



Bryant Water and Wastewater Committee Minutes

Date: Tuesday April 28, 2015
Time: 6:00 P.M.
Location: Boswell Municipal Complex Conference Room

- Members Present:** Robert Griffin, Alan Kays, Jason Patterson, Jack Moseley, Kathy Barber, Mike Chandler, Linda Levart, Madison McEntire
- Members Absent:** Wade Boone
- Staff Present:** Monty Ledbetter, Howard Hoover, Buddy Fowler, Scott Chandler, Russell Kitchens, Joy Black
- Others Present:** Jill Dabbs, Mayor and Butch Higginbotham, City Councilman
- Call to Order:** The meeting was called to order by Vice-Chairman Jack Mosley
- March Minutes:** Motion to Approve Minutes as Presented: Kathy Barber
Motion Seconded: Jason Patterson
Motion carried with all aye votes
- Financials:** The March Financial Report and most recent Budget Status Report were provided to the Committee. Joy Black offered to answer any questions about the March Financial Report that was provided.
- Citizen's Concerns:** Buddy Fowler presented requests for billing adjustments. Customer Service made five adjustments under the \$100 threshold. There was one request that exceeded \$100. The customer provided all required documentation.
- Motion to Approve Adjustment over \$100: Kathy Barber
Motion Seconded: Robert Griffin
Motion carried with all aye votes
- New Business:** A. Bid Opening for Pump Station Modifications
- Old Business:** A. Standard Specifications for Construction of Water Lines and Sewer Lines
- Reports:** **Projects**
- A. 16" Water Main - The 16" Water Line is in full service.
 - B. Snooks Lane Water Main - The new 12" water main along Snooks Lane is now in service and the water system can now abandon the older line that has had so many breaks by closing one valve and capping the other end.
 - C. Dewatering Project - ADEQ has had some leadership changes resulting in changes to how we have to approach the construction of the new dewatering facility. They are now requiring us to obtain a permit. That will take some time. In the meantime we are hoping to purchase the equipment ahead of construction. Manufacturing of the equipment can take several months. If we go ahead and purchase it ahead, when the permit comes through we will be prepared to move ahead.
- Water**
- A. Backflow Prevention Letters - Letters have been mailed to Bryant water user who are required to have backflow preventer notifying them of the State requirement that the devices be tested annually and the results be sent to Bryant Water.
 - B. BacT Analysis Reports - Russell Kitchens reported that all BacT sampling results for the year have passed the ADH laboratory testing. No violations. All of the new sampling stations are now installed so we will not have to use outside water taps as a source.
 - C. Sanitary Survey - Conway Meacham from ADH did a Sanitary Survey analysis of Bryant's water system and updated the information in the report. He was complimentary of our progress with the new water tank, the new 16" water main and of the Backflow program.
- Wastewater**
- A. SSO Report - Scott Chandler provide the First Quarter SSO report and indicated there has been 1 overflow in April
 - B. Treatment Plant Quarterly Report - The Treatment Plant First Quarter Report was provide in written form.

Other

- A. Annual Contract for Services - Monty told the Committee that he is working with Crist to develop Annual Bid Contracts for certain services. The Annual Bids will establish a fixed price for the year and avoid the time consumed with taking bids on individual projects as they arise
- B. Expansion of use of iWorq program - Monty announced that he and Howard Hoover will be working on expanding the use of the iWorq program to increase efficiency and effectiveness. The program can connect our maintenance and repair activities to our system maps and help identify problem areas. It can be coordinated with the Springbrook and AMI systems.

Comments: No Comments

Adjourn Motion to Adjourn: Robert Griffin
Motion Seconded: Jason Patterson
Motion carried with all aye votes

Jack Mosley
Vice-Chairperson

Howard Hoover
Administrative Operations Coordinator

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