	0.00	15,000.00	799.35	14,200.65	94.67
	Expense Sub Totals:	15,000.00	0.00	0.00	15,000.00	799.35	14,200.65	94.67
	Dept 0500 Sub Totals:	-15.00	-1.85	-5.66	-9.34	799.35		
	Fund Revenue Sub Totals:	15,015.00	1.85	5.66	15,009.34	0.00	15,009.34	99.96
	Fund Expense Sub Totals:	15,000.00	0.00	0.00	15,000.00	799.35	14,200.65	94.67
Fund 055	Fund 051 Sub Totals:	-15.00	-1.85	-5.66	-9.34	799.35		
Dept 055-0500	Fire 3/8 Sales Tax							
R10	Fire							
055-0500-4120	Taxes - Sales Fire 3/8 Sales Tax	1,669,500.00	130,459.66	441,165.67	1,228,334.33	0.00	1,228,334.33	73.57
R85	R10 Sub Totals:	1,669,500.00	130,459.66	441,165.67	1,228,334.33	0.00	1,228,334.33	73.57
055-0500-4850	Interest Revenue Interest Revenue	100.00	4.22	10.77	89.23	0.00	89.23	89.23
	R85 Sub Totals:	100.00	4.22	10.77	89.23	0.00	89.23	89.23
E62	Revenue Sub Totals:	1,669,600.00	130,463.88	441,176.44	1,228,423.56	0.00	1,228,423.56	73.58
055-0500-5620	Intergovernmental Tsfr Xfer to General	1,669,500.00	139,125.00	417,375.00	1,252,125.00	0.00	1,252,125.00	75.00
	E62 Sub Totals:	1,669,500.00	139,125.00	417,375.00	1,252,125.00	0.00	1,252,125.00	75.00
	Expense Sub Totals:	1,669,500.00	139,125.00	417,375.00	1,252,125.00	0.00	1,252,125.00	75.00
	Dept 0500 Sub Totals:	-100.00	8,661.12	-23,801.44	23,701.44	0.00		
	Fund Revenue Sub Totals:	1,669,600.00	130,463.88	441,176.44	1,228,423.56	0.00	1,228,423.56	73.58
	Fund Expense Sub Totals:	1,669,500.00	139,125.00	417,375.00	1,252,125.00	0.00	1,252,125.00	75.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 061	Fund 055 Sub Totals:	-100.00	8,661.12	-23,801.44	23,701.44			
Dept 061-0600	Act 918 of 1983 Police					0.00		
R40	Police							
061-0600-4410	Fines & Forfeitures	15,000.00	1,342.64	4,027.92	10,972.08	0.00	10,972.08	73.15
	Admin of Justice Revenue							
	R40 Sub Totals:	15,000.00	1,342.64	4,027.92	10,972.08	0.00	10,972.08	73.15
R85	Interest Revenue	10.00	0.66	1.82	8.18	0.00	8.18	81.80
061-0600-4850	Interest Revenue	10.00	0.66	1.82	8.18	0.00	8.18	81.80
	R85 Sub Totals:	10.00	0.66	1.82	8.18	0.00	8.18	81.80
E60	Revenue Sub Totals:	15,010.00	1,343.30	4,029.74	10,980.26	0.00	10,980.26	73.15
061-0600-5600	Miscellaneous Expense	15,010.00	0.00	0.00	15,010.00	0.00	15,010.00	100.00
	Misc Expense	15,010.00	0.00	0.00	15,010.00	0.00	15,010.00	100.00
	E60 Sub Totals:	15,010.00	0.00	0.00	15,010.00	0.00	15,010.00	100.00
	Expense Sub Totals:	0.00	-1,343.30	-4,029.74	4,029.74	0.00		
	Dept 0600 Sub Totals:	0.00	-1,343.30	-4,029.74	4,029.74	0.00		
	Fund Revenue Sub Totals:	15,010.00	1,343.30	4,029.74	10,980.26	0.00	10,980.26	73.15
	Fund Expense Sub Totals:	15,010.00	0.00	0.00	15,010.00	0.00	15,010.00	100.00
Fund 062	Fund 061 Sub Totals:	0.00	-1,343.30	-4,029.74	4,029.74	0.00		
Dept 062-0600	Act 988 of 1991 Emerg Veh							
R40	Police							
062-0600-4402	Fines & Forfeitures	12,000.00	698.50	2,378.50	9,621.50	0.00	9,621.50	80.18
	Act 988 of 1991 Revenue							
	R40 Sub Totals:	12,000.00	698.50	2,378.50	9,621.50	0.00	9,621.50	80.18
R85	Interest Revenue	10.00	1.20	3.54	6.46	0.00	6.46	64.60
062-0600-4850	Interest Revenue	10.00	1.20	3.54	6.46	0.00	6.46	64.60
	R85 Sub Totals:	10.00	1.20	3.54	6.46	0.00	6.46	64.60
	Revenue Sub Totals:	12,010.00	699.70	2,382.04	9,627.96	0.00	9,627.96	80.17
E40	Operations Expense	12,000.00	107.34	107.34	11,892.66	0.00	11,892.66	99.11
062-0600-5420	Act 988 Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40 Sub Totals:		12,000.00	107.34	107.34	11,892.66	0.00	11,892.66	99.11
Expense Sub Totals:		12,000.00	107.34	107.34	11,892.66	0.00	11,892.66	99.11
Dept 0600 Sub Totals:		-10.00	-592.36	-2,274.70	2,264.70	0.00		
Fund Revenue Sub Totals:		12,010.00	699.70	2,382.04	9,627.96	0.00	9,627.96	80.17
Fund Expense Sub Totals:		12,000.00	107.34	107.34	11,892.66	0.00	11,892.66	99.11
Fund 062 Sub Totals:		-10.00	-592.36	-2,274.70	2,264.70	0.00		
Federal Drug Control								
Police								
Fines & Forfeitures								
Drug Seizure Revenue		0.00	0.00	0.00	0.00	0.00	0.00	0.00
R40 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Revenue		0.00	0.09	0.28	-0.28	0.00	-0.28	0.00
Interest Revenue		0.00	0.09	0.28	-0.28	0.00	-0.28	0.00
R85 Sub Totals:		0.00	0.09	0.28	-0.28	0.00	-0.28	0.00
Revenue Sub Totals:		0.00	0.09	0.28	-0.28	0.00	-0.28	0.00
Miscellaneous Expense		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Expense		0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60 Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 0600 Sub Totals:		0.00	-0.09	-0.28	0.28	0.00		
Fund Revenue Sub Totals:		0.00	0.09	0.28	-0.28	0.00	-0.28	0.00
Fund Expense Sub Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 066 Sub Totals:		0.00	-0.09	-0.28	0.28	0.00		
State Drug Control								
Police								
Fines & Forfeitures								
Drug Seizure Revenue		2,500.00	2,037.74	8,269.56	-5,769.56	0.00	-5,769.56	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	R40 Sub Totals:	2,500.00	2,037.74	8,269.56	-5,769.56	0.00	-5,769.56	0.00
068-0600-4850	Interest Revenue							
	Interest Revenue	5.00	0.82	2.09	2.91	0.00	2.91	58.20
	R85 Sub Totals:	5.00	0.82	2.09	2.91	0.00	2.91	58.20
E60	Revenue Sub Totals:	2,505.00	2,038.56	8,271.65	-5,766.65	0.00	-5,766.65	0.00
068-0600-5600	Miscellaneous Expense							
	Miscellaneous Expense	2,505.00	47.29	47.29	2,457.71	0.00	2,457.71	98.11
	E60 Sub Totals:	2,505.00	47.29	47.29	2,457.71	0.00	2,457.71	98.11
	Expense Sub Totals:	2,505.00	47.29	47.29	2,457.71	0.00	2,457.71	98.11
	Dept 0600 Sub Totals:	0.00	-1,991.27	-8,224.36	8,224.36	0.00		
	Fund Revenue Sub Totals:	2,505.00	2,038.56	8,271.65	-5,766.65	0.00	-5,766.65	0.00
	Fund Expense Sub Totals:	2,505.00	47.29	47.29	2,457.71	0.00	2,457.71	98.11
Fund 080	Fund 068 Sub Totals:	0.00	-1,991.27	-8,224.36	8,224.36	0.00		
Dept 080-0000	Street Fund							
E80	Fixed Assets							
080-0000-5824	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 080-0140	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
E01	Stormwater							
080-0140-5000	Personnel Expense	110,888.90	9,306.52	22,900.30	87,988.60	0.00	87,988.60	79.35
080-0140-5010	Salary Expense	1,000.00	110.22	110.22	889.78	0.00	889.78	88.98
080-0140-5020	Overtime Expense	8,591.63	706.03	1,718.61	6,873.02	0.00	6,873.02	80.00
080-0140-5022	FICA Expense	180.00	0.00	0.00	180.00	0.00	180.00	100.00
080-0140-5025	Unemployment Expense	500.00	0.00	1,989.49	-1,489.49	0.00	-1,489.49	0.00
080-0140-5030	Worker's Comp Expense	17,205.73	1,442.63	3,525.23	13,680.50	0.00	13,680.50	79.51
080-0140-5040	APERS Expense	28,788.12	1,764.75	5,084.79	23,703.33	0.00	23,703.33	82.34
080-0140-5050	Health Insurance Expense	200.00	92.00	92.00	108.00	0.00	108.00	54.00
	Physical & Drug Screen Exp							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
080-0140-5055	Uniform Expense	2,000.00	394.08	394.08	1,605.92	0.00	1,605.92	80.30
080-0140-5060	Travel & Training Expense	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
E01 Sub Totals:		173,854.38	13,816.23	35,814.72	138,039.66	0.00	138,039.66	79.40
E10	Building & Grounds Exp							
080-0140-5115	Communication Exp - Telephone	700.00	106.04	212.04	487.96	0.00	487.96	69.71
080-0140-5116	Communication Exp - Cellular	3,000.00	159.32	481.87	2,518.13	0.00	2,518.13	83.94
E10 Sub Totals:		3,700.00	265.36	693.91	3,006.09	0.00	3,006.09	81.25
E20	Vehicle Expense							
080-0140-5200	Fuel Expense	6,000.00	0.00	236.19	5,763.81	0.00	5,763.81	96.06
080-0140-5210	Service & Repair - Vehicle	2,000.00	442.34	442.34	1,557.66	0.00	1,557.66	77.88
080-0140-5218	Tire Expense	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
080-0140-5225	Insurance Expense - Vehicle	1,000.00	0.00	678.90	321.10	0.00	321.10	32.11
E20 Sub Totals:		11,000.00	442.34	1,357.43	9,642.57	0.00	9,642.57	87.66
E30	Supply Expense							
080-0140-5300	Supplies - Office	500.00	207.72	207.72	292.28	0.00	292.28	58.46
080-0140-5322	Supplies - Operating	12,000.00	3,294.48	3,294.48	8,705.52	766.80	7,938.72	66.16
080-0140-5380	Prisoner Care Expense	3,250.00	0.00	0.00	3,250.00	0.00	3,250.00	100.00
E30 Sub Totals:		15,750.00	3,502.20	3,502.20	12,247.80	766.80	11,481.00	72.90
E40	Operations Expense							
080-0140-5515	Special Elec or Permit Fee Exp	250.00	0.00	0.00	250.00	0.00	250.00	100.00
080-0140-5520	Public Education Expense	3,000.00	267.28	267.28	2,732.72	0.00	2,732.72	91.09
E40 Sub Totals:		3,250.00	267.28	267.28	2,982.72	0.00	2,982.72	91.78
E55	Professional Services							
080-0140-5571	Prof Services - Engineering	76,321.96	1,701.90	3,403.80	72,918.16	3,750.00	69,168.16	90.63
080-0140-5574	Prof Services - GIS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
080-0140-5589	Prof Services - Printing	250.00	0.00	0.00	250.00	0.00	250.00	100.00
E55 Sub Totals:		76,571.96	1,701.90	3,403.80	73,168.16	3,750.00	69,418.16	90.66
E80	Fixed Assets							
080-0140-5808	Fixed Assets - Vehicles	4,000.00	0.00	0.00	4,000.00	3,499.00	501.00	12.53
080-0140-5816	Fixed Assets - Infrastructure	0.00	0.00	436.00	-436.00	0.00	-436.00	0.00
E80 Sub Totals:		4,000.00	0.00	436.00	3,564.00	3,499.00	65.00	1.63
Expense Sub Totals:		288,126.34	19,995.31	45,475.34	242,651.00	8,015.80	234,635.20	81.43
Dept 0140 Sub Totals:		288,126.34	19,995.31	45,475.34	242,651.00	8,015.80		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 080-0800	Street							
R10	Taxes - Sales							
080-0800-4152	1/2 Cent Sales Tax Expires 7/2023	381,954.00	30,384.61	97,293.46	284,660.54	0.00	284,660.54	74.53
R10 Sub Totals:		381,954.00	30,384.61	97,293.46	284,660.54	0.00	284,660.54	74.53
R15	Taxes - Property							
080-0800-4150	State Turnback	779,825.00	64,234.39	196,617.04	583,207.96	0.00	583,207.96	74.79
080-0800-4151	Saline County Treasurer	512,039.00	10,770.88	74,620.93	437,418.07	0.00	437,418.07	85.43
R15 Sub Totals:		1,291,864.00	75,005.27	271,237.97	1,020,626.03	0.00	1,020,626.03	79.00
R60	Miscellaneous Revenue							
080-0800-4600	Miscellaneous Revenue	1,000.00	0.00	2,159.96	-1,159.96	0.00	-1,159.96	0.00
R60 Sub Totals:		1,000.00	0.00	2,159.96	-1,159.96	0.00	-1,159.96	0.00
R62	Intergovernmental Tsfrs							
080-0800-4627	X for Designated Tax - Street	1,356,000.00	113,000.00	339,000.00	1,017,000.00	0.00	1,017,000.00	75.00
R62 Sub Totals:		1,356,000.00	113,000.00	339,000.00	1,017,000.00	0.00	1,017,000.00	75.00
R64	Reimbursement							
080-0800-4640	Reimbursement Revenue	62,000.00	0.00	62,192.40	-192.40	0.00	-192.40	0.00
R64 Sub Totals:		62,000.00	0.00	62,192.40	-192.40	0.00	-192.40	0.00
R85	Interest Revenue							
080-0800-4850	Interest Revenue	750.00	68.05	188.04	561.96	0.00	561.96	74.93
R85 Sub Totals:		750.00	68.05	188.04	561.96	0.00	561.96	74.93
E01	Revenue Sub Totals:	3,093,568.00	218,457.93	772,071.83	2,321,496.17	0.00	2,321,496.17	75.04
080-0800-5000	Personnel Expense							
080-0800-5005	Salary Expense	524,539.05	44,427.15	113,440.75	411,098.30	0.00	411,098.30	78.37
080-0800-5010	SWB Reimbursement	109,000.00	0.00	0.00	109,000.00	0.00	109,000.00	100.00
080-0800-5020	Overtime Expense	10,000.00	343.32	527.66	9,472.34	0.00	9,472.34	94.72
080-0800-5022	FICA Expense	41,140.08	3,511.81	8,710.22	32,429.86	0.00	32,429.86	78.83
080-0800-5025	Unemployment Expense	1,140.00	0.00	60.15	1,079.85	0.00	1,079.85	94.72
080-0800-5030	Worker's Comp Expense	17,809.00	0.00	9,282.57	8,526.43	0.00	8,526.43	47.88
080-0800-5040	APERS Expense	82,387.74	6,858.82	16,859.24	65,528.50	0.00	65,528.50	79.54
080-0800-5050	Health Insurance Expense	98,351.64	7,859.13	22,404.06	75,947.58	0.00	75,947.58	77.22
080-0800-5055	Physical & Drug Screen Exp	1,750.00	0.00	240.00	1,510.00	0.00	1,510.00	86.29
080-0800-5060	Uniform Expense	11,000.00	1,051.11	1,318.41	9,681.59	0.00	9,681.59	88.01
	Travel & Training Expense	5,000.00	52.00	211.00	4,789.00	0.00	4,789.00	95.78
E01 Sub Totals:		902,117.51	64,103.34	173,054.06	729,063.45	0.00	729,063.45	80.82

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	Building & Grounds Exp							
080-0800-5102	Repairs & Maint - Building	5,000.00	0.00	14.77	4,985.23	0.00	4,985.23	99.70
080-0800-5110	Utilities - Electric	20,000.00	1,650.80	4,840.29	15,159.71	0.00	15,159.71	75.80
080-0800-5111	Utilities - Gas	2,500.00	280.96	993.46	1,506.54	0.00	1,506.54	60.26
080-0800-5112	Utilities - Water	5,000.00	33.89	169.72	4,830.28	0.00	4,830.28	96.61
080-0800-5115	Communication Exp - Telephone	5,460.00	2,116.50	4,839.07	620.93	0.00	620.93	11.37
080-0800-5116	Communication Exp - Cellular	6,060.00	384.28	1,163.41	4,896.59	0.00	4,896.59	80.80
080-0800-5120	Insurance - Property	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
080-0800-5130	Sanitation	3,500.00	221.15	363.80	3,136.20	1,426.50	1,709.70	48.85
080-0800-5140	Supplies - B&G	3,000.00	440.10	865.65	2,134.35	0.00	2,134.35	71.15
080-0800-5142	Janitorial Supplies and Main	2,000.00	0.00	346.75	1,653.25	1,558.37	94.88	4.74
080-0800-5145	Tools	10,000.00	235.29	740.21	9,259.79	876.99	8,382.80	83.83
	<b>E10 Sub Totals:</b>	<b>64,020.00</b>	<b>5,362.97</b>	<b>14,337.13</b>	<b>49,682.87</b>	<b>3,861.86</b>	<b>45,821.01</b>	<b>71.57</b>
E20	Vehicle Expense							
080-0800-5200	Fuel Expense	50,000.00	2,481.98	4,230.65	45,769.35	0.00	45,769.35	91.54
080-0800-5210	Service & Repair - Vehicle	60,000.00	2,448.28	6,403.46	53,596.54	14,974.34	38,622.20	64.37
080-0800-5218	Tire Expense	8,500.00	0.00	0.00	8,500.00	0.00	8,500.00	100.00
080-0800-5225	Insurance Expense - Vehicle	22,850.00	0.00	8,614.35	14,235.65	793.22	13,442.43	58.83
080-0800-5230	Radios	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
080-0800-5240	Equipment Rental	37,000.00	2,191.97	2,191.97	34,808.03	0.00	34,808.03	94.08
	<b>E20 Sub Totals:</b>	<b>179,850.00</b>	<b>7,122.23</b>	<b>21,440.43</b>	<b>158,409.57</b>	<b>15,767.56</b>	<b>142,642.01</b>	<b>79.31</b>
E30	Supply Expense							
080-0800-5300	Supplies - Office	4,000.00	134.42	1,050.44	2,949.56	0.00	2,949.56	73.74
080-0800-5316	Supplies - Signs	15,000.00	142.95	142.95	14,857.05	0.00	14,857.05	99.05
080-0800-5322	Supplies - Operating	140,000.00	10,602.57	20,913.60	119,086.40	5,876.63	113,209.77	80.86
080-0800-5323	Material and Maint	56,000.00	10,517.96	19,991.29	36,008.71	7,249.47	28,759.24	51.36
080-0800-5350	Postage Expense	300.00	0.00	0.00	300.00	0.00	300.00	100.00
080-0800-5380	Prisoner Care Expense	1,400.00	0.00	98.52	1,301.48	0.00	1,301.48	92.96
	<b>E30 Sub Totals:</b>	<b>216,700.00</b>	<b>21,397.90</b>	<b>42,196.80</b>	<b>174,503.20</b>	<b>13,126.10</b>	<b>161,377.10</b>	<b>74.47</b>
E40	Operations Expense							
080-0800-5480	Dues & Subscriptions	3,200.00	0.00	30.00	3,170.00	0.00	3,170.00	99.06
080-0800-5530	Safety Program	1,500.00	735.28	1,013.05	486.95	0.00	486.95	32.46
080-0800-5545	Street Paving Expense	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
080-0800-5546	Street Lights Installed	112,000.00	9,817.77	27,610.44	84,389.56	0.00	84,389.56	75.35
080-0800-5547	Traffic Signal Maintenance	6,000.00	1,360.00	1,360.00	4,640.00	0.00	4,640.00	77.33
	<b>E40 Sub Totals:</b>	<b>222,700.00</b>	<b>11,913.05</b>	<b>30,013.49</b>	<b>192,686.51</b>	<b>0.00</b>	<b>192,686.51</b>	<b>86.52</b>
E55	Professional Services							
080-0800-5550	Prof Services - Acctg & Audit	12,000.00	0.00	0.00	12,000.00	0.00	12,000.00	100.00
080-0800-5553	Prof Services - Advertising	3,500.00	0.00	0.00	3,500.00	500.00	3,000.00	85.71



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
080-0800-5562	Prof Services - Bridge Inspection	750.00	0.00	0.00	750.00	0.00	750.00	100.00
080-0800-5571	Prof Services - Engineering	68,936.51	1,134.60	7,269.20	61,667.31	27,250.00	34,417.31	49.93
080-0800-5574	Prof Services - GIS	0.00	0.00	0.00	0.00	1,359.00	-1,359.00	0.00
080-0800-5586	Prof Services - Other	170,000.00	11,694.33	13,395.43	156,604.57	13,209.59	143,394.98	84.35
080-0800-5589	Prof Services - Printing	500.00	0.00	0.00	500.00	0.00	500.00	100.00
<b>E55 Sub Totals:</b>		<b>255,686.51</b>	<b>12,828.93</b>	<b>20,664.63</b>	<b>235,021.88</b>	<b>42,318.59</b>	<b>192,703.29</b>	<b>75.37</b>
<b>E60</b>	<b>Miscellaneous Expense</b>							
080-0800-5604	Hardware - New & Renewals	23,900.00	0.00	0.00	23,900.00	0.00	23,900.00	100.00
080-0800-5606	IT Project & Labor	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
080-0800-5608	Software - New & Renewals	18,515.00	23.00	2,735.98	15,779.02	0.00	15,779.02	85.22
080-0800-5614	Copiers & Maintenance	840.00	0.00	0.00	840.00	28.00	812.00	96.67
<b>E60 Sub Totals:</b>		<b>53,255.00</b>	<b>23.00</b>	<b>2,735.98</b>	<b>50,519.02</b>	<b>28.00</b>	<b>50,491.02</b>	<b>94.81</b>
<b>E80</b>	<b>Fixed Assets</b>							
080-0800-5808	Fixed Assets - Vehicles/Other	42,000.00	41,602.00	41,602.00	398.00	0.00	398.00	0.95
080-0800-5810	Fixed Assets - Equipment	270,000.00	0.00	0.00	270,000.00	269,115.24	884.76	0.33
080-0800-5816	Fixed Assets - Infrastructure	454,519.49	-13,786.50	49,463.90	405,055.59	16,720.24	388,335.35	85.44
080-0800-5828	Projects	892,780.43	-162,794.72	108,066.68	784,713.75	479,007.92	305,705.83	34.24
080-0800-5898	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>E80 Sub Totals:</b>		<b>1,659,299.92</b>	<b>-134,979.22</b>	<b>199,132.58</b>	<b>1,460,167.34</b>	<b>764,843.40</b>	<b>695,323.94</b>	<b>41.90</b>
<b>E90</b>	<b>Construction Projects</b>							
080-0800-5910	Projects - Overlays	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00	100.00
<b>E90 Sub Totals:</b>		<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>100.00</b>
<b>Expense Sub Totals:</b>		<b>3,753,628.94</b>	<b>-12,227.80</b>	<b>503,575.10</b>	<b>3,250,053.84</b>	<b>839,945.51</b>	<b>2,410,108.33</b>	<b>64.21</b>
<b>Dept 0800 Sub Totals:</b>		<b>660,060.94</b>	<b>-230,685.73</b>	<b>-268,496.73</b>	<b>928,557.67</b>	<b>839,945.51</b>		
<b>Fund Revenue Sub Totals:</b>		<b>3,093,568.00</b>	<b>218,457.93</b>	<b>772,071.83</b>	<b>2,321,496.17</b>	<b>0.00</b>	<b>2,321,496.17</b>	<b>75.04</b>
<b>Fund Expense Sub Totals:</b>		<b>4,041,755.28</b>	<b>7,767.51</b>	<b>549,050.44</b>	<b>3,492,704.84</b>	<b>847,961.31</b>	<b>2,644,743.53</b>	<b>65.44</b>
<b>Fund 080 Sub Totals:</b>		<b>948,187.28</b>	<b>-210,690.42</b>	<b>-223,021.39</b>	<b>1,171,208.67</b>	<b>847,961.31</b>		
<b>Dept 110</b>	<b>Special Redemp - 2016 Bond</b>							
<b>Dept 110-0100</b>	<b>Administration</b>							
<b>R62</b>	<b>Intergovernmental Tsfrs</b>							
110-0100-4623	Xfer from Other Fund	0.00	1,314.21	4,157.69	-4,157.69	0.00	-4,157.69	0.00
<b>R62 Sub Totals:</b>		<b>0.00</b>	<b>1,314.21</b>	<b>4,157.69</b>	<b>-4,157.69</b>	<b>0.00</b>	<b>-4,157.69</b>	<b>0.00</b>

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	Interest Revenue							
110-0100-4855	Gain on Investment	0.00	29.76	85.72	-85.72	0.00	-85.72	0.00
	R85 Sub Totals:	0.00	29.76	85.72	-85.72	0.00	-85.72	0.00
	Revenue Sub Totals:	0.00	1,343.97	4,243.41	-4,243.41	0.00	-4,243.41	0.00
	Dept 0100 Sub Totals:	0.00	-1,343.97	-4,243.41	4,243.41	0.00		
	Fund Revenue Sub Totals:	0.00	1,343.97	4,243.41	-4,243.41	0.00	-4,243.41	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 110 Sub Totals:	0.00	-1,343.97	-4,243.41	4,243.41	0.00		
Fund 113	Debt Service Reserve Fund							
Dept 113-0100	Administration							
R85	Interest Revenue							
113-0100-4850	Interest Revenue	0.00	1,314.21	4,157.69	-4,157.69	0.00	-4,157.69	0.00
	R85 Sub Totals:	0.00	1,314.21	4,157.69	-4,157.69	0.00	-4,157.69	0.00
	Revenue Sub Totals:	0.00	1,314.21	4,157.69	-4,157.69	0.00	-4,157.69	0.00
E62	Intergovernmental Tsfr							
114-0100-5626	Xfer to other fund	0.00	1,314.21	4,157.69	-4,157.69	0.00	-4,157.69	0.00
	E62 Sub Totals:	0.00	1,314.21	4,157.69	-4,157.69	0.00	-4,157.69	0.00
	Expense Sub Totals:	0.00	1,314.21	4,157.69	-4,157.69	0.00	-4,157.69	0.00
	Dept 0100 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	1,314.21	4,157.69	-4,157.69	0.00	-4,157.69	0.00
	Fund Expense Sub Totals:	0.00	1,314.21	4,157.69	-4,157.69	0.00	-4,157.69	0.00
	Fund 113 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Fund 114	2016 Bond Fund							
Dept 114-0000	Bond Expense							
E72	Bond Principle Pmt	1,480,338.00	0.00	0.00	1,480,338.00	0.00	1,480,338.00	100.00
114-0000-5722	E72 Sub Totals:	1,480,338.00	0.00	0.00	1,480,338.00	0.00	1,480,338.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	1,480,338.00	0.00	0.00	1,480,338.00	0.00	1,480,338.00	100.00
Dept 114-0100	Dept 0000 Sub Totals:	1,480,338.00	0.00	0.00	1,480,338.00	0.00		
R10	Administration							
114-0100-4610	Taxes - Sales							
	Loan Proceeds from Sales Tax	2,260,000.00	173,946.23	588,220.93	1,671,779.07	0.00	1,671,779.07	73.97
	R10 Sub Totals:	2,260,000.00	173,946.23	588,220.93	1,671,779.07	0.00	1,671,779.07	73.97
	Revenue Sub Totals:	2,260,000.00	173,946.23	588,220.93	1,671,779.07	0.00	1,671,779.07	73.97
Dept 114-0400	Dept 0100 Sub Totals:	-2,260,000.00	-173,946.23	-588,220.93	-1,671,779.07	0.00		
R85	Parks							
114-0400-4850	Interest Revenue	0.00	837.99	1,899.41	-1,899.41	0.00	-1,899.41	0.00
	Interest Revenue							
	R85 Sub Totals:	0.00	837.99	1,899.41	-1,899.41	0.00	-1,899.41	0.00
	Revenue Sub Totals:	0.00	837.99	1,899.41	-1,899.41	0.00	-1,899.41	0.00
	Dept 0400 Sub Totals:	0.00	-837.99	-1,899.41	1,899.41	0.00		
	Fund Revenue Sub Totals:	2,260,000.00	174,784.22	590,120.34	1,669,879.66	0.00	1,669,879.66	73.89
	Fund Expense Sub Totals:	1,480,338.00	0.00	0.00	1,480,338.00	0.00	1,480,338.00	100.00
Fund 147	Fund 114 Sub Totals:	-779,662.00	-174,784.22	-590,120.34	-189,541.66	0.00		
Dept 147-0400	2016 Parks/Rec Const Fund							
R85	Parks							
147-0400-4850	Interest Revenue	0.00	1,541.00	5,825.56	-5,825.56	0.00	-5,825.56	0.00
	Interest Revenue							
	R85 Sub Totals:	0.00	1,541.00	5,825.56	-5,825.56	0.00	-5,825.56	0.00
E90	Revenue Sub Totals:	0.00	1,541.00	5,825.56	-5,825.56	0.00	-5,825.56	0.00
147-0400-5900	Construction Projects	950,000.00	10,897.02	278,442.30	671,557.70	0.00	671,557.70	70.69
	Construction Projects							
	E90 Sub Totals:	950,000.00	10,897.02	278,442.30	671,557.70	0.00	671,557.70	70.69
	Expense Sub Totals:	950,000.00	10,897.02	278,442.30	671,557.70	0.00	671,557.70	70.69

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0400 Sub Totals:	950,000.00	9,356.02	272,616.74	677,383.26	0.00		
	Fund Revenue Sub Totals:	0.00	1,541.00	5,825.56	-5,825.56	0.00	-5,825.56	0.00
	Fund Expense Sub Totals:	950,000.00	10,897.02	278,442.30	671,557.70	0.00	671,557.70	70.69
Fund 157	Fund 147 Sub Totals:	950,000.00	9,356.02	272,616.74	677,383.26	0.00		
Dept 157-0500	2016 Fire Construction Fund							
R85	Fire							
157-0500-4850	Intercst Revencue	0.00	624.84	2,154.02	-2,154.02	0.00	-2,154.02	0.00
	Interset Revenue	0.00	624.84	2,154.02	-2,154.02	0.00	-2,154.02	0.00
	R85 Sub Totals:	0.00	624.84	2,154.02	-2,154.02	0.00	-2,154.02	0.00
	Revenue Sub Totals:							
E90	Construction Projects	350,000.00	40,518.00	90,940.00	259,060.00	0.00	259,060.00	74.02
157-0500-5900	Construction Projects							
	E90 Sub Totals:	350,000.00	40,518.00	90,940.00	259,060.00	0.00	259,060.00	74.02
	Expense Sub Totals:							
	Dept 0500 Sub Totals:	350,000.00	39,893.16	88,785.98	261,214.02	0.00		
	Fund Revenue Sub Totals:	0.00	624.84	2,154.02	-2,154.02	0.00	-2,154.02	0.00
	Fund Expense Sub Totals:	350,000.00	40,518.00	90,940.00	259,060.00	0.00	259,060.00	74.02
Fund 165	Fund 157 Sub Totals:	350,000.00	39,893.16	88,785.98	261,214.02	0.00		
Dept 165-0000	Police Fleet							
E72	Police							
165-0000-5898	Bond Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Bond Contra Account							
	E72 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 185	Fund 165 Sub Totals:							
Dept 185-0800	Street Bond 2016 DS							
R10	Street	0.00	0.00	0.00	0.00	0.00		
185-0800-4610	Taxes - Sales							
	Loan Bond Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Tsfrs							
185-0800-4627	Xfer from Other	649,000.20	53,824.49	162,739.17	486,261.03	0.00	486,261.03	74.92
	R62 Sub Totals:	649,000.20	53,824.49	162,739.17	486,261.03	0.00	486,261.03	74.92
R85	Interstst Revencuc							
185-0800-4850	Interest Revenue	0.00	48.33	1,630.12	-1,630.12	0.00	-1,630.12	0.00
	R85 Sub Totals:	0.00	48.33	1,630.12	-1,630.12	0.00	-1,630.12	0.00
E62	Revenue Sub Totals:							
185-0800-5626	Intergovernmental Tsfr							
	Xfer to Other	0.00	0.00	489,971.88	-489,971.88	0.00	-489,971.88	0.00
	E62 Sub Totals:	0.00	0.00	489,971.88	-489,971.88	0.00	-489,971.88	0.00
E72	Bond Expense							
185-0800-5722	Bond Principal Pmt	336,000.00	0.00	0.00	336,000.00	0.00	336,000.00	100.00
185-0800-5724	Bond Fee	1,000.20	83.33	249.99	750.21	0.00	750.21	75.01
	E72 Sub Totals:	337,000.20	83.33	249.99	336,750.21	0.00	336,750.21	99.93
E85	Interest Expense							
185-0800-5750	Interest Expense	312,000.00	0.00	0.00	312,000.00	0.00	312,000.00	100.00
	E85 Sub Totals:	312,000.00	0.00	0.00	312,000.00	0.00	312,000.00	100.00
	Expense Sub Totals:	649,000.20	83.33	490,221.87	158,778.33	0.00	158,778.33	24.47
	Dept 0800 Sub Totals:	0.00	-53,789.49	325,852.58	-325,852.58	0.00		
	Fund Revenue Sub Totals:	649,000.20	53,872.82	164,369.29	484,630.91	0.00	484,630.91	74.67
	Fund Expense Sub Totals:	649,000.20	83.33	490,221.87	158,778.33	0.00	158,778.33	24.47

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 186	Fund 185 Sub Totals:							
Dept 186-0800	Street Bond 2016 DSR	0.00	-53,789.49	325,852.58	-325,852.58	0.00		
R10	Street							
186-0800-4610	Taxes - Sales							
	Loan Bond Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	Interest Revenue							
186-0800-4850	Interest Revenue	0.00	571.39	1,833.28	-1,833.28	0.00	-1,833.28	0.00
	R85 Sub Totals:	0.00	571.39	1,833.28	-1,833.28	0.00	-1,833.28	0.00
	Revenue Sub Totals:	0.00	571.39	1,833.28	-1,833.28	0.00	-1,833.28	0.00
E62	Intergovernmental Tsfr							
186-0800-5626	Xfer to Other	0.00	0.00	1,262.86	-1,262.86	0.00	-1,262.86	0.00
	E62 Sub Totals:	0.00	0.00	1,262.86	-1,262.86	0.00	-1,262.86	0.00
	Expense Sub Totals:	0.00	0.00	1,262.86	-1,262.86	0.00	-1,262.86	0.00
	Dept 0800 Sub Totals:	0.00	-571.39	-570.42	570.42	0.00		
	Fund Revenue Sub Totals:	0.00	571.39	1,833.28	-1,833.28	0.00	-1,833.28	0.00
	Fund Expense Sub Totals:	0.00	0.00	1,262.86	-1,262.86	0.00	-1,262.86	0.00
Fund 187	Fund 186 Sub Totals:	0.00	-571.39	-570.42	570.42	0.00		
Dept 187-0800	2016 Street Construction Fund							
R85	Street							
187-0800-4850	Interest Revenue							
	Interest Revenue	0.00	19,112.45	61,903.99	-61,903.99	0.00	-61,903.99	0.00
	R85 Sub Totals:	0.00	19,112.45	61,903.99	-61,903.99	0.00	-61,903.99	0.00
	Revenue Sub Totals:	0.00	19,112.45	61,903.99	-61,903.99	0.00	-61,903.99	0.00
E90	Construction Projects							
187-0800-5900	Construction Projects	11,300,000.00	399,087.37	1,181,909.06	10,118,090.94	0.00	10,118,090.94	89.54
	E90 Sub Totals:	11,300,000.00	399,087.37	1,181,909.06	10,118,090.94	0.00	10,118,090.94	89.54
	Expense Sub Totals:	11,300,000.00	399,087.37	1,181,909.06	10,118,090.94	0.00	10,118,090.94	89.54

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0800 Sub Totals:	11,300,000.00	379,974.92	1,120,005.07	10,179,994.93	0.00		
	Fund Revenue Sub Totals:	0.00	19,112.45	61,903.99	-61,903.99	0.00	-61,903.99	0.00
	Fund Expense Sub Totals:	11,300,000.00	399,087.37	1,181,909.06	10,118,090.94	0.00	10,118,090.94	89.54
Fund 500	Fund 187 Sub Totals:	11,300,000.00	379,974.92	1,120,005.07	10,179,994.93	0.00		
Dept 500-0000	Revenue Fund - Water & WW							
E40	Water and WW							
500-0000-5501	Operations Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 500-0140	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
R50	Stormwater							
500-0140-4567	Sale of Services	3,000.00	1,500.00	1,500.00	1,500.00	0.00	1,500.00	50.00
500-0140-4568	Stormwater Rev Fees	246,000.00	20,928.00	62,208.00	183,792.00	0.00	183,792.00	74.71
500-0140-4569	Stormwater Rev - Residential	31,200.00	2,670.00	8,034.00	23,166.00	0.00	23,166.00	74.25
	Stormwater Rev - Business							
	R50 Sub Totals:	280,200.00	25,098.00	71,742.00	208,458.00	0.00	208,458.00	74.40
	Revenue Sub Totals:	280,200.00	25,098.00	71,742.00	208,458.00	0.00	208,458.00	74.40
E62	Intergovernmental Tsfr							
500-0140-5622	Xfer to Fund 515	280,200.00	23,361.00	69,930.00	210,270.00	0.00	210,270.00	75.04
	E62 Sub Totals:	280,200.00	23,361.00	69,930.00	210,270.00	0.00	210,270.00	75.04
	Expense Sub Totals:	280,200.00	23,361.00	69,930.00	210,270.00	0.00	210,270.00	75.04
Dept 500-0900	Dept 0140 Sub Totals:	0.00	-1,737.00	-1,812.00	1,812.00	0.00		
R50	Water							
500-0900-4504	Sale of Services	47,300.00	4,034.02	12,014.74	35,285.26	0.00	35,285.26	74.60
500-0900-4532	CAW Watershed	34,800.00	3,196.00	9,368.00	25,432.00	0.00	25,432.00	73.08
500-0900-4536	One Time Charge	175,200.00	27,627.81	78,816.29	96,383.71	0.00	96,383.71	55.01
500-0900-4537	Penalties	3,600.00	200.00	800.00	2,800.00	0.00	2,800.00	77.78
500-0900-4540	Insufficient Check Fee	19,200.00	1,500.25	3,225.75	15,974.25	0.00	15,974.25	83.20
	Sales - CAW System Devel							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
500-0900-4542	Sales - FSDWA	29,500.00	2,468.10	7,350.23	22,149.77	0.00	22,149.77	75.08
500-0900-4544	Water Misc Income	123,600.00	9,975.00	27,666.00	95,934.00	0.00	95,934.00	77.62
500-0900-4548	Sales - Pump Maintenance	38,000.00	2,667.70	7,990.15	30,009.85	0.00	30,009.85	78.97
500-0900-4550	Sales - Service Charges	30,000.00	2,340.00	5,910.00	24,090.00	0.00	24,090.00	80.30
500-0900-4554	Sales - Water	2,956,784.00	216,069.98	653,638.38	2,303,145.62	0.00	2,303,145.62	77.89
500-0900-4556	Sales - Water Connections	30,000.00	3,750.00	7,215.00	22,785.00	0.00	22,785.00	75.95
500-0900-4560	Sales Tax Revenue	266,500.00	20,702.78	62,562.76	203,937.24	0.00	203,937.24	76.52
500-0900-4566	Woodland Hills Watershed	2,500.00	217.80	649.35	1,850.65	0.00	1,850.65	74.03
R50 Sub Totals:		3,756,984.00	294,749.44	877,206.65	2,879,777.35	0.00	2,879,777.35	76.65
R60	Miscellaneous Revenue							
500-0900-4629	NXfer to Water Impact	35,000.00	8,874.00	16,972.00	18,028.00	0.00	18,028.00	51.51
500-0900-4630	NXfer Salem Royalty	600.00	44.80	136.80	463.20	0.00	463.20	77.20
500-0900-4632	NXfer to Subdiv Impact Wtr	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
R60 Sub Totals:		37,600.00	8,918.80	17,108.80	20,491.20	0.00	20,491.20	54.50
E40	Revenue Sub Totals:							
500-0900-5475	Operations Expense	3,794,584.00	303,668.24	894,315.45	2,900,268.55	0.00	2,900,268.55	76.43
	Credit Card Fees	66,000.00	5,995.58	16,711.89	49,288.11	0.00	49,288.11	74.68
E40 Sub Totals:		66,000.00	5,995.58	16,711.89	49,288.11	0.00	49,288.11	74.68
E60	Miscellaneous Expense							
500-0900-5600	Miscellaneous Expense	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
E60 Sub Totals:		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
E62	Intergovernmental Trsfr							
500-0900-5624	Xfer to Water	2,500,000.00	250,000.00	1,000,000.00	1,500,000.00	0.00	1,500,000.00	60.00
500-0900-5629	Xfer to Water Impact	35,000.00	2,550.00	12,298.00	22,702.00	0.00	22,702.00	64.86
500-0900-5630	Xfer to Salem Royalty	600.00	46.00	138.40	461.60	0.00	461.60	76.93
500-0900-5632	Xfer to Subdivision Impact Wtr	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
E62 Sub Totals:		2,537,600.00	252,596.00	1,012,436.40	1,525,163.60	0.00	1,525,163.60	60.10
Expense Sub Totals:		2,604,600.00	258,591.58	1,029,148.29	1,575,451.71	0.00	1,575,451.71	60.49
Dept 0900 Sub Totals:		-1,189,984.00	-45,076.66	134,832.84	-1,324,816.84	0.00		
R50	Wastewater							
500-0950-4552	Sale of Services	4,324,344.00	325,674.36	981,823.38	3,342,520.62	0.00	3,342,520.62	77.30
500-0950-4558	Sales - WW Connections	24,000.00	1,650.00	4,075.00	19,925.00	0.00	19,925.00	83.02



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R60	R50 Sub Totals:	4,348,344.00	327,324.36	985,898.38	3,362,445.62	0.00	3,362,445.62	77.33
500-0950-4600	Miscellaneous Revenue							
500-0950-4631	Miscellaneous Revenue	125.00	35.25	517.76	-392.76	0.00	-392.76	0.00
	Xfer Wastewater Impact	35,000.00	5,500.00	12,825.00	22,175.00	0.00	22,175.00	63.36
	R60 Sub Totals:	35,125.00	5,535.25	13,342.76	21,782.24	0.00	21,782.24	62.01
	Revenue Sub Totals:	4,383,469.00	332,859.61	999,241.14	3,384,227.86	0.00	3,384,227.86	77.20
E62	Intergovernmental Tsfr							
500-0950-5624	Xfer to Water	4,250,000.00	250,000.00	1,000,000.00	3,250,000.00	0.00	3,250,000.00	76.47
500-0950-5631	Xfer to Wastewater Impact	35,000.00	3,500.00	11,825.00	23,175.00	0.00	23,175.00	66.21
500-0950-5632	Xfer to Subdivision Impact WW	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	E62 Sub Totals:	4,287,000.00	253,500.00	1,011,825.00	3,275,175.00	0.00	3,275,175.00	76.40
	Expense Sub Totals:	4,287,000.00	253,500.00	1,011,825.00	3,275,175.00	0.00	3,275,175.00	76.40
	Dept 0950 Sub Totals:	-96,469.00	-79,359.61	12,583.86	-109,052.86	0.00		
	Fund Revenue Sub Totals:	8,458,253.00	661,625.85	1,965,298.59	6,492,954.41	0.00	6,492,954.41	76.76
	Fund Expense Sub Totals:	7,171,800.00	535,452.58	2,110,903.29	5,060,896.71	0.00	5,060,896.71	70.57
	Fund 500 Sub Totals:	-1,286,453.00	-126,173.27	145,604.70	-1,432,057.70	0.00		
Fund 510	Water Operating Fund							
Dept 510-0000	Fixed Assets							
E80	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510-0000-5898	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 510-0900	Water							
R60	Miscellaneous Revenue							
510-0900-4600	Miscellaneous Revenue	1,000.00	462.00	522.80	477.20	0.00	477.20	47.72
	R60 Sub Totals:	1,000.00	462.00	522.80	477.20	0.00	477.20	47.72
	Intergovernmental Tsfrs							
510-0900-4625	Xfer from Water	2,500,000.00	750,000.00	1,500,000.00	1,000,000.00	0.00	1,000,000.00	40.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R62 Sub Totals:		2,500,000.00	750,000.00	1,500,000.00	1,000,000.00	0.00	1,000,000.00	40.00
Revenue Sub Totals:		2,501,000.00	750,462.00	1,500,522.80	1,000,477.20	0.00	1,000,477.20	40.00
E01	Personnel Expense							
510-0900-5000	Salary Expense	468,189.80	29,974.75	89,011.66	379,178.14	0.00	379,178.14	80.99
510-0900-5005	SWB Reimbursement	109,000.00	0.00	0.00	109,000.00	0.00	109,000.00	100.00
510-0900-5010	Overtime Expense	22,000.00	1,277.29	6,340.23	15,659.77	0.00	15,659.77	71.18
510-0900-5020	FICA Expense	38,587.34	2,354.94	7,166.51	31,420.83	0.00	31,420.83	81.43
510-0900-5022	Unemployment Expense	840.00	0.00	115.37	724.63	0.00	724.63	86.27
510-0900-5025	Worker's Comp Expense	7,241.00	0.00	3,476.59	3,764.41	0.00	3,764.41	51.99
510-0900-5030	APERS Expense	75,391.21	4,649.92	14,116.59	61,274.62	0.00	61,274.62	81.28
510-0900-5040	Health Insurance Expense	108,856.20	5,871.12	19,252.86	89,603.34	0.00	89,603.34	82.31
510-0900-5050	Physical & Drug Screen Exp	1,000.00	0.00	0.00	1,000.00	92.00	908.00	90.80
510-0900-5055	Uniform Expense	7,000.00	197.03	491.62	6,508.38	0.00	6,508.38	92.98
510-0900-5060	Travel & Training Expense	9,000.00	477.00	477.00	8,523.00	0.00	8,523.00	94.70
E01 Sub Totals:		847,105.55	44,802.05	140,448.43	706,657.12	92.00	706,565.12	83.41
E10	Building & Grounds Exp							
510-0900-5102	Repairs & Maint - Building	12,000.00	2,368.33	2,368.33	9,631.67	0.00	9,631.67	80.26
510-0900-5104	Repairs & Maint - Grounds	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
510-0900-5110	Utilities - Electric	50,000.00	4,003.03	10,965.70	39,034.30	0.00	39,034.30	78.07
510-0900-5111	Utilities - Gas	2,500.00	244.14	876.29	1,623.71	0.00	1,623.71	64.95
510-0900-5112	Utilities - Water	300.00	24.49	61.74	238.26	0.00	238.26	79.42
510-0900-5115	Communication Exp - Telephone	3,000.00	1,811.51	3,662.59	-662.59	0.00	-662.59	0.00
510-0900-5116	Communication Exp - Cellular	7,800.00	754.41	2,273.47	5,526.53	0.00	5,526.53	70.85
510-0900-5120	Insurance - Property	9,500.00	923.81	923.81	8,576.19	0.00	8,576.19	90.28
510-0900-5130	Sanitation	7,500.00	86.94	184.66	7,315.34	761.60	6,553.74	87.38
510-0900-5140	Supplies - B&G	1,500.00	118.00	265.61	1,234.39	0.00	1,234.39	82.29
510-0900-5142	Janitorial Supplies and Main	1,850.00	0.00	346.74	1,503.26	1,558.37	-55.11	0.00
510-0900-5145	Tools	8,250.00	401.15	401.15	7,848.85	603.62	7,245.23	87.82
E10 Sub Totals:		107,700.00	10,735.81	22,330.09	85,369.91	2,923.59	82,446.32	76.55
E20	Vehicle Expense							
510-0900-5200	Fuel Expense	36,000.00	2,024.66	5,720.42	30,279.58	0.00	30,279.58	84.11
510-0900-5210	Service & Repair - Vehicle	8,000.00	256.95	1,901.71	6,098.29	0.00	6,098.29	76.23
510-0900-5218	Tire Expense	5,650.00	2,014.47	2,014.47	3,635.53	0.00	3,635.53	64.35
510-0900-5225	Insurance Expense - Vehicle	5,000.00	0.00	4,670.93	329.07	0.00	329.07	6.58
510-0900-5240	Equipment Rental	1,000.00	0.00	672.52	327.48	2,017.56	-1,690.08	0.00
E20 Sub Totals:		55,650.00	4,296.08	14,980.05	40,669.95	2,017.56	38,652.39	69.46
E30	Supply Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0900-5300	Supplies - Office	4,500.00	132.10	1,169.89	3,330.11	0.00	3,330.11	74.00
510-0900-5322	Supplies - Operating	180,000.00	29,702.41	48,536.38	131,463.62	9,362.65	122,100.97	67.83
510-0900-5324	Supplies - Chemicals	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
510-0900-5326	Supplies - Lab	100.00	0.00	0.00	100.00	0.00	100.00	100.00
510-0900-5350	Postage Expense	35,000.00	3,633.06	7,341.30	27,658.70	1,925.00	25,733.70	73.52
510-0900-5360	Cost of Water	1,656,000.00	90,462.16	290,869.41	1,365,130.59	240,000.00	1,125,130.59	67.94
	<b>E30 Sub Totals:</b>	<b>1,878,600.00</b>	<b>123,929.73</b>	<b>347,916.98</b>	<b>1,530,683.02</b>	<b>251,287.65</b>	<b>1,279,395.37</b>	<b>68.10</b>
E40	Operations Expense							
510-0900-5475	Credit Card Fees	21,600.00	1,453.50	4,637.87	16,962.13	7,200.00	9,762.13	45.20
510-0900-5480	Dues & Subscriptions	7,500.00	394.55	1,499.55	6,000.45	1,768.35	4,232.10	56.43
510-0900-5515	Special Elec or Permit Fee Exp	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
510-0900-5530	Safety Program	1,500.00	244.23	336.54	1,163.46	0.00	1,163.46	77.56
510-0900-5535	Sales Tax Expense	288,000.00	20,551.71	63,298.24	224,701.76	0.00	224,701.76	78.02
	<b>E40 Sub Totals:</b>	<b>348,600.00</b>	<b>22,643.99</b>	<b>69,772.20</b>	<b>278,827.80</b>	<b>8,968.35</b>	<b>269,859.45</b>	<b>77.41</b>
E55	Professional Services							
510-0900-5550	Prof Services - Acctg & Audit	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
510-0900-5553	Prof Services - Advertising	1,000.00	368.66	368.66	631.34	500.00	131.34	13.13
510-0900-5571	Prof Services - Engineering	22,000.00	0.00	850.95	21,149.05	850.95	20,298.10	92.26
510-0900-5574	Prof Services - GIS	0.00	0.00	0.00	0.00	1,359.00	-1,359.00	0.00
510-0900-5586	Prof Services - Other	36,000.00	0.00	1,396.81	34,603.19	2,920.01	31,683.18	88.01
510-0900-5589	Prof Services - Printing	5,500.00	65.70	1,915.53	3,584.47	0.00	3,584.47	65.17
	<b>E55 Sub Totals:</b>	<b>74,500.00</b>	<b>434.36</b>	<b>4,531.95</b>	<b>69,968.05</b>	<b>5,629.96</b>	<b>64,338.09</b>	<b>86.36</b>
E60	Miscellaneous Expense							
510-0900-5604	Hardware - New & Renewals	23,900.00	164.24	164.24	23,735.76	0.00	23,735.76	99.31
510-0900-5606	IT Project & Labor	18,880.00	0.00	0.00	18,880.00	0.00	18,880.00	100.00
510-0900-5608	Software - New & Renewals	38,185.00	23.00	2,587.27	35,597.73	0.00	35,597.73	93.22
510-0900-5614	Copiers & Maintenance	7,600.00	0.00	93.93	7,506.07	45.98	7,460.09	98.16
	<b>E60 Sub Totals:</b>	<b>88,565.00</b>	<b>187.24</b>	<b>2,845.44</b>	<b>85,719.56</b>	<b>45.98</b>	<b>85,673.58</b>	<b>96.74</b>
E62	Intergovernmental Tsfr							
510-0900-5626	Xfer Depreciation Fd - Water	90,000.00	8,004.07	24,295.99	65,704.01	0.00	65,704.01	73.00
	<b>E62 Sub Totals:</b>	<b>90,000.00</b>	<b>8,004.07</b>	<b>24,295.99</b>	<b>65,704.01</b>	<b>0.00</b>	<b>65,704.01</b>	<b>73.00</b>
E72	Bond Expense							
510-0900-5722	Bond Principal Pmt	539,664.25	42,556.32	127,668.96	411,995.29	0.00	411,995.29	76.34
510-0900-5724	Bond Fee	0.00	166.67	500.01	-500.01	0.00	-500.01	0.00
	<b>E72 Sub Totals:</b>	<b>539,664.25</b>	<b>42,722.99</b>	<b>128,168.97</b>	<b>411,495.28</b>	<b>0.00</b>	<b>411,495.28</b>	<b>76.25</b>
E80	Fixed Assets							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0900-5808	Fixed Assets - Vehicles	42,500.00	0.00	0.00	42,500.00	0.00	42,500.00	100.00
510-0900-5816	Fixed Assets - Infrastructure	641,676.65	0.00	69,193.98	572,482.67	72,482.67	500,000.00	77.92
510-0900-5821	Other Equipment	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
510-0900-5822	COE Degray Project	100,000.00	0.00	0.00	100,000.00	113,786.00	-13,786.00	0.00
510-0900-5824	Depreciation Expense	800,000.00	0.00	0.00	800,000.00	0.00	800,000.00	100.00
E85	E80 Sub Totals:	1,599,176.65	0.00	69,193.98	1,529,982.67	186,268.67	1,343,714.00	84.03
510-0900-5850	Interest Expense							
	Interest Expense	286,330.57	18,457.24	55,371.73	230,958.84	14,395.00	216,563.84	75.63
E85	E85 Sub Totals:	286,330.57	18,457.24	55,371.73	230,958.84	14,395.00	216,563.84	75.63
	Expense Sub Totals:	5,915,892.02	276,213.56	879,855.81	5,036,036.21	471,628.76	4,564,407.45	77.16
Dept 510-0950	Dept 0900 Sub Totals:	3,414,892.02	-474,248.44	-620,666.99	4,035,559.01	471,628.76		
R62	Wastewater							
510-0950-4625	Intergovernmental Tsfrs							
	Xfer from Sewer Sales	4,250,000.00	250,000.00	500,000.00	3,750,000.00	0.00	3,750,000.00	88.24
	R62 Sub Totals:	4,250,000.00	250,000.00	500,000.00	3,750,000.00	0.00	3,750,000.00	88.24
	Revenue Sub Totals:	4,250,000.00	250,000.00	500,000.00	3,750,000.00	0.00	3,750,000.00	88.24
E01	Personnel Expense							
510-0950-5000	Salary Expense	783,245.29	58,763.21	153,911.69	629,333.60	0.00	629,333.60	80.35
510-0950-5005	SWB Reimbursement	109,000.00	0.00	0.00	109,000.00	0.00	109,000.00	100.00
510-0950-5010	Overtime Expense	40,000.00	2,426.04	7,614.66	32,385.34	0.00	32,385.34	80.96
510-0950-5020	FICA Expense	63,285.78	4,610.21	12,154.90	51,130.88	0.00	51,130.88	80.79
510-0950-5022	Unemployment Expense	900.00	0.00	29.00	871.00	0.00	871.00	96.78
510-0950-5025	Worker's Comp Expense	7,128.00	0.00	9,038.61	-1,910.61	0.00	-1,910.61	0.00
510-0950-5030	APERS Expense	127,656.23	9,378.05	24,718.23	102,938.00	0.00	102,938.00	80.64
510-0950-5040	Health Insurance Expense	158,776.08	11,554.90	33,177.40	125,598.68	0.00	125,598.68	79.10
510-0950-5050	Physical & Drug Screen Exp	1,666.00	18.00	460.00	1,206.00	0.00	1,206.00	72.39
510-0950-5054	BYOD - Wastewater	0.00	25.00	75.00	-75.00	0.00	-75.00	0.00
510-0950-5055	Uniform Expense	11,000.00	410.46	410.46	10,589.54	0.00	10,589.54	96.27
510-0950-5060	Travel & Training Expense	5,000.00	487.90	487.90	4,512.10	0.00	4,512.10	90.24
E01	E01 Sub Totals:	1,307,657.38	87,673.77	242,077.85	1,065,579.53	0.00	1,065,579.53	81.49
E10	Building & Grounds Exp							
510-0950-5102	Repairs & Maint - Building	15,600.00	996.30	1,105.09	14,494.91	0.00	14,494.91	92.92
510-0950-5110	Utilities - Electric	288,000.00	25,239.98	74,388.57	213,611.43	0.00	213,611.43	74.17
510-0950-5111	Utilities - Gas	2,700.00	300.64	1,129.25	1,570.75	0.00	1,570.75	58.18
510-0950-5112	Utilities - Water	300.00	24.48	61.71	238.29	0.00	238.29	79.43

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0950-5115	Communication Exp - Telephone	3,000.00	1,666.19	3,517.29	-517.29	0.00	-517.29	0.00
510-0950-5116	Communication Exp - Cellular	13,332.00	590.07	1,780.71	11,551.29	0.00	11,551.29	86.64
510-0950-5120	Insurance - Property	10,250.00	0.00	0.00	10,250.00	0.00	10,250.00	100.00
510-0950-5130	Sanitation	31,200.00	4,142.61	6,085.88	25,114.12	4,261.60	20,852.52	66.84
510-0950-5140	Supplies - B&G	1,560.00	87.56	87.56	1,472.44	0.00	1,472.44	94.39
510-0950-5142	Janitorial Supplies and Main	1,600.00	0.00	346.77	1,253.23	1,558.35	-305.12	0.00
510-0950-5145	Tools	8,400.00	427.48	427.48	7,972.52	0.00	7,972.52	94.91
	<b>E10 Sub Totals:</b>	<b>375,942.00</b>	<b>33,475.31</b>	<b>88,930.31</b>	<b>287,011.69</b>	<b>5,819.95</b>	<b>281,191.74</b>	<b>74.80</b>
E20	Vehicle Expense							
510-0950-5200	Fuel Expense	30,000.00	1,888.42	5,519.12	24,480.88	0.00	24,480.88	81.60
510-0950-5210	Service & Repair - Vehicle	33,000.00	752.58	6,322.86	26,677.14	6,419.06	20,258.08	61.39
510-0950-5218	Tire Expense	8,400.00	0.00	1,483.93	6,916.07	0.00	6,916.07	82.33
510-0950-5225	Insurance Expense - Vehicle	9,000.00	0.00	6,222.59	2,777.41	198.44	2,578.97	28.66
510-0950-5240	Equipment Rental	950.00	0.00	672.53	277.47	2,017.59	-1,740.12	0.00
	<b>E20 Sub Totals:</b>	<b>81,350.00</b>	<b>2,641.00</b>	<b>20,221.03</b>	<b>61,128.97</b>	<b>8,635.09</b>	<b>52,493.88</b>	<b>64.53</b>
E30	Supply Expense							
510-0950-5300	Supplies - Office	4,800.00	29.74	889.41	3,910.59	0.00	3,910.59	81.47
510-0950-5322	Supplies - Operating	277,804.33	8,890.14	37,653.36	240,150.97	38,899.71	201,251.26	72.44
510-0950-5324	Supplies - Chemicals	160,000.00	22,207.41	46,703.85	113,296.15	15,841.36	97,454.79	60.91
510-0950-5326	Supplies - Lab	32,500.00	0.00	3,792.85	28,707.15	19,676.00	9,031.15	27.79
510-0950-5350	Postage Expense	24,000.00	1,633.06	3,341.29	20,658.71	1,925.00	18,733.71	78.06
	<b>E30 Sub Totals:</b>	<b>499,104.33</b>	<b>32,760.35</b>	<b>92,380.76</b>	<b>406,723.57</b>	<b>76,342.07</b>	<b>330,381.50</b>	<b>66.19</b>
E40	Operations Expense							
510-0950-5475	Credit Card Fees	21,200.00	1,453.50	4,637.88	16,562.12	16,200.00	362.12	1.71
510-0950-5480	Dues & Subscriptions	15,600.00	394.55	7,577.40	8,022.60	1,768.35	6,254.25	40.09
510-0950-5530	Safety Program	1,500.00	815.03	875.41	624.59	0.00	624.59	41.64
510-0950-5540	Equip Purchase - I & I	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
510-0950-5541	Outside Contractors- I & I	300,000.00	0.00	0.00	300,000.00	0.00	300,000.00	100.00
510-0950-5542	Service & Repair - I & I	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
	<b>E40 Sub Totals:</b>	<b>363,300.00</b>	<b>2,663.08</b>	<b>13,090.69</b>	<b>350,209.31</b>	<b>17,968.35</b>	<b>332,240.96</b>	<b>91.45</b>
E55	Professional Services							
510-0950-5550	Prof Services - Acctg & Audit	12,000.00	0.00	0.00	12,000.00	0.00	12,000.00	100.00
510-0950-5553	Prof Services - Advertising	1,500.00	0.00	0.00	1,500.00	500.00	1,000.00	66.67
510-0950-5571	Prof Services - Engineering	20,000.00	0.00	850.95	19,149.05	850.95	18,298.10	91.49
510-0950-5574	Prof Services - GIS	0.00	0.00	0.00	0.00	1,359.00	-1,359.00	0.00
510-0950-5586	Prof Services - Other	25,000.00	0.00	1,414.16	23,585.84	2,920.00	20,665.84	82.66
510-0950-5589	Prof Services - Printing	5,000.00	0.00	1,849.83	3,150.17	65.40	3,084.77	61.70

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E55 Sub Totals:		63,500.00	0.00	4,114.94	59,385.06	5,695.35	53,689.71	84.55
E60	Miscellaneous Expense							
510-0950-5604	Hardware - New & Renewals	23,900.00	0.00	0.00	23,900.00	0.00	23,900.00	100.00
510-0950-5606	IT Project & Labor	16,380.00	0.00	0.00	16,380.00	0.00	16,380.00	100.00
510-0950-5608	Software - New & Renewals	56,230.00	23.00	2,551.63	53,678.37	0.00	53,678.37	95.46
510-0950-5614	Copiers & Maintenance	7,600.00	0.00	93.91	7,506.09	28.00	7,478.09	98.40
E60 Sub Totals:		104,110.00	23.00	2,645.54	101,464.46	28.00	101,436.46	97.43
E62	Intergovernmental Tsfr							
510-0950-5626	Xfer to Other	0.00	9,902.13	29,885.89	-29,885.89	0.00	-29,885.89	0.00
E62 Sub Totals:		0.00	9,902.13	29,885.89	-29,885.89	0.00	-29,885.89	0.00
E72	Bond Expense							
510-0950-5722	Bond Principal Pmt	626,171.66	49,165.73	147,497.19	478,674.47	0.00	478,674.47	76.44
E72 Sub Totals:		626,171.66	49,165.73	147,497.19	478,674.47	0.00	478,674.47	76.44
E80	Fixed Assets							
510-0950-5810	Fixed Assets - Equipment	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
510-0950-5816	Fixed Assets - Infrastructure	1,727,297.62	15,066.94	128,130.74	1,599,166.88	426,740.75	1,172,426.13	67.88
510-0950-5819	Project - Dewatering Facility	75,000.00	0.00	0.00	75,000.00	0.00	75,000.00	100.00
510-0950-5824	Depreciation Expense	1,100,000.00	0.00	0.00	1,100,000.00	0.00	1,100,000.00	100.00
E80 Sub Totals:		2,917,297.62	15,066.94	128,130.74	2,789,166.88	426,740.75	2,362,426.13	80.98
E85	Interest Expense							
510-0950-5850	Interest Expense	239,470.63	22,898.31	68,694.93	170,775.70	5,803.45	164,972.25	68.89
E85 Sub Totals:		239,470.63	22,898.31	68,694.93	170,775.70	5,803.45	164,972.25	68.89
Expense Sub Totals:		6,577,903.62	256,269.62	837,669.87	5,740,233.75	547,033.01	5,193,200.74	78.95
Dept 0950 Sub Totals:		2,327,903.62	6,269.62	337,669.87	1,990,233.75	547,033.01		
Fund Revenue Sub Totals:		6,751,000.00	1,000,462.00	2,000,522.80	4,750,477.20	0.00	4,750,477.20	70.37
Fund Expense Sub Totals:		12,493,795.64	532,483.18	1,717,525.68	10,776,269.96	1,018,661.77	9,757,608.19	78.10
Fund 510 Sub Totals:		5,742,795.64	-467,978.82	-282,997.12	6,025,792.76	1,018,661.77		
Stormwater Utility Fund								
Stormwater								
Intergovernmental Tsfrs								
Xfer from Water Revenue Fund		280,200.00	23,361.00	69,930.00	210,270.00	0.00	210,270.00	75.04

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	R62 Sub Totals:	280,200.00	23,361.00	69,930.00	210,270.00	0.00	210,270.00	75.04
515-0140-4850	Interest Revenue							
	Interest Revenue	0.00	10.59	30.22	-30.22	0.00	-30.22	0.00
	R85 Sub Totals:	0.00	10.59	30.22	-30.22	0.00	-30.22	0.00
E80	Revenue Sub Totals:	280,200.00	23,371.59	69,960.22	210,239.78	0.00	210,239.78	75.03
515-0140-5816	Fixed Assets							
	Fixed Assets - Infrastructure	416,554.59	581.69	6,699.91	409,854.68	157,997.90	251,856.78	60.46
	E80 Sub Totals:	416,554.59	581.69	6,699.91	409,854.68	157,997.90	251,856.78	60.46
	Expense Sub Totals:	416,554.59	581.69	6,699.91	409,854.68	157,997.90	251,856.78	60.46
	Dept 0140 Sub Totals:	136,354.59	-22,789.90	-63,260.31	199,614.90	157,997.90		
	Fund Revenue Sub Totals:	280,200.00	23,371.59	69,960.22	210,239.78	0.00	210,239.78	75.03
	Fund Expense Sub Totals:	416,554.59	581.69	6,699.91	409,854.68	157,997.90	251,856.78	60.46
Fund 525	Fund 515 Sub Totals:	136,354.59	-22,789.90	-63,260.31	199,614.90	157,997.90		
Dept 525-0950	Depreciation - WW							
R62	Wastewater							
525-0950-4625	Intergovernmental Tsfrs	0.00	17,906.20	54,181.88	-54,181.88	0.00	-54,181.88	0.00
	Xfer from Water	0.00	17,906.20	54,181.88	-54,181.88	0.00	-54,181.88	0.00
	R62 Sub Totals:	0.00	17,906.20	54,181.88	-54,181.88	0.00	-54,181.88	0.00
	Revenue Sub Totals:	0.00	17,906.20	54,181.88	-54,181.88	0.00	-54,181.88	0.00
	Dept 0950 Sub Totals:	0.00	-17,906.20	-54,181.88	54,181.88	0.00		
	Fund Revenue Sub Totals:	0.00	17,906.20	54,181.88	-54,181.88	0.00	-54,181.88	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 530	Fund 525 Sub Totals:	0.00	-17,906.20	-54,181.88	54,181.88	0.00		
Dept 530-0900	Sub-Div Impact Water							
R62	Water							
530-0900-4625	Intergovernmental Tsfrs	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Xfer from Water	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R62	R62 Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Revenue Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Dept 0900 Sub Totals:	-2,000.00	0.00	0.00	-2,000.00	0.00		
	Fund Revenue Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 535	Fund 530 Sub Totals:	-2,000.00	0.00	0.00	-2,000.00	0.00		
Dept 535-0950	Sub-Div Impact WW							
R62	Wastewater							
535-0950-4625	Intergovernmental Tsfrs							
	Xfer from Water Ord 2006-09	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
R62	R62 Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Interest Revenue							
	Interest Revenue	0.00	0.82	2.49	-2.49	0.00	-2.49	0.00
R85	R85 Sub Totals:	0.00	0.82	2.49	-2.49	0.00	-2.49	0.00
	Revenue Sub Totals:	2,000.00	0.82	2.49	1,997.51	0.00	1,997.51	99.88
	Dept 0950 Sub Totals:	-2,000.00	-0.82	-2.49	-1,997.51	0.00		
	Fund Revenue Sub Totals:	2,000.00	0.82	2.49	1,997.51	0.00	1,997.51	99.88
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 550	Fund 535 Sub Totals:	-2,000.00	-0.82	-2.49	-1,997.51	0.00		
Dept 550-0900	Impact - Water							
R62	Water							
550-0900-4625	Intergovernmental Tsfrs							
	Xfer fr WaterOrd1997-3, 2010-18	35,000.00	2,550.00	12,298.00	22,702.00	0.00	22,702.00	64.86
R62	R62 Sub Totals:	35,000.00	2,550.00	12,298.00	22,702.00	0.00	22,702.00	64.86
	Interest Revenue							
	Interest Revenue	0.00	2.07	5.79	-5.79	0.00	-5.79	0.00



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R85 Sub Totals:	0.00	2.07	5.79	-5.79	0.00	-5.79	0.00
	Revenue Sub Totals:	35,000.00	2,552.07	12,303.79	22,696.21	0.00	22,696.21	64.85
	Dept 0900 Sub Totals:	-35,000.00	-2,552.07	-12,303.79	-22,696.21	0.00		
	Fund Revenue Sub Totals:	35,000.00	2,552.07	12,303.79	22,696.21	0.00	22,696.21	64.85
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 555	Fund 555 Sub Totals:	-35,000.00	-2,552.07	-12,303.79	-22,696.21	0.00		
Dept 555-0950	Impact - WW							
R62	Wastewater							
555-0950-4625	Intergovernmental Tsfrs							
	Xfer from Water Ord 1997-03	35,000.00	3,500.00	11,825.00	23,175.00	0.00	23,175.00	66.21
	R62 Sub Totals:	35,000.00	3,500.00	11,825.00	23,175.00	0.00	23,175.00	66.21
R85	Interest Revenue							
555-0950-4850	Interest Revenue	0.00	1.66	4.66	-4.66	0.00	-4.66	0.00
	R85 Sub Totals:	0.00	1.66	4.66	-4.66	0.00	-4.66	0.00
	Revenue Sub Totals:	35,000.00	3,501.66	11,829.66	23,170.34	0.00	23,170.34	66.20
	Dept 0950 Sub Totals:	-35,000.00	-3,501.66	-11,829.66	-23,170.34	0.00		
	Fund Revenue Sub Totals:	35,000.00	3,501.66	11,829.66	23,170.34	0.00	23,170.34	66.20
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 560	Fund 555 Sub Totals:	-35,000.00	-3,501.66	-11,829.66	-23,170.34	0.00		
Dept 560-0900	Salem Royalty							
R62	Water							
560-0900-4625	Intergovernmental Tsfrs							
	Xfer from Water	600.00	46.00	138.40	461.60	0.00	461.60	76.93
	R62 Sub Totals:	600.00	46.00	138.40	461.60	0.00	461.60	76.93
R85	Interest Revenue							
560-0900-4850	Interest Revenue	0.00	1.70	5.17	-5.17	0.00	-5.17	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E60 560-0900-5602	R85 Sub Totals:	0.00	1.70	5.17	-5.17	0.00	-5.17	0.00
	Revenue Sub Totals:	600.00	47.70	143.57	456.43	0.00	456.43	76.07
	Miscellaneous Expense							
	Royalty Payment	600.00	-4.00	11.40	588.60	0.00	588.60	98.10
	E60 Sub Totals:	600.00	-4.00	11.40	588.60	0.00	588.60	98.10
	Expense Sub Totals:	600.00	-4.00	11.40	588.60	0.00	588.60	98.10
	Dept 0900 Sub Totals:	0.00	-51.70	-132.17	132.17	0.00		
	Fund Revenue Sub Totals:	600.00	47.70	143.57	456.43	0.00	456.43	76.07
	Fund Expense Sub Totals:	600.00	-4.00	11.40	588.60	0.00	588.60	98.10
Fund 604 Dept 604-0000 R85 604-0000-4850 604-0000-4855	Fund 560 Sub Totals: W/WW Ref Rev 2017 Bd Fr Water and WW Interest Revenue Interest Revenue Gain on Investment	0.00	-51.70	-132.17	132.17	0.00		
	R85 Sub Totals:	0.00	50,388.24	151,193.11	-151,193.11	0.00	-151,193.11	0.00
	Revenue Sub Totals:	0.00	23.07	97.60	-97.60	0.00	-97.60	0.00
	Bond Expense	0.00	50,365.17	151,095.51	-151,095.51	0.00	-151,095.51	0.00
	Bond Fees	0.00	50,388.24	151,193.11	-151,193.11	0.00	-151,193.11	0.00
E72 604-0000-5724	Revenue Sub Totals: Bond Expense Bond Fees	0.00	50,388.24	151,193.11	-151,193.11	0.00	-151,193.11	0.00
	E72 Sub Totals:	0.00	166.67	500.01	-500.01	0.00	-500.01	0.00
	Expense Sub Totals:	0.00	166.67	500.01	-500.01	0.00	-500.01	0.00
	Dept 0000 Sub Totals:	0.00	-50,221.57	-150,693.10	150,693.10	0.00		
	Fund Revenue Sub Totals:	0.00	50,388.24	151,193.11	-151,193.11	0.00	-151,193.11	0.00
	Fund Expense Sub Totals:	0.00	166.67	500.01	-500.01	0.00	-500.01	0.00
	Fund 604 Sub Totals:	0.00	-50,221.57	-150,693.10	150,693.10	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 606	W/W/W Ref Rev Bonds 2017 DSR							
Dept 606-0000	Water and WW							
R85	Interest Revenue	0.00	462.89	1,481.81	-1,481.81	0.00	-1,481.81	0.00
606-0000-4850	Interest Revenue	0.00	462.89	1,481.81	-1,481.81	0.00	-1,481.81	0.00
	R85 Sub Totals:	0.00	462.89	1,481.81	-1,481.81	0.00	-1,481.81	0.00
	Revenue Sub Totals:	0.00	462.89	1,481.81	-1,481.81	0.00	-1,481.81	0.00
	Dept 0000 Sub Totals:	0.00	-462.89	-1,481.81	1,481.81	0.00		
	Fund Revenue Sub Totals:	0.00	462.89	1,481.81	-1,481.81	0.00	-1,481.81	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 606 Sub Totals:	0.00	-462.89	-1,481.81	1,481.81	0.00		
Fund 700	A/P Tax Commission							
Dept 700-0150	A/P Tax Commission							
R10	Taxes - Sales	0.00	50,404.08	153,880.76	-153,880.76	0.00	-153,880.76	0.00
700-0150-4102	A&P - Food Bev Tax	0.00	7,939.83	24,472.40	-24,472.40	0.00	-24,472.40	0.00
700-0150-4104	A&P - Lodging Tax	0.00	58,343.91	178,353.16	-178,353.16	0.00	-178,353.16	0.00
	R10 Sub Totals:	0.00	58,343.91	178,353.16	-178,353.16	0.00	-178,353.16	0.00
R60	Miscellaneous Revenue							
700-0150-4536	Penalty	0.00	114.80	225.67	-225.67	0.00	-225.67	0.00
700-0150-4537	Insufficient Check Fee	0.00	3.00	3.00	-3.00	0.00	-3.00	0.00
	R60 Sub Totals:	0.00	117.80	228.67	-228.67	0.00	-228.67	0.00
R85	Interest Revenue							
700-0150-4850	Interest Revenue	0.00	368.91	973.73	-973.73	0.00	-973.73	0.00
	R85 Sub Totals:	0.00	368.91	973.73	-973.73	0.00	-973.73	0.00
E55	Revenue Sub Totals:	0.00	58,830.62	179,555.56	-179,555.56	0.00	-179,555.56	0.00
700-0150-5586	Professional Services	0.00	3,121.05	6,562.39	-6,562.39	0.00	-6,562.39	0.00
	Prof Services - Other	0.00	3,121.05	6,562.39	-6,562.39	0.00	-6,562.39	0.00
	E55 Sub Totals:	0.00	3,121.05	6,562.39	-6,562.39	0.00	-6,562.39	0.00
E60	Miscellaneous Expense							
700-0150-5600	Miscellaneous Expense	0.00	0.00	6,773.92	-6,773.92	0.00	-6,773.92	0.00
700-0150-5608	Software - New & Renewals	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E60 Sub Totals:	0.00	0.00	6,773.92	-6,773.92	0.00	-6,773.92	0.00
	Expense Sub Totals:	0.00	3,121.05	13,336.31	-13,336.31	0.00	-13,336.31	0.00
	Dept 0150 Sub Totals:	0.00	-55,709.57	-166,219.25	166,219.25	0.00		
	Fund Revenue Sub Totals:	0.00	58,830.62	179,555.56	-179,555.56	0.00	-179,555.56	0.00
	Fund Expense Sub Totals:	0.00	3,121.05	13,336.31	-13,336.31	0.00	-13,336.31	0.00
	Fund 700 Sub Totals:	0.00	-55,709.57	-166,219.25	166,219.25	0.00		
	Revenue Totals:	48,364,792.20	4,404,692.12	12,771,848.70	35,592,943.50	0.00	35,592,943.50	73.59
	Expense Totals:	65,565,039.06	3,630,463.65	13,071,114.12	52,493,924.94	2,333,110.76	50,160,814.18	76.51
	Report Totals:	17,200,246.86	-774,228.47	299,265.42	16,900,981.44	2,333,110.76		

**ORDINANCE NO. 2019 -X**

**A ORDINANCE PROVIDING FOR THE PERMISSION TO DESTROY CERTAIN CITY RECORDS PER CITY POLICY IN RESOLUTION 2015- 5 ; AND FOR OTHER PURPOSES.**

**WHEREAS**, it is sound administrative practice that the City of Bryant, Arkansas destroy certain records in a systematic procedure; and that

**WHEREAS**, certain state (not only but including 14-59-114 and 14-237-112) and federal laws require the City records be maintained for the minimum period of time required by a Records Management System; and it is determined that these records listed here have no further administrative, legal or historical value, and are otherwise inappropriate for preservation in the City's archives.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:**

**Section 1.** Purpose: The destruction of records by the City Departments of Bryant requires the approval of Council by Affidavit (here in). The means of destruction shall be Shredding.

**Section 2.** Authority of Records Management and Retention Plan: Attached find the signed by the Department Head and one Council Member listing of the records to be destroyed and the time periods to which they apply.

**PASSED AND APPROVED this \_\_\_\_\_ day of April, 2019.**

APPROVED:

\_\_\_\_\_  
Allen E. Scott, Mayor

Approved as to Form:

\_\_\_\_\_  
Josh Farmer, City Attorney

ATTEST:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

**CITY OF BRYANT, AR**  
**Records Storage Inventory Sheets**  
**2019**

**Council Member Signature**

**Finance Department**

**Department Head Signature**

Date \_\_\_\_\_

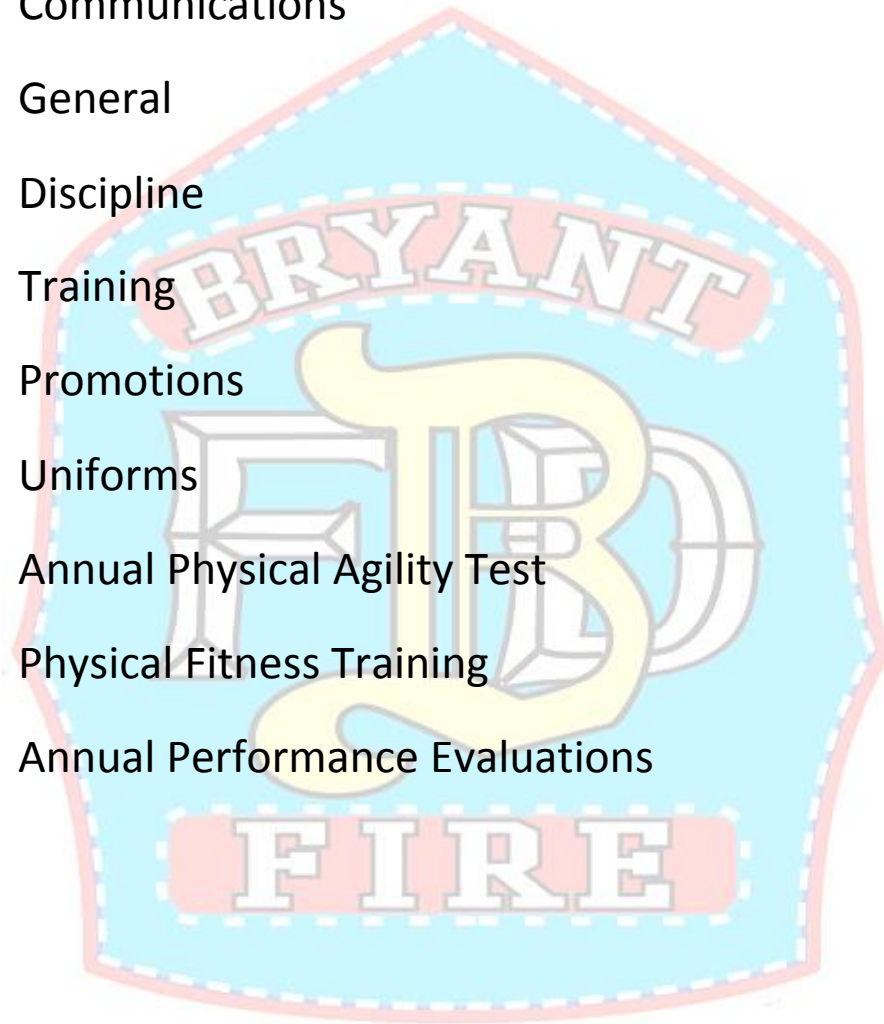
The above Department Head requests that the following below described records be certified to the Council for destruction. The Department Head further states that these records have exceeded all retention dates and are no longer needed by this department or the City of Bryant.

#	Related Fund/Misc. Information	Description	Year
1	FIN15-024	2013 Jan - Dec Payroll Misc.	2013
2	FIN15-028	2014 AP Verizon	2014
3	FIN15-029/30	2014 Bishop Park Contract labor AP	2014
4	FIN15-020	2014 Jan-Dec Cash Receipts in Springbrook	2014
5	FIN15-022	2014 Jan-Dec Cash Receipts from Active Net	2014
6	FIN15-037	2014 Payroll Related AP - Ins. Deduct, LOPFI, APERS, etc. 2 of 2	2014
7	FIN15-032	2014 Payroll Related AP - Ins. Deduct, LOPFI, APERS, etc. 1 of 2	2014
8	#004	2014 Credit Cards Sept - Dec	2014
9	FIN -038	2014 Cash Receipts	2014
10	FIN15-027	2014 AP Rec. Books (2005-2014)	2014 and before
11	FIN -006	2014 Credit Cards May - August	2014
12	FIN - 002	2014 Jan - Dec AP Invoices A-F for Water/WW	2014
13	FIN -001	2014 Jan - Dec AP Invoices G-Z for Water/WW	2014
14	FIN15-023	2014 Jan - Dec Cash Receipts in Active Net	2014
15	NA	2013 C-D AP	2013
16	CDs	2010-2014 Finance and Personnel Meeting CDs	2010-2014
17	FIN15-025	2013 Jan - Dec Payroll Misc.	2013
18	#005	2014 Credit Cards Jan - April	2014
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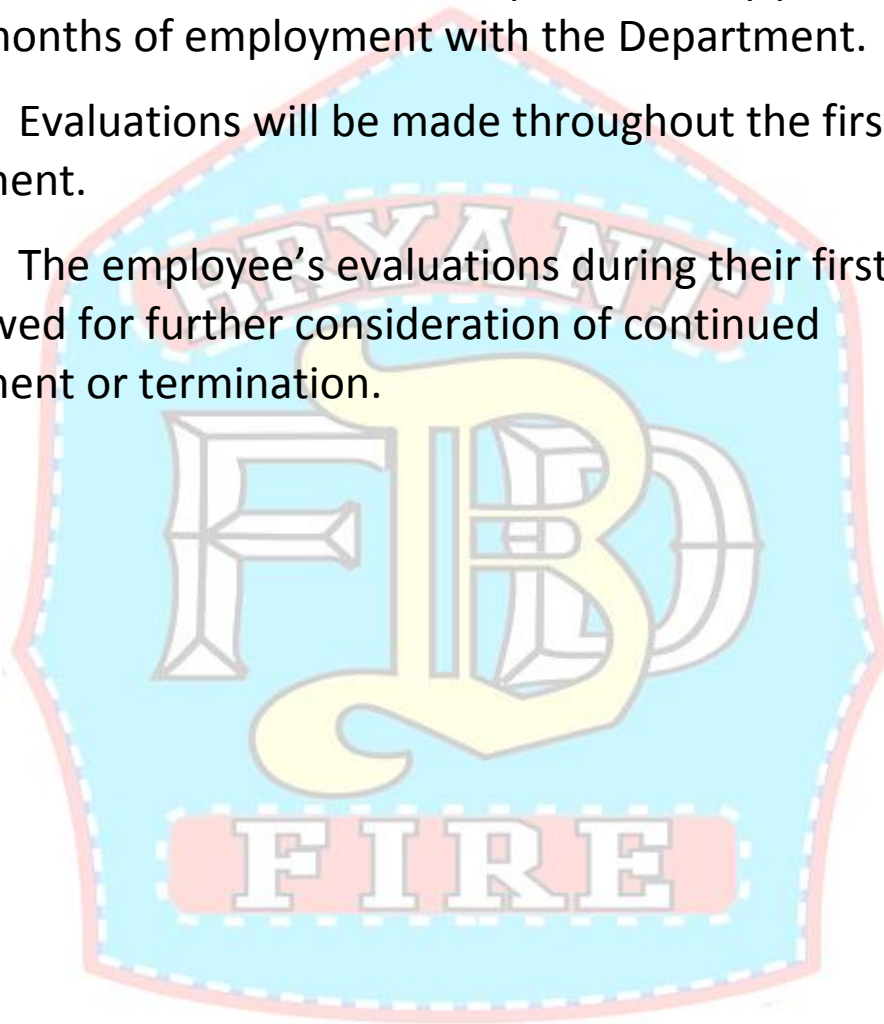
## **Section 1.00**

### **New Hire Probationary Period**

**1.01** All New Hires will be in a probationary period for their first 12 months of employment with the Department.

**1.02** Evaluations will be made throughout the first year of employment.

**1.03** The employee's evaluations during their first year will be reviewed for further consideration of continued employment or termination.



## **Section 2.00**

### **Conduct**

**2.01** All members of the Fire Department shall be held responsible at all times, on or off duty for their conduct. Conduct unbecoming of a member of the Fire Department causing the lowering of opinion of the Department by the public will not be tolerated.

**2.02** Officers are expected to set an example to their subordinates in the matter of knowledge of, adherence to, and regard to all rules and regulations of the Fire Department and the City of Bryant.

**2.03** All members of the Fire Department shall maintain a certain level of respect in all official relations with their superiors, subordinates, and the public being careful to abstain from violent, abusive, rude, or inappropriate language when giving orders or engaged in general conversation.

**2.04** Agitation and acts tending to cause dissention in the Fire Department or attempts to cast unfavorable reflections upon members of the Department shall not be tolerated.

**2.05** All members of the Fire Department shall address officers of the Department by their appropriate rank. Exceptions can be made if an officer allows it in an informal

setting of the workplace. This exception does not apply to formal or public settings or traffic over the radio.

**2.06** If a member of the Fire Department is charged with a felony, the member will immediately be placed on administrative leave with pay. Depending on the findings of the legal system the member may be subject to disciplinary action up to termination.



## **Section 3.00**

### Reporting for Duty

**3.01** All members of the Fire Department shall report for their assigned shift on time. Duty shifts are for a 24 hour period, 6 A.M. to 6 A.M.

**3.02** Members shall be dressed in appropriate uniforms while on duty by 7:00 AM with the exception of participating in physical exercise activities. Physical exercise training may be conducted in Department T- Shirts with gym shorts, sweatpants, gym shoes, etc.

**3.03** Members shall be clean shaven while on duty. Exceptions may be made by the Shift Commander such as members participating in physical exercise activities, responses made soon after shift change, etc.

## **Section 4.00**

### Response to Structure Fires and Other Fire Calls

**4.01** The standard response to all structure fires will include at least three apparatus, and at least one must be a ladder. The Shift Commander will also respond.

**4.02** For all other fires, vehicles, dumpsters, grass, etc., the response will be determined by the district location of the call and/or Shift Commander on duty. The Shift Commander may also respond.

**4.03** The standard response to all calls in the Springhill Fire Protection District will be one apparatus, the Shift Commander, and the appropriate automatic aid. Additional resources may be sent at the discretion of the Shift Commander after the fire protection needs of the City are addressed.

**4.04** The standard response to all mutual and automatic aid calls will be one apparatus and the Shift Commander. Additional resources may be sent at the discretion of the Shift Commander after the fire protection needs of the City are met.

**4.05** The standard response to all fire alarms will be two apparatus, and at least one must be a ladder. The Shift Commander will also respond. Responding units will be determined by the district location of the call and/or Shift Commander on duty. The crew on the initial arriving apparatus

will advise as to the need of additional equipment and manpower.



## **Section 5.00**

### Motor Vehicle Accidents

**5.01** MVA calls will be responded to with the designated apparatus equipped with extrication equipment.

**5.02** At least one apparatus and the Shift Commander will respond to the call. Additional apparatus may be dispatched to the call at the discretion of the Shift Commander.

**5.03** Full PPE will be worn during extrication activities unless otherwise directed by a supervising Officer.

**5.04** Body Substance Isolation will be worn when there is the potential for exposure to bodily substances from a patient or victim.

**5.05** Reflective traffic safety vests will be worn at all times when the turnout coat is not worn.

## **Section 6.00**

### EMS Calls

**6.01** The standard response for an EMS call will be the apparatus stationed within the district where the response will be. Additional apparatus and/or personnel may be dispatched at the discretion of the Shift Commander

**6.02** Dispatch will notify the responding FD unit either upon dispatch or en route, of any information or details that the scene might be unsafe for responders such as domestic violence, suicide attempt, overdose, etc.

**6.03** If it is known or suspected that the scene might be unsafe because of the nature of the call, the responding unit will run code 3 until 1 block from the scene or such distance the officer in charge deems appropriate and radio back to Dispatch and notify them that they are on scene, staged and waiting for verification from a PD Officer that the scene is safe. After the scene is deemed safe by the Police, the Fire unit will then proceed to the scene.

**6.04** If at any time while on scene, the scene becomes unsafe, the responding unit will leave the scene and notify Dispatch of the situation immediately.

**6.05** Prior to arriving on scene responders will don all applicable personal protective equipment necessary. This will



be, at minimum, medical gloves. If entry must be forced and there is a chance carbon monoxide may be involved, a carbon monoxide monitor shall be utilized to check levels in the area. If above normal levels are found, SCBAs will be utilized.

**6.06** If all Fire Department units are dispatched on a working fire and another call is dispatched, the Fire units will remain on the fire scene. It will be at the commanding Officer's discretion if a Fire unit will leave the fire scene to respond or call for a mutual aid response to the call.

**6.07** Information will be obtained that is sufficient to complete the run report. This will either be done on scene or afterwards by contacting the ambulance service. All information regarding the call, especially patient information, is strictly confidential and subject to HIPAA regulations.

**6.08** Federal and State law specify that firefighters are mandatory reporters of suspected abuse and neglect. Reporting shall be done by an Officer by contacting the Hotlines listed below. The incident report number shall be given to the call taker and an email shall be sent up the chain of command detailing the event. Thorough and detailed documentation shall be made in the incident report of the suspected abuse and/or neglect. Law enforcement shall also be notified.

Arkansas Child Abuse Hotline: 1-800-482-5964

Arkansas Adult Protective Services: 1-800-482-8049

## **Section 7.00**

### Lockout Calls

**7.01** Response to lockout calls will only be made when the situation is considered to be life threatening for a person locked in a vehicle/ structure, for vital medications locked in a vehicle/structure, and for the welfare of an animal. Whatever steps necessary to mitigate the life threatening emergency will be taken immediately.

**7.02** The Bryant Police Department will respond to verify ownership of the vehicle or residence. Unless an immediate life threatening situation exists as determined by the first arriving FD Officer, entry will not be gained by the fire department until such verification is made and the proper liability release form is signed.

**7.03** The level of response for a lockout situation considered to be life threatening for a person will be code 3 and all others shall be code 1. This will be at the discretion of the Battalion Chief of the company officer responding.

## **Section 8.00**

### Personnel Accountability

**8.01** Purpose- The purpose of the personnel accountability tags are to provide a means of tracking what personnel are assigned to a particular apparatus on an emergency scene.

**8.02** Location- The personnel accountability tags of firefighters on duty will be clipped to the designated area inside the cab of the apparatus to which they are assigned.

**8.03** Procedure- When starting a duty shift, all firefighters will clip their accountability tag on the designated area located in the apparatus to which they are assigned. When their shift ends and they are off duty, the accountability tag will be removed and stored with their gear. When any off duty personnel arrive at any scene, they will immediately clip their accountability tag to the apparatus to which they are assigned, or give it to the Incident Commander.

## **Section 9.00**

### Apparatus Operation

**9.01** Apparatus shall respond to all structure fires, vehicle fires, fire alarms, motor vehicle accidents, and EMS calls using code 3 response (warning lights and sirens) unless otherwise directed by the commanding officer.

Apparatus shall respond to all service calls and non-emergency calls using a code 1 response (no warning lights and no sirens).

**9.02** The operator of an apparatus shall operate it at a safe speed at all times, especially at corners and intersections.

**9.03** At least one member on an apparatus shall act as a spotter when the apparatus is backing up.

**9.04** All members shall respond as directed by the commanding officer in a timely manner.

**9.05** Careless, reckless, and unauthorized use of an apparatus is prohibited.

**9.06** If an apparatus is involved in an accident while en route to a call, the apparatus officer shall immediately assess the condition of everyone involved, radio dispatch and the shift commander to inform them of the situation, request additional needed resources, and wait to be released from the scene by law enforcement.

**9.07** The first arriving apparatus will give a brief situation report upon arrival. This report should include the type of structure, conditions observed, and possible hydrant locations. Incident Command shall also be established over the radio by the first arriving unit.

**9.08** Apparatus shall advise when they are back in service by radio AND apparatus computer.



## **Section 10.00**

### Off Duty Fire Response

**10.01** No member shall self-dispatch to any call with the exception of the Chief and Assistant Chief.

**10.02** All members requested to respond from off duty shall respond in a safe manner.

**10.03** If a member is requested to come in off duty, they shall report to their assigned station to acquire the necessary PPE to offer whatever assistance is needed unless otherwise directed by a commanding officer. If after being requested to come in off duty further contact cannot be made with the commanding officer, the member will report to Headquarters for further assignment.

**10.04** Members shall help ensure all apparatus and stations are put back into service before they will be released to leave by the commanding officer.

## **Section 11.00**

### Structural Fire Entry

**11.01** Entry into a structure fire will be announced over the radio and made with a minimum of a two firefighter entry team and if at all possible a minimum of a two firefighter backup team. Limited exceptions may be made based upon the determination of the officer on scene and/or the shift commander.

**11.02** At minimum, one firefighter of the entry team will have a radio and an egress tool.

**11.03** A thermal imaging camera will be used if at all practical when making entry.

**11.04** A Rapid Intervention Team (RIT) shall be established prior to entry into a working structure fire or other incident with an environment that is an Immediate Danger to Life or Health (IDLH) and shall remained staffed until the incident has stabilized. Limited exceptions may be made based upon the determination of the officer on scene and/or the shift commander.

**11.05** The RIT shall consist of at least three (3) firefighters in level 1 PPE (turnout coat and pants, helmet, hood, gloves, and SCBA) on standby outside of the structure to provide assistance

or rapid rescue if needed. The IC shall determine which personnel will be assigned as the RIT. There shall be one (1) RIT Officer in charge on each team.

**11.06** The RIT shall report directly to the IC and critical incident information will be passed on from the IC to the RIT based on scene size up and incident details. The RIT shall have all basic tools and equipment needed based on incident details. The RIT and needed equipment shall be staged on a tarp if possible in an area that is readily accessible to potential rescues.

**11.07** The primary tasks of the RIT shall be to:

- \* Perform an initial and ongoing scene size up
- \* Assemble needed equipment at the primary entry point
- \* Monitor communications and maintain contact with the IC for quick response
- \* Remain aware of the locations where firefighters are working and any special tasks assigned
- \* If needed gain access to any exit that is locked, blocked, or nonexistent

**11.08** The RIT may complete additional tasks providing it supports their primary tasks. These tasks shall not include situations requiring direct entry into the IDLH environment or impacting the RIT Officer's ability to focus on the status of



operations. Task assignment shall take into account that the RIT should not be fatigued any time.

**11.09** In an effort to create a safer environment while working structure fires, the Bryant Fire Department and Benton Fire Department will begin immediately in sharing RIT (Rapid Intervention Teams) during working structure fires in both cities. A RIT is a group of at least 3 firefighters that will standby at the scene to make rapid entry in the case of a downed or missing firefighter in a hazardous situation such as a structure fire. A RIT has no other function during the event and once the immediate danger has passed the RIT stands down.

**11.10** RIT Given

Benton Communications will make contact with Bryant communications with the request. When this is done we will need to know the location of the incident and the talk group/radio channel that is being used. You will then contact the on duty Battalion Chief and relay the info and he will instruct you on what Fire unit to dispatch. The Battalion Chief will respond with the responding Fire unit. You will then need to notify the Fire Chief or Assistant Fire Chief of the request.

**11.11** RIT Received

When it is confirmed that the Bryant Fire Department has a working structure fire, the Battalion Chief will instruct you to contact Benton communications and request a RIT. Confirmed will mean that there is sufficient evidence based upon

information from units on scene, multiple calls reporting the incident, or other credible information obtained that the incident will be a working fire. Likewise, you will give them the location of the incident and the talk group/ radio channel we operating on.

**11.12** On-Scene Decon of Personnel and Equipment:

All personnel exposed to any on-scene contamination shall take steps to remove as much contamination as possible from themselves and their PPE before entering any apparatus and leaving the scene. This shall be accomplished by utilizing a low-pressure, fog pattern water spray, cleansing wipes, or whatever effective means are necessary and available.

When practical, all equipment exposed to any on-scene contamination shall be sprayed off utilizing a low-pressure, fog pattern water spray before leaving the scene.

**11.13** Protective Hood Exchange

All personnel exposed to any on-scene contamination shall turn in their contaminated protective hood to the Incident Commander in exchange for a clean one. Contaminated protective hoods shall be immediately laundered and placed back in the clean container in the Battalion Chief Unit.

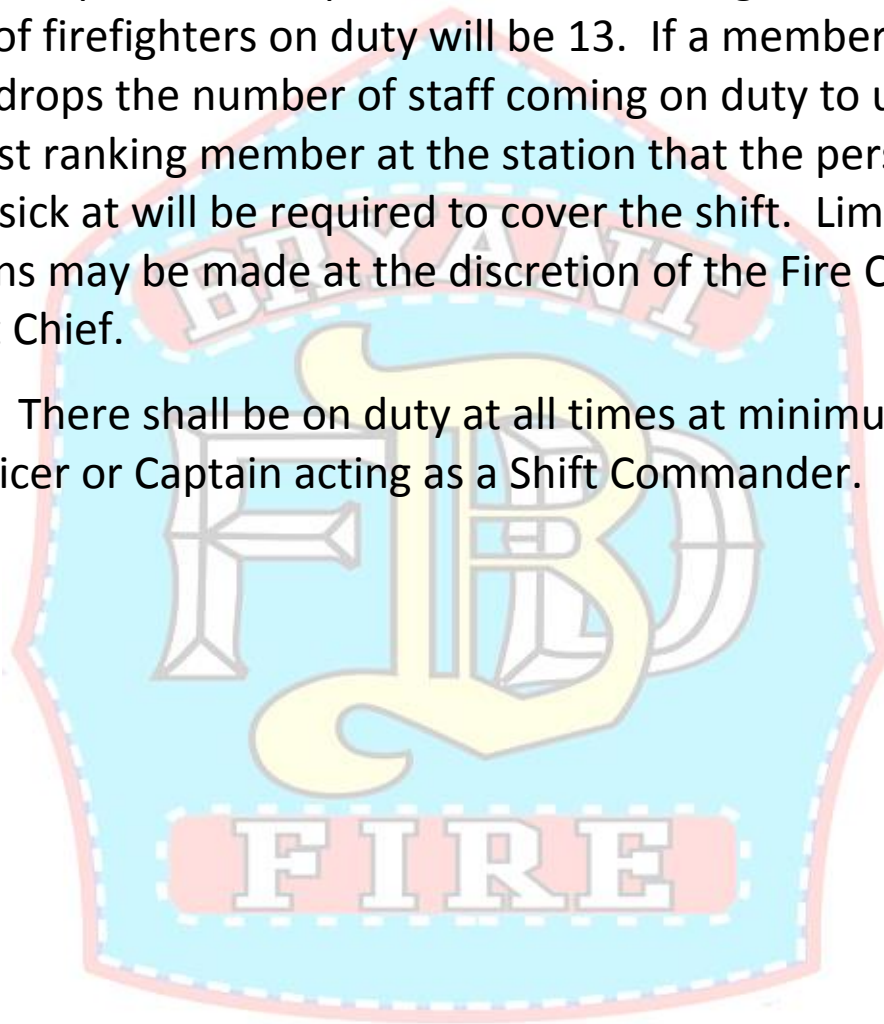
It shall be the responsibility of the Incident Commander to ensure adequate on-scene decontamination and protective hood exchange is performed.

## **Section 12.00**

### Minimum Shift Staffing

**12.01** To provide adequate and safe staffing, the minimum number of firefighters on duty will be 13. If a member calls in sick and drops the number of staff coming on duty to under 13 the lowest ranking member at the station that the person called in sick at will be required to cover the shift. Limited exceptions may be made at the discretion of the Fire Chief or Assistant Chief.

**12.02** There shall be on duty at all times at minimum one Chief Officer or Captain acting as a Shift Commander.



## **Section 13.00**

### Payroll

**13.01** All members shall have their timesheets properly filled out and signed as soon as practical and least by the Monday morning payroll is turned in to be processed.

**13.02** All timesheets shall be reviewed and checked for accuracy by the Shift Commander. The Shift Commander will be responsible for the timesheet being properly and accurately filled out and will also ensure all required supporting documentation is attached.

**13.03** Hours for ANY time that is not a regularly scheduled shift will be recorded on the timesheet and a brief explanation given.

**13.04** Members who “Work Up” to the next level of responsibility when performing duties of a higher job position will be compensated. The rate of pay for these hours worked in the higher job position will be the employee’s regular rate plus 3%. Members will be assigned to work up based on the recommendation of the Battalion Chief or their fill in. The Battalion Chief will take into consideration fairness to available and qualified members as well as the overall operational effectiveness of the fire department. These hours will be properly documented on the timesheet.

## **Section 14.00**

### Vacation

**14.01** Vacation will be set according to seniority for a 1 Month period beginning December 1st each year for the following calendar year.

**14.02** If a member has 5 days of vacation they will pick a maximum of 2 days per round, 4 of the 5 days must be assigned a date, the 5th day can stay open to use throughout the year. If a member has 7 days of vacation they will pick a maximum of 3 days per round, 5 of the 7 days must be assigned a date, the 6th and 7th day will remain open to use throughout the year. If a member has 9 days of vacation they can choose a maximum of 4 days per round, 7 of the 9 days must be assigned a date, the 8th and 9th day will remain open to use throughout the year. For each additional 2 days accrued beyond 9 days, one will be assigned a date and one will remain open to be scheduled.

**14.03** There will be no more than 2 people scheduled off on the same day. When requesting vacation or requesting a date change, your request should be turned in at least 2 weeks prior to the day requested off exceptions may be made at the discretion of the Shift Commander.

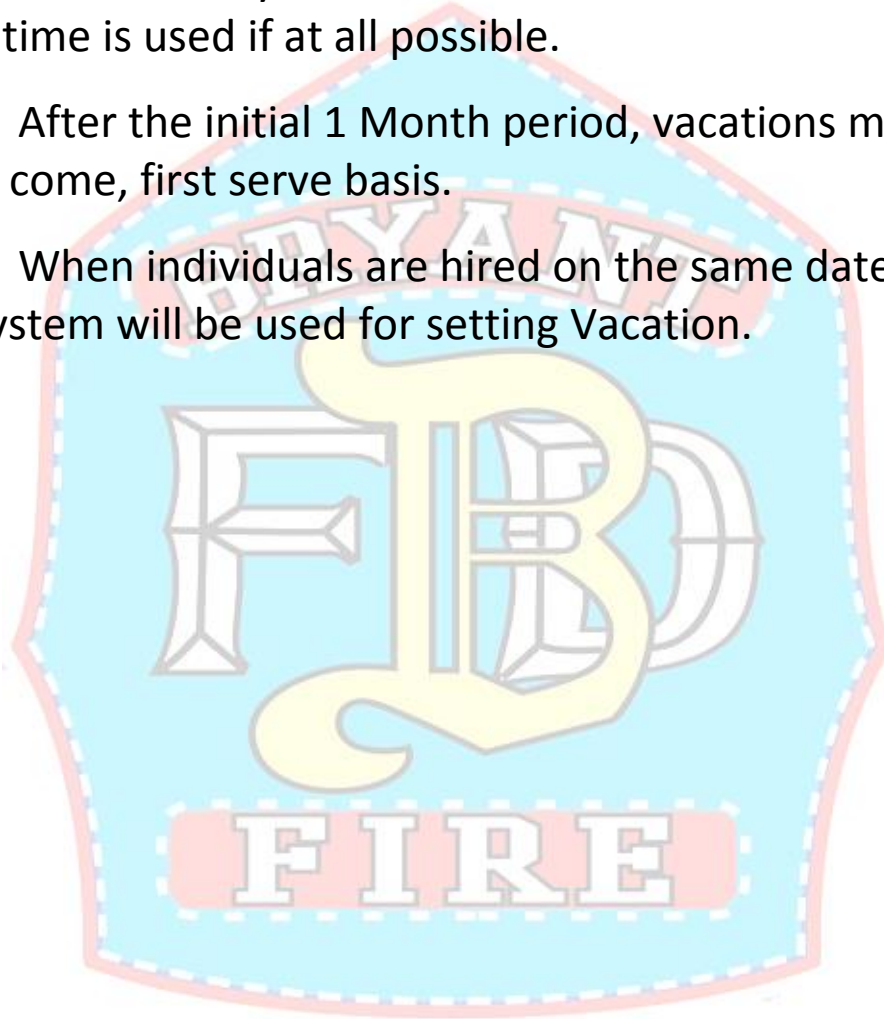
**14.04** Once vacation dates are set, if there is a need to

change them to a day that has an opening, it will be at the discretion of the shift commander.

**14.05** It is the responsibility of the Shift Commander to oversee their shift's vacation calendar and to ensure any Vacation time taken by a member has been accrued and that all vacation time is used if at all possible.

**14.06** After the initial 1 Month period, vacations may be set on a first come, first serve basis.

**14.07** When individuals are hired on the same date, the lottery system will be used for setting Vacation.



## **Section 15.00**

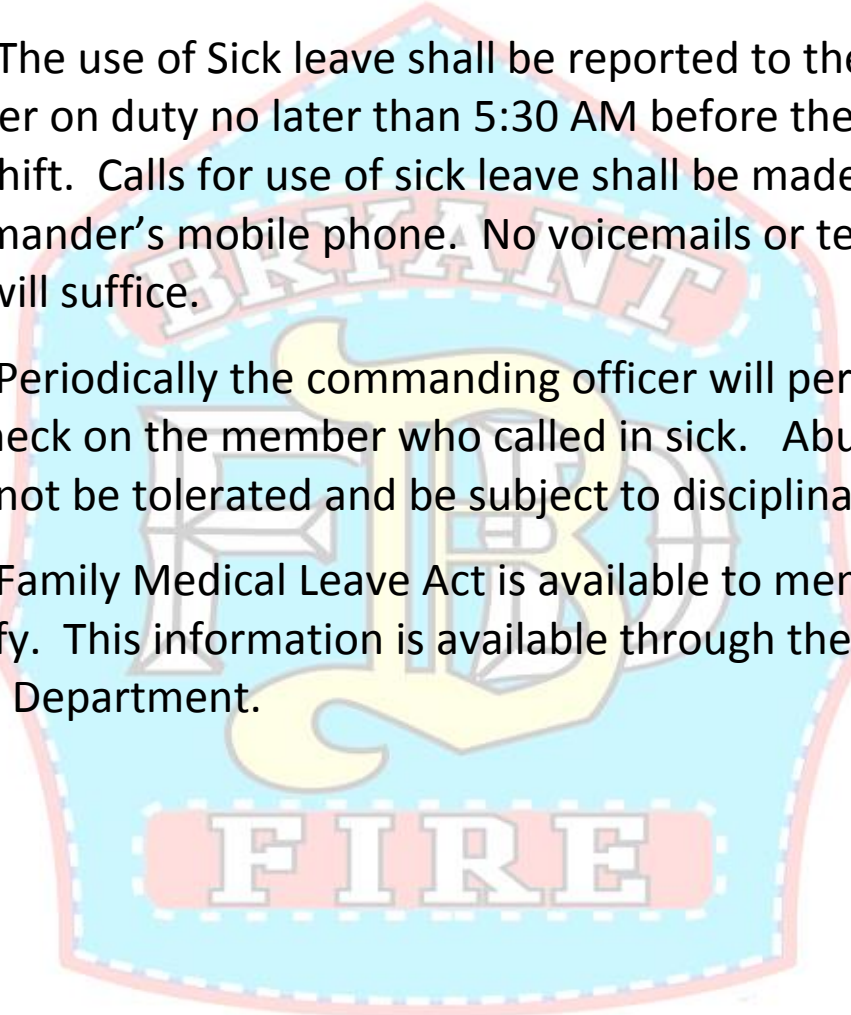
### Sick Leave

**15.01** Sick leave shall not be substituted for Vacation.

**15.02** The use of Sick leave shall be reported to the shift commander on duty no later than 5:30 AM before the start of the duty shift. Calls for use of sick leave shall be made to the shift commander's mobile phone. No voicemails or text message will suffice.

**15.03** Periodically the commanding officer will perform a welfare check on the member who called in sick. Abuse of sick leave will not be tolerated and be subject to disciplinary action.

**15.04** Family Medical Leave Act is available to members who qualify. This information is available through the Human Resources Department.



## **Section 16.00**

### **Shift Swapping**

The Shift Swap policy is listed below:

- Employees shall not seek approval for any time trades unless done voluntarily by and solely at the option of the employees and not at the request of the City of Bryant.
- Trading time must not affect the operational effectiveness of the department and shift swaps shall not exceed 5 consecutive shifts, or 5 shifts per Month.
- Time trade request forms must be approved by the Shift Commander at least 24 hours prior to initial time trade and be signed by the involved parties as soon as practical and before payroll is turned in.
- Battalion Chiefs may also swap with Captains. Captains may also swap with Battalion Chiefs or Lieutenants. Lieutenants may also swap with Captains.
- If an employee fails to report for duty for an approved time trade, that person is responsible to fill position, not the person for whom he/she is working. Employees who fail to report for duty for an approved time trade may be prohibited from participating in future time trades for a period of 6



months. In addition, failure to fulfill commitment in any manner, whether by absence or tardiness, may result in progressive disciplinary action up to and including termination.

- All time listed on payroll sheets must show actual time worked and identify any time traded, as well as the persons involved in the trade.
- Approved time trades shall not affect Staffing Log Book entries; all such entries shall accurately reflect all persons who physically respond to calls.
- In order to comply with federal law and with respect to properly approved time trades only, the City will compensate the employee who was originally scheduled to work the time in question, and not the employee who actually worked said hours. For example, Employees A and B are both scheduled to work 40 hours in a given week. Employee A works thirty hours and asks Employee B to work 10 hours on their behalf. Employee B agrees, the proper paperwork is completed, the request is authorized in writing, and Employee B works 10 hours of Employee A's shift. Even though Employee B worked 50 hours that week, he is paid for only 40 hours. Employee A later works 10 hours of Employee B's regularly-scheduled hours, the City will compensate Employee B, even though Employee A actually performed the work.
- In the event a time trade is scheduled on a City-designated holiday, the employee who was originally scheduled to work but traded to have that time off will be compensated as if they

worked the holiday. The employee who agreed to substitute on said holiday will not be compensated as if they worked during a holiday, in accordance with the above provision.

- Time trades will only be authorized in 1 hour increments.



## **Section 17.00**

### Station Duties

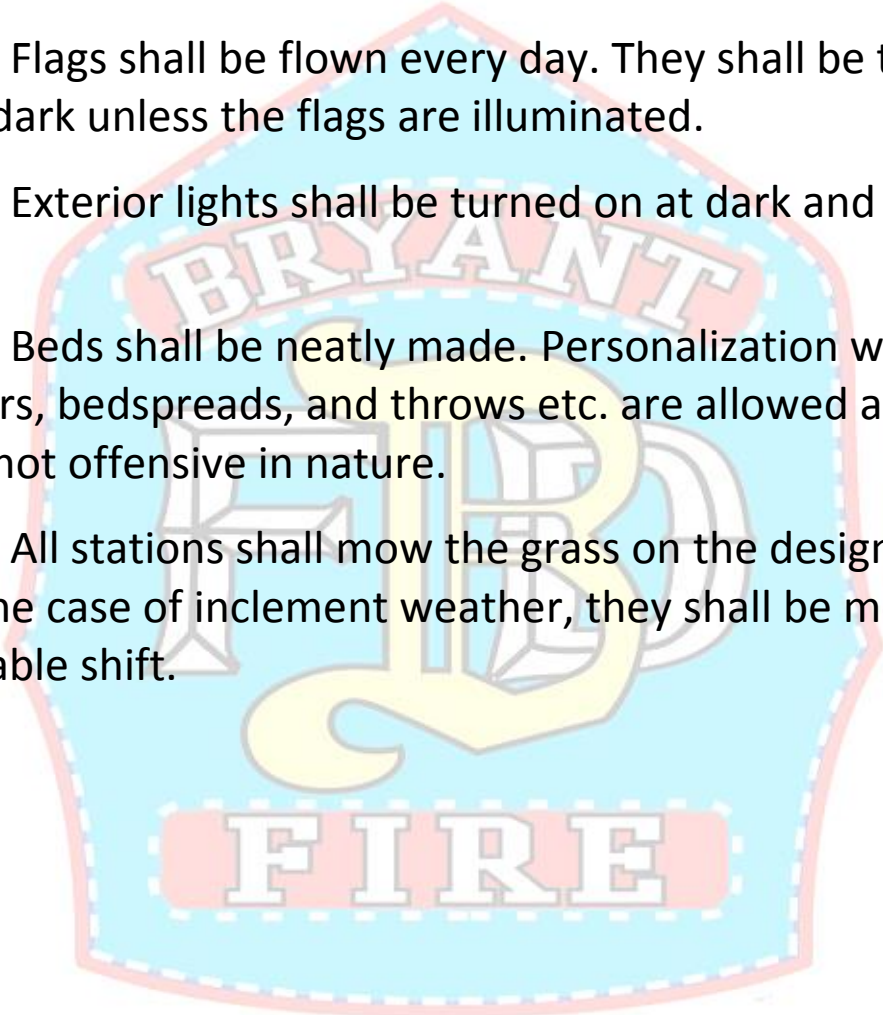
**17.01** Stations will be kept clean and in order.

**17.02** Flags shall be flown every day. They shall be taken down at dark unless the flags are illuminated.

**17.03** Exterior lights shall be turned on at dark and off at daylight.

**17.04** Beds shall be neatly made. Personalization with comforters, bedspreads, and throws etc. are allowed as long as they are not offensive in nature.

**17.05** All stations shall mow the grass on the designated day. In the case of inclement weather, they shall be mowed the next suitable shift.



## **Section 18.00**

### Apparatus and Equipment Readiness

**18.01** All apparatus and equipment shall be ready and in service at all times unless it is determined to be out of service. Out of service equipment or apparatus shall be properly communicated to the oncoming officer in charge of the station and that officer will notify the shift commander who will further notify shift personnel as necessary.

**18.02** All apparatus shall be kept clean and turned over to the oncoming shift clean and in service. The only exception to this will be if a run is made after 9 PM and then the oncoming shift will clean the apparatus but it shall still be turned over in service to the oncoming shift. The Commanding Officer may also make an exception to this rule where applicable.

**18.03** All apparatus and equipment shall be properly and thoroughly checked and if necessary serviced or maintained every day.

## **Section 19.00**

### Communications

**19.01** Radio communications shall be checked daily by 6:15 AM or as soon as practical.

**19.02** Activation of Emergency call button on handhelds

If the emergency distress button is activated on a portable radio the dispatchers will leave the channel open and monitor the traffic for 10 seconds. Dispatchers will then ask the unit who activated the distress call, "Truck 3A....10-50?" for example. Dispatchers will ask this up to a maximum of 3 times if there is no initial response. The required response is "10-50" if the situation is OK or if the button was pressed accidentally. ANY OTHER response or lack thereof will be considered grounds for an emergency and the channel will be cleared of ALL radio traffic until the situation is resolved. When monitoring the channel in the initial 10 seconds and Dispatch hears any traffic or background sounds that could signify the unit is in trouble, an emergency shall be declared.

If an emergency is declared, the Shift Commander will be notified by dispatch by telephone and a PD officer will be sent to the unit's last known location to assess the situation.

In the event of an emergency, it will be the responsibility of the unit in distress to make use of the initial 10 seconds when the channel is opened to provide as much information as possible to assist dispatch. This should include terms that would give dispatch an idea of the situation and last known location.

**19.03** When communicating over the radio the format used will be Unit calling to Unit being called. “Engine 2 to Dispatch” for example.



## **Section 20.00**

### General

**20.01** No member shall be considered off duty until properly relieved.

**20.02** The Chain of Command shall be used by all members where appropriate.

**20.03** All orders or directives issued shall be followed completely and immediately without question unless there is an issue with life safety.

**20.04** There shall be no visitors after 10:00 PM. Visitors shall only be allowed in common areas. The Shift Commander may make exceptions depending on the circumstance.

**20.05** When answering Department phones the greeting will be polite and applicable. Department phones are for Department use. Personal calls shall be limited in length.

**20.06** Pets are not allowed in any Fire Station or Apparatus unless approved by the Shift Commander.

**20.07** The Bryant Fire Department General Rules and Regulations of Operation are in addition to the City of Bryant Employee Handbook.

**20.08** Only Department members are to be allowed to ride on any apparatus unless permission has been granted by the Shift Commander and proper release forms are signed.

**20.09** Washing of personal vehicles and MINOR maintenance will be allowed during the week from 6PM to 9PM, and on the weekends from 2PM to 9PM. All required supplies will be furnished by the member. This will only be allowed after all required work is completed.

**20.10** Washing of personal laundry will be allowed. The member will provide all required laundry supplies.

**20.11** All members shall be out of their beds by 5:30AM. Beds will not be occupied before 8PM. Exceptions may be made by the supervising officer.

**20.12** Smoking will be only allowed in designated areas. Areas will be designated by the Fire Chief in accordance with State Law.

**20.13** Spaces provided by the department and/or by the members themselves at fire stations for the storage of personal effects such as but not limited to toiletries, medications, towels, clothing, pictures, etc., shall be considered personal spaces and private. These spaces shall only be accessed by the person who the space is assigned to and shall be labeled with the members name in an approved manner. It is suggested that they also be locked. The Chief and Assistant Chief or members under their direction shall be the only other



individuals allowed to access these personal spaces. This access by the department administration will only be necessary when a city or department policy violation is in question or for a safety concern.



## **Section 21.00**

### Discipline

**21.01** The Progressive Discipline Policy is as follows:

1<sup>st</sup> offense- Verbal warning

2<sup>nd</sup> offense- Written reprimand with official letter placed in personnel file

3<sup>rd</sup> offense- One 24 hour shift off without pay

4<sup>th</sup> offense- Within 1 year of first offense will be grounds for termination

**21.02** Three letters of reprimand within 1 year time will be grounds for termination.

**21.03** Depending on the severity of the infraction, the Fire Chief reserves the right to proceed directly to any of the steps in the discipline policy.

## **Section 22.00**

### Training

**22.01** The designated Training Officer of the Department will be responsible for the implementation of all training needs of the department. The Training Officer will work with the Administration of the Department to determine the specific training needs and will develop and implement training programs to address those needs.

**22.02** The Officer in charge at each station shall ensure that all assigned training is conducted and documented. They will communicate, coordinate and document such training through the Training Officer.

**22.03** All members are required to attend all training that is considered MANDATORY by the Chief of the Department.

**22.04** Proper and applicable Personal Protective Equipment shall be used when training is conducted.

## **Section 23.00**

### Promotions

**23.01** The Bryant Fire Department will facilitate all testing and assessment for promotions and hiring.

**23.02** All promotions will have a one year probationary period.

**23.03** Promotional testing for Assistant Chief will be weighted as follows:

60% written test

40% oral interview with Fire Chief

**23.04** Promotional testing for Captain and Battalion Chief will be weighted as follows:

60% written test

40% oral Interview

**23.05** Promotional testing for Engineer will be weighted as follows:

70% practical/hands on

30% written test

**23.06** Promotions from Firefighter to Engineer

To be eligible to test for the rank of Engineer, Firefighters must have 18 months consecutive experience with the Bryant Fire Department at the rank of Firefighter and be checked off on all fire apparatus by the Assistant Chief. In addition, they must have Firefighter I & II, Driver Operator, Arkansas EMT-B, and HAZMAT Operations.

**23.07** Promotion from Engineer to Captain

To be eligible to test for the rank of Captain, Engineers must have, 2 years of experience with the Bryant Fire Department at the rank of Engineer. In addition, they must have Firefighter I & II, Driver Operator, Fire Officer I, Fire officer II, Arkansas EMT-B, HAZMAT Operations, Fire Service Instructor I.

**23.08** Promotion from Captain to Battalion Chief

To be eligible to test for the rank of Battalion Chief, Captains must have 8 years of experience with the Bryant Fire Department and a minimum of 3 years at the rank of Captain. In addition, they must have Firefighter I & II, Driver Operator, Fire Officer I, Fire officer II, Chief Fire Officer, Arkansas EMT-B, HAZMAT Operations, Fire Service Instructor I, Fire Inspector.

**23.09** Promotion from Battalion Chief to Assistant Chief

To be eligible to test for the rank of Assistant Chief, Battalion Chiefs must have 15 years of experience with the Bryant Fire Department and a minimum of 3 years at the rank of Battalion Chief. In addition, they must have Firefighter I & II, Driver Operator, Fire Officer I, Fire officer II, Chief Fire Officer,

Arkansas EMT-B, HAZMAT Operations, Fire Service Instructor I,  
Fire Inspector.



## **Section 24.00**

### Uniforms

**24.01** Class A Uniform – Dress jacket and slacks, long or short sleeve button up shirt with appropriate hardware, uniform tie, undershirt, black belt, navy pants, and black low quarter shoes or boots.

Class B Uniform – Short or long sleeve button up shirt with appropriate hardware, undershirt, black belt, navy pants, black low quarter shoes or boots that are reasonably shined.

Class C Uniform- Bryant Fire Department issued T-Shirt or job shirt, rank appropriate polo shirt, black belt, navy pants or shorts, black low quarter shoes or boots.

Class D Uniform – Bryant Fire Department issued T-Shirt or job shirt, black belt, navy pants or shorts, black low quarter shoes or boots.

**24.02** Shirt colors will be rank and position appropriate as determined by the Chief.

**24.03** All shirts will be kept tucked in when at all possible. Boots or shoes will be tied or zipped.

**24.04** Black socks will be worn as a part of the uniform unless boots are worn.

**24.05** Boots and shoes will be kept reasonably shined.

**24.06** Fire Department issued ball caps may be worn while in the class C and D Uniform.

**24.07** Uniforms will be clean and not wrinkled when reporting to duty.

**24.08** If a long sleeve T- shirt is worn, a short sleeve uniform shirt may not be worn.

**24.09** There will be no wearing of non- fire department issue uniform items unless permission is given by the Shift Commander. This includes items from any other fire department.

**24.10** All members shall be required to keep sufficient uniforms at their respective stations in order to change uniforms when required.

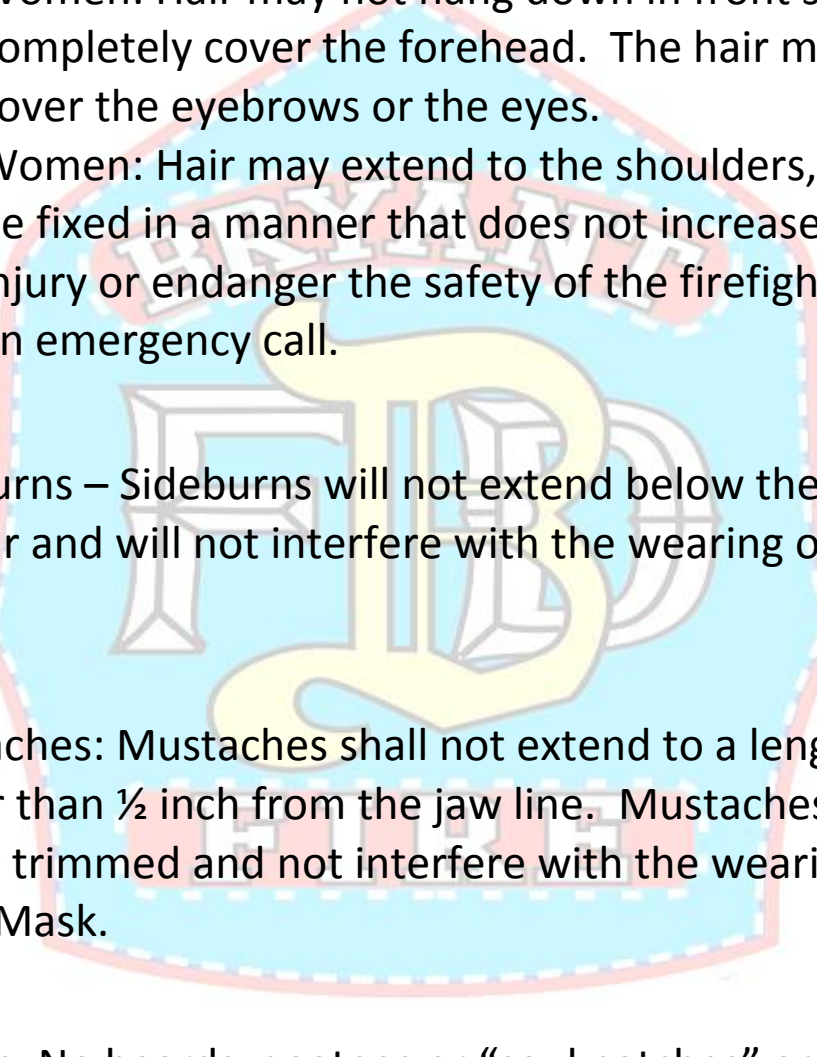
**24.11** All members shall wear sufficient clothing to properly protect their health and safety. For example, when uniform shorts are worn, bunker pants must be worn when making any response. Exceptions may be made by the Shift Commander.

**24.12** All members are responsible for their uniforms and uniform items issued to them and will be charged for lost items. All uniform items worn on duty will be serviceable and not worn as determined by their Battalion Chief.

**24.13** Haircuts and Facial Hair

1. Haircuts –



- 
- a. Men: Hair may not hang down in front so as to completely cover the forehead. The hair over the forehead may not cover the eyebrows or eyes.
  - b. Men: hair may not extend below the bottom seam of the collar of the uniform.
  - c. Women: Hair may not hang down in front so as to completely cover the forehead. The hair may not cover the eyebrows or the eyes.
  - d. Women: Hair may extend to the shoulders, but it will be fixed in a manner that does not increase the risk of injury or endanger the safety of the firefighter during an emergency call.
2. Sideburns – Sideburns will not extend below the bottom of the ear and will not interfere with the wearing of the SCBA Mask.
  3. Mustaches: Mustaches shall not extend to a length any longer than  $\frac{1}{2}$  inch from the jaw line. Mustaches must be neatly trimmed and not interfere with the wearing of the SCBA Mask.
  4. Beards: No beards, goatees or “soul patches” are authorized.

**24.14** The only jewelry authorized to be worn on duty or at the fire scene is as follows: rings on the hand, watches,

necklaces that can be worn under the undershirt, bracelets that fit under the turnout coat sleeve. Due to safety issues, no piercings of any kind will be allowed while on duty.

**24.15** Physical exercise training will be conducted in Department T- Shirts with gym shorts, sweatpants, gym shoes, etc.

**24.16** When a member terminates employment, all issued items shall be turned in on the last duty shift worked. Persons working their last duty shift know enough time in advance to have all their items gathered and brought with them on their last duty shift.

**24.17** All items turned in shall be checked off by the Battalion Chief and this info forwarded to the Asst Chief or Chief so that they can ensure HR knows of any issued item shortages before pay roll is processed.

\*\*\*\*\*PLEASE USE THE IMAGES BELOW AS A GUIDE FOR PLACEMENT OF HARDWARE ON UNIFORMS\*\*\*\*\*



BFD General Rules and Regulations-Revised April 2019



## **Section 25.00**

### Physical Agility Test

**25.01** The Physical Agility Test will be conducted annually for all members of the Bryant Fire Department with the exception of Chief Officers who are not typically engaged in suppression activities. Chief Officers are encouraged to participate.

**25.02** Blood pressure and pulse rates will be taken before and after the Physical Agility Test.

**25.03** The Physical Agility Test is tentatively set for the month of April.

**25.04** The Physical Agility Test will include the following timed events:

1. Hose Roll – The firefighter will roll a 50 foot section of 2 ½ inch hose and carry the roll to a designated spot.
2. High Rise Pack Carry – The firefighter will pick up and carry a bundled high rise pack to the top of the stairs.
3. High Rise Pack Raise – The firefighter will use a rope to pull a high rise pack up to the second floor and over the wall.

4. Attic Crawl – The firefighter will crawl over the attic simulator using only the ceiling joists for support. The firefighter will then carry the high rise pack down the stairs to its original location.
5. Ladder Climb – The firefighter will climb to the top of a pre-positioned 18 foot roof ladder and touch the wall above the ladder.
6. Ventilation Sled – The firefighter will use a dead blow sledge hammer to drive the sled to the opposite end of the track.
7. LDH Hose Drag – The firefighter will drag a 100 foot section of 5 inch hose for 100 feet.
8. Wall Climb – The firefighter will jump up and over a 48 inch wall prop.
9. Hose Advance – The firefighter will drag a pre-charged 100 foot section of 1 ¾ inch fire hose approximately 100 feet and operate the nozzle to use the water stream to open the trap door of the fire prop.

**25.05** Test time will start when the firefighter touches the hose to begin rolling it and will stop when the trap door opens.

**25.06** All events must be completed in continuous sequence within a total established time of 7 minutes.

**25.07** Before starting the firefighter will be fitted with personal protective equipment including turnout coat, firefighting gloves, fire helmet, and SCBA without mask/regulator. Duty pants and boots/shoes shall be worn.

**25.08** Rules of the Physical Agility Test:

- A. If a firefighter is not able to pass this test they will be given sixty (60) calendar days to prepare for a second test.
- B. If after a second test the firefighter is unable to pass, their medical condition will be evaluated by a physical exam performed by the physician utilized by the Department for annual physicals.
- C. If after a medical exam, the firefighter is determined to be physically able, the firefighter shall have sixty (60) calendar days to prepare for a third test.
- D. If after a third attempt has been made and the firefighter fails the test, then at this time his/her employment will be subject to termination.

## **Section 26.00**

### Physical Fitness Training

**26.01** Physical Fitness Training will be required twice a week. Additional training while off duty is also encouraged.

**26.02** Physical Fitness equipment is to be used by authorized personnel only unless prior approval is given by the Chief.

**26.03** Participation in Physical Fitness Training will be mandatory for all Shift personnel. Each Firefighter is responsible and accountable for his/her participation and timely documentation thereof.

**26.04** Physical Fitness training will be documented by each Firefighter as directed on the approved form.

**26.05** Documentation will be collected at the end of every Month. Members in non-compliance will be subject to disciplinary action.

**26.06** Annual medical exams will be performed on all department members.



## **Section 27.00**

### Annual Performance Evaluations

**27.01** Performance Evaluations will be conducted on all members in the month of their employment anniversary.

**27.02** Members will not be evaluated by other members of the same rank.



----\*\*\*Any future changes to this document that pertain directly to the operational mission of the Fire Department that do not require financial or personnel approval from the council may be implemented by means of directive(s) from the Chief of the Fire Department.\*\*\*----



I have read and understand the Bryant Fire Department General Rules and Standard Operating Guidelines. I have also been issued a copy for my records and am responsible for maintaining this document.

---

Name

Signature

Date



**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION AND  
COMPENSATION PLAN FOR PLANNER FOR THE CITY OF BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of Planner.

**Section 2.** The salary range for the Planner position shall fall within the range suggested by the most recently adopted JESAP study. The 2019 adopted JESAP study suggests the following salary range for the position:

Minimum	Midpoint	Maximum
\$35,365	\$44,206	\$53,047

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney

# City of Bryant - 2019 Planner - Proposed 19 Job Description

**Job Code:** 1001  
**Exempt:** No  
**Department:** Planning & Development  
**Reports To** Planning and Community Development Director  
**Location:** City Hall  
**Date Prepared:** October 23, 2008  
**Date Revised:** April 23, 2019

## **GENERAL DESCRIPTION OF POSITION**

The Planner provides professional guidance and technical assistance to the Planning Commission and Board of Adjustment and performs specialized work functions associated with city planning and zoning within the Planning and Community Development Department. Work includes site plan/permit review, enforcement of all applicable codes, maintaining and updating geographic information system (GIS) maps and permit databases as well as assisting in the daily operations of the department.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Reviews building plans and zoning permit applications to assure compliance with requirements such as use, bulk, placement, and parking ratios.
2. Reviews or assists in the review of development proposals and site plans for conformance with codes, plans, and regulations.
3. Develops and maintains automated tracking systems, hard copy files and records.
4. Researches and compiles information on a variety of planning issues from multiple sources.
5. Prepares public notices or property owner verifications.
6. Investigates violations of planning regulations and ordinances, including site visits.
7. Conducts field evaluations and assessments.
8. Assists in the evaluation of re-zonings, ordinance amendments, site plans, conditional use permits, variances and other proposals.
9. Provides technical assistance and information to staff and the public in the administration of specific planning programs areas or ordinances.
10. Prepares and presents detailed reports on development proposals to government bodies.
11. Provides information to the public regarding development regulations.
12. Develops planning studies and reports in support of new and updated plans, programs and regulations.

13. Collects a variety of statistical data and prepare reports and maps on topics such as census information, land use.
14. Serves on assigned Committees and Commissions regarding Planning and Community Development.
15. Prepares the agenda of items to be considered at meetings and attends all meetings of the Planning Commission and DRC.
16. Acts as liaison between community groups, government agencies, developers and elected officials in developing plans.
17. Coordinates community review of public and private development projects.
18. Attends public meetings, assisting other planning staff as appropriate.
19. Prepares Department related maps, charts, tables, press releases, articles, summaries, agendas, and quarterly report.
20. Assists in resolving citizen and customer issues.
21. Performs routine office tasks in designated program areas, including data entry, file management, copying and answering telephone.
22. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Broad knowledge of such fields as accounting, marketing, business administration, finance, etc. Equivalent to a four-year college degree, plus 2 years related experience and/or training, and 1 to 6 months related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read, analyze, and understand general business/company related articles and professional journals; Ability to speak effectively before groups of customers or employees. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public. Ability to read, analyze, and understand common scientific and technical journals, financial reports, and legal documents; Ability to respond to complex or difficult inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format; Ability to effectively present information to top management, public groups, and/or boards of directors.

## **MATHEMATICAL SKILLS**

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane, algebra, solid geometry and trigonometry.

## **CRITICAL THINKING SKILLS**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

### **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas driver's license.

### **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

PCED certification or ability to obtain PCED certification

AICP certification or ability to obtain AICP certification

Four year college degree in planning, geography, public administration or related field

### **SOFTWARE SKILLS REQUIRED**

Intermediate: Alphanumeric Data Entry, Contact Management, Presentation/PowerPoint, Spreadsheet, Word Processing/Typing

Basic: 10-Key, Accounting, Database, Programming Languages

### **INITIATIVE AND INGENUITY**

#### **SUPERVISION RECEIVED**

Under general direction, working from policies and general directives. Rarely refers specific cases to supervisor unless clarification or interpretation of the organization's policy is required.

#### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

#### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele.

### **MENTAL DEMAND**

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

### **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately directed. Activities covered by wide-ranging policies and courses of action, and generally directed as to execution and review. High order of analytical, interpretative, and/or constructive thinking in varied situations.

### **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (1-3) of employees in the same or lower classification. Assigns and checks work; assists and instructs as required, but performs same work as those supervised, or closely related work, most of the time. Content of the work supervised is of a non-technical nature and does not vary in complexity to any great degree.

Supervises the following departments:

### **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

### **ACCURACY**

Probable errors would normally not be detected in succeeding operations and could possibly affect organization-patron relationship, involve re-work, or additional expenditures in order to properly resolve the error. The possibility of such errors would occur quite frequently in performance of the job. May also cause inaccuracies or incomplete information that would be used in other segments of the organization as a basis for making subsequent decisions, plans, or actions.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Moderately directed. Freedom to act is given by upper level management guided by general policies and objectives that are reviewed by top management.

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Medium. Job creates a monetary impact for the organization from \$1mm to \$10mm.

#### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

### **PUBLIC CONTACT**

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper judgment may result in important tangible or intangible losses to the organization.

### **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs, plus frequent contact with senior level internal officials.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Occasional use of highly complex machines and equipment; specialized or advanced software



programs.

### **WORKING CONDITIONS**

Normal working conditions as found within an office setting, wherein there is controlled temperature and a low noise level, plus a minimum of distractions.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is occasionally exposed to outdoor weather conditions. The noise level in the work environment is usually quiet.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, low physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which are not as varied as those positions with high-level diversity and decision-making.

While performing the functions of this job, the employee is regularly required to talk or hear; frequently required to sit, use hands to finger, handle, or feel; and occasionally required to stand, walk, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; and color vision.

### **ADDITIONAL INFORMATION**

Ability to attend public meetings as required, some of which may be after normal working hours.

Experience with software programs such as Microsoft Office, Internet applications, and GIS

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION AND  
COMPENSATION PLAN FOR ACCOUNTS PAYABLE TECHNICIAN FOR THE CITY  
OF BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of Accounts Payable Technician.

**Section 2.** The salary range for the Accounts Payable Technician position shall fall within the range suggested by the most recently adopted JESAP study. The 2019 adopted JESAP study suggests the following salary range for the position:

Minimum	Midpoint	Maximum
\$29,080	\$36,351	\$43,621

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, **2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney



# City of Bryant - 2019

## Accounts Payable Technician - Proposed 2019

### Job Description

**Job Code:** 8000  
**Exempt:** No  
**Department:** Finance  
**Reports To** Director of Finance  
**Location:** 210 SW 3rd Street  
**Date Prepared:** October 17, 2008  
**Date Revised:** April 24, 2019

#### **GENERAL DESCRIPTION OF POSITION**

Cut and prints every check for all city Departments including Courts. This position also then files and organizes the files for all the supporting invoices to the checks cut. This position scans the majority of these invoices in the General Ledger software. This position does the final processing of the credit card payment and the cell phone and fuel bills.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Cuts all city department checks for all funds.
2. Files, scans, and attaches in the general ledger software all invoices supporting all checks cut.
3. Processes credit card, cell phone, copier, and fuel bills.
4. Operates office machines such as computers, printers, copiers, mail machine, etc.
5. Files correspondence and other departmental records - assists finance director with record retention policy maintenance.
6. Prepares, runs and prints a variety of reports.
7. Opens and routes incoming mail, answers correspondence, and prepares outgoing mail as needed.
8. Ability to interact with team members.
9. Regular and punctual attendance.
10. Ability to work overtime.
11. Perform any other related duties as required or assigned.

#### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

#### **EDUCATION AND EXPERIENCE**

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 12 to 18 months related

experience and/or training, and 1 to 6 months related management experience, or equivalent combination of education and experience.

### **COMMUNICATION SKILLS**

Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

### **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

### **CRITICAL THINKING SKILLS**

Ability to utilize common sense understanding in order to carry out written, oral or diagrammed instructions. Ability to deal with problems involving several known variables in situations of a routine nature.

### **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

### **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

### **SOFTWARE SKILLS REQUIRED**

Intermediate: 10-Key, Alphanumeric Data Entry, Contact Management, Database

Basic: Accounting, Spreadsheet, Word Processing/Typing

### **INITIATIVE AND INGENUITY**

#### **SUPERVISION RECEIVED**

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

#### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.

#### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

### **MENTAL DEMAND**

Moderate mental demand. Operations requiring almost continuous attention, but work is sufficiently repetitive that a habit cycle is formed; operations requiring intermittent directed thinking to determine or select materials, equipment or operations where variable sequences may be selected by the employee.

### **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately repetitive. Activities with slight variation using a definite set of processes or directions with some degree of supervision. Choice of learned things in situations which conform to clearly established patterns and modes.

### **RESPONSIBILITY FOR WORK OF OTHERS**

Responsibility for work of others: Not indicated.

### **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for funds, building premises, inventory, or other property owned, controlled, or leased by the organization and, in addition, may have temporary custody and responsibility of patron property, which through carelessness, error, loss, theft, misappropriation, or similar action would result in very important monetary losses to the organization. The total value for the above would range from \$1,000,000 to \$10,000,000.

### **ACCURACY**

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Generally controlled. General processes covered by established policies and standards with supervisory oversight.

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Medium. Job creates a monetary impact for the organization from \$1mm to \$10mm.

#### **IMPACT ON END RESULTS**

Modest impact. Job has some impact on the organizations end results, but still from an indirect level. Provides assistance and support services that facilitates decision making by others.

### **PUBLIC CONTACT**

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper judgment may result in important tangible or intangible losses to the organization.

### **EMPLOYEE CONTACT**

Contacts occasionally with others beyond immediate associates, but generally of a routine nature. May obtain, present or discuss data, but only as pertains to an immediate and specific assignment. No responsibility for obtaining cooperation or approval of action or decision.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

## **WORKING CONDITIONS**

Periodically exposed to such elements as noise, intermittent standing, walking, occasionally pushing, carrying, or lifting; but none are present to the extent of being disagreeable.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

## **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Highly repetitive, low physical. Highly repetitive type of work which requires concentration in the performance of tasks for consistent time cycles as prescribed by the tasks.

While performing the functions of this job, the employee is regularly required to sit, use hands to finger, handle, or feel, talk or hear; frequently required to reach with hands and arms; and occasionally required to stand, walk, climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision; color vision; peripheral vision; and ability to adjust focus.

## **ADDITIONAL INFORMATION**

Working knowledge of computers and other office equipment.

## Bryant Parks and Recreation Department 2019 Program Agreement

THIS AGREEMENT made and entered into on \_\_\_\_\_, 2019 by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called " THE CITY"), and Bryant Barracudas, doing business at 690 W. Lawson RD Alexander, Arkansas (hereinafter called "BB").

### WITNESSETH

WHEREAS, THE CITY maintains property at Bishop Park Aquatic Center in Bryant, Arkansas; and

WHEREAS, the use of said property for the purpose of the Bryant Barracudas Swim Team has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE CITY provides and maintains certain recreational facilities for programs and parks in Bryant, and

WHEREAS, Bryant Barracudas provides program administration and operations of the Swim Program in Bryant, NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of Bishop Park Aquatic Center **between April 29, 2019 – July 19, 2019 and Mills Park Pool between May 28th – July 18<sup>th</sup>, 2019** as outlined here to BB for the operation of Bryant Barracudas.

Named property will be used by BB for events, and practices on the dates and times listed on the schedules provided to THE DEPARTMENT.

The general conditions of this program agreement will be:

1. BB will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
2. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
3. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE CITY pertaining to parks and facilities.
4. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE DEPARTMENT's Facility. BB shall indemnify and hold the City of Bryant, its departments and all of its employees, and agents harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by BB, its agents, employees, or program participants.



## **Mills Park Pool Practice Schedule**

**May 28<sup>th</sup> – July 18<sup>th</sup> :**

**Tuesday and Thursday 7:00pm-8:00pm**

12. BB agrees to use Mills Park Pool outside of regular operation hours. Therefore BB is responsible for closing up the facility and following closing procedures provided by THE CITY.

13. THE CITY will not provide lifeguards for Bishop Park and Mills Park Pool practices. BB is responsible for providing necessary supervision for practices. BB shall present to THE DEPARTMENT a current ARC Lifeguard certification, as well as an ARC Safety Training for Swim Coaches certification, for all coaches.

14. BB agrees to use only the Bishop Park Competition Pool with no more than four (4) lanes during the provided practice times.

15. BB will be allowed to host 3 swim meets for six (6) hours limit on each meet for no charge. BB agrees to pay \$100.00 for every hour exceeding six (6) hours.

16. BB will NOT have an access to the timing system, starting system, and the scoreboard for the duration of the swim meets. Advertising on scoreboard, and hanging sponsor banners and signs requires an approval from the Department.

17. In order to participate on the Bryant Barracuda Swim Team and in its practices or meets, Bryant Barracuda Swim Team swimmers will not be required to be members of Bishop Park Community Center. However, swimmers who are not members may not under any circumstances be in the aquatic facility without a coach or teacher present and supervising them. When practice ends, all non-members must leave before the coach or teacher leaves.

18. BB agrees to provide a volunteer for each practice to make sure every Bryant Barracudas Swim Team member uses the facility for ONLY the practice hours provided by The Department. The Department is not responsible for any injuries or accidents at any time. Proof of insurance must be turned in with the roster.

19. Additional swim meets will be charged. The competition pool fee is \$100.00/hour; therapy pool usage fee is \$100/hour. The meet schedule must be turned in with this agreement. Dates and times must not conflict with THE DEPARTMENT work schedule without prior approval. Normal work hours for THE DEPARTMENT are: 8:00 AM - 5:00 PM Monday - Friday.

20. The Department has the first option to run the concession during those meets. **BB shall not sublease any space or accept any donations that may conflict with concessions' operations without prior approval from The Department.**

The term of this Agreement shall be one (1) year, and shall begin on the first day of the month in which this Agreement is executed by the parties. This Agreement shall automatically be renewed for like terms of one (1) year each successively until this Agreement is terminated, unless a party gives ninety (90) days' notice, in advance of the termination date, of its intention to not renew. Bryant Parks and Recreation Department, or Bryant Barracudas may amend this agreement by the mutual assent of both parties. If this agreement is amended, it will be written, signed by both parties stated and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on BB; and supersede any and/or all previous agreements, contracts, or leases.

CITY OF BRYANT,  
A municipal Corporation, First Party,

\_\_\_\_\_, Mayor

User Organization,

Candi Leade

Dated this 17 day of April, 2019

pd 4/17/19 ck # 3111

## Yard Waste Pilot Program

### Acceptable Material:

- Branches
- Shrubs (No Dirt balls, dirt must be removed from root balls)
- Trees (cut up into no more than 8 foot in length)
- Leaves (must be in paper bags)
- Grass (must be in paper bags)

### Unacceptable Material:

- Lumber
- Stained or treated wood
- Dirt
- Rocks
- Synthetic Mulch

### Placement:

- Yard waste needs to be curbside (as close as possible without hanging into the road). This would be in the city right of way. Please do not block sidewalks. If there is one place debris as close to road between sidewalk and road if room allows. If not as close to the sidewalk without hanging into sidewalk.
- Must be 5 feet from all objects (mailboxes, power poles, telephone poles, ect)
- Do not place under wires, low hanging trees.
- Helpful Hint: Stack trees, branches, shrubs laying in the same direction. Quicker pick up with less of a mess.

### Pick Up dates:

- April Spring Clean Up would remain the same (4 weeks, one ward per week)
- All wards are picked up on the same day
- The second and fourth Tuesday of each month (March/May/June/July/October)
- The second Tuesday of each month (January/February/August/September/November/December)
- Must be scheduled at least one day prior
- Report a Concern (add category) or call PW (501-943-0468) and we can put the request in.
- ~~Burning is allowed on Tuesday and Thursday from 9:00 am to 3:00 pm on properties that are 2-aeres-or-more.~~ Residents are still not allowed to burn in the ditches. This is an effort to help residents out with yard waste and hopefully keep some of the smoke out of the air, homes, ect. to make living in Bryant a more pleasant experience.
- *Being a pilot program we must stick to our guidelines. This is an added service with existing staff. To make this be successful the residents and the street department will need to stick to one schedule as other days will be booked with current workloads.*

*\*This is a service provided to the residents of Bryant by the City Streets department. Therefore it is funded by the taxes paid. Commercial landscape, tree trimmers or individuals who are being paid to provide a service shall not be allowed to place the yard waste curbside for yard waste pick up.*