



2016 Budget

Draft (#2 - 12/17/15)

Adopted 12/22/15

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Employee Count Listing			15				
	Fund or Dept #			Requested Budget			
				Revenue	Expense	Payroll	Difference
Administration			16				
	001-0100 Attorney		17-19				
	001-0100 City Clerk		17-19				
	001-0100 Mayor's Office		17-19				
	001-0110 Office of Technology		20	0	280	0	(280)
	001-0100 Human Resources		21				
	001-0100 Finance		22				
	Totals			5,053	1,040	518	4,013
Sales Tax	002		19	3,873	3,873		0
Franchise Fees	003		19	1,334	1,334		0
Designated Tax	005		19	4,164	4,164		0
Planning	001-0120		23-24	1,040	227	136	813
Animal	001-0200		25-28	450	440	285	10
	20 Animal Donations		28	5	10		(5)
Court	001-0300		29-32	777	426	359	351
	30 Act 1256 of 1995		32	431	431		0
	31 Act 1809 of 2001 Automation		32	26	32		(6)
Parks	001-0400		33-39	2,101	2,431	1,194	(330)
	45 Park 1/8 Sales Tax O&M		39	521	521		0
	140 Park Bond 2006 Debt Service		39	1,041	1,031		10
	142 Park Bond 2006 O&M		39	521	521		0
	143 Park Bond 2007 Debt Service		39	1,041	1,031		10
	144 Park Bond 2007 O&M			0	0		0
	145 Park Bond 2010 Debt Service		39	360	360		0
	146 Park Bond 2010 DSR			0	0		0
Fire	001-0500		40-43	2,675	3,535	3,131	(860)
	50 Fire Donations		42	1	1		0
	51 Act 833 of 1991		42	15	40		(25)
	55 Fire 3/8 Sales Tax		43	1,562	1,738		(176)
Police	001-0600		44-49	1,362	4,155	3,171	(2,793)
	60 Police Donations		49	1	1		0
	61 Act 918 of 1983		49	20	20		0
	62 Act 988 of 1991 Emerg. Vehicle		49	20	20		0
	68 State Drug Control		49	10	10		0
	66 Federal Drug Control		budget to be completed in Nov of 2016				
Code	001-0700		50-52	230	269	224	(39)
Public Works Org Chart and List of Stormwater Projects							
Street	080-0800 - including Stormwater		55-61	3,041	4,385	906	(1,344)
	182 Street Bond 2008 Debt Service		61	350	352		(2)
Total Governmental Fund Budgets				32,025	32,678	9,924	(653)

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Requested Budget

Fund or Dept #		Pages	Revenue	Expense	Payroll	Difference
W/WW Operating	Organization Chart	62				
	Water 5 year plan data	63				
500	Water Operating	65	6,802	6,105		697
520	Water Depreciation	70	80	0		80
530	Sub Div Impact Water		0	0		0
540	Fair Share		0	0		0
550	Water Impact	70	0	0		0
560	Salem Royalty	70	1	1		0
600	W/WW Bond 2008A Debt Service	70	720	720		0
601	W/WW Bonds 2008 A DSR		0	0		0
605	W/WW Bonds 2008 B DSR		0	0		0
	Wastewater 5 year plan data	64				
510	W/WW Operating	66-70	6,000	11,123	1,482	(5,123)
525	WW Depreciation	70	114	0		114
535	Sub Div Impact WW		0	0		0
555	WW Impact	70	0	0		0
Total Enterprise Affect			13,717	17,949	1,482	(4,232)
Finance Related Administrative Policies, Ordinances, and Resolutions						
Glossary		71				

Summary	Bond Pmts	Rate Rev	Other Rev	Total Rev	Opt Exp	Fix Asset	Tot Exp	Difference to come from Fund Balance
Water	1,284	2,587	616	3,203	2,493	1,625	4,118	(915)
Wastewater	1,290	3,474	14	3,488	1,924	2,507	4,431	(943)
Totals	2,574	6,061	630	6,691	4,417	4,132	8,549	(1,858)

10% Coverage Calculation	Water	Wastewater	
Rate Revenues	2,587	3,474	1,104 Drinking Water
Plus Other Revenues	616	14	750 Clean Water (WW)
Minus Watershed	45		180 25% of 720 for Water For 2008 Bonds
Minus System Dev	22		540 75% of 720 for WW for 2008 Bonds
Equals	<u>3,136</u>	<u>3,488</u>	<u>2,574</u>
Operating Expense (all but Fix)	2,493	1,924	
Minus Debt Pmts	1,284	1,290	
Minus Dep	80	114	
Minus Sales Tax	260		
Minus Health Dept Charge			
Equals	<u>869</u>	<u>520</u>	
times 10%	87	52	
added to Exp	956	572	
Current Revenue	3,203	3,488	
Difference	(2,247)	(2,916)	

STATE OF THE CITY ADDRESS BY THE MAYOR:

WELCOME!!! Members of the Bryant City Council, City Department Heads, employees, and residents of Bryant.

Governor Hutchinson said in his radio address last month, "Arkansas is open for business."--- I am going to adjust that statement to a more personal level and state that tonight, Bryant- is "Open for Business."

Our city has experienced more economic development recently than we have seen in years. We are experiencing economic strength because our city is financially strong, vibrant,... As well as focused on enhancing our quality of life, education, being a healthy city, and keeping up the technology of the 21st century.

The talents of our residents, the energy of our businesses, the creativity of our arts, and the passion of our sports organizations have combined to create a unique moment in the history of our growing city. We are in the midst of a moment rich with opportunity.

Last year, we showed how we can work together to make our local government function and improve the lives of the people of our city. This year, we will start to see the long range results of those positive decisions and actions.

In April, because of our action, police and fire will have improved field data services which enables them to connect with you....when you need them.

Continuing in April...because of our action, we will begin increasing park maintenance and expanding park programming.

In May, because of our action, the Master Bike Ped Plan will be revealed. This will ensure Bryant has the greatest opportunity to secure future federal transportation funding as well as connecting our neighborhoods and parks.

In June, because of our action, we will begin to see the last gateway to the city being constructed at the Raymar overpass, opening vast economic development opportunities in that area.

In September, because of our action, we will see the largest Fall Fest with a greater economic impact of any prior festival.

In October, because of our action, intersection improvements in the Heart of Bryant will begin.

We must remain committed to implementing these achievements. Following through and getting it right is just as important as getting it in the first place.

While Bryant is strong and getting stronger, we must recognize that the momentum of our thriving city is all of our responsibility to keep moving forward in a positive manner.

We also recognize the challenges that lie ahead..

...in how we experience growth – We are committed to continue being both thoughtful and deliberate in our planning.

...in prosperity – between those who have opportunities for a local career and those that must commute

...in our schools – between those who are coming to school ready to learn and are graduating on time, and those who are not...

...in public safety – between being one of the safest cities in the state, and managing the growth of our departments with the growth of our city...

And, of course, cutting across these challenges---- is the most challenging aspect of all – and that is unity. (AUDIENCE)

We must keep working together so that we can keep driving better outcomes on each of these vital issues.

Our city is many things, including a city of young people – if you include all of our school population, nearly half of Bryant residents are younger than 35.

This is why I have invited our high school students and leaders to attend tonight here or view online. I welcome each of you and encourage you to stay engaged in the future of your city.

You are coming of age at a time of unprecedented growth and change in your city.

This can be exciting and energizing – and it can also be confusing and unsettling.

But it does present us right now with a once-in-a-lifetime chance to define the future of this city while each of you are beginning to define your own future.

So let us define both together.

[MOVING FORWARD Growth and planning]

Bryant continues to grow faster than any other comparable city in Arkansas.

Over the past 20 years, the city set goals for answering to the growth we experienced. Some areas we thrived, in others we still have room for improvement.

In the next twenty years, Bryant is expected to continue to grow at the same rate. This means we are projected to add nearly 20k residents in the next twenty years.

And as we grow, our City must ensure that we maintain a livable and sustainable city.

For example, our population has increased by 55 percent over the past decade but investments in transportation have lagged far behind.

In order to maintain a low unemployment rate, we must plan for growth in jobs as we prepare for growth in population.

So this year, we will continue a forward thinking approach to these issues to meet the needs our rapidly growing city.

As we provide plans for new density neighborhoods, such as the Heart of Bryant, we will also provide plans for how the city will invest to ensure those neighborhoods continue to thrive.

To the students in this room, take a moment and think out twenty years from now.

You will be in your mid-30s. You're likely to have a job. A spouse. Perhaps children.

Where will you be living? Near trails and walking paths? Will it be a house with a yard? Will you be able to walk your children school, or to a park?

Those are the questions before us. And we want to hear your answers. Your vision for the next chapter in Bryant's story.

Growth must be about creating great place.....with thoughtfulness towards how we will maintain and sustain that growth over time and what kind of future our investments will create for generations to come.

[MOVING FORWARD with Transportation]

With a vibrant economy, our challenge is to continue creating more transportation choices for everyone, while making a healthy active lifestyle the easy choice.

In the five years since I took office, we have made a series of moves to give Bryant residents reasons to be confident about how their street grid will be built out in the future.

We created a Complete Street Ordinance that not only ensured quality streets that would last are being built, but also that these streets are people centric --- not just traffic centric.

We added miles of new bike lanes throughout the city and more are on the way.

Last year, we brought POP UP REYNOLDS to the Heart of Bryant to represent the vision you casted throughout the JumpStart planning process.

Last election cycle, the voters of Bryant saw to it a local government team was elected for positive growth.

Our city has many worthy individual plans for bikes, cars, and pedestrians.

But we have lacked a unified, modern, interconnected transportation plan. A philosophy for how to get our city moving.

Until now.

In 2016 I am putting a renewed emphasis on positive growth planning.

By the beginning of May, we will release a new comprehensive vision for how Bryant approaches transportation....

...a vision that integrates all transportation plans into a single strategy that is greater than the sum of its parts, which has been named, WALK BIKE DRIVE Bryant.

Walk Bike Drive Bryant is a vision for growing and expanding our transportation choices to meet the needs of all users, for today and tomorrow.

We will use Walk Bike Drive Bryant to guide our investments as we renew our transportation bonds this year.

We will get the basics right by connecting our grid in a manner that reduces school traffic.

Bryant, it bears mentioning, is not an island. To keep our city's economy moving, we must also keep our region moving. With new on and off ramps at Raymar in the coming year – Highway 5 and Alcoa Rd expansion coming soon, Boone Rd improvements coming this year– NOW is the time to build on this momentum.

These vital expansions and connections will link our growing community and keep Bryant moving forward.

Together, these efforts will have profound impact on our transportation future.

But there's no denying it: our transportation future would look very different without the leadership of THIS City Council.

[Moving Forward in Education]

Quality education and how it relates to our city's quality of life is real ...and it is a growing need.

Every year the Bryant graduating classes are bigger than the year before.

Every kindergartner in the Bryant school district should be kindergarten ready...

Every graduating senior should be ready to launch, and on a clear path to where they want to land....

I recently read a Princeton study that claims The Arts increase social capital and community cohesion.

In my opinion, this was proven true by the Bryant Art Club and their involvement in the POP UP REYNOLDS project.

Some students from the Bryant Art Club are here tonight. I challenge you to not let anyone discredit you because you are young, instead be bold, engaged and active, igniting the plans for all that is ahead for our great city. We may not have an art guild but we have an amazing ART department and we want you to feel welcome to express your talent beyond the borders of your campus and throughout the community.

The Bryant School District affects more than just the students who attend the classes there. It impacts our city's quality of life, economic growth as well as develops future business and community leaders.

We cannot afford to place the responsibility of building our school system on the school district alone.

We must share that responsibility as partners, and do everything we can to give them the support and tools they need to continue our vision for our children.

[Moving Forward Government Performance]

A rapidly changing city requires a City government that can adapt right along with it.

If Bryant residents are to have confidence that City Hall can meet today's challenges they must be able to measure the city's performance.

Your city departments are goal focused in every area of performance. Just to name a few, increasing departmental efficiency, resolving storm water issues and improving communication and data sharing.

In the near future we will launch OpenGov to enhance this delivery of data so that it may be more interactive and include performance targets as well as contributing data detailing departmental goals.

I want to emphasize the strong leadership of all of our departments. These are the most committed dedicated group of people I could ever imagine working alongside. We are your team Bryant and we all love what we do to serve you.

[Moving Forward Public Safety]

Last year, we committed to using a data-driven approach to address Bryant's complex and ongoing challenges in maintaining of of the best public safety departments in the state.

Through the leadership of Chief Kizer, Captain Plouch, Chief Jordan, and Assistant Chief Futch, in January, the Bryant Police & Fire Department launched Spillman.

This new software will assist in

1. faster response times
2. improved mapping
3. ability for the departments to create and finish reports in the field.
4. it will also allow for tracking important statistics in order to better target crime.

These are early steps in addressing our public safety challenges, but they are very positive steps... in the right direction.

[Moving Forward Economic Development]

Bryant is home to one of the most robust educated work forces in the state.

We have a diverse economy, a great education system and a quality of life that is attractive to families and retirees. This keeps our unemployment low.

Medical care and other service industries continue to grow before our eyes.

Bryant is ripe for a corporate headquarters to locate here, we have a lot to offer.

But we as a City lack a more focused approach to economic development.

Too often, we have rested on our luck and our geography.

In the coming months, we will be asking our local business owners:

“What do we need to do to make the task of running your local business easier?”

“What can we as a City do to help businesses thrive?”

Over the last year, we have taken some initial steps... with the leadership and help of the EDC committee.

We held a economic training with Arkansas Economic Development Council, where we learned how to market ourselves for headquarter relocation and expand our health care industry... We are seeking key development anchors for our city and we continue to be acclaimed as the city that is business friendly and technologically savvy towards new businesses and development.

Now I would like to leave you with this story:

One day, a man was walking along the beach when he noticed a younger man in the distance picking something up and throwing it into the ocean. As he got closer, he called out, "Good morning! What are you doing?" The young man paused and said, "I'm throwing starfish in the ocean. The sun is up and the tide is going out, and if I don't throw them in, they'll die."

"But young man, don't you realize that there are miles and miles of beach with starfish all along it? You can't possibly make a difference."

The young man listened politely, then bent down, picked up another starfish, and threw it into the sea, past the breaking waves.

"It made a difference for that one."

The older man didn't know how to reply, so he just turned and walked away. All afternoon, he tried to work and couldn't get the image out of his head. As he thought about it, he realized that what the young man was doing was choosing not to be an observer in the universe and watch it pass by, but choosing to be an actor in the universe — and make a difference.

When morning came, he got up, put on his clothes, went to the beach, found the young man, and with him, spent the rest of the morning throwing starfish in the ocean.

You see, what that young man's actions represent is something that is special in each and every one of us. There is significant work that must be completed in the upcoming months. You have elected strong leaders to ensure that the labor that lies ahead, is completed with both planning and foresight.... but you see...each of us have been gifted with the ability to make a difference.

I want to challenge everyone in this room tonight to find your niche, your place, to make a difference in your community. Be more than just informed, be engaged. Let us work together to make a difference... in our city parks... in our neighborhoods... and in the growth and future of our city. I thank each of you for your support and I look forward to seeing the great achievements that we will accomplish together in 2016.

2016 Budget Timeline

Budget started in Springbrook (General Ledger Software) by Dept Heads	Fri	4-Sep-15
Budget Deadline for all Dept Heads to have all issues worked out and numbers in Springbrook	Fri	11-Sep-15
Including having to Finance all Dept Goals, Mission Statements, Stats, 5 year plans, and Org Charts		
4 all day hour slots set aside for Meetings between Mayor, Finance and Dept Heads	Monday	14-Sep-15
	Tuesday	15-Sep-15
Set Definite times at Dept Head Meeting on Monday	Thursday	17-Sep-15
	Friday	18-Sep-15
Budget Workshop with Council - Presentation on All Department Budgets and Overview	Tuesday	10-Nov-15
Fullfilling 14-58-201 Mayor to give Budget to Coucil by Dec 1st		
Budget Adopted by Ordinance at Council Meeting	Tuesday	22-Dec-15

Strategic Focus Areas

	Cost in Millions			
	Governmental	Enterprise W/WW	Gov Debt	W/WW Debt
Health and Quality of Life for the Citizens and Visitors to Bryant Parks	\$2,431	\$5,562	\$3,464	\$1,284
Public Safety <small>Fire, PD, Code, Animal, Court</small>	\$9,288	\$5,562	\$515	\$1,284
Connectivity <small>Street, MS4</small>	\$4,385		\$352	
Smart Growth <small>Planning, Admin</small>	\$1,267			
Total	\$17,371	\$11,123	\$4,331	\$2,568

RESOLUTION NO. 2015 _____
**A RESOLUTION PROVIDING FOR THE ADOPTION OF A BUDGET FOR THE CITY OF BRYANT,
ARKANSAS FOR THE TWELVE MONTH PERIOD BEGINNING JANUARY 1, 2016 AND ENDING
DECEMBER 31, 2016**

WHEREAS, the City Council has reviewed the proposed budget submitted by the Mayor and;

WHEREAS, it is the finding and conclusion of the City Council that the schedules and exhibits of anticipated revenues and expenditures for the calendar year appear appropriate for budgetary purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:

Section 1. This resolution shall be known as the budget resolution for the City of Bryant, Arkansas, for the twelve (12) month period beginning January 1, 2016 and ending December 31, 2016. The attached budget, incorporated herein, reflects estimated revenues and expenditures as set forth on the succeeding pages.

Section 2. The respective funds for each item of expenditure proposed in the budget for 2016 are hereby approved and adopted for the operation of the City of Bryant, Arkansas, by the City Council on this date and constitute an appropriation of funds which are lawfully applicable to the items contained with the

Section 3. The Mayor or her duly authorized representative may approve for payment, out of funds appropriated by this budget or otherwise approved by the City Council for that purpose or may disapprove any bills, debts, or liabilities asserted as claims against the City up to a maximum amount allowed by Arkansas law and the payment or disapproval of any bills, debts, or liabilities exceeding that amount shall require the confirmation of this governing body.

PASSED AND APPROVED this 22 day of December, 2015.

APPROVED:

Jill Dabbs, Mayor

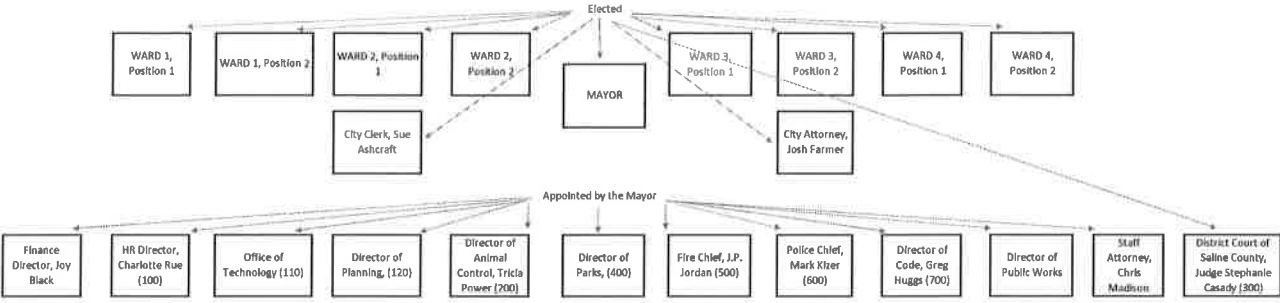
Approved as to Form:

Richard Chris Madison, Staff Attorney

ATTEST:

Sue Ashcraft, City Clerk

Citizens of Bryant, AR



002 - Sales Tax Refund
003 - Franchise Fees

020 Animal Donations

045 - 1/8 Sales Tax
140, 141, 142 2006 Park Bonds
143, 144, 145 2007 Park Bonds

050 Fire Donations
051 Act 833 of 1991
055 Fire 3/8 Sales Tax

060 Police Donations
061 Act 918 of 1983
062 Act 988 of 1991 Emergency Vehicles
068 State Drug Control
066 Federal Drug Control

140 MS4

030 - Act 1256 of 1995
031 - Act 1809 of 2001 Auto

080 Street Fund
180, 181, 182 2008 Street Bonds
500 - Water and Wastewater Revenues
510 - Water Operating
520 Water Depreciation
525 Wastewater Depreciation
530 Sub Div Impact Water - close?
535 Sub Div Impact Wastewater - close?
540 Fair Share - close?
550 Impact Water
555 Impact Wastewater
560 Salem Royalty
600, 601, 605 Water, Wastewater 2008A&B Bonds

	Admin	Planning	MS4	Animal Control	Court	Park	Police	Fire	Code	General TOTAL	Street	Water/WW
Adopted 2015 Revenues	4,986,120	8,100	0	419,000	731,950	2,008,450	1,295,200	2,450,000	136,300	12,035,120	2,808,100	9,260,404
Adopted 2015 Expenses	895,212	227,968	25,000	383,879	414,147	2,315,771	4,098,882	3,406,790	267,471	12,035,120	2,809,619	9,260,404
Adopted 2015 Net	4,090,908	(219,868)	(25,000)	35,121	317,803	(307,321)	(2,803,682)	(956,790)	(131,171)	(0)	(1,519)	0
2015 Amended Bud Rev	5,023,420	9,500		419,000	761,100	2,124,350	1,329,400	2,682,600	243,260	12,592,630	2,986,376	9,271,403
2015 Amended Bud Exp	995,656	225,318	25,000	367,848	417,009	2,521,953	4,154,459	3,637,260	273,232	12,617,735	3,485,187	9,275,648
2015 Amended Net	4,027,764	(215,818)	(25,000)	51,152	344,091	(397,603)	(2,825,059)	(954,660)	(29,972)	(25,105)	(498,811)	(4,245)

Difference/Amendments
Difference fr. 2015 to 2016

	Admin	Planning	MS4	Animal Control	Court	Park	Police	Fire	Code	General TOTAL	Street	Water/WW
Proposed 2016 Revenues	5,052,750	7,100		450,000	777,200	2,100,800	1,362,300	2,674,700	229,650	12,654,500	3,040,500	6,000,000
Proposed 2016 Expenses	1,321,223	227,340		425,876	426,068	2,431,108	4,155,064	3,534,711	269,281	12,790,671	4,385,146	11,123,353
Proposed 2016 Net	3,731,527	(220,240)	0	24,124	351,132	(330,308)	(2,792,764)	(860,011)	(39,631)	(136,171)	(1,344,646)	(5,123,353)

City of Bryant, Arkansas
Full Time Equivalent City Budgeted Employees by Function/Program

Function/Program		2014	2015	2016
General government	Staff attorney	1	1	1
	Elected attorney	0	1	1
	Mayor 's office	2	2	2
	Human resources	3	3	3
	Finance	4	4	4
	City clerk	1	1	1
	Office of Technology	1	0	0
Community development	Planning	2	2	2
	Code	4	4	4
Animal Control		4	4	4
Court		8	8	8
Parks	Admin	6	6	6
	Parks	10	10	10
	Recreation	8	8	8
Public Safety - Fire	Uniform	48	48	48
	Clerical	1	1	1
Public Safety - Police	Uniform (Patrol)	31	31	31
	Uniform (SRO)	7	7	7
	Uniform (K9)	2	2	2
	CID	4	4	4
	Communication (Dispatch)	10	10	10
	Admin/Other	10	10	10
Public works	Admin	3	3	3
	Stormwater (MS4)	3	3	3
	Street and drainage	15	15	15
Enterprise funds	Water	8	8	8
	Wastewater	14	14	14
Total		210	210	210

SOURCE: HR

NOTE: With the passing of this 2016 Budget the Council approved within this budget to move any employees below the ending 2015/beginning 2016 JESAP up to the minimum and adopt that JESAP. This is a critical step to maintaining the competitiveness of the City's salaries within the local market.

Administration at City Hall - 210 SW 3rd St.



Chris Madison, Staff Attorney since 2012

Mission Statement: To protect the City of Bryant from exposure to liability through effective risk analysis and providing effective legal guidance before, during and after city action.

Legal Assistant/Mayor's Secretary, Dana Poindexter

Maintenance, Joe Thomas

Elected City Attorney, Josh Farmer



Jill Dabbs, Mayor since 2011

The Mayor's office is responsible for overseeing departments and executing policies, including:

- Assuring that all City services are delivered to the citizens of Bryant in an effective, efficient, and equitable manner and in compliance with City Council policy
- Overseeing long-range planning and improvement of departmental management and service delivery
- Serving as a catalyst for developing community-wide goals and mobilizing the resources to attain them
- Serving as the primary outreach arm of the City government to other cities and other government entities.



Sue Ashcraft, City Clerk since January of 2015

Mission Statement: To ensure the City's legislative processes are open and transparent by providing a bridge between citizens and government through the dissemination of information and to ensure the preservation, access and integrity of records required to be stored for legal and business purposes.

Goal: Work towards scanning and filing all electronically.

Office of Information Technology

Mission Statement: To provide innovative service delivery that provides business value through the deployment of emerging technology which meets business goals, reduces operating costs, and maximizes efficiency and effectiveness.

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended
001-0100-4150	State Turnback	Per AML City & Town \$14,90 * pop of 16,688 rounded	\$248,000.00	\$245,000.00
001-0100-4151	Saline County Treas - Turnback	Open to review	\$485,000.00	\$485,000.00
001-0100-4600	Miscellaneous Revenue	open to review if items are planned to sell	\$1,000.00	\$37,300.00
001-0100-4627	Xfer from Sales Tas	open to review and update for 2016	\$3,873,000.00	\$3,835,000.00
001-0100-4629	Xfer Franchise Tax Fd21	Default Description	\$444,750.00	\$420,120.00
001-0100-4850	Interest Revenue	based on 2015	\$1,000.00	\$0.00
		Totals	\$5,052,750.00	\$5,022,420.00
001-0100-5000	Salary Expense	Default Description	\$555,614.11	\$469,904.11
001-0100-5001	Elected Officials Salary Exp	Default Description	\$206,909.62	\$175,409.62
001-0100-5005	SWB Reimbursement	Default Description	(\$545,000.00)	(\$545,000.00)
001-0100-5010	Overtime Expense	Default Description	\$10,000.00	\$5,000.00
001-0100-5020	FICA Expense	Default Description	\$59,192.30	\$56,797.30
001-0100-5022	Unemployment Expense	Default Description	\$3,600.00	\$3,960.00
001-0100-5025	Worker's Comp Expense	Default Description	\$2,000.00	\$3,500.00
001-0100-5030	APERS Expense	Default Description	\$102,218.10	\$102,218.10
001-0100-5038	Pension Expense	Default Description	\$2,200.00	\$2,200.00
001-0100-5040	Health Insurance Expense	Default Description	\$84,654.36	\$84,654.36
001-0100-5042	Employee Assistance Program	Default Description	\$5,748.00	\$5,750.00
001-0100-5044	Legal Services Expense	Prosecuting Attorney - role filled by Elected City Attorney	\$0.00	\$22,500.00
001-0100-5050	Physical & Drug Screen Exp	Default Description	\$600.00	\$600.00
001-0100-5055	Uniform Expense	If Admin staff needs any uniforms	\$500.00	\$700.00
001-0100-5057	Vehicle Allowance	Default Description	\$8,000.00	\$8,000.00
001-0100-5060	Travel & Training Expense	Default Description	\$10,000.00	\$12,940.00
001-0100-5061	Training Aids-Administration	Default Description	\$500.00	\$500.00
001-0100-5062	Travel & Training - Mayor	Attendance and Registration at Conference see list	\$6,500.00	\$5,500.00
001-0100-5063	Travel & Training - City Clerk	Default Description	\$5,000.00	\$3,325.00
001-0100-5065	First Aid Expense	Default Description	\$100.00	\$100.00
001-0100-5101	Misc. Expense-Admin	Default Description	\$500.00	\$500.00
001-0100-5102	Repairs & Maint - Building	\$1000 Spent in PY on Heat and Air Repairs, \$1350 Misc. Prop Main uses, \$30K Carpet ?	\$33,850.00	\$2,350.00

001-0100-5104	Repairs & Maintl - Grounds	Generator Main, keys, prop main general etc.	\$5,500.00	\$4,200.00
001-0100-5110	Utilities - Electric	Entergy Act 44363018 approx \$800 a month	\$9,600.00	\$11,000.00
001-0100-5111	Utilities - Gas	Centerpoint	\$1,600.00	\$1,600.00
001-0100-5112	Utilities - Water	Act 002450-002-210	\$1,200.00	\$1,200.00
001-0100-5115	Communication Exp - Telephone	Windstream and Comcast	\$14,580.00	\$17,500.00
001-0100-5116	Communication Exp - Cellular	Verizon	\$4,800.00	\$6,500.00
001-0100-5120	Insurance - Property	AML insurance	\$2,000.00	\$2,000.00
001-0100-5130	Sanitation	Waste Management	\$1,080.00	\$2,500.00
001-0100-5142	Janitorial Supplies	Dusly Mop and Mat Rental \$1500, \$500 Kerr Paper Supply, \$500 Misc.	\$3,000.00	\$4,000.00
001-0100-5145	Tools	drill set requested for Joe \$650 and \$500 Outside tools	\$1,150.00	\$0.00
001-0100-5200	Fuel Expense	Keep reviewing	\$1,500.00	\$1,500.00
001-0100-5210	Service & Repair - Vehicle	back glass of Pool Car needs to be detinted	\$250.00	\$0.00
001-0100-5212	Office Equip Purch/Mnt-Admin	based on 2015	\$1,500.00	\$1,500.00
001-0100-5213	Equipment Repairs - Tires	\$500 for Pool Car New Tires per Greg and Joe	\$500.00	\$0.00
001-0100-5215	Service & Repair - Equipment	Account closed	\$0.00	\$0.00
001-0100-5225	Insurance Expense - Vehicle	AML Insurance	\$1,000.00	\$1,000.00
001-0100-5300	Supplies - Office	based on 2015, consider changing Shred It Contract \$50 a month	\$4,500.00	\$5,000.00
001-0100-5334	Supplies - Volunteer	Based on 2015	\$2,000.00	\$2,000.00
001-0100-5350	Postage Expense	based on 2015	\$3,000.00	\$3,000.00
001-0100-5480	Dues & Subscriptions	really review this account - Gazette Subscription, Sam's club, lots of random stuff for HR	\$6,437.00	\$7,200.00
001-0100-5481	Municipal/Metro Dues-Admin	AML Bill for Risk Pool Management - move AR Dem Gaz exp all to one line	\$20,000.00	\$55,000.00
001-0100-5505	Mayor's Expense	Misc. Mayor Expenses as needed	\$3,000.00	\$3,000.00
001-0100-5506	City Clerk Expense	Municode, office supplies, printer, scanner	\$8,450.00	\$2,800.00
001-0100-5510	Meeting Expense	based on 2015	\$600.00	\$600.00
001-0100-5515	Special Election Expense	If there is one this will have to be adjusted.	\$0.00	\$0.00
001-0100-5553	Prof Services - Advertising	based on 2015	\$7,500.00	\$7,500.00
001-0100-5583	Prof Services - Legal	Staff Attorney Expense - West Law etc.	\$25,000.00	\$24,000.00
001-0100-5586	Prof. Services - Other	Interns, Audit, etc. And Census for \$205,820	\$238,820.00	\$37,700.00
001-0100-5588	Prof Services - Legal Notices	Saline Courier consider increasing	\$8,000.00	\$5,500.00
001-0100-5589	Prof Services - Printing	Youradteam.com	\$5,420.00	\$5,420.00

001-0100-5600	Miscellaneous Expense	based on 2015	\$100.00	\$100.00
001-0100-5680	Boys and Girls Club Contract	\$8750 each quarter per Contract for Services	\$35,000.00	\$0.00
001-0100-5681	Sr. Adults Contract	\$5000 each quarter per Contract for Services	\$20,000.00	\$0.00
001-0100-5682	Historic Society Contract	based on 2015	\$10,000.00	\$10,000.00
001-0100-5816	Fixed Asse2011 Ridg Prop Aquis	with Bank of Ozarks, Due Nov 30	\$36,000.00	\$37,451.78
001-0100-5850	Interest Expense	with Bank of Ozarks due 11/30	\$4,500.00	\$2,497.70
		Totals	\$1,040,273.49	\$684,677.97
002-0100-4105	One Cent Sales Tax		\$3,873,000.00	\$3,835,000.00
002-0100-4850	Interest Revenue	based on 2015	\$250.00	\$0.00
002-0100-5620	Xfer to General		\$3,873,000.00	\$3,835,000.00
003-0100-4502	AT&T / SW Bell Franchise Fee	Default Description	\$125,000.00	\$125,000.00
003-0100-4506	Centerpoint Energy Franchise Fee	Default Description	\$200,000.00	\$200,000.00
003-0100-4508	Fidelity Franchise Fee	Default Description	\$15,000.00	\$15,000.00
003-0100-4510	Comcast Cable Franchise Fee	Default Description	\$75,000.00	\$75,000.00
003-0100-4526	Entergy Franchise Fee	Default Description	\$625,000.00	\$500,000.00
003-0100-4528	First Electric Franchise Fee	Default Description	\$294,000.00	\$250,000.00
003-0100-4564	Windstream Franchise Fee	In Legal Discussions Now	\$0.00	\$0.00
003-0100-4850	Interest Revenue	based on 2015	\$250.00	\$120.00
003-0100-5620	Xfer to General	Default Description	\$444,750.00	\$420,120.00
003-0100-5622	Xfer to Street	Default Description	\$444,750.00	\$360,000.00
003-0400-5626	Xfer to Other	Default Description	\$444,750.00	\$385,000.00
005-0100-4850	Interest Revenue	Default Description	\$250.00	\$250.00
005-0200-4100	Designated Tax - AC	Default Description	\$416,000.00	\$383,500.00
005-0200-5620	Xfer to General - AC	Default Description	\$416,000.00	\$383,000.00
005-0400-4100	Designated Tax - Park	Default Description	\$416,000.00	\$383,500.00
005-0400-5620	Xfer to General - Park	Default Description	\$416,000.00	\$383,000.00
005-0500-4100	Designated Tax - Fire	Default Description	\$1,041,000.00	\$960,000.00
005-0500-4105	Sale of Fixed Assets - Fire	Default Description	\$0.00	\$0.00
005-0500-5620	Xfer to General - Fire	Default Description	\$1,041,000.00	\$960,000.00
005-0600-4100	Designated Tax - Police	Default Description	\$1,041,000.00	\$960,000.00
005-0600-5620	Xfer to General - Police	Default Description	\$1,041,000.00	\$960,000.00
005-0800-4100	Designated Tax - Street	Default Description	\$1,250,000.00	\$1,150,500.00
005-0800-4850	Interest Revenue	Default Description	\$0.00	\$0.00
005-0800-5622	Xfer to Street	Default Description	\$1,250,000.00	\$1,073,000.00

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended	Quantity	Price	Amount	Description
001-0110-5604	Hardware - Computer	Default Description	\$74,900.00	\$49,458.00				
					0.00	\$0.00	\$2,500.00	Audio upgrade In courtroom; Install new audio system In conference room
					0.00	\$0.00	\$8,000.00	Infrastructure Replacement (Switches, UPS, Connectors, Cables)
					0.00	\$0.00	\$5,000.00	OS Upgrades
					20.00	\$1,700.00	\$34,000.00	Replace 20 workstations on rotation
					0.00	\$0.00	\$25,000.00	SA2 and Dell Hardware renewals
001-0110-5606	Main Renewals Computer Related	Default Description	\$127,400.00	\$125,120.00				
					12.00	\$1,500.00	\$18,000.00	Contract Support - back up
					12.00	\$6,200.00	\$74,400.00	More Than Software Monthly Contract Fee
					7.00	\$5,000.00	\$35,000.00	Special Project Computer Assignments
001-0110-5608	Software - Computer	Default Description	\$37,950.00	\$37,300.00				
					0.00	\$0.00	\$1,000.00	DBCompensation - HR
					0.00	\$0.00	\$8,750.00	Google Apps Premier(Covers 162 existing accounts for all departments except PW)
					0.00	\$0.00	\$5,700.00	Laserfiche
					0.00	\$0.00	\$22,500.00	Springbrook- Also In W, WW, and Street
001-0110-5610	Website Expense	Default Description	\$6,500.00	\$6,500.00				
					0.00	\$0.00	\$900.00	Adobe InDesign
					0.00	\$0.00	\$4,600.00	CivicPlus Maintenance agreement
					0.00	\$0.00	\$1,000.00	Media Center - Civic Plus Add On
001-0110-5612	Tools - IT	Default Description	\$1,000.00	\$1,000.00				
					0.00	\$0.00	\$1,000.00	IT Tools
001-0110-5614	Copier Maint & Lease	Default Description	\$33,600.00	\$33,600.00				
					0.00	\$0.00	\$24,000.00	Equipment Lease agreement - De Lage
					0.00	\$0.00	\$2,000.00	Print coverage - Canon
					0.00	\$0.00	\$7,600.00	Print/Maintenance agreement - Canon
		Totals	\$280,950.00	\$252,978.00				

Human Resources Department at City Hall

City Hall Receptionist,
Michelle Milam

HR Generalist, Alisha
Runnells



Human Resources
Director, Charlotte
Rue

Charlotte started at the City in Oct of 2015.

Mission Statement: The City of Bryant Human Resources Department is committed to providing our employees a stable work environment with equal opportunity for learning and personal growth. Creativity and innovation are encouraged for improving the effectiveness of all various departments. Above all, employees will be provided the same concern, respect, and caring attitude within the departments that they are expected to share externally with every citizen.

Goals:

- 1) Technology - Optimize use of Springbrook and Laserfische Software and fully utilize the website and intranet for interactions
 - A) open a "volunteers" and "interns" link that will allow citizens and organizations the ability to apply for volunteer opportunities and request volunteers
- 2) Health Fair - work with local businesses to offer city employees additional services
- 3) Evaluations - implement a more viable performance evaluation and recognition process.
- 4) Continue to attract and retain qualified applicants and employees.
- 5) Human Resources Development and Training
- 6) City Presentation to New Hires - Grow Orientation program, develop our appearance with new hires in terms of what the City Presents to its new employees - ie. Showcase city accomplishments, goals and growth

Finance Department at City Hall



Finance Director, Joy Black, since 2014

Finance Coordinator, Melda Brown

Finance Coordinator, Esther McCallum

AP/AR Office Assistant, Tabatha Koder

Mission Statement: Ensure the financial health of the City on a day-to-day basis. Ensure the performance of all Departments is financially prudent, responsive to the needs of the citizens of Bryant, and consistent with the laws and ordinances governing municipal government.

- Goals:
- 1) Wrap up all the 2015 Audits in a timely manner.
 - 2) Wrap up the 2013 and 2014 Enterprise (Water and Wastewater) Audits.
 - 3) Continue to evaluate the Finance Staff Position descriptions and work load, etc.
 - 4) Get all Finance Related Policies into the Budget Book.
 - 5) Continue to refine reports for the Committee and Council Meetings.
 - 6) Continue to get quarterly reports done on time and develop a 5 year plan.
 - 7) Implement the Fixed Asset Module in Springbrook.
 - 8) Continue to document SOP (Standard Operating Procedures) for Payroll, Check Cutting, Taxes, processes, etc.

Planning Department at City Hall

Director of Planning and Community Development, this position is open to be filled as of 12/17/15

Tina Davis, Community Development Secretary/
Coordinator

The Department of Planning and Community Development assists developers and city policy makers in guiding the current and future physical development of the city. The Department accomplishes this by making sure that the Comprehensive Plan and Zoning Ordinance are enforced. The Department staff works with various planning boards and commissions including the Development Review Committee, Planning Commission, Board of Zoning Adjustment and the City Council.

NOTE: The Planning Department, with assistance from other departments, received approval from the Planning Commission and the City Council to adopt the Heart of Bryant Plan (previously known as the Bryant Jump Start Plan). This Plan will set the tone for the redevelopment of the old Bryant into a vibrant "place".

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended
001-0120-4206	Annex/Rezoning Fees	Default Description	\$2,500.00	\$1,000.00
001-0120-4250	Subdivision Plat & Filing Fees	Default Description	\$4,500.00	\$7,000.00
001-0120-4538	Plotter Copies - PC Dev	Default Description	\$100.00	\$100.00
001-0120-5000	Salary Expense	Default Description	\$98,427.72	\$98,243.72
001-0120-5010	Overtime Expense	Default Description	\$500.00	\$500.00
001-0120-5020	FICA Expense	Default Description	\$7,567.89	\$7,553.89
001-0120-5022	Unemployment Expense	Default Description	\$720.00	\$720.00
001-0120-5025	Worker's Comp Expense	Default Description	\$1,200.00	\$500.00
001-0120-5030	APERS Expense	Default Description	\$12,862.82	\$12,862.82
001-0120-5040	Health Insurance Expense	Default Description	\$13,587.84	\$13,587.84
001-0120-5050	Physical & Drug Screen Exp	Default Description	\$150.00	\$150.00
001-0120-5060	Travel & Training Expense	Default Description	\$1,000.00	\$1,000.00
001-0120-5100	Building & Grounds Reim	Default Description	\$500.00	\$2,530.00
001-0120-5110	Utilities - Electric	44363018 Entergy \$130 *12	\$1,560.00	\$1,400.00
001-0120-5111	Utilites - Gas	512659-4 Centerpoint seasonal	\$360.00	\$500.00
001-0120-5112	Utilities - Water	002450-002	\$130.00	\$300.00
001-0120-5115	Communication Exp - Telephone	2 land lines Windstream \$108*12	\$1,300.00	\$2,100.00
001-0120-5116	Communication Exp - Cellular	1 Verizon cell \$60*12	\$720.00	\$1,400.00
001-0120-5130	Sanitation - Planning	1 Waste Mgn bill 017-7515679-2017-6 \$22*12	\$300.00	\$300.00
001-0120-5300	Supplies - Office	Default Description	\$1,500.00	\$1,500.00
001-0120-5350	Postage Expense	Agendas, mailouts	\$500.00	\$1,000.00
001-0120-5480	Dues & Subscriptions	APA, CAPPD, MetroPlan	\$49,000.00	\$49,000.00
001-0120-5510	Meeting Expense	Misc	\$100.00	\$100.00
001-0120-5553	Prof Services - Advertising	Public Hearing Notifications	\$2,000.00	\$2,000.00
001-0120-5571	Prof Services - Engineering	Crist Eng - Les Price increased 3% in 2016	\$12,624.00	\$12,240.00
001-0120-5574	Prof Services - GIS	Plan Your City - James Walden	\$6,120.00	\$6,120.00
001-0120-5589	Prof Services - Printing	Zoning Signs	\$300.00	\$300.00
001-0120-5606	Main Renewals Computer Related	Conf Room Add TV on other side	\$5,000.00	\$0.00
001-0120-5608	Software - Computer	Microsoft license (2) ARCGIS, online GIS, Autocad, County aerals	\$7,310.00	\$7,310.00
001-0120-5610	Grant Exp - Jump Start	Heart of Bryant Promo Materials/ Supplies	\$2,000.00	\$2,000.00
Totals			\$227,340.27	\$225,218.27

Department of Animal Services

- located at 25700 Interstate 30



Animal Control Director, Tricia Power, has been with the City of Bryant since 1999

Animal Control Officer, Shania Hobbs

Temporary Summer Animal Care Tech

Animal Control Officer, Vacant Position

Temporary Animal Control Officer

Animal Control Officer, Beck Bennett

Temporary Summer Animal Care Tech

Mission Statement: The staff of Bryant Animal Control and Adoption Center is dedicated to the humane treatment of animals in Bryant and educating others about responsible pet ownership.

Goals:

- 1) Have a 100% Live- Release Rate in 2016
- 2) Connect to the city sewer system (Per PW Director this will cost approximately \$5K in Labor and \$15K in Parts)
- 3) Continue Fundraising for the Bryant Dog Park
- 4) Re- letter all vehicles to maintain a professional image (Approximately \$4000 for 4 vehicles)
- 5) Re-Furbish outdoor kennel area to maintain a healthy and safe environment for the shelter dogs (\$150K)
- 6) Building Improvements:
 - Remodel entry and grounds at the animal shelter
 - Add a "Meeting Room" to facilitate more pet adoptions and add second cat holding area, this was completed during 2015 using donated funds.
 - Launching in 2015 an In Home Foster Network for Long Term animal fostering
 - Launching a solution to on line pet license sales

The Animal Control Director is currently assisted in plans for the Dog Park and fundraising for the Dog Park by a Dog Park Committee that meets monthly. If you are interested in serving on this committee please contact the Animal Control Director with your interest. The estimate for the entire Dog Park project as proposed is \$400,000. This includes all phases of construction, and expansion of the parking areas to accommodate the increased traffic anticipated. Currently less than \$10,000 has been raised and at least \$150,000 is needed to start the first phase of construction.

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended
001-0200-4202	Adoption Revenue		\$4,000.00	\$4,000.00
001-0200-4222	Misc Revenue - Animal Control	Revenue from various services done by the Dept.	\$10,000.00	\$10,000.00
001-0200-4224	Dog License Fee	reduced due to 2015 amounts taken in	\$1,000.00	\$3,000.00
001-0200-4246	Spay & Neuter Revenue		\$13,000.00	\$13,000.00
001-0200-4420	Animal Control Fines		\$6,000.00	\$6,000.00
001-0200-4627	Xfer Designated Tax	to be updated by Finance	\$416,000.00	\$383,000.00
001-0200-4680	Donation - Animal Shelter	Continuing to review the accounting for this	\$0.00	\$0.00
001-0200-4682	Donation - Dog Park	Continuing to review the accounting for this	\$0.00	\$0.00
		Totals	\$450,000.00	\$419,000.00
001-0200-5000	Salary Expense	Default Description	\$151,540.54	\$151,540.54
001-0200-5005	SWB Reimbursement	Default Description	\$43,600.00	\$43,600.00
001-0200-5010	Overtime Expense	Default Description	\$11,000.00	\$11,000.00
001-0200-5020	FICA Expense	Default Description	\$12,740.16	\$12,740.16
001-0200-5022	Unemployment Expense	Default Description	\$1,620.00	\$2,147.84
001-0200-5025	Worker's Comp Expense	Default Description	\$2,400.00	\$500.00
001-0200-5030	APERS Expense	Default Description	\$23,888.44	\$23,888.44
001-0200-5040	Health Insurance Expense	Default Description	\$36,447.36	\$37,206.68
001-0200-5050	Physical & Drug Screen Exp	Default Description	\$450.00	\$450.00
001-0200-5055	Uniform Expense	Default Description	\$1,000.00	\$2,500.00
001-0200-5060	Travel & Training Expense	Default Description	\$0.00	\$3,355.00
001-0200-5061	Marketing Expense	Default Description	\$0.00	\$500.00
001-0200-5065	First Aid Expense	Default Description	\$500.00	\$500.00
001-0200-5102	Repairs & Maint - Building		\$2,000.00	\$2,000.00
001-0200-5104	Repairs & Maint - Grounds		\$1,000.00	\$2,000.00
001-0200-5110	Utilities - Electric	Entergy 2 acts one for Sign 42324582 \$135*12 and Shelter 2172	\$11,220.00	\$8,000.00
001-0200-5111	Utilities - Gas	Centerpoint	\$700.00	\$500.00
001-0200-5112	Utilities - Water	005406-000 \$70*12	\$840.00	\$800.00

001-0200-5115	Communication Exp - Telephone	6 Desk Phones, plus 1 Fax Line Windstream 4327661 \$494.14*1	\$7,500.00	\$7,500.00
001-0200-5116	Communication Exp - Cellular	4 Smart Phones Verizon \$66 a phone	\$3,180.00	\$3,300.00
001-0200-5120	Insurance - Property		\$1,000.00	\$1,200.00
001-0200-5125	Alarm		\$800.00	\$800.00
001-0200-5130	Sanitation	Waste Mgn 017-7515679-2017-6 \$125.41*12	\$1,505.00	\$1,500.00
001-0200-5140	Supplies - B&G		\$500.00	\$500.00
001-0200-5141	Pest/Chem/Seed/Fert		\$1,000.00	\$1,000.00
001-0200-5142	Janitorial Supplies		\$3,000.00	\$3,000.00
001-0200-5145	Tools		\$1,700.00	\$2,200.00
001-0200-5200	Fuel Expense		\$6,000.00	\$6,999.00
001-0200-5210	Service & Repair - Vehicle		\$1,500.00	\$2,000.00
001-0200-5212	Service & Repair - Equipment		\$200.00	\$200.00
001-0200-5213	Equipment Repairs - Tires	1 set of tires	\$1,000.00	\$1,000.00
001-0200-5225	Insurance Expense - Vehicle		\$1,000.00	\$1,065.00
001-0200-5300	Supplies - Office		\$500.00	\$500.00
001-0200-5302	Supplies - Kitchen		\$200.00	\$200.00
001-0200-5306	Supplies - Food Allowance		\$1,500.00	\$1,500.00
001-0200-5322	Supplies - Operating		\$3,300.00	\$3,300.00
001-0200-5323	Material and Maint.		\$200.00	\$200.00
001-0200-5350	Postage Expense		\$100.00	\$100.00
001-0200-5370	Medicine Expense		\$4,000.00	\$4,000.00
001-0200-5371	Spay & Neuter Vouchers		\$2,000.00	\$2,000.00
001-0200-5480	Dues & Subscriptions	Credit Card Transactions	\$900.00	\$900.00
001-0200-5553	Prof Services - Advertising	Accounted for in 5589 per newsletter	\$0.00	\$0.00
001-0200-5576	Contract Services	Accounted for in other accounts	\$0.00	\$0.00
001-0200-5577	Prof Services - Incineration & Disp		\$3,000.00	\$3,000.00
001-0200-5580	Donation Expense	Open to set based on Donations Received	\$0.00	\$0.00
001-0200-5589	Prof Services - Printing	Newsletter \$35 a month & Business Cards	\$445.00	\$445.00
001-0200-5592	Prof Services - Veterinarian		\$13,500.00	\$13,500.00
001-0200-5593	Animal Care Charges		\$2,300.00	\$2,300.00
001-0200-5600	Miscellaneous Expense	Items for Events, etc.	\$100.00	\$100.00

001-0200-5601	Refund Pet Returns	Accounted for in another account per Finance Dept	\$0.00	\$0.00
001-0200-5608	Software - Computer	Portion of Iworqs \$3K and placeholder of \$10K for Spillman Disc	\$13,000.00	\$310.00
001-0200-5626	Xfer to Other	Account Closed	\$0.00	\$0.00
001-0200-5803	Fixed Assets - A/C	Half of Kennel Project Budgeted	\$50,000.00	\$0.00
020-0200-4680	Donation Revenue	Continuing to review the accounting of this	\$0.00	\$4,500.00
020-0200-4682	Donations Dog Park	Continuing to review the accounting of this	\$5,000.00	\$5,000.00
020-0200-5580	AC Donation Expense	Continuing to review the accounting of this	\$9,500.00	\$9,500.00
		Totals	\$425,876.50	\$386,847.66



at City Hall
208 SW 3rd
Street

STEPHANIE CASADY
District Judge

Lindsey Dinwiddle,
District Court Clerk

Deputy Court Clerks:
Elliott Pate
Angela Gattin
Jay Stake

Deborah Midgett,
Trial Coordinator

Amberlynn Warford,
Executive Assistant to
the Judge

In Arkansas, district courts were formerly known as municipal courts before the passage of Amendment 80 to the Arkansas Constitution in 2000. Act 3 and Act 627 of 2009 created 25 pilot district judgeships in the state, two of which are in Saline County. The Saline County District Courts exercise countywide jurisdiction over misdemeanor criminal cases, preliminary felony cases, and in certain types of civil cases in matters of less than \$25,000. There are no jury trials in district court. In a district court trial, the judge makes both findings of fact and rulings of law.

A small claims division of the Saline County District Court is administered by the Benton Department and presided over by Judge Casady of the Bryant Department. This small claims division provides the citizens of Saline County a forum in which citizens may represent themselves to resolve minor civil matters. No attorneys may take part in litigation in the small claims division.

Melanie Smith, Ancillary
District Court Clerk

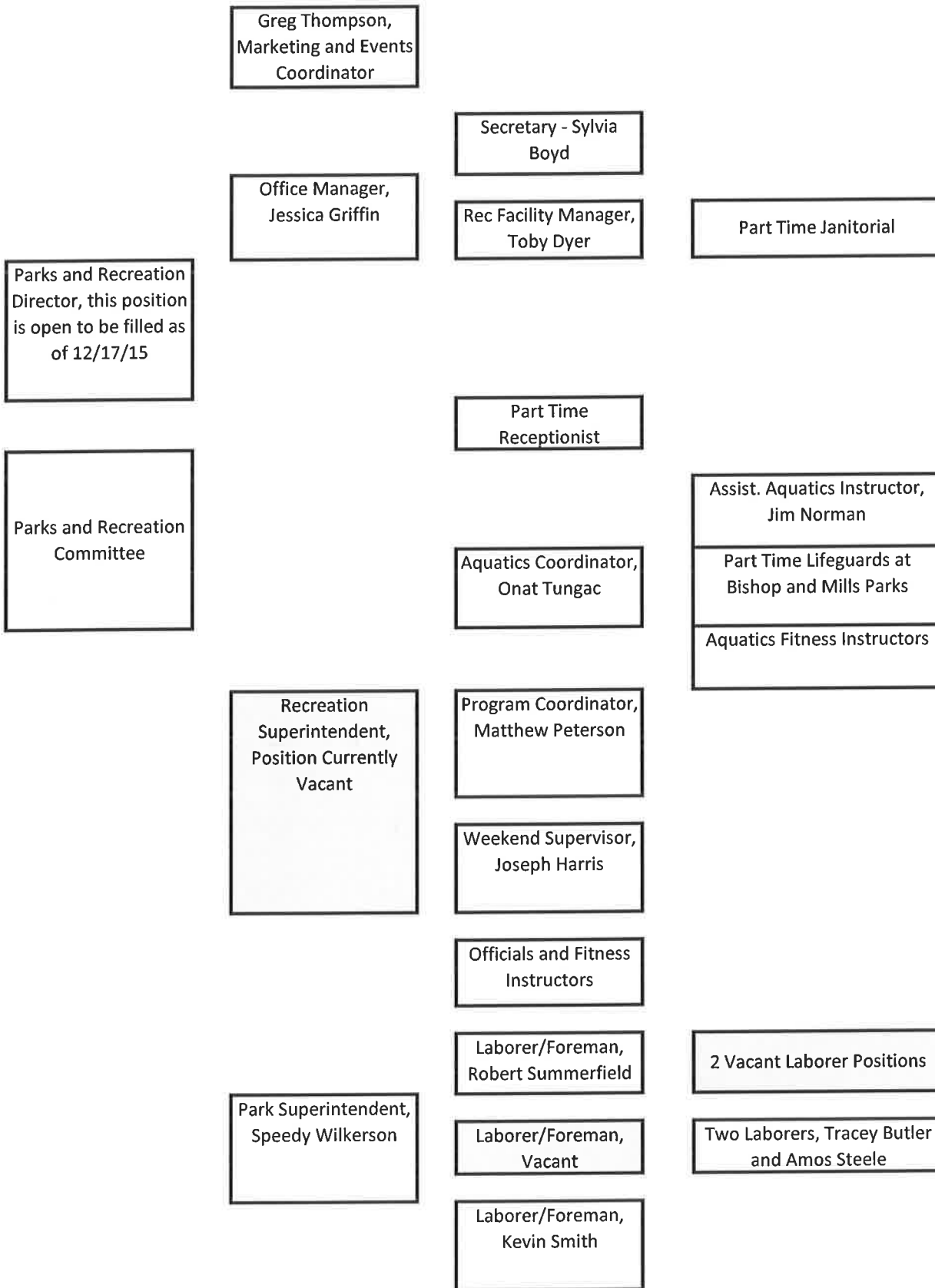
Mission: To serve the people by efficient and accessible administration of justice for all, to treat everyone with integrity, fairness and respect.

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended
001-0300-4400	Act 316 of 1991 Revenue	Default Description	\$200.00	\$200.00
001-0300-4412	City Attorney Reim	Default Description	\$26,000.00	\$26,000.00
001-0300-4414	Court Fines	Default Description	\$450,000.00	\$450,000.00
001-0300-4416	District Court Reim	Default Description	\$14,000.00	\$10,000.00
001-0300-4422	Intoximeter Revenue	All of this money goes to the Police Dept	\$0.00	\$550.00
001-0300-4424	Judge Retirement Reim	Default Description	\$5,200.00	\$5,200.00
001-0300-4426	Ordinance 89-15 Revenue	Default Description	\$20,000.00	\$20,000.00
001-0300-4428	Warrant Fees	Default Description	\$65,000.00	\$50,000.00
001-0300-4600	Miscellaneous Revenue	Includes Shannon Hills \$1000 a month	\$16,800.00	\$5,150.00
001-0300-4640	Saline County	Default Description	\$180,000.00	\$180,000.00
		Totals	\$777,200.00	\$747,100.00
001-0300-5000	Salary Expense	Default Description	\$217,909.40	\$211,109.40
001-0300-5010	Overtime Expense	Default Description	\$500.00	\$500.00
001-0300-5020	FICA Expense	Default Description	\$16,705.12	\$16,188.12
001-0300-5022	Unemployment Expense	Default Description	\$2,520.00	\$2,520.00
001-0300-5025	Worker's Comp Expense	Default Description	\$500.00	\$500.00
001-0300-5030	APERS Expense	Default Description	\$31,487.08	\$31,487.08
001-0300-5038	Pension Expense-Judge Rtmnt	Default Description	\$11,500.00	\$11,500.00
001-0300-5040	Health Insurance Expense	Default Description	\$35,967.84	\$35,967.84
001-0300-5050	Physical & Drug Screen Exp	Default Description	\$750.00	\$750.00
001-0300-5055	Uniform Expense	Default Description	\$490.00	\$490.00

001-0300-5060	Travel & Training Expense	Default Description	\$10,633.94	\$9,391.06
001-0300-5070	Judge - Share to State	Default Description	\$30,000.00	\$30,000.00
001-0300-5102	Repairs & Maint - Building	\$3000 replace AC, \$9K plus carpet replacing in Cr	\$10,915.00	\$10,915.00
001-0300-5103	Office Equipm/Maintenance	Default Description	\$1,000.00	\$1,000.00
001-0300-5110	Utilities - Electric	Entergy 44363018 \$500*12	\$6,130.00	\$6,130.00
001-0300-5111	Utilities - Gas	Centerpoint 512659-4 Seasonal	\$1,275.00	\$1,275.00
001-0300-5112	Utilities - Water	002450-002	\$770.00	\$770.00
001-0300-5115	Communication Exp - Telephone	Windstream 4312644 \$428.64*12 and Comcast \$1	\$7,500.00	\$7,500.00
001-0300-5130	Sanitation	Waste Mgn 017-7515679-2017-6 \$86.24*12	\$865.00	\$865.00
001-0300-5142	Janitorial Supplies	mats, and dusty mop rental	\$650.00	\$650.00
001-0300-5300	Supplies - Office	Default Description	\$6,000.00	\$6,000.00
001-0300-5350	Postage Expense	Default Description	\$1,000.00	\$1,000.00
001-0300-5480	Dues & Subscriptions	Default Description	\$3,000.00	\$3,000.00
001-0300-5553	Prof Services - Advertising	Default Description	\$500.00	\$500.00
001-0300-5589	Prof Services - Printing	Default Description	\$4,000.00	\$3,000.00
001-0300-5606	Main Renewals Computer Related	Default Description	\$500.00	\$500.00
001-0300-5608	Software - Computer	Review Digiticket	\$20,000.00	\$20,000.00
001-0300-5614	Copier Maint & Lease	De Lage 628272 \$282.66*12 plus Canon \$50*12	\$3,000.00	\$3,000.00
		Totals	\$426,068.38	\$416,508.50
030-0300-4404	Act 1256 Civil Division	Default Description	\$71,250.00	\$71,250.00
030-0300-4406	Act 1256 District Court Rev	Default Description	\$360,000.00	\$360,000.00
030-0300-5072	Act 1256 Judge Retirement	Default Description	\$5,200.00	\$5,200.00
030-0300-5400	Act 316 of 1991 Expense	Default Description	\$250.00	\$250.00
030-0300-5415	Act 918 of 1983 Expense	Default Description	\$17,500.00	\$17,500.00

030-0300-5425	Act 1256 Co Admin of Justice	Default Description	\$140,500.00	\$140,500.00
030-0300-5430	Act 1256 Court Costs	Default Description	\$15,250.00	\$15,250.00
030-0300-5435	Act 1256 City Attorney	Default Description	\$28,500.00	\$28,500.00
030-0300-5440	Act 1256 DFA (State)	Default Description	\$197,250.00	\$197,250.00
030-0300-5445	Act 1256 Ordinance 89-15	Default Description	\$26,000.00	\$26,000.00
030-0300-5495	Act 1256 Intoximeter Expense	Default Description	\$900.00	\$900.00
031-0300-4408	Act 1809 of 2001 Revenue	Default Description	\$26,000.00	\$26,000.00
031-0300-5608	Software - Computer	Default Description	\$32,250.00	\$32,250.00

Parks and Recreation Department



Parks and Recreation Department

Mission Statement: The Bryant Parks and Recreation Department is committed to delivering effective, courteous, and responsible leisure services, and is also responsible for maintaining, preserving and developing the natural resources entrusted to us. We strive to provide adequate type, quantity, and quality of leisure opportunities to aid all citizens in the proper use of leisure time.

The Parks Department is currently working on redefining their priority list based on citizen feedback from an on line survey currently being conducted. The Survey will end December 31, 2015 and then the results will be tabulated and presented to Council.

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended
001-0400-4627	Xfer Designated Tax	updated for 2016	\$416,000.00	\$383,000.00
001-0400-4629	Xfer Park 1/8 O & M	updated for 2016	\$521,000.00	\$480,000.00
001-0410-4384	Tennis	Combining with other Tennis Revenue account	\$3,000.00	\$500.00
001-0410-4500	Mills Pool-Admin/Concessions	Increased based on actuals from 2015 - depending on if proj is on time	\$60,000.00	\$42,500.00
001-0410-4534	Pavillion Fees	budget same as last year	\$4,500.00	\$4,500.00
001-0430-4257	Uncorking Fee - Beer/Wine	based on 2015	\$1,000.00	\$1,000.00
001-0430-4259	Uncorking Fee - Spirits	based on 2015	\$800.00	\$800.00
001-0430-4260	Parks Rental	based on 2015	\$2,000.00	\$2,000.00
001-0430-4300	Membership Family	Reduced a little based on 2015 actuals through 8.18.15	\$205,000.00	\$224,000.00
001-0430-4301	Membership Senior	Increased by \$5000 based on 2015 actuals through 8.18.15	\$85,000.00	\$80,000.00
001-0430-4302	Membership Adults	Reduced by \$5000 based on 2015 actuals through 8.18.15	\$55,000.00	\$60,000.00
001-0430-4303	Membership Youth	Same as 2015 budget	\$20,000.00	\$20,000.00
001-0430-4304	Membership Silver Sneakers	Increased by \$5000 based on 2015 actuals through 8.18.15	\$45,000.00	\$40,000.00
001-0430-4310	Membership 3 Mo Adult	Open to review	\$1,000.00	\$550.00
001-0430-4311	Membership 3 Mo Youth	same as 2015 budget	\$7,000.00	\$7,000.00
001-0430-4312	Membership 3 Mo Senior	same as 2015 budget	\$8,500.00	\$8,500.00
001-0430-4313	Membership 3 Mo Family	same as 2015 budget	\$14,000.00	\$14,000.00
001-0430-4314	Membership 3 Mo College	reduced based on 8.18.15	\$1,000.00	\$900.00
001-0430-4318	Membership 6 Mo College	reduced based on 8.18.15	\$1,000.00	\$1,000.00
001-0430-4319	Membership 6 Mo Millitary	reduced based on 8.18.15	\$3,000.00	\$2,400.00
001-0430-4320	Membership Annual Adult	increased based on 8.18.15	\$8,000.00	\$5,000.00
001-0430-4321	Membership Annual Youth	reduced based on 8.18.15	\$6,000.00	\$6,500.00
001-0430-4322	Membership Annual Senior	reduced based on 8.18.15	\$40,000.00	\$45,000.00
001-0430-4323	Membership Annual Family	reduced based on 8.18.15	\$20,000.00	\$25,000.00
001-0430-4332	Equipment Rental	same as 2015	\$3,000.00	\$3,000.00
001-0430-4334	After Hours Charge Bishop	same as 2015	\$1,000.00	\$1,000.00
001-0430-4336	Room Rental Large Room (both)	increased based on 8.18.15	\$15,000.00	\$8,000.00
001-0430-4337	Room Rental Large Room	same as 2015	\$15,000.00	\$15,000.00
001-0430-4338	Room Rental Small Rooms (both)	reduced based on 2015	\$2,000.00	\$3,000.00
001-0430-4339	Room Rental Small Room	increased based on 2015	\$6,000.00	\$5,200.00
001-0430-4340	Room Rental Party Room	same as 2015	\$30,000.00	\$30,000.00
001-0430-4341	Room Rental Court Gym	combine with Full Gym 4342	\$10,000.00	\$7,000.00
001-0430-4342	Room Rental Full Gym	combine with Court Gym 4341 and delete	\$0.00	\$2,000.00
001-0430-4343	Room Rental Full Facility	same as 2015	\$2,000.00	\$2,000.00
001-0430-4344	Room Rental Fitness Room	increased based on 2015	\$2,000.00	\$1,600.00
001-0430-4345	Rental - Splash Pad	reduced based on 2015	\$5,000.00	\$6,500.00

001-0430-4347	Competitive Pool Fees	same as 2015	\$10,000.00	\$10,000.00
001-0430-4348	Therapy Pool Fees	increased based on 2015	\$2,000.00	\$1,500.00
001-0430-4350	Use Agreement Fees	reduced based on 2015	\$2,000.00	\$3,500.00
001-0430-4354	Tournaments	same as 2015	\$40,000.00	\$40,000.00
001-0430-4364	Basketball	Wanting to split out Youth \$20K a piece	\$40,000.00	\$30,000.00
001-0430-4366	BASS Swim Program	increased based on 2015	\$35,000.00	\$35,000.00
001-0430-4370	Flag Football	happens in the fall so no 2015 numbers yet on 8.18.15	\$5,000.00	\$5,000.00
001-0430-4374	Life Coach Class	increased based on 2015 coding	\$2,000.00	\$1,800.00
001-0430-4376	Programs - Misc Activity	increased based on 2015 coding	\$6,000.00	\$4,000.00
001-0430-4382	Pool Swim Lessons	same as 2015	\$55,000.00	\$55,000.00
001-0430-4384	Spec Prgms-Tennis Youth	Combing with 0400 delete	\$0.00	\$3,000.00
001-0430-4386	Track	same as 2015	\$1,500.00	\$1,500.00
001-0430-4390	Volleyball Adult/Youth	Considering separating out into separate GL	\$10,000.00	\$10,000.00
001-0430-4500	Concessions - Bishop	Increased based on 2015 actuals thru 8.18.15	\$45,000.00	\$30,000.00
001-0430-4514	Daily Admissions Adults	reduced based on 2015 actuals thru 8.18.15	\$25,000.00	\$28,000.00
001-0430-4516	Daily Admissions Senior	reduced based on 2015 actuals thru 8.18.15	\$1,000.00	\$1,500.00
001-0430-4518	Daily Admissions Youth	same as 2015	\$25,000.00	\$25,000.00
001-0430-4520	Multiple Adults	same as 2015	\$7,500.00	\$7,500.00
001-0430-4522	Multiple Senior	reduced based on 2015	\$1,000.00	\$1,300.00
001-0430-4524	Multiple Youth	reduced based on 2015	\$2,000.00	\$2,500.00
001-0430-4530	Merchandise Sales	reduced based on 2015	\$3,000.00	\$3,500.00
001-0430-4532	Spectator Admissions	reduced none yet collected in 2015 at 8.18.15	\$5,000.00	\$6,000.00
001-0430-4534	Red Cross Programs	increased based on 2015	\$6,000.00	\$5,000.00
001-0430-4600	Miscellaneous Revenue	same as 2015	\$5,000.00	\$1,000.00
001-0430-4702	Grant Revenues	Removed Veterans from Name - How much expected in 2016?	\$50,000.00	\$50,000.00
001-0430-4740	Sponsorship/Rebates	increased based on 2015	\$18,000.00	\$20,350.00
001-0430-4742	Scoreboard Signage BP	Open to alter please add specifics here	\$80,000.00	\$110,000.00
		Totals	\$2,100,800.00	\$2,030,400.00
001-0400-5000	Salary Expense	Default Description	\$259,939.55	\$238,602.55
001-0400-5001	Park General - Part Time Labor	Default Description	\$47,000.00	\$33,000.00
001-0400-5005	SWB Reimbursement	Default Description	\$174,400.00	\$174,400.00
001-0400-5010	Overtime Expense	Default Description	\$15,000.00	\$15,000.00
001-0400-5020	FICA Expense	Default Description	\$25,034.00	\$23,412.00
001-0400-5022	Unemployment Expense	Default Description	\$4,445.07	\$4,445.07
001-0400-5025	Worker's Comp Expense	Default Description	\$7,000.00	\$7,000.00
001-0400-5030	APERS Expense	Default Description	\$37,736.06	\$37,736.06

001-0400-5040	Health Insurance Expense	Default Description	\$63,463.20	\$63,463.20
001-0400-5050	Physical & Drug Screen Exp	Default Description	\$900.00	\$900.00
001-0400-5055	Uniform Expense	Default Description	\$4,100.00	\$4,100.00
001-0400-5057	Vehicle Allowance	Default Description	\$6,000.00	\$6,000.00
001-0400-5060	Travel & Training Expense	Default Description	\$10,500.00	\$3,100.00
001-0410-5001	Park Mills - Part Time Labor	Default Description	\$25,000.00	\$25,000.00
001-0410-5020	FICA Expense	Default Description	\$1,912.60	\$1,912.60
001-0410-5022	Unemployment Expense	Default Description	\$750.00	\$750.00
001-0410-5025	Worker's Comp Expense	Default Description	\$1,000.00	\$500.00
001-0410-5050	Physical & Drug Screen Exp	Default Description	\$2,550.00	\$2,550.00
001-0430-5000	Salary Expense	Default Description	\$259,348.19	\$304,348.19
001-0430-5001	Park Bishop - Part Time Labor	Default Description	\$90,000.00	\$59,000.00
001-0430-5010	Overtime Expense	Default Description	\$5,000.00	\$5,000.00
001-0430-5020	FICA Expense	Default Description	\$34,022.68	\$34,022.68
001-0430-5022	Unemployment Expense	Default Description	\$10,464.14	\$10,464.14
001-0430-5025	Worker's Comp Expense	Default Description	\$5,500.00	\$9,000.00
001-0430-5030	APERS Expense	Default Description	\$39,335.00	\$39,335.00
001-0430-5040	Health Insurance Expense	Default Description	\$58,987.20	\$58,987.20
001-0430-5050	Physical & Drug Screen Exp	Default Description	\$1,500.00	\$4,500.00
001-0430-5055	Uniform Expense	Default Description	\$3,000.00	\$3,000.00
001-0400-5104	Repairs & Maint - Grounds	Open to Plug for other Parks See notes \$12,000 Ashley Park - Concession Upgrades, Fert & Dirt \$2,000 Kings Crossing - Painting and Mulch \$10,000 Midland Park - Fert and Misc. \$2,000 Plumb - Tree Orchard \$4,000 Springhill - Fencing, Mulch, and Playground Equipment	\$30,000.00	\$0.00
001-0400-5110	Utilities - Electric	3 Enlergy Acts 4696134 Shobe Nite Lite \$30*12, 44362853 1410 Shobe Rd. \$30*12, 1110 Shobe Rd. \$1	\$2,700.00	\$2,300.00
001-0400-5112	Utilities - Water	2 City Water Acts 016308 Ashley Concessions \$30*12, 016309 Alcoa Park Shobe Rd. \$100*12	\$1,560.00	\$3,000.00
001-0400-5120	Insurance - Property	based on 2015 AML numbers	\$1,500.00	\$2,000.00
001-0400-5130	Sanitation	Was not used thru 8.18.15	\$0.00	\$3,500.00
001-0400-5145	Tools	Leaving the same as 2015 budget	\$3,000.00	\$3,000.00
001-0400-5200	Fuel Expense	Leaving the same as 2015 budget	\$25,000.00	\$22,000.00
001-0400-5225	Insurance Expense - Vehicle	Insurance with AML and for John Deere Lease separately	\$3,000.00	\$2,700.00
001-0400-5322	Supplies - Operating	\$90,000 Spent on Infield and Mulch in 2015, \$15,000 spent on renting equipment to spread it	\$105,000.00	\$105,230.00
001-0400-5380	Prisoner Care Expense	feeding prisoners lunches	\$1,000.00	\$1,000.00

001-0400-5550	Prof Services - Acctg & Audit	Average Calc for Bonds Thomas and Thomas	\$5,000.00	\$5,000.00
001-0400-5586	Prof Services - Other	Fertilzer for Ball fields \$10K used thru 8.18.15 consider reducing or need more to finish out the season?	\$20,000.00	\$20,000.00
001-0400-5608	Software - Computer	\$70 every month for Adobe	\$1,000.00	\$3,000.00
001-0400-5680	Donation - Boys & Girls Club	Moved to Admin General 0100	\$0.00	\$0.00
001-0400-5681	Donation - Sr. Adults	Moved to Admin General 0100	\$0.00	\$0.00
001-0400-5810	Fixed Assets - Equipment	Top Dresser so we don't have to rent one	\$12,000.00	\$0.00
001-0410-5102	Repairs & Maint - Building	same as 2015 budget	\$1,000.00	\$1,000.00
001-0410-5104	Repairs & Maint - Grounds	General repairs based on 2015 actuals	\$5,000.00	\$5,198.00
001-0410-5105	Repairs & Maint - Pool	Based on 2015 actuals	\$2,500.00	\$2,500.00
001-0410-5110	Utilities - Electric	2 or 3 Entergy Acts for Tennis 4696746, Restroom 70246194, and Pool 114708225	\$6,000.00	\$4,500.00
001-0410-5111	Utilities - Gas	Centerpoint 533701-9	\$100.00	\$0.00
001-0410-5112	Utilities - Water	2 City Water Acts for the Pool and Fountain \$55*12	\$660.00	\$1,500.00
001-0410-5120	Insurance - Property	AML based on 2015 and changes to the building	\$500.00	\$750.00
001-0410-5130	Sanitation	Port a Potty Act \$90*12, Waste Mgn Act \$345*12	\$5,220.00	\$4,500.00
001-0410-5308	Supplies - Concession	Same as 2015 budget	\$2,500.00	\$2,500.00
001-0410-5328	Supplies-- Pools	Same as 2015 budget	\$8,500.00	\$3,500.00
001-0430-5102	Repairs & Maint - Building	add details	\$20,000.00	\$20,500.00
001-0430-5104	Repairs & Maint - Grounds	Infield costs too increased based on 2015	\$60,000.00	\$45,400.00
001-0430-5105	Repairs & Maint - Pool	Pool chemicals, etc.	\$55,000.00	\$50,350.00
001-0430-5106	Repairs & Maint - Splash Pad	based on 2015 costs	\$2,000.00	\$2,492.00
001-0430-5110	Utilities - Electric	North and South Field Lights, and Aquatic Center \$15000*12	\$180,000.00	\$185,000.00
001-0430-5111	Utilities - Gas	Centerpoint \$3000*12	\$36,000.00	\$48,000.00
001-0430-5112	Utilities - Water	at least 2 city acts 012430 at 6401 Boone Rd. and 006887-000 Bishop House	\$15,000.00	\$18,000.00
001-0430-5115	Communication Exp - Telephone	Windstream \$855.49*12 and Comcast \$500*12	\$16,000.00	\$16,000.00
001-0430-5116	Communication Exp - Cellular	Verizon \$455*12	\$5,460.00	\$10,200.00
001-0430-5120	Insurance - Property	From AML at the end of the year, based on 2015	\$18,000.00	\$35,000.00
001-0430-5130	Sanitation	Republic \$2000 *12	\$24,000.00	\$18,000.00
001-0430-5140	Supplies - B&G	Same as 2015	\$2,000.00	\$2,000.00
001-0430-5141	Pest/Chem/Seed/Fert-Bishop	based on 2015	\$3,000.00	\$2,000.00
001-0430-5142	Janitorial Supplies	Cintas Mat \$67*2*12 plus Paper towels, bleach, etc.	\$30,000.00	\$20,000.00
001-0430-5212	Service & Repair - Equipment	based on 2015	\$11,000.00	\$11,000.00
001-0430-5214	Equipment-Bishop	John Deere Payment	\$30,000.00	\$30,000.00
001-0430-5300	Supplies - Office	based on 2015	\$1,000.00	\$1,000.00
001-0430-5308	Supplies - Concession	based on 2015	\$33,000.00	\$32,500.00
001-0430-5330	Supplies - Park Programs	based on 2015	\$14,000.00	\$14,000.00
001-0430-5332	Supplies - Resale Merchandise	based on 2015	\$2,000.00	\$2,500.00
001-0430-5460	BASS Program Expense	based on 2015	\$12,500.00	\$12,500.00

001-0430-5461	Aquatic Program Expense	based on 2015	\$2,500.00	\$2,500.00
001-0430-5475	Credit Card Fees	based on 2015, Activenet	\$40,000.00	\$35,000.00
001-0430-5480	Dues & Subscriptions	based on 2015	\$500.00	\$500.00
001-0430-5485	Inspections & Monitoring	based on 2015	\$8,000.00	\$6,500.00
001-0430-5553	Prof Services - Advertising	Talk to Council about this	\$3,000.00	\$3,000.00
001-0430-5585	Prof Service - Basketball	based on 2015 estimates for December too	\$40,000.00	\$0.00
001-0430-5586	Prof Services - Other	Volleyball, Flag Football, Swim,	\$20,000.00	\$60,000.00
001-0430-5587	Prof Services - Aerobic Instr	Silber Sneakers, ZUMBA, etc.	\$52,000.00	\$0.00
001-0430-5589	Prof Services - Printing	Default Description	\$2,020.00	\$5,035.00
001-0430-5608	Software - Computer	Get quotes on tech items from Alan and list here	\$10,000.00	\$11,200.00
001-0430-5700	Grant Expense	How much work is expected to be completed in 2016?	\$200,000.00	\$115,000.00
001-0430-5810	Fixed Assets - Equip/Imp.	How much Fence by Titan in 2016?	\$45,000.00	\$85,000.00
001-0430-5813	Fixed Assets - Scoreboard	Lease was paid off in 2015	\$0.00	\$85,000.00
001-0430-5850	Interest Expense	Lease was paid off in 2015	\$0.00	\$4,000.00
001-0440-4260	Park Rental	based on 2015	\$750.00	\$750.00
001-0440-5110	Utilities - Electric	based on 2015	\$750.00	\$750.00
Totals			\$2,431,107.69	\$2,358,883.69
045-0400-4110	Park 1/8 Sales Tax	updated for 2016	\$521,000.00	\$480,000.00
045-0400-5620	Xfer to General	updated for 2016	\$521,000.00	\$480,000.00
140-0400-4111	Park Bond Sales Tax	updated for 2016	\$1,041,000.00	\$960,000.00
140-0400-4626	Xfer from Other	updated by Finance Dept	\$0.00	\$0.00
140-0400-4850	Interest Revenue	updated by Finance Dept	\$0.00	\$0.00
140-0400-4855	Gain on Investment	updated by Finance Dept	\$0.00	\$0.00
140-0400-5722	Bond Principal Pmt	updated by Finance Dept	\$1,026,000.00	\$955,000.00
140-0400-5724	Bond Fee	updated by Finance Dept	\$5,000.00	\$5,000.00
140-0400-5855	Loss on Investment	updated by Finance Dept	\$0.00	\$0.00
142-0400-4110	Park 1/8 Sales Tax	updated for 2016	\$521,000.00	\$480,000.00
142-0400-4850	Interest Revenue	updated by Finance Dept	\$0.00	\$0.00
142-0400-4855	Gain on Investment	updated by Finance Dept	\$0.00	\$0.00
142-0400-5626	Xfer to Other	updated for 2016	\$521,000.00	\$480,000.00
143-0400-4111	Park Bond Sales Tax	updated for 2016	\$1,041,000.00	\$960,000.00
143-0400-4626	Xfer from Other	updated by Finance Dept	\$0.00	\$0.00
143-0400-4850	Interest Revenue	updated by Finance Dept	\$0.00	\$0.00
143-0400-4855	Gain on Investment	updated by Finance Dept	\$0.00	\$0.00
143-0400-5722	Bond Principal Pmt	updated by Finance Dept	\$1,026,000.00	\$955,000.00
143-0400-5724	Bond Fee	updated by Finance Dept	\$5,000.00	\$5,000.00
143-0400-5855	Loss on Investment	updated by Finance Dept	\$0.00	\$0.00
145-0400-4627	Xfer from Other	updated by Finance Dept	\$360,000.00	\$360,000.00
145-0400-4850	Interest Revenue	updated by Finance Dept	\$0.00	\$0.00
145-0400-5722	Bond Principal Pmt	updated by Finance Dept	\$360,000.00	\$360,000.00
145-0400-5855	Loss on Investment	updated by Finance Dept	\$0.00	\$0.00

Fire Department



Fire Chief, J.P. Jordan

Fire Station 1 at 312 Roya Lane
 Fire Station 2 at 200 SW 3rd St.
 Fire Station 3 at 2224 Justus Loop

Assistant Chief, Futch

Executive Assistant -
 Cindy Bell

Battalion Chief - A

Battalion Chief - B

Battalion - C

Training Officer

Captain A

Captain B

Captain C

Lieutenant A (3)

Lieutenant B (3)

Lieutenant C (3)

Firefighters A (10)

Firefighters B (10)

Firefighters C (10)

Mission:
 *Reduce and prevent the loss of life and property damage through adequate, efficient, and timely response
 *Continue to strive for excellence by providing the highest quality of customer service through continued training and education
 *Provide timely and effective life and fire safety education throughout our community and schools
 *Adapt to the ever changing needs of our community
 *Adequately plan and have a vision for progressive growth of our Fire Department within the community

Accomplishments in 2015: created a city council approved city burn ordinance
Goals:
 *Finalize a plan for the replacement of Fire Stations 2 & 3
 *Conduct assessment for the Designation of 15 Engineer Positions (Done, open for discussion)
 *Pursue Grant Funding from FEMA and other sources for a training facility, equipment, staffing, stations, etc.
 *Continue to request and maintain a 5 year replacement schedule for apparatus and turnout gear
 *Continue to provide needed training and professional development opportunities for personnel

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended
001-0500-4156	Fire Rescue Funds	based on 2015	\$700.00	\$500.00
001-0500-4600	Miscellaneous Revenue	Default Description	\$0.00	\$0.00
001-0500-4627	Xfer Designated Tax	to be updated by Finance Dept	\$1,041,000.00	\$960,000.00
001-0500-4629	Xfer Fire Special Tax	to be updated by Finance Dept	\$1,562,000.00	\$1,440,000.00
001-0500-4650	Sale of Fixed Assets	Expected to sell in 2016- 2000 Ford Excursion 4WD (3,500) and Tanker 20 (2,500)	\$6,000.00	\$0.00
001-0500-4700	Grant Revenue - Other	Are any expected to be received in 2016?	\$0.00	\$0.00
001-0510-4152	Springhill VFD Assessment	based on 2015	\$65,000.00	\$50,000.00
		Totals	\$2,674,700.00	\$2,450,500.00
001-0500-5000	Salary Expense	Default Description	\$2,097,930.00	\$2,025,576.26
001-0500-5010	Overtime Expense	Default Description	\$188,000.00	\$184,000.00
001-0500-5020	FICA Expense	Default Description	\$34,501.00	\$34,140.60
001-0500-5022	Unemployment Expense	Default Description	\$17,640.00	\$17,640.00
001-0500-5025	Worker's Comp Expense	Default Description	\$75,000.00	\$79,000.00
001-0500-5030	APERS Expense	Default Description	\$5,163.36	\$5,163.36
001-0500-5035	LOPFI Expense	Default Description	\$442,324.62	\$442,324.62
001-0500-5036	LOPFI Perm Advance	Default Description	(\$150,000.00)	(\$150,000.00)
001-0500-5040	Health Insurance Expense	Default Description	\$377,102.40	\$377,102.40
001-0500-5050	Physical & Drug Screen Exp	Default Description	\$13,750.00	\$13,750.00
001-0500-5055	Uniform Expense	Default Description	\$16,000.00	\$16,000.00
001-0500-5060	Travel & Training Expense	Default Description	\$3,500.00	\$4,500.00
001-0500-5061	Training Aids-Fire	Default Description	\$10,550.00	\$9,550.00
001-0500-5102	Repairs & Maint - Building	based on 2015 THIS WILL PROBABLY HAVE TO BE REVISITED	\$20,000.00	\$34,900.00
001-0500-5110	Utilities - Electric	Entergy Acts for three fire stations avg \$3000 amonth	\$36,000.00	\$37,000.00
001-0500-5111	Utilities - Gas	Centerpoint Gas for three fire stations	\$5,000.00	\$6,000.00
001-0500-5112	Utilities - Water	City Water Bills for three fire stations	\$6,500.00	\$6,500.00
001-0500-5115	Communication Exp - Telephone	Windstream \$750 a month and Comcast \$750 a month	\$18,000.00	\$21,000.00
001-0500-5116	Communication Exp - Cellular	Verizon cells \$250 a month	\$3,000.00	\$4,000.00
001-0500-5120	Insurance - Property	based on 2015	\$7,500.00	\$10,500.00
001-0500-5130	Sanitation	Jerry Conrad billed quarterly \$150 Station #3	\$600.00	\$1,500.00
001-0500-5141	Pest/Chem/Seed/Fert-Fire	based on 2015	\$1,200.00	\$1,200.00
001-0500-5142	Janitorial Supplies	based on 2015	\$11,000.00	\$11,000.00
001-0500-5145	Tools	based on 2015	\$1,200.00	\$1,200.00
001-0500-5200	Fuel Expense	based on 2015 - keep reviewing	\$40,000.00	\$38,000.00

001-0500-5212	Service & Repair - Equipment	based on 2015	\$3,000.00	\$3,000.00
001-0500-5215	R & M Vehicle	based on 2015	\$2,400.00	\$2,400.00
001-0500-5216	Service & Repair - Apparatus	based on 2015, Increases from Radio & Pager Lines ANTICIPATED EXPENSES that will be extra in 201	\$68,000.00	\$26,000.00
001-0500-5217	Equipment Repair - Fire	based on 2015	\$12,000.00	\$3,000.00
001-0500-5218	Pager Purchase/Repair - Fire	Decrease by 1,500 to go towards M&R apparatus ,we need to keep this in because we do not know whe	\$3,000.00	\$3,000.00
001-0500-5225	Insurance Expense - Vehicle	based on 2015	\$20,000.00	\$20,000.00
001-0500-5230	Radios	based on 2015 Reduce by 2,000 to go to M&R Apparatus	\$4,000.00	\$6,000.00
001-0500-5300	Supplies - Office	based on 2015 increase by 250 for cell phone chargers, cases, etc,	\$3,250.00	\$3,000.00
001-0500-5302	Supplies - Kitchen	based on 2015	\$1,200.00	\$1,200.00
001-0500-5304	Supplies - Extinguisher	Was not used in 2015 where was expense keyed? We had firefighter working here who is gone to NLRF	\$500.00	\$500.00
001-0500-5306	Supplies - Food Allowance	\$30 per day per company so set amount	\$43,800.00	\$43,800.00
001-0500-5318	Supplies - Foam	FYI Typically purchase at year end	\$1,500.00	\$1,500.00
001-0500-5320	Supplies - Hazardous Mat'l	open to consider closing this account not yet used in 2015 expense might fit somewhere else?	\$2,000.00	\$2,000.00
001-0500-5323	Material and Maint. Fire	based on 2015 add 200 from postage - medical supplies, gloves, batteries, filters, etc.	\$1,800.00	\$2,100.00
001-0500-5350	Postage Expense	based on 2015 decrease by 200, add 200 to Materials/Maint Fire 5323	\$300.00	\$500.00
001-0500-5480	Dues & Subscriptions	based on 2015	\$1,000.00	\$1,500.00
001-0500-5530	Safety Program	90% is used for fire prev week in October each year so not spent early on	\$10,000.00	\$10,000.00
001-0500-5553	Prof Services - Advertising	based on 2015	\$1,000.00	\$1,000.00
001-0500-5586	Prof Services - Other	based on 2015	\$1,500.00	\$1,500.00
001-0500-5589	Prof Services - Printing	Youradteam.com \$30 a month plus misc.	\$1,000.00	\$1,000.00
001-0500-5606	Main Renewals Computer Related	ERS Emergency Reporting System Software and Misc Computer Needs	\$7,000.00	\$3,500.00
001-0500-5700	Grant Expense	Any expected in 2016?	\$0.00	\$212.23
001-0500-5830	Springhill Fire Department	Account closed so all of Springhill is under dept 510	\$0.00	\$50,000.00
001-0510-5323	Material/Maintance Springhill	anything bought below \$2500	\$25,000.00	\$0.00
001-0510-5800	Springhill VFD - Expense	Replace Chief Jordan's Vehicle with Chevrolet Tahoe 4WD on State Bid, 2016 pricing avail Oct '16	\$40,000.00	\$0.00
		Totals	\$3,534,711.38	\$3,418,259.47
050-0500-4680	Donation Revenue	based on 2015	\$1,000.00	\$1,000.00
050-0500-4850	Interest Revenue	based on 2015	\$1.00	\$0.00
050-0500-5580	Donations Expense Fire	based on 2015	\$1,000.00	\$1,000.00
051-0500-4150	State Turnback	based on 2015	\$15,000.00	\$15,000.00
051-0500-4850	Interest Revenue	based on 2015	\$15.00	\$0.00
051-0500-5410	Act 833 Expense	May budget \$5K or \$10 for Spillman ? I put in \$25K let's discuss	\$40,000.00	\$15,000.00
055-0500-4120	Fire 3/8 Sales Tax	Finance to update	\$1,562,000.00	\$1,440,000.00
055-0500-4850	Interest Revenue	based on 2015	\$100.00	\$0.00

055-0500-5620	Xfer to General	Finance to update	\$1,562,000.00	\$1,440,000.00
055-0500-5814	Fixed Assets - Fire Trucks	Updated per Lease for 2016	\$169,000.00	\$165,000.00
055-0500-5850	Interest Expense	Updated for 2016 Per Lease	\$7,030.00	\$11,010.27
059-0500-4645	LOPFI Subsidy	Hopefully this will have shifted to the state to manage	\$0.00	\$7,500.00

Police Department - station at 312 Roya Lane

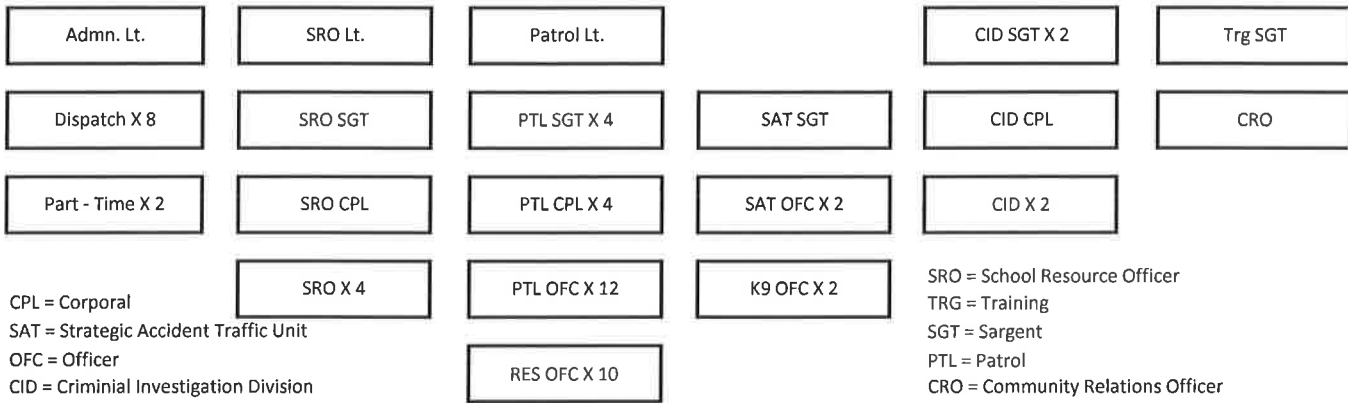
Mission Statement: The mission of the Bryant Police Department is to work in harmony with all citizens of the community to create a safe and secure environment and to improve the quality of life for our residents with an emphasis on equality, fairness, integrity and professionalism.

Police Chief, Mark Kizer



Velma Wallace, Records and Permits Secretary

Captain



OUR GUIDING PHILOSOPHY

HONOR: Good Quality or Character as judged by others

COURAGE: Ability to do something that is Dangerous

COMPASSION: Wanting to Help in time of need

COMMON SENSE: To think and make good Decisions

DIGNITY: Quality of being Worthy of Honor or Respect

LOYALTY: Quality or state of being Loyal

RESPECT: High or Special Regard

FAIRNESS: Not too harsh or critical

Long-Term Goals and Operational Objectives

Many organizations often fail to set measurable goals or if they do they fail to properly communicate the goals leaving employees on their own. The Bryant Police Department is an agency with a strong Mission Statement driven by core values. Our long term goal is and will continue to be to make Bryant a better place to live, visit, and conduct business by being a value-driven organization committed to excellence. We will continue to strive for a meaningful partnership with the community. With that in mind, the community and the department have established the following long-term goals:

GOAL #1

CONTINUE TO MEET THE SERVICE NEEDS OF A GROWING COMMUNITY WITH VALUE DRIVEN, CUSTOMER FOCUSED STYLE OF POLICING DESIGNED TO IMPROVE THE QUALITY OF LIFE IN BRYANT.

GOAL #2

Expand and Improve Community Programs: This Goal was established after the 2012 and 2013 year of getting more connected in the Public and seeing positive outcome, extreme growth in older and newer programs. These included the addition of Facebook, Twitter, Cops and Bobbers, Putting Kids Feet in the right direction, Bryants Santas with a Badge, Ice Cream Event and continuing older programs, National Night Out, Bryant Fall Fest, 4th of July Festival.

Objectives to meet the Goals:

1. Personnel that can be assigned to continue to grow the programs such as a Public Liaison to help continue the Goal.
2. Funding to continue these programs from City Leaders as well as keeping businesses within the city connected.
3. Ability to adapt to change with technology or Social Media.
4. Personnel available to keep information fresh and update web-site and Social Media.

GOAL #3: Establish a Property Crime Reduction Initiative

One of the problems Bryant is facing is a continuous growth in Property Crime statistics mainly driven by Shop-Lifting and by Crime against personal property. Our Goal is to reduce this number which will benefit the city in several areas including time officers spend with these that commit the crime which can take hours. This will be a joint effort from the Police Department, Local Merchants, Local Media, and Local Judges.

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended
001-0600-4422	Intoximeter Revenue	based on 2015 from Court	\$800.00	\$700.00
001-0600-4600	Miscellaneous Revenue	Default Description	\$0.00	\$0.00
001-0600-4627	Xfer Designated Tax	Default Description	\$1,041,000.00	\$960,000.00
001-0600-4700	Grant - Police DUI/Step	Default Description	\$7,000.00	\$25,000.00
001-0600-4702	Grant - Body Armor	Default Description	\$8,000.00	\$9,000.00
001-0600-4704	Grant - JAG Equip	Default Description	\$2,500.00	\$6,700.00
001-0620-4640	Bryant School - SRO Reim	Take Expenses and cut in half to get this number	\$228,000.00	\$228,000.00
001-0610-4650	Emerg Telephone Service Rev	based on 2015	\$75,000.00	\$80,000.00
		Totals	\$1,362,300.00	\$1,309,400.00
001-0600-5000	Salary Expense	Default Description	\$1,540,652.46	\$1,551,133.34
001-0600-5010	Overtime Expense	Default Description	\$65,000.00	\$65,000.00
001-0600-5020	FICA Expense	Default Description	\$117,089.58	\$123,414.02
001-0600-5022	Unemployment Expense	Default Description	\$12,960.00	\$12,960.00
001-0600-5025	Worker's Comp Expense	Default Description	\$28,000.00	\$26,000.00
001-0600-5030	APERS Expense	Default Description	\$24,535.61	\$24,535.61
001-0600-5035	LOPFI Expense	Default Description	\$319,416.46	\$320,879.11
001-0600-5036	LOPFI Prem Advance	Default Description	(\$135,000.00)	(\$135,000.00)
001-0600-5040	Health Insurance Expense	Default Description	\$281,667.84	\$281,667.84
001-0600-5050	Physical & Drug Screen Exp	Default Description	\$3,000.00	\$3,000.00
001-0600-5055	Uniform Expense	Default Description	\$14,000.00	\$14,000.00
001-0600-5056	Uniform Expense - Cleaning	Default Description	\$15,120.00	\$15,120.00
001-0600-5057	Uniform Expense - New Officer	Default Description	\$15,000.00	\$15,000.00
001-0600-5060	Travel & Training Expense	Default Description	\$27,640.00	\$20,480.00
001-0600-5061	Training Aids-Police	Default Description	\$3,000.00	\$3,000.00
001-0600-5065	First Aid Expense	Default Description	\$500.00	\$500.00
001-0610-5000	Salary Expense	Default Description	\$246,146.16	\$245,025.19

001-0610-5010	Overtime Expense	Default Description	\$35,000.00	\$35,000.00
001-0610-5020	FICA Expense	Default Description	\$19,094.98	\$21,258.89
001-0610-5022	Unemployment Expense	Default Description	\$3,888.57	\$3,888.57
001-0610-5025	Worker's Comp Expense	Default Description	\$850.00	\$3,600.00
001-0610-5030	APERS Expense	Default Description	\$36,665.22	\$36,665.22
001-0610-5040	Health Insurance Expense	Default Description	\$49,715.52	\$49,715.52
001-0620-5000	Salary Expense	Default Description	\$299,144.36	\$297,248.40
001-0620-5010	Overtime Expense	Default Description	\$0.00	\$250.00
001-0620-5020	FICA Expense	Default Description	\$22,734.97	\$22,913.63
001-0620-5022	Unemployment Expense	Default Description	\$2,520.00	\$2,520.00
001-0620-5025	Worker's Comp Expense	Default Description	\$3,500.00	\$4,600.00
001-0620-5035	LOPFI - SRO	Default Description	\$65,449.65	\$65,449.65
001-0620-5036	LOPFI Prem Advance - SRO	Default Description	(\$22,000.00)	(\$22,000.00)
001-0620-5040	Health Insurance Expense	Default Description	\$59,147.04	\$59,147.04
001-0620-5050	Phys/ Drug Test - SRO	Default Description	\$500.00	\$500.00
001-0620-5056	Uniform Allowance-SRO Cleaning	Default Description	\$5,810.00	\$5,810.00
001-0620-5060	Travel & Training Expense	Default Description	\$9,996.00	\$9,520.00
001-0600-5102	Repairs & Maint - Building	Default Description	\$10,000.00	\$10,020.00
001-0600-5110	Utilities - Electric	Shop \$35*12 and 29% of Roya \$1000*12	\$13,000.00	\$14,000.00
001-0600-5111	Utilities - Gas	Centerpoint 29% of Roya	\$1,020.00	\$1,250.00
001-0600-5112	Utilities - Water	City Water Act 2450-001 \$85*12, HVAC Water Treatment \$42	\$1,600.00	\$2,700.00
001-0600-5115	Communication Exp - Telephone	See details	\$41,700.00	\$45,000.00
001-0600-5116	Communication Exp - Cellular	Verizon \$2000 each month	\$24,000.00	\$28,000.00
001-0600-5120	Insurance - Property	based on 2015	\$2,500.00	\$4,500.00
001-0600-5130	Sanitation	Waste Mgn \$160.81 and any Landfill	\$2,000.00	\$1,900.00
001-0600-5142	Janitorial Supplies	Misc. Janitorial Needs	\$5,000.00	\$0.00

001-0600-5200	Fuel Expense	adjusted keep reviewing the market	\$160,000.00	\$160,000.00
001-0600-5210	Service & Repair - Vehicle	based on 2015	\$55,000.00	\$35,000.00
001-0600-5211	Vehicle Expense - Car Wash	Closed account not used in 2015	\$0.00	\$200.00
001-0600-5212	Equipment - CID - Police	based on 2015	\$2,400.00	\$2,400.00
001-0600-5213	Equipment Police	based on 2015	\$3,000.00	\$3,000.00
001-0600-5214	Service & Repair - Equipment	based on 2015	\$500.00	\$500.00
001-0600-5218	Tire Expense	based on 2015	\$15,000.00	\$15,000.00
001-0600-5225	Insurance Expense - Vehicle	based on 2015	\$20,000.00	\$40,000.00
001-0600-5245	Narcotics Rental	based on 2015, reduced new plan in 2016	\$1,000.00	\$6,100.00
001-0600-5300	Supplies - Office	based on 2015	\$5,000.00	\$5,000.00
001-0600-5310	Supplies - Weapons	based on 2015	\$3,000.00	\$3,000.00
001-0600-5312	Supplies - Ammunition	based on 2015	\$18,000.00	\$18,000.00
001-0600-5314	Supplies - Raid Vests	based on 2015	\$13,000.00	\$13,000.00
001-0600-5322	Misc/Equipment - Police	based on 2015	\$500.00	\$500.00
001-0600-5350	Postage Expense	based on 2015	\$800.00	\$750.00
001-0600-5380	Prisoner Care Expense	based on 2015	\$500.00	\$1,000.00
001-0600-5480	Dues & Subscriptions	based on 2015	\$1,700.00	\$1,700.00
001-0600-5525	Comm Crime Prevention Outreach	based on 2015	\$5,000.00	\$5,000.00
001-0600-5530	Safety Program	based on 2015	\$2,000.00	\$2,200.00
001-0600-5531	Radios - Police	based on 2015	\$15,000.00	\$15,000.00
001-0600-5553	Prof Services - Advertising	based on 2015	\$1,000.00	\$1,800.00
001-0600-5559	Prof Services - Bldg & Grounds	based on 2015	\$5,000.00	\$5,000.00
001-0600-5586	Prof Services - Other	based on 2015	\$14,000.00	\$14,700.00
001-0600-5589	Prof Services - Printing	Youradteam.com \$95 a month plus Business Cards, etc.	\$2,700.00	\$2,750.00
001-0600-5606	Main Renewals Computer Related	Saltus Tech - Digiticket \$1170 each month	\$15,000.00	\$17,660.00
001-0600-5608	Software - Computer	\$25000 Old PTS now Spillman ? Confirm \$15,000 get list of p	\$40,000.00	\$46,020.00
001-0600-5616	Interpreter-Police	Real Time Translation Service - from 5 machines to 1	\$500.00	\$2,500.00
001-0600-5617	Misc/Equipment Police	based on 2015	\$800.00	\$880.00
001-0600-5700	Grant Expense	based on 2015	\$4,200.00	\$6,700.00

001-0600-5705	Grant Expense - DUI/Step	Same as revenue side	\$7,000.00	\$25,000.00
001-0600-5840	Principal Loan - Vehicles	Iberia Bank due 4/6/16	\$333,000.00	\$327,215.00
001-0600-5850	Interest Expense	with Iberia Bank due 4/6/16	\$6,000.00	\$11,714.00
001-0610-5400	Comm Service Agreement	Motorola Service agreement thru 4.30.16	\$12,500.00	\$12,500.00
001-0610-5565	Prof Services - Dispatch	based on 2015	\$5,000.00	\$9,000.00
001-0610-5650	Emerg Telephone Service Exp	Change to 5608 Software create the account in 911 for Spillm	\$100,000.00	\$40,000.00
001-0620-5116	Communication Exp - Cellular	\$475 per month - new phones need to be budgeted elsewhere	\$5,700.00	\$5,700.00
001-0620-5322	Operating Supplies	Default Description	\$0.00	\$0.00
001-0620-5608	Software - Computer	IT to do a Remote Hot Spot	\$2,500.00	\$500.00
001-0630-5306	Supplies - Food Allowance	Dog Food - based on 2015	\$1,200.00	\$1,000.00
001-0630-5500	K9 Training	based on 2015	\$3,500.00	\$3,500.00
001-0630-5592	Prof Services - Veterinarian	based on 2015	\$2,500.00	\$2,800.00
		Totals	\$4,155,064.42	\$4,154,461.03
060-0600-4680	Donation Revenue	based on 2015	\$500.00	\$1,000.00
060-0600-4850	Interest Revenue	based on 2015	\$5.00	\$0.00
060-0600-5600	Miscellaneous Expense	based on 2015	\$505.00	\$1,000.00
061-0600-4410	Admin of Justice Revenue	based on 2015	\$20,000.00	\$20,000.00
061-0600-4850	Interest Revenue	based on 2015	\$10.00	\$0.00
061-0600-5415	Act 918 of 1983 Expense	based on 2015	\$20,010.00	\$20,000.00
062-0600-4402	Act 988 of 1991 Revenue	based on 2015	\$20,000.00	\$20,000.00
062-0600-4850	Interest Revenue	based on 2015	\$10.00	\$0.00
062-0600-5420	Act 988 Expense	based on 2015	\$20,010.00	\$20,000.00
068-0600-4418	Drug Seizure Revenue	based on 2015	\$10,000.00	\$5,000.00
068-0600-4850	Interest Revenue	based on 2015	\$5.00	\$0.00
068-0600-5600	Miscellaneous Expense	Default Description	\$10,005.00	\$5,000.00

Department of Code Enforcement

-located at 321 Roya Lane



Code Enforcement
Director, Greg Huggs

Code Enforcement
Officer, Doug Smith

Code Enforcement
Officer, Allen Carver

Records and Permits
Secretary, Cathy
Birdsong

Mission Statement: To safeguard the citizens of Bryant, protecting their health, safety, and welfare through proactive enforcement methods.

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended
001-0700-4200	Act 474 Commercial Surcharge	based on 2015	\$10,000.00	\$5,000.00
001-0700-4204	Amusement Game Fees	based on 2015	\$100.00	\$100.00
001-0700-4208	Business License	based on 2015	\$50,000.00	\$60,000.00
001-0700-4210	Commercial Remodel Permits	based on 2015	\$2,000.00	\$2,500.00
001-0700-4212	Drainage Fees	based on 2015	\$3,000.00	\$2,500.00
001-0700-4214	Electrical Permits	based on 2015	\$35,000.00	\$25,000.00
001-0700-4216	Electrical Reinspection	based on 2015	\$1,500.00	\$1,000.00
001-0700-4218	Fence Permits	based on 2015	\$700.00	\$700.00
001-0700-4220	HVACR Permits	based on 2015	\$15,000.00	\$10,000.00
001-0700-4226	Mobile Home Permits	based on 2015	\$500.00	\$500.00
001-0700-4228	New Commercial Permits	based on 2015	\$16,000.00	\$16,000.00
001-0700-4230	Permits - Other	based on 2015	\$4,000.00	\$4,000.00
001-0700-4232	Plumbing/Gas Inspections	based on 2015	\$15,000.00	\$12,000.00
001-0700-4234	Re-Inspection Fees	based on 2015	\$1,000.00	\$1,000.00
001-0700-4236	Residential Building Permits	based on 2015	\$10,000.00	\$10,000.00
001-0700-4238	Residential Remodel Permits	based on 2015	\$800.00	\$800.00
001-0700-4240	Sanitation License	based on 2015	\$300.00	\$300.00
001-0700-4242	Sign Permits	based on 2015	\$7,000.00	\$7,000.00
001-0700-4244	Solicitation Permits	based on 2015	\$1,500.00	\$1,200.00
001-0700-4248	Storage Building Permits	based on 2015	\$500.00	\$500.00
001-0700-4252	Swimming Pool Permits	based on 2015	\$500.00	\$300.00
001-0700-4258	Alcohol Permits - Revenue	based on 2015	\$25,000.00	\$0.00
001-0700-4560	Vacant Home Cleanup - Revenue	based on 2015	\$250.00	\$0.00
001-0700-4656	Alcohol Sales Tax Collected	based on 2015 last half of the year \$2500 a month estimated	\$30,000.00	\$0.00
		Totals	\$229,650.00	\$160,400.00
001-0700-5000	Salary Expense	Default Description	\$149,373.60	\$148,631.60
001-0700-5010	Overtime Expense	Default Description	\$2,000.00	\$2,000.00
001-0700-5012	First Aid Code	Default Description	\$100.00	\$25.00
001-0700-5020	FICA Expense	Default Description	\$11,579.33	\$11,523.33

001-0700-5022	Unemployment Expense	Default Description	\$1,440.00	\$1,440.00
001-0700-5025	Worker's Comp Expense	Default Description	\$2,750.00	\$500.00
001-0700-5030	APERS Expense	Default Description	\$22,361.27	\$22,361.27
001-0700-5040	Health Insurance Expense	Default Description	\$31,811.52	\$31,811.52
001-0700-5050	Physical & Drug Screen Exp	Default Description	\$325.00	\$325.00
001-0700-5055	Uniform Expense	Default Description	\$1,500.00	\$1,500.00
001-0700-5060	Travel & Training Expense	Default Description	\$1,125.00	\$1,125.00
001-0700-5100	Building & Grounds Reim	Closed Account	\$0.00	\$500.00
001-0700-5102	Repairs & Maint-Building	Water Treatment Services \$2.95 a month plus misc	\$500.00	\$0.00
001-0700-5110	Utilities - Electric Expense	2% of building Entergy Bill	\$1,000.00	\$0.00
001-0700-5111	Utilities - Gas Expense	2% of Building Centerpoint bill	\$500.00	\$0.00
001-0700-5112	Utilities - Water	2% of building City Water Bill	\$120.00	\$0.00
001-0700-5115	Communication Exp - Telephone	Windstream 7.5% of bill for 4 phones	\$1,620.00	\$1,500.00
001-0700-5116	Communication Exp - Cellular	\$200 times 12 months	\$2,400.00	\$1,800.00
001-0700-5120	Insurance - Property	based on 2015	\$300.00	\$300.00
001-0700-5200	Fuel Expense	based on 2015	\$6,500.00	\$6,500.00
001-0700-5210	Service & Repair - Vehicle	based on 2015	\$2,000.00	\$2,000.00
001-0700-5225	Insurance Expense - Vehicle	based on 2015	\$325.00	\$325.00
001-0700-5300	Supplies - Office	added in 2016	\$150.00	\$0.00
001-0700-5405	Act 474 Surcharge	based on 2015	\$12,000.00	\$10,000.00
001-0700-5475	Credit Card Fees	based on 2015	\$1,500.00	\$1,200.00
001-0700-5480	Dues & Subscriptions	International Code Council \$125 and Misc.	\$500.00	\$380.00
001-0700-5560	Vacant Home Cleanup	Open to increase if needed later in the year like we did for 2015	\$5,000.00	\$8,000.00
001-0700-5568	Prof Services - Elec Insp	Wayne Moore Contract	\$10,000.00	\$10,000.00
001-0700-5589	Prof Services - Printing	Youradteam.com \$20 a month plus misc.	\$500.00	\$500.00
		Totals	\$269,280.72	\$264,247.72

Public Works Department

- Office at 1017 SW 2nd Street

Public Works oversees the Street, Stormwater, Water and Wastewater functions of the City.

Public Works Director, this position is currently open to be filled as of 12/17/15.

Administrative Operations Coordinator, Howard Hoover

Public Works Laborer, Eric Ahart

MS4: Municipal Separate Storm Sewer System

Mission Statement: The mission of the Public Works department is to provide the highest quality public works services to the public and other City departments, balanced through efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner.

Stormwater Manager, Ben Wilson

Various Details on Misc. Funds:

Sub Division Funds for both Water and Wastewater - Funds 530 and 535 - These funds hold money collected by the Department of Code Enforcement.

Impact Funds for both Water and Wastewater - Funds 550 and 555 - These funds hold money collected by the Department of Code Enforcement as well approximately \$600 collected for Water and \$500 for Wastewater.

Fair Share 540 Fund - Currently in 2015 no amounts are anticipated to be collected in this fund via the Department of Code Enforcement. These funds can be assessed by the City for tying into the Water or Wastewater lines.

Salem Royalty 560 Fund - This fund holds charges on the Water and Wastewater bills then predetermined amounts based on zip codes are sent back.

Stormwater Laborer, Dion McGuire

Stormwater Laborer, Joseph Davis

List of Stormwater Projects	Est. Cost of eng. design & construction	more details
Miller Place Subdivision Drainage Improvement	95,000	engineering design and construction cost. called in by The Potters but affects four properties.
Northwest Area of Forest Cove - Drainage Study & Improvement	1,500,000	This area starts around the Stillman Loop area and continues down the Whispering Pines where the last Forest Cove improvements were done. Called in by Martha Cunningham.

Ruth Drive Street Drainage Improvement	75,000	called in by Carla Baggett at 703 Ruth Drive
Richland Park Subdivision Detention Basin Drainage	650,000	Issues related to this basin are affecting drainage on Lavern, Patywood and Carywood Streets
Edgewood Subdivision Drainage	121,745	stemming from complaint from resident complaint (Mindy Cox) on Woodside Drive
Drainage Channel Improvements - Raintree	830,000	called in Letha Hoover at 2607 Mills Park Rd. this project covers the drainage channel from Mills
Totals	3,271,745	

Street Department

Street Superintendent, Leon
Black

Mechanic, Richard Williamson

Foreman, Mike Keen

Equipment Operator, Chad
Winkler

Driver/Laborer, George
Buchanan

Driver/Laborer, Jo Leonard

Laborer, Jamie Sledd

Laborer, Josh Cole

Administrative Assistant, Nancy
Addante

Foreman, David Baker

Laborer, Chad Moseley

Laborer, Kenny Graham

Laborer, Ed Stout

Laborer, Jason Tyler

Laborer, Bill Middleton

	Overlay Project	2013 Estimated Cost	Inflation Factor	2015	2016	2017	2018	2019
1	Hanover Drive	\$48,500	101.50%	\$49,228	\$49,966	\$50,715	\$51,476	\$52,248
2	Stonepine Drive	\$11,000	101.50%	\$11,165	\$11,332	\$11,502	\$11,675	\$11,850
3	Millbrook Drive	\$50,500	101.50%	\$51,258	\$52,026	\$52,807	\$53,599	\$54,403
4	Woodstocker Drive	\$27,000	101.50%	\$27,405	\$27,816	\$28,233	\$28,657	\$29,087
5	Timber Creek Drive	\$51,500	101.50%	\$52,273	\$53,057	\$53,852	\$54,660	\$55,480
6	North Field Drive	\$24,500	101.50%	\$24,868	\$25,241	\$25,619	\$26,003	\$26,393
7	Roxbury Drive	\$21,000	101.50%	\$21,315	\$21,635	\$21,959	\$22,289	\$22,623
8	Independence Drive	\$9,000	101.50%	\$9,135	\$9,272	\$9,411	\$9,552	\$9,696
9	Commonwealth Drive	\$38,000	101.50%	\$38,570	\$39,149	\$39,736	\$40,332	\$40,937
10	Jon Drive	\$9,000	101.50%	\$9,135	\$9,272	\$9,411	\$9,552	\$9,696
11	E Meadowbrook Drive	\$18,500	101.50%	\$18,778	\$19,059	\$19,345	\$19,635	\$19,930
12	Stillman Loop	\$12,000	101.50%	\$12,180	\$12,363	\$12,548	\$12,736	\$12,927
13	Lombard Road	\$34,500	101.50%	\$35,018	\$35,543	\$36,076	\$36,617	\$37,166
14	Pine Drive	\$65,000	101.50%	\$65,975	\$66,965	\$67,969	\$68,989	\$70,023
15	E Robinhood Drive	\$18,000	101.50%	\$18,270	\$18,544	\$18,822	\$19,105	\$19,391
16	Whispering Oak	\$18,000	101.50%	\$18,270	\$18,544	\$18,822	\$19,105	\$19,391
17	Commerce	\$53,500	101.50%	\$54,303	\$55,117	\$55,944	\$56,783	\$57,635
18	Ethel Drive	\$19,000	101.50%	\$19,285	\$19,574	\$19,868	\$20,166	\$20,468
19	Dell Drive	\$14,000	101.50%	\$14,210	\$14,423	\$14,639	\$14,859	\$15,082
20	Whistling Pine	\$21,000	101.50%	\$21,315	\$21,635	\$21,959	\$22,289	\$22,623
21	Elkhart Loop	\$22,000	101.50%	\$22,330	\$22,665	\$23,005	\$23,350	\$23,700
22	Wise Rd	\$9,000	101.50%	\$9,135	\$9,272	\$9,411	\$9,552	\$9,696
23	Woodside	\$9,000	101.50%	\$9,135	\$9,272	\$9,411	\$9,552	\$9,696
24	Edgewood	\$9,000	101.50%	\$9,135	\$9,272	\$9,411	\$9,552	\$9,696
	TOTAL	\$869,000		\$882,035	\$895,266	\$908,695	\$922,325	\$936,160
ENGINEERING REQUIRED FOR THE FOLLOWING PROJECTS								
25	Evans Loop	Unknown Cost		Widening and Overlay				
26	Boone Road	Unknown Cost		Widening and Overlay				
27	Springhill	\$500,000		\$250,000 in Grant Funds, \$250,000 from City (2014)				
28	Brandon Road	Unknown Cost		Overlay				
29	Lowrey Lane	Unknown Cost		Widening and Overlay				
30	Alcoa Road	Unknown Cost		Widening and Overlay				
31	Snooks Lane to Hilltop/Hilldale	Unknown Cost		New Construction				
32	Corral Circle	Unknown Cost		Widening and Overlay				
33	South Shobe/Ridgecrest	Unknown Cost		Widening and Overlay				
SIDEWALKS								
	Sidewalk Section	Approximate Linear Feet	Cost \$11.20 per linear ft	WARD				
1	Highway 183/Reynolds Road	228	\$2,553.60	3				
2	Civitan	280	\$3,136.00	3				
3	Evans Loop to AP Nails	280	\$3,136.00	3				
4	AP Nails to Family Dollar	462	\$5,174.40	3				
5	Family Dollar to Hornet Motors	234	\$2,620.80	3				
6	Hornet Motors to Razorback Car Wash	171	\$1,915.20	3				
7	Glenn's Gas Station to Mi Ranchito	192	\$2,150.40	3				
8	Mi Ranchito to Little Ceasar's	360	\$4,032.00	3				
9	Little Ceasar's to McDonalds	189	\$2,116.80	4				
10	Mapco to Taco Bell	168	\$1,881.60	4				

11	Animal Clinic	237	\$2,654.40	4				
12	Bertha & Bubba's to O'Reilly's	447	\$5,006.40	4				
13	O'Reilly's to First Security Bank	357	\$3,998.40	4				
14	Liberty Real Estate to Kum-N-Go							
15	Residential Areas	700	\$7,840.00	2				
16	Andrew to end of Kensington Dr both sides	243	\$2,721.60	2				
17	Commonwealth	1060	\$11,872.00	2				
18	Davis to Andrew	264	\$2,956.80	2				
19	Kensington Drive - both side	440	\$4,928.00	2				
20	Intersection of Providence & Independence - West both sides	289	\$3,236.80	2				
21	Henson to Ozark	3170	\$35,504.00	4				
22	Hidden Creek	31680	\$354,816.00	2 & 4				
23	Springhill Road - both sides	2110	\$23,632.00	1				
24	Horizon Drive	1060	\$11,872.00	1				
25	Harvest Drive	2110	\$23,632.00	1				
26	Main Street	2110	\$23,632.00	1				
27	Market Place Avenue	1580	\$17,696.00	1				
28	Broadway Avenue	1580	\$17,696.00	1				
29	Bryant Avenue	1060	\$11,872.00	1				
30	Commerce E	262	\$2,934.40	2				
31	Andrew to Ozark - both sides							
31	10' wide asphalt trail	4750	\$70,775.00	4				
	Totals	58073	\$667,992.60					

Account Number	Account Description	Budget Line Description	Total	One Year Budget
080-0800-4150	State Turnback	Per AML City & Town \$65 * pop 16688 rounded Finance to update	\$1,084,000.00	\$1,080,000.00
080-0800-4151	Saline County Treasurer	Finance leaving the same as 2015	\$380,000.00	\$380,000.00
080-0800-4152	1/2 Cent Sales Tax	updated for 2016	\$326,000.00	\$275,000.00
080-0800-4600	Miscellaneous Revenue	Do you anticipate selling anything in 2016?	\$0.00	\$177,626.99
080-0800-4627	Xfer Designated Tax - Street	updated for 2016	\$1,250,000.00	\$1,073,000.00
080-0800-4850	Interest Revenue	based on 2015	\$500.00	\$100.00
		Totals	\$3,040,500.00	\$2,985,726.99
080-0800-5000	Salary Expense	Default Description	\$425,247.93	\$414,241.93
080-0800-5005	SWB Reimbursement	Default Description	\$109,000.00	\$109,000.00
080-0800-5010	Overtime Expense	Default Description	\$15,000.00	\$15,000.00
080-0800-5020	FICA Expense	Default Description	\$33,673.05	\$32,837.05
080-0800-5022	Unemployment Expense	Default Description	\$5,550.00	\$5,550.00
080-0800-5025	Worker's Comp Expense	Default Description	\$17,500.00	\$18,500.00
080-0800-5030	APERS Expense	Default Description	\$63,735.26	\$63,735.26
080-0800-5040	Health Insurance Expense	Default Description	\$94,955.04	\$94,955.04
080-0800-5050	Physical & Drug Screen Exp	Default Description	\$2,000.00	\$2,000.00
080-0800-5055	Uniform Expense	Default Description	\$6,000.00	\$6,000.00
080-0800-5060	Travel & Training Expense	Default Description	\$3,500.00	\$3,500.00
080-0800-5102	Repairs & Maint - Building	based on 2015	\$2,000.00	\$1,500.00
080-0800-5110	Utilities - Electric	based on 2015 estimated \$1500 a month	\$18,000.00	\$16,000.00
080-0800-5111	Utilities - Gas	Centerpoint Gas	\$2,500.00	\$2,950.00
080-0800-5112	Utilities - Water	City water at 1017 Str Building	\$500.00	\$1,000.00
080-0800-5115	Communication Exp - Telephone	Comcast \$200*12 and Windstream \$400 *12	\$7,200.00	\$8,500.00
080-0800-5116	Communication Exp - Cellular	Verizon \$250 *12	\$3,000.00	\$5,000.00
080-0800-5120	Insurance - Property	AML Insurance based on 2015	\$1,500.00	\$2,500.00
080-0800-5130	Sanitation	Republic 6 yd dumpster \$140 a month and misc.	\$1,800.00	\$2,500.00
080-0800-5140	Supplies - B&G	based on 2015	\$2,600.00	\$2,600.00
080-0800-5141	Pest/Chem/Seed/Fert	Move to 5322	\$0.00	\$2,000.00
080-0800-5142	Janitorial Supplies	based on 2015	\$2,000.00	\$2,000.00
080-0800-5145	Tools	based on 2015	\$10,000.00	\$10,000.00
080-0800-5200	Fuel Expense	based on 2015 continue to watch the market	\$70,000.00	\$70,000.00

080-0800-5210	Service & Repair - Vehicle	based on 2015	\$70,000.00	\$65,000.00
080-0800-5218	Tire Expense		\$7,000.00	\$10,000.00
080-0800-5225	Insurance Expense - Vehicle	based on 2015	\$13,650.00	\$13,650.00
080-0800-5230	Radios	based on 2015	\$1,000.00	\$1,000.00
080-0800-5240	Equipment Rental	None used yet in 2015, open to reducing?	\$2,000.00	\$8,000.00
080-0800-5300	Supplies - Office	based on 2015	\$4,000.00	\$4,000.00
080-0800-5316	Supplies - Signs	based on 2015	\$35,500.00	\$35,500.00
080-0800-5322	Supplies - Operating	based on 2015	\$91,000.00	\$89,000.00
080-0800-5323	Material and Maint.	based on 2015	\$15,000.00	\$55,000.00
080-0800-5350	Postage Expense	based on 2015	\$500.00	\$500.00
080-0800-5380	Prisoner Care Expense	Expenses for Liter Crews provided by Prisoners	\$2,000.00	\$2,000.00
080-0800-5480	Dues & Subscriptions	based on 2015	\$1,000.00	\$4,200.00
080-0800-5525	Right-of-Way Maintenance	based on 2015	\$5,000.00	\$10,000.00
080-0800-5530	Safety Program	based on 2015	\$1,000.00	\$1,000.00
080-0800-5545	Street Paving Expense	Bid out at Beg of Year? Not much used yet in 2015?	\$150,000.00	\$150,000.00
080-0800-5546	Street Lights Installed	Street Lights Fees for Power and Installation	\$135,000.00	\$115,000.00
080-0800-5547	Traffic Signal Maintenance	Traffic Signal Maintenance	\$25,000.00	\$25,000.00
080-0800-5553	Prof Services - Advertising	Advertising and Printing - Legal Notices of Ordinances	\$3,000.00	\$2,500.00
080-0800-5562	Prof Services - Bridge Inspection	Per PW Director this can not be reduced	\$1,000.00	\$1,000.00
080-0800-5571	Prof Services - Engineering	Will these stay the same? No it has increased by 3% this year	\$12,624.00	\$12,240.00
080-0800-5574	Prof Services - GIS	Cost depends on contract	\$6,120.00	\$6,120.00
080-0800-5586	Prof Services - Other	Tree Removal, Electricians, Concrete Contractors, Etc. \$181,971 is for the Early Census Project	\$331,971.00	\$188,826.69
080-0800-5589	Prof Services - Printing	Youradteam.com \$33.85 a month plus Saline Courier	\$1,000.00	\$600.00
080-0800-5600	Miscellaneous Expense	open to adjust if needed	\$5,000.00	\$22,626.99
080-0800-5604	Hardware - Computer	Get with Alan for any projects - Changing some computers next year	\$4,000.00	\$4,000.00
080-0800-5606	Main Renewals Computer Related	based on 2015	\$1,000.00	\$1,000.00
080-0800-5608	Software - Computer	Portion of Springbrook Annual Main billed in Nov 2016	\$2,500.00	\$2,500.00
080-0800-5808	Fixed Assets - Other Equipment	Vehicle Line 30K 3/4T 4x4 Truck - add act 5804	\$30,000.00	\$371,000.00

080-0800-5810	Fixed Assets - Equipment	See detailed list below	\$250,000.00	\$8,000.00
			\$50,000.00	Brine Machine instead of Salt
			\$150,000.00	Dozier
			\$25,000.00	Hydrolic Lift for Mechanic Shop
			\$25,000.00	Miscellaneous - Pumps, Etc.
080-0800-5816	Fixed Assets - Infrastructure	Boone Road Improvements and Sidewalks around City	\$700,000.00	\$0.00
			\$500,000.00	Boone Road
			\$200,000.00	Sidewalks
080-0800-5828	Projects	Shobe Rd, Alcoa Rd. Heart of Bryant, Raymar see full details list	\$1,050,000.00	\$0.00
	\$350,000	Shobe Rd. by Lowe's not budgeted but amount needed if City does the project		
			\$450,000.00	Alcoa Rd.
			\$400,000.00	Jump Start 20% match on \$2.2 million
			\$200,000.00	Raymar on and off ramps - half of \$400,000
080-0800-5910	Project - Overlay 2013	Overlays 2016 - List from City Council - Open to reduce if needed for other projects see above	\$350,000.00	\$350,000.00
080-0140-5000	Salary Expense	Default Description	\$82,016.00	\$82,015.23
080-0140-5010	Overtime Expense	Default Description	\$1,000.00	\$1,000.00
080-0140-5020	FICA Expense	Default Description	\$6,351.00	\$6,350.67
080-0140-5022	Unemployment Expense	Default Description	\$1,080.00	\$1,080.00
080-0140-5025	Worker's Comp Expense	Default Description	\$500.00	\$500.00
080-0140-5030	APERS Expense	Default Description	\$12,353.00	\$12,352.67
080-0140-5040	Health Insurance Expense	Default Description	\$22,700.00	\$22,700.00
080-0140-5050	Physical & Drug Screen Exp	Default Description	\$300.00	\$300.00
080-0140-5055	Uniform Expense	Default Description	\$1,200.00	\$1,200.00
080-0140-5060	Travel & Training Expense	\$75 Membership in Ark Soc of Prof Surveyors, Cerf Stormwater Inspector Annual Conference \$2000 anc	\$2,600.00	\$2,600.00
080-0140-5115	Communication Exp - Telephone	\$54 Times 12 for one desktop phone from Windstream	\$700.00	\$0.00
080-0140-5116	Comm Exp - Cellular	\$112 Times 12 for two flip phones thru Verizon open to consider Iphone	\$1,400.00	\$0.00
080-0140-5200	Fuel Expense	\$500 Times 12 for Fuel	\$6,000.00	\$6,000.00
080-0140-5210	Service & Repair - Vehicle	Default Description	\$2,000.00	\$2,000.00
080-0140-5218	Tire Expense	Default Description	\$2,000.00	\$0.00
080-0140-5225	Insurance Expense - Vehicle	Default Description	\$500.00	\$1,750.00
080-0140-5300	Office Supplies	\$100 for Iphone and case and Misc, Office supplies	\$500.00	\$0.00
080-0140-5380	Prisoner Care Expense	Default Description	\$2,000.00	\$1,500.00
080-0140-5515	Permit Fee Expense	ADEQ Permits \$200 a piece	\$2,000.00	\$0.00
080-0140-5520	Public Education Expense	No Dumping Decals, Phamplets for Public Outreach, Video, Training Materials	\$2,500.00	\$1,000.00
080-0140-5574	Prof Services - GIS	Default Description	\$6,120.00	\$6,120.00
080-0140-5576	Prof Services - Engineer	\$18,936 Contract plus Misc Projects	\$25,000.00	\$0.00
080-0140-5589	Prof Services - Printing	Youradteam.com \$10 a month for newsletter	\$200.00	\$200.00
		Totals	\$4,385,146.28	\$2,599,801.53
181-0800-4850	Interest Revenue	based on 2015	\$1,000.00	\$0.00
181-0800-4855	Gain on Investment	based on 2015	\$1,000.00	\$0.00
181-0800-5626	Xfer to Other	based on 2015	\$1,000.00	\$0.00

181-0800-5855	Loss on Investment	based on 2015	\$1,000.00	\$0.00
182-0800-4623	Xfer from Other Fund	Open for Finance to update	\$350,000.00	\$350,000.00
182-0800-4850	Interest Revenue	based on 2015	\$60.00	\$0.00
182-0800-4855	Gain on Investment	account closed	\$0.00	\$0.00
182-0800-5722	Bond Principal Pmt	2008 Street Bonds 2016 Prin \$185K, Int. \$162K updated for 2016	\$350,000.00	\$350,000.00
182-0800-5724	Bond Fee	based on 2015	\$2,000.00	\$0.00
182-0800-5855	Loss on Investment	account closed	\$0.00	\$0.00

Water and Wastewater Departments

- Water and Wastewater Plant is located at 1019 SW 2nd Street

The Water and Wastewater Committee meets once a month on the same night that Council meets. Council meets at 7:00pm and the Water and Wastewater Committee meets before that at 6:00pm.

Code Enforcement Director - Greg Huggs	Water Superintendent - Russell Kitchens	Wastewater Plant Superintendent, Gregg Asher	Wastewater Collections System Superintendent, Scott Chandler
Customer Billing Supervisor, Bob Joiner	Foreman, Joe Henry	WW Operator, James Cooper	Foreman, Rickey Robinson
Office Billing Assistant, Brenda Lee	Equipment Operator, Dale Taylor	WW Operator, Justin Causey	Utility Worker, David Stephens
Office Billing Assistant, Debra Harris	Utility Worker, Josh Byrd	WW Operator, Auston	Utility Worker, Regan Taylor
AMI Technician, Mindy Cox	Utility Worker, Rickey Robinson	WW Operator, Michael Palacios	Utility Worker, Gary Smith
	Utility Worker, Position Vacant		Groundskeeper, Robert Green
			Pumps & Control Operator, Bryce Rimmer

FIVE YEAR PLAN - WATER SYSTEM IMPROVEMENTS									
			101.50%	109.00%					
	Project	Estimated Cost	Inflation Factor	2014	2015	2016	2017	2018	2019
1	Leak Detection Technology for Whole Water System	\$350,000	101.50%			\$350,000	\$355,250	\$360,579	\$365,987
2	Boone Road: Install 5600 feet of 8" PVC Water Line	\$400,000	101.50%			\$400,000	\$406,000	\$412,090	\$418,271
3	Highway 5 Widening Project: Relocate Water and Wastewater Utilities for AHTD Project	\$1,414,000	101.50%			\$1,414,000	\$1,435,210	\$1,456,738	\$1,478,589
4	Install 800' of 8" water main along Debswood Drive to improve water flows	\$50,000	101.50%	\$54,500	\$55,318	\$56,147	\$56,989	\$57,844	\$58,712
5	Install 800' of 8" water main along Lowery Lane to improve water flows	\$110,000	101.50%	\$119,900	\$121,699	\$123,524	\$125,377	\$127,257	\$129,166
6	Install 2000' of 8" water main along Sunset Meadows Drive to improve water flows	\$22,000	101.50%	\$23,980	\$24,340	\$24,705	\$25,075	\$25,451	\$25,833
7	Install 350' of 12" water main crossing Interstate 30 at Springhill Road improve water flows	\$180,000	101.50%	\$196,200	\$199,143	\$202,130	\$205,162	\$208,240	\$211,363
8	*Install 12,700' of 12" water main along future access road from Interstate 30 to Industrial Park	\$970,000	101.50%	\$1,057,300	\$1,073,160	\$1,089,257	\$1,105,596	\$1,122,180	\$1,139,012
9	*Construct 1,000,000 gallon elevated water tank near Industrial Park	\$2,700,000	101.50%	\$2,943,000	\$2,987,145	\$3,031,952	\$3,077,431	\$3,123,593	\$3,170,447
10	Install valves on old hydrants that don't have them and insert valves keys areas	\$75,000	101.50%	\$75,000	\$76,125	\$77,267	\$78,426	\$79,602	\$80,796
11	4x4 crew cab reg bed 2500 and move truck #27 for back up towing truck for crw trailer	\$32,000.00	101.50%	\$32,000	\$30,200.00	\$30,425.00	\$30,845.00	\$31,250.00	\$31,690.00
	Total Projected Cost of Capital Projects through 2018	\$6,271,000	101.50%	\$4,501,880	\$4,536,930	\$6,768,982	\$6,870,516	\$6,973,574	\$7,078,176
	* Project dependent on whether Industrial Park road is constructed.								

WASTEWATER COLLECTION									
	Project	Inflation Factor	2013	2014	2015	2016	2017	2019	2019
1	Pipe Bursting Annual Contract	101.5%				\$ 300,000	\$ 304,500	\$ 309,068	\$ 313,704
2	Highway 5 Widening -Relocate Wastewater Utilities for AHTD Project	101.5%				\$ 230,000	\$ 233,450	\$ 236,952	\$ 240,506
3	Infrastructure Improvements <i>Install Manholes \$70,000</i> <i>Gravity sewer line to replace PS 7 \$112,000</i>	101.5%				\$ 182,000	\$ 184,730	\$ 187,501	\$ 190,313
	Totals					\$ 712,000	\$ 722,680	\$ 733,520	\$ 744,523
EQUIPMENT									
1	2 each Dodge 1500 4x4 Pickup truck @ \$26,500 each	101.5%	\$ 53,000	\$ 53,795	\$ 54,602	\$ 55,421	\$ 56,252	\$ 57,096	\$ 57,952
2	Model 304 CAT Trackhoe	101.5%	\$ 55,000	\$ 55,825	\$ 56,662	\$ 57,512	\$ 58,375	\$ 59,251	\$ 60,139
3	Chemical Sprayer for Tractor	101.5%	\$ 2,000	\$ 2,030	\$ 2,060	\$ 2,091	\$ 2,123	\$ 2,155	\$ 2,187
4	6 ft Bush Hog for Tractor	101.5%	\$ 2,500	\$ 2,538	\$ 2,576	\$ 2,614	\$ 2,653	\$ 2,693	\$ 2,734
	Totals		\$ 59,500	\$ 60,393	\$ 61,298	\$ 62,218	\$ 63,151	\$ 64,098	\$ 65,060
WASTEWATER TREATMENT									
1	Dewatering Equipment/Construction	101.5%				\$ 1,400,000	\$ 1,421,000	\$ 1,442,315	\$ 1,463,950
2	Disolved Oxygen Probes at Plant	101.5%				\$ 70,000	\$ 71,050	\$ 72,116	\$ 73,197
3	NPDES Permit Expenses - Engineering, Testing, High Flow Study	101.5%				\$ 150,000	\$ 152,250	\$ 154,534	\$ 156,852
	Totals					\$ 1,620,000	\$ 1,644,300	\$ 1,668,965	\$ 1,693,999

Account Number	Account Description	Budget Line Description	2016 Proposed	2015 Amended
500-0900-4504	CAW Watershed	SURCHARGE fee based on meter size that is added to each meter bill each month.	\$45,000.00	\$45,000.00
500-0900-4532	One Time Charge	This is the \$5 to pay by Phone and the \$1 to pay by internet	\$20,000.00	\$20,000.00
500-0900-4536	Penalties	Is this late fees?	\$125,000.00	\$125,000.00
500-0900-4537	Insufficient Check Fee	How much do we charge per incident?	\$3,000.00	\$3,000.00
500-0900-4540	Sales - CAW System Devel	This is a surcharge fee collected when new meter services are paid for	\$22,000.00	\$22,000.00
500-0900-4542	Sales - FSDWA	Federal Safe Drinking Water Act Fee surcharge on bill each month.	\$30,000.00	\$30,000.00
500-0900-4544	Water Misc Income	\$25 late fees, and once a year \$50 Sprinkler Fire Charges	\$70,000.00	\$70,000.00
500-0900-4548	Sales - Pump Maintenance	Default Description	\$1,000.00	\$1,000.00
500-0900-4550	Sales - Service Charges	Default Description	\$20,000.00	\$20,000.00
500-0900-4554	Sales - Water	Howard updated	\$2,586,883.00	\$2,662,000.00
500-0900-4556	Sales - Water Connections	Connection Fees - Meter set and tap	\$30,000.00	\$30,000.00
500-0900-4560	Sales Tax Revenue	Let's go over these entries to Ark Finance Dept	\$253,000.00	\$253,000.00
500-0900-4562	Swimming Pool Fill	reduced to \$1000 due to Ord Change in 2015	\$1,000.00	\$2,000.00
500-0900-4566	Woodland Hills Watershed	Possible new Fed Ex Project may increase this number	\$2,500.00	\$2,000.00
500-0900-4629	Xfer to Water Impact	Default Description	\$60,000.00	\$60,000.00
500-0900-4630	Xfer Salem Royalty	Default Description	\$1,000.00	\$1,000.00
500-0900-5624	Xfer to Water	Finance to Update	\$3,000,000.00	\$4,612,956.35
500-0900-5629	Xfer to Water Impact	Default Description	\$60,000.00	\$60,000.00
500-0900-5630	Xfer to Salem Royalty	Default Description	\$1,000.00	\$1,000.00
500-0900-5632	Xfer to Subdivision Impact Wtr	Default Description	\$0.00	\$0.00
500-0950-4552	Sales - Wastewater	Howard updated	\$3,473,815.00	\$3,779,000.00
500-0950-4558	Sales - WW Connections	new connections \$150 est. 86 new connections Double check with Code	\$13,000.00	\$13,000.00
500-0950-4600	Miscellaneous Revenue	Do you expect to sell any assets in 2016? Not in500 Placeholder	\$1,000.00	\$1,000.00
500-0950-4631	Xfer Wastewater Impact	Default Description	\$44,000.00	\$44,000.00
500-0950-5624	Xfer to Water	Finance to Update	\$3,000,000.00	\$4,647,447.18
500-0950-5631	Xfer to Wastewater Impact	Default Description	\$44,000.00	\$44,000.00
500-0950-5722	Bond Principal Pmt	Open to move to pay out of 510 with the other bonds, Howard did you find the 25/75 split in the documer	\$0.00	\$720,000.00
510-0900-4625	Xfer from Water	Finance to update	\$3,000,000.00	\$4,612,956.20
510-0950-4625	Xfer from Sewer Sales	Open for Finance to update in later versions	\$3,000,000.00	\$4,647,447.18

510-0900-4850	Interest Revenue	Default Description	\$0.00	\$0.00
510-0900-5000	Salary Expense	Default Description	\$301,208.44	\$301,208.44
510-0900-5005	SWB Reimbursement	Default Description	\$109,000.00	\$109,000.00
510-0900-5010	Overtime Expense	Default Description	\$18,000.00	\$18,000.00
510-0900-5020	FICA Expense	Default Description	\$24,413.49	\$24,413.49
510-0900-5022	Unemployment Expense	Default Description	\$3,345.00	\$3,345.00
510-0900-5025	Worker's Comp Expense	Default Description	\$6,500.00	\$6,700.00
510-0900-5030	APERS Expense	Default Description	\$45,667.94	\$45,667.94
510-0900-5040	Health Insurance Expense	Default Description	\$95,274.72	\$95,274.72
510-0900-5050	Physical & Drug Screen Exp	Default Description	\$1,500.00	\$1,500.00
510-0900-5055	Uniform Expense	Default Description	\$4,000.00	\$4,000.00
510-0900-5060	Travel & Training Expense	Default Description	\$6,295.00	\$6,295.00
510-0900-5102	Repairs & Maint - Building	Repair and Maintenance of Buildings, including HVAC, plumbing, general	\$7,300.00	\$8,500.00
510-0900-5104	Repairs & Maint - Grounds	General maintenance of grounds including tank sites, booster station and operations bldg	\$3,600.00	\$3,600.00
510-0900-5110	Utilities - Electric	First Electric and Entergy Accounts	\$53,000.00	\$46,000.00
510-0900-5111	Utilities - Gas	Centerpoint	\$4,000.00	\$2,500.00
510-0900-5112	Utilities - Water	City Water Act 8227 for 1019 SW 3rd st \$15*12	\$200.00	\$500.00
510-0900-5115	Communication Exp - Telephone	Comcast and Windstream	\$4,500.00	\$6,400.00
510-0900-5116	Communication Exp - Cellular	Verizon Cell PHones \$550 * 12 months	\$6,600.00	\$5,400.00
510-0900-5120	Insurance - Property	This amount is set by Ark Mun League for Insurance based on 2015	\$10,000.00	\$14,500.00
510-0900-5130	Sanitation	Republic and Waste Mgn Dumpster Bills	\$5,000.00	\$12,000.00
510-0900-5140	Supplies - B&G	based on 2015	\$1,000.00	\$1,000.00
510-0900-5142	Janitorial Supplies	based on 2015	\$2,000.00	\$3,000.00
510-0900-5145	Tools	based on 2015	\$5,500.00	\$5,000.00
510-0900-5200	Fuel Expense	based on 2015 keep reviewing	\$20,000.00	\$30,000.00
510-0900-5210	Service & Repair - Vehicle	based on 2015	\$12,000.00	\$10,000.00
510-0900-5218	Tire Expense	increased based on 2015	\$6,600.00	\$1,500.00
510-0900-5225	Insurance Expense - Vehicle	from Ark Mun League based on 2015	\$4,500.00	\$6,000.00

510-0900-5240	Equipment Rental	Need to reserve amount for unanticipated heavy equipment rental	\$1,000.00	\$1,000.00
510-0900-5300	Supplies - Office	had to be increased in 2015 for New Envelope Machine	\$7,000.00	\$3,650.00
510-0900-5301	Office Equipment	Maintain.	\$1,000.00	\$2,000.00
510-0900-5322	Supplies - Operating	varies by weather and season - open to review	\$100,000.00	\$73,500.00
510-0900-5324	Supplies - Chemicals	add more chorline on the south side	\$3,500.00	\$3,000.00
510-0900-5326	Supplies - Lab	Maintain	\$500.00	\$500.00
510-0900-5350	Postage Expense	Postage mainly for Billing - Pitney Bowes ? and General Alloc - Consult with Buddy (how about UPS an	\$26,000.00	\$25,000.00
510-0900-5360	Cost of Water	Util Billing Services \$85,000 avg each month	\$1,113,000.00	\$1,015,000.00
510-0900-5475	Credit Card Processing Fee	Accela Monthly bill avg \$1200 a month	\$14,500.00	\$17,500.00
510-0900-5480	Dues & Subscriptions	based on 2015	\$8,500.00	\$8,500.00
510-0900-5515	Permit Fee Expense	based on 2015	\$36,000.00	\$36,000.00
510-0900-5530	Safety Program	based on 2015	\$1,000.00	\$1,000.00
510-0900-5535	Sales Tax Expense	Let's go over these entries to Ark Finance Dept	\$260,000.00	\$260,000.00
510-0900-5550	Prof Services - Acclg & Audit	keep reviewing as Audit is conducted	\$10,000.00	\$10,000.00
510-0900-5553	Prof Services - Advertising	reduce based on 2015 - Courier and Misc.	\$6,500.00	\$8,000.00
510-0900-5571	Prof Services - Engineering	based on contract	\$9,468.00	\$9,180.00
510-0900-5574	Prof Services - GIS	based on contract - open to review	\$6,120.00	\$6,120.00
510-0900-5586	Prof Services - Other	Concrele Contractors, Electricians, etc based on 2015	\$10,000.00	\$10,000.00
510-0900-5589	Prof Services - Printing	Youradteam.com \$160 amonth plus misc.	\$2,000.00	\$2,000.00
510-0900-5606	Main Renewals Computer Related	Get with IT on list of any pending projects and list here	\$5,000.00	\$5,000.00
510-0900-5608	Software - Computer	For SCADA, Mueller, Springbrook, Multitrode, Profit Star, Sonic Wall	\$20,000.00	\$23,400.00
510-0900-5610	Website Expense	no costs yet in 2015 ?	\$1,000.00	\$1,000.00
510-0900-5614	Copier Maint & Lease	based on 2015	\$10,000.00	\$6,782.00
510-0900-5626	Xfer Depreciation Fd - Water	3% of revenues water sales	\$80,000.00	\$90,000.00
510-0900-5722	Bond Principal Pmt	2011 ANRC Loan and 25% of the 2008 loan from ADFA	\$1,284,000.00	\$713,176.00
510-0900-5814	Fixed AssetProj-16" Water Main	Equipment - Add 090-5810 Pumps, etc. and 5808 for \$30,000 one vehicle	\$10,000.00	\$0.00
510-0900-5816	Fixed Assets - Infrastructure	Waterline Replacements - Boone Rd. and HWY 5 Widening Project	\$1,100,000.00	\$259,573.00
510-0900-5818	Meters / Boxes	Move to 090-5322 Shared by Water and Wastewater only large ones over \$2500	\$0.00	\$23,000.00

510-0900-5819	AMI Meter Reading Expense	On going capital additions - new sub divisions	\$15,000.00	\$15,000.00
510-0900-5821	Other Equipment	Need add back Vehicle 0900-5808 - \$30,000 for 3/4T 4WD State Bid Truck	\$30,000.00	\$335,000.00
510-0900-5822	COE Degray Project	Due in October, maintaining the rights for future use - not capital open to move	\$90,000.00	\$90,000.00
510-0900-5823	COE Degray O&M	Due in October, maintaining the rights for future use - not capital open to move	\$30,000.00	\$30,000.00
510-0900-5828	Projects	Leak Detection	\$350,000.00	\$325,427.00
510-0900-5850	Interest Expense	Finance Director is considering not using this act in 2016 cause its a 58XX but not capital	\$0.00	\$432,572.00
510-0950-5000	Salary Expense	Default Description	\$477,359.72	\$463,959.72
510-0950-5005	SWB Reimbursement	Default Description	\$109,000.00	\$109,000.00
510-0950-5010	Overtime Expense	Default Description	\$50,000.00	\$36,000.00
510-0950-5020	FICA Expense	Default Description	\$40,336.91	\$39,317.91
510-0950-5022	Unemployment Expense	Default Description	\$5,505.00	\$3,005.00
510-0950-5025	Worker's Comp Expense	Default Description	\$5,500.00	\$5,500.00
510-0950-5030	APERS Expense	Default Description	\$76,477.17	\$76,477.17
510-0950-5040	Health Insurance Expense	Default Description	\$90,798.72	\$116,798.72
510-0950-5050	Physical & Drug Screen Exp	Default Description	\$2,000.00	\$500.00
510-0950-5055	Uniform Expense	Default Description	\$4,000.00	\$4,000.00
510-0950-5060	Travel & Training Expense	Default Description	\$6,295.00	\$6,295.00
510-0950-5102	Repairs & Maint - Building	based on 2015	\$8,600.00	\$8,600.00
510-0950-5110	Utilities - Electric	Entergy	\$300,000.00	\$250,000.00
510-0950-5111	Utilities - Gas	Centerpoint Gas	\$1,600.00	\$3,000.00
510-0950-5112	Utilities - Water	City Water act 8227	\$200.00	\$1,000.00
510-0950-5115	Communication Exp - Telephone	Comcast and Windstream	\$3,500.00	\$7,355.00
510-0950-5116	Communication Exp - Cellular	Verizon \$350 * 12	\$4,200.00	\$5,145.00
510-0950-5120	Insurance - Property	Ark Mun Leage Insurance based on 2015	\$10,000.00	\$15,000.00
510-0950-5130	Sanitation	Dumpster Services	\$6,800.00	\$12,000.00
510-0950-5140	Supplies - B&G	Operations Building, Treatment Plant, Sewer Pump Stations, Billing Office	\$1,500.00	\$1,500.00
510-0950-5141	Pest/Chem/Seed/Fert	Account closed	\$0.00	\$0.00
510-0950-5142	Janitorial Supplies	based on 2015	\$2,000.00	\$1,800.00
510-0950-5145	Tools	Tools and Equipment for Operations Bldg, Warehouse, Booster Station, Water Tanks, etc	\$5,500.00	\$5,500.00
510-0950-5200	Fuel Expense	based on 2015	\$20,000.00	\$32,000.00

510-0950-5210	Service & Repair - Vehicle	Common Vehicle, Equipment, Heavy Equipment, Other Equipment, 5212,5214,5216	\$40,000.00	\$40,000.00
510-0950-5218	Tire Expense	based on 2015	\$8,000.00	\$8,000.00
510-0950-5223	Maintenance - Office Equipment		\$0.00	\$1,000.00
510-0950-5225	Insurance Expense - Vehicle	based on 2015	\$6,500.00	\$7,500.00
510-0950-5240	Equipment Rental	Not yet used in 2015, consider reducing	\$1,000.00	\$3,000.00
510-0950-5300	Supplies - Office	increased based on 2015	\$7,000.00	\$5,650.00
510-0950-5322	Supplies - Operating	Increased based on 2015	\$174,000.00	\$154,500.00
510-0950-5324	Supplies - Chemicals	based on 2015	\$76,000.00	\$76,000.00
510-0950-5326	Supplies - Lab	based on 2015	\$35,000.00	\$35,000.00
510-0950-5350	Postage Expense	Pitney Bowes Talk to Buddy	\$28,500.00	\$25,000.00
510-0950-5475	Credit Card Processing Fee	Accela monthly billing \$1200 avg monthly	\$14,500.00	\$17,500.00
510-0950-5480	Dues & Subscriptions	based on 2015	\$14,000.00	\$24,000.00
510-0950-5530	Safety Program	based on 2015	\$1,000.00	\$1,000.00
510-0950-5540	Equip Purchase - I & I	based on 2015	\$5,000.00	\$5,000.00
510-0950-5541	Outside Contractors- I & I	not used yet In 2015 but coming in late fall	\$41,000.00	\$40,618.00
510-0950-5542	Service & Repair - I & I	based on 2015	\$13,000.00	\$12,000.00
510-0950-5550	Prof Services - Acctg & AudIt	keep reviewing as AudIt progresses	\$10,000.00	\$10,000.00
510-0950-5553	Prof Services - Advertising	Advertising only - Legal Ads, Public Notices	\$6,500.00	\$8,500.00
510-0950-5571	Prof Services - Engineering	based on contract	\$9,468.00	\$9,180.00
510-0950-5574	Prof Services - GIS	based on contract	\$6,120.00	\$6,120.00
510-0950-5586	Prof Services - Other	other contractors	\$20,000.00	\$20,000.00
510-0950-5589	Prof Services - Printing	Youradteam.com \$160 a month	\$2,000.00	\$2,000.00
510-0950-5606	Main Renewals Computer Related	For SCADA, Mueller, Springbrook, Multitrode, Profit Star, Sonic Wall	\$5,000.00	\$42,300.00
510-0950-5608	Software - Computer	For Springbrook, and Hardware too	\$46,000.00	\$49,800.00

510-0950-5614	Copier Maint & Lease	based on 2015	\$10,000.00	\$7,300.00
510-0950-5626	Xfer to Other	Depreciation - Should be 3% of revenue	\$113,500.00	\$109,000.00
510-0950-5722	Bond Principal Pmt	2012 ANRC Loan and 75% of the 2008 loan from ADFA	\$1,290,000.00	\$317,242.00
510-0950-5804	Fixed Asset Office Equipment	Computer Hardware - one desktop, and something for SCADA use	\$6,000.00	\$0.00
510-0950-5808	Fixed Assets - Vehicles	3/4T 4x4 Truck	\$30,000.00	\$28,000.00
510-0950-5810	Fixed Assets - Equipment	Skid Steer with bush hogs and Power Washer for WWTP	\$71,000.00	\$62,000.00
510-0950-5816	Fixed Assets - Infrastructure	Sewer Line Replacements Bid Out Oct of 2015 for year of 2016 and HWY 5 Widening	\$1,000,000.00	\$300,000.00
510-0950-5818	Meters / Boxes	Move to 0950-5322	\$0.00	\$23,000.00
510-0950-5819	Project - Dewatering Facility	Will Bid out in Nov 2015 for 2016 Budget	\$1,400,000.00	\$1,432,758.00
510-0950-5850	Interest Expense	Finance Considering not using this account in 2016	\$0.00	\$565,742.00
Totals			\$11,123,353.11	\$9,265,648.11
520-0900-4625	Xfer from Water	3% of revenues	\$80,000.00	\$90,000.00
520-0900-4850	Interest Revenue	Default Description	\$0.00	\$0.00
520-0900-5624	Xfer to Water	Default Description	\$0.00	\$0.00
525-0950-4625	Xfer from Water	3% of revenues	\$113,500.00	\$109,000.00
550-0900-4625	Xfer from Water	Default Description	\$60,000.00	\$60,000.00
550-0900-4850	Interest Revenue	Default Description	\$0.00	\$0.00
550-0900-5624	Xfer to Water	Default Description	\$0.00	\$0.00
550-0900-5850	Interest Expense	Default Description	\$0.00	\$0.00
555-0950-4625	Xfer from Water	Default Description	\$44,000.00	\$44,000.00
555-0950-4850	Interest Revenue	Default Description	\$0.00	\$0.00
555-0950-5624	Xfer to Water	Default Description	\$0.00	\$0.00
560-0900-4625	Xfer from Water	Default Description	\$1,000.00	\$1,000.00
560-0900-4850	Interest Revenue	Default Description	\$0.00	\$0.00
560-0900-5602	Royalty Payment	Default Description	\$1,000.00	\$1,000.00
600-0900-4625	Xfer from Water	Loan Fund	\$720,000.00	\$720,000.00
600-0900-4850	Interest Revenue	Default Description	\$0.00	\$0.00
600-0900-5722	Bond Principal Pmt	2008 WW Bond Payment and Interest	\$425,000.00	\$405,000.00
600-0900-5724	Bond Fee	Default Description	\$0.00	\$0.00
600-0900-5850	Interest Expense	and \$5K Service Fees	\$295,000.00	\$315,000.00

Finance Related Administrative Policies, Ordinances, and Resolutions

Purchasing/Purchase Order Administrative Guidelines Below:

All POs require Dept Head or Dept Head Signee Approvals
over \$250 - PO requires Mayor or Finance Director Approval

\$2500 - Decision is made is this a Capital Asset (ie. long-term tangible piece of property that the City owns and uses and is not expected to be consumed or converted into cash any sooner than at least two year's time and has a value of over \$2500) if its capital the PO needs to be out of an account that the last four digits begin with 58XX

\$2500 and over - three written quotes should be submitted with the PO for signature (if not attainable because it is a single source or GSA or State Contract was used list that in the Description Line of the PO)

\$20,000 Sealed, Advertised Bids that go to Council for Approval

Emergencies the exception not common place by definition. Do action needed to prevent further problems but submit three written quotes after the fact.

Ordinance 2007-35 , ACA 14-58-303 and ACA 14-58-306, outlines that the Mayor may sell city assets not exceeding \$6000 in fair market value without competitive bidding. The sale of city assets over \$6000 in fair market value must be brought to council for disposal approval and recommendations.

Ordinance 2014-01 ACA 14-43-501 provides for organization of the City Council meetings and approval of the financial report from the previous month as a new business item at each monthly council meeting.

Glossary:

Police Software:

PTS is the CAD Software

Watchguard is the digital in car video provider

ROCIC - Govt company used for intelligence gathering and equipment loans, paid to revcord

TLO - software package used for investigating phone numbers and addresses, etc.

BAC is the Breathalyzer

ACIC is Arkansas Crime Information Center

NACM - is for the Courts

MSI/Virtual Justice is for the Courts

Optiplex

MultiTrode is the equipment the City uses to monitor lift station operations all 30+ lift stations are viewed on a web site for various functions

Profit Star - is computer software used for the Water, Wastewater and Stormwater bills

SAF Coat for Parks

WEFTEC (Water Environment Federation Technical Conference), AWWA (American Water Works Assoc) , and WEA (Water Environment Assoc)

Act 474 Sur Charge

CAW (Central Arkansas Water) Watershed act 500-4504

Fed Drinking Water

Dewatering Facility

SWB - Salaries, Wages, and Benefits

FICA Federal Insurance Contributions Act

APERS Arkansas Public Employees Retirement System

COE Corp of Engineers

B&G Buildings and Grounds

I&I Inflow and Infiltration

SCADA supervisory control and data acquisition) is a system that operates with coded signals over communication channels so as to provide

control of a process or system

CAPPD

GIS A geographic information system (GIS) is a system designed to capture, store, manipulate, analyze, manage, and present all types of spatial or geographical data.

Sections to add next year Capital
Fund Balance

