

Bryant Water and Wastewater Committee Meeting

- Date:** Tuesday, May 6, 2014
- Time:** 6:00 P.M.
- Location:** Boswell Municipal Complex Conference Room
- Members Present:** Robert Griffin, Linda Levart, Jason Patterson, Wade Boone, Jack Moseley, Mike Chandler
- Members Absent:** Alan Kays, Madison McEntire, Kathy Barber
- Staff Present:** Howard Hoover, Russell Kitchens, Scott Chandler, Mindy Cox, Monty Ledbetter, Buddy Fowler
- Others Present:** None
- Call to Order:** The meeting was called to order by Chairperson, Robert Griffin
- February Minutes:** Motion to Approve Minutes as Presented Linda Levart
Motion Seconded Wade Boone
Motion carried with all aye votes
- Financials:** No Financial Report was available. Monty reported that they 2013 Financial Report is near completion and due to be presented to the Finance and Personnel Committee at its May 13 meeting. After review by F&P the report will be available.
- Citizen's Concerns:** **Amy Strachan – 5709 Bridgeport Lane** - Buddy Fowler presented Ms. Strachan's request for an extended payment plan with relief on the penalties on her water/sewer bill. Ms. Strachan's has MS and her husband/caregiver was supposed to be paying the bills. He was recently put in prison. When her water was cut off she found out that he had not paid the water/sewer bill since last November.
- Jack Moseley made a motion to offer a six month extended payment plan with removal of the penalties contingent on Ms. Strachan providing a statement from her doctor verifying her medical condition and providing that Ms. Strachan pays future water/sewer bills on time and in full. Wade Boone seconded the motion. Motion carried with all aye votes.
- New Business:** **Central Arkansas Water Public Water Authority** – Monty reviewed the pending formation of the Central Arkansas Public Water Authority (CWAPWA). The new entity will replace the Saline Water Alliance, which will soon be abolished. The SWA has no authority to act. The new CWAPWA will be a governmental entity with the authority to do project, borrow money, and issue bonds. The PWA's authority will be related to new water sources for the area. The PWA will have 12 members, one from each of the various water purveyors in the area. The area includes parts of 4 counties; Saline, Hot Spring, Garland, and Pulaski. The organization will have no authority over the operations of the City of Bryant's operations.
- Old Business:** **Erma Simms – 1218 Katrina Drive/Rosetta Cleghorn – 800 Prickett Road** - Russell Kitchens went to both Ms. Simms's and Ms. Cleghorn's residences. He found no evidence of leaks. The water went through the meter.
- Susan Miller – 2018 Cherry Creek** – Russell Kitchens reported that a leak was located approximately 100 yards uphill from Ms. Miller's home. The leak was beneath an electrical transformer, which had to be lifted away from the site in order to repair the leak. There is still some water in Ms. Miller's yard, but not from our leak.

2008 Series A&B Bonds – Refunding Proposal – Any action is pending the completion of the 2013 Financial Statement.

Reports:

Budget Status Report - Monty reviewed several errors in the budget report that have to be corrected. The report displays the annual budget, the amount expensed to date, the amount encumbered and the amount available for the remainder of the year.

Alcoa Road Extension – The Alcoa Utilities Extension bids came in under the anticipated budget. A pre-construction conference with the winning contractor will be held on May 7 at 10 AM. The budgeted amount was \$80,000 and the bid came in at \$51,000.

ANRC Projects –

- The 16" Water Main to CAW has been submitted to the Arkansas Department of Health. We will bid the project as both a 12" Main and 16" Main. We have approximately \$500,000 remaining in DWSRF funds and the City Council budgeted another \$350,000 for the project.
- The 12" Sewer Force Main has been submitted to the Arkansas Department of Health and ADEQ. We anticipate bidding it in the near future.

SCADA System – Work on the SCADA system is due to begin the week of May 12, 2014 and should take about three months to complete.

Comments:

The Committee noted that DMR reports can be provided on a quarterly basis.

The Committee asked Buddy if he had taken any measures to improve customer service in the billing office and reduce the number of complaints they receive. Buddy review the steps that had been taken and noted that most of the problems occurred during a month when there was a mistake on the monthly bills and two people were trying to answer thousands of calls as opposed to a few hundred and wait on people paying in person. The Committee suggested that the City consider budgeting for additional personnel in the billing office to relieve some of the demand on personnel.

Adjournment:

With no further business, Mr. Griffin entertained a motion to adjourn.

A motion was made by Linda Levart to adjourn, seconded by Wade Boone. The motion carried with all aye votes. The next regular meeting of the Bryant Water and Sewer Advisory Committee will be June 3, 2014 at 6:00 P.M in the Court Room.

Robert Griffin
Chairperson

Howard Hoover
Administrative Operations Coordinator